

### SECOND SEMESTER 2020-2021 COURSE HANDOUT

Date: 18/01/2021

In addition to part-I (General Handout for all courses appended to the time table) this portion gives further specific details regarding the course.

Course No. : GS F 244

Course Title : Reporting and Writing for Media
Instructor-in-charge : GAJENDRA SINGH CHAUHAN
Instructor : Gajendra Singh Chauhan

### 1. Course Description:

It is an introductory course of newswriting and reporting for budding journalists. It familiarises the students with the basics of reporting-how to become more curious about world, generate proactive ideas, gather vital information and write incisive stories. Its main focus is on central topics as news values, grammar basics, effective use of English, newswriting style, traditional story, structures and styles, interviewing techniques, reporting on speeches and meetings and common ethical dilemmas.

### 2. Course Objectives:

- To introduce the 24x7 media reporting and its consumption
- To know the basic of journalism specially the media writing
- To familiarize the students with different styles and structures of news writing across the media
- To prepare them how to learn how the read between the lines specially the news stories
- To develop basic reporting techniques, including conducting interviews and writing feature articles
- To plan and create their own course newspapers and TV news bulletins in which they submit their own articles/stories and promote their work
- 3. **Prescribed Text book:** Lorenz, Lawrence Alfred and John Vivian. News Reporting and Writing. Pearson Education, Delhi, 2005.

### **Reference Books:**

R1: Fox, Walter. Writing the News. Surject Publications, Delhi, 2003.







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R2: Neal, M. James and Suzanne Brown, <u>Newswriting and Reporting</u>, Surject Publications, Delhi, 2004

R3: Ahuja, Chabra. Editing. Surjeet publications, Delhi.

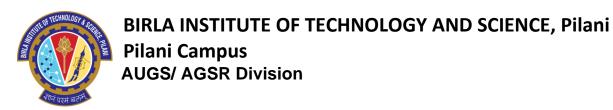
R4: Stovall, James G. Writing for the mass media. Pearson Education, 200

#### 4. Course Plan

Module Number	Number Lecture session/Tutorial Session.		Learning Outcome	
1. Introduction to Mass	L(1-3) Today's journalism, Functions &	Ch.1	Awareness of present	
Media, its history, growth	effects		media scenario and	
and popular trends	L (4-6) Journalist and their work,	Ch.1, 2 &	understanding its role	
	News Agencies, Media terminology,	11, Class	in modern world	
	and News values	notes		
2. News Writing and	L (7-10) The Nature of News:	Learning to apply the		
Reporting	Breaking news, hard news and soft	resources	basics of reporting	
	news.	and	and writing	
	L (11-13) Sources of News Gathering	practices		
3. Leads and News	L (14-16) Power of Lead: Types of	Ch.3 & 4	Knowledge of writing	
Structures	leads, Writing leads as per soft, hard		the leads as per the	
	stories, and feature articles		news story, and	
	L (17-18) News Structures : Inverted	Ch.5 and	identifying the	
	Pyramid model, Linked Boxes	class notes	structure appropriate	
	Structure and Wall Street Journal		to the news	
	formula			
4. Quotes and Attributions	L (19-21) Role of attribution in	Ch.6	Understanding the	
	stories, types of attributions, and		role of attribution	
	their relevance		and quotation in	
	L (22-23) Significance of Quotation in	Ch. 6	news reporting and	
	a news story, and its functions		further application in	
	L (24-25) Partial quoting and		news stories	
	Paraphrasing			
5. Feature Writing	L (26-27) Feature Writing: News	Ch. 11	Ability to	
3. reacure writing	features and Timeless features and	CII. 11	differentiate news	
	its various forms		features from other	
		Ch. 11	news writing and	
	L (28-29) Feature Writing: concept,	J.I. 11	write effective	
	structure, and writing plan		feature articles based	
			on different issues	







6. Editing & Editorial	L (30-31) Art of editing, and	R3: Ch-1,2	Sound exposure to	
AP Style Sheet	Application of AP Stylesheet for news writing	R3: Ch-9,11	the basic objectives of editing through AP Stylesheet practice	
7. Language of News	L (32-34) Language of media, Basic ingredients of news language, language change in media writing, and creativity in language	Ch. 9	Understanding the power of language essential for writing news, command over the grammar and punctuations and ability to experiment with everyday news ideas	
8. Basics of News Anchoring and Interviewing	L (35-36) The dynamics of News Anchoring, qualities of an anchor preparation and challenges L (37-38) The art of Interviewing: Pre, During and post interview process	Class notes Ch. 16 & 17	Learning the news anchoring and designing the TV news bulletin while conducting interviews for the course as assignment	
9. Ethics, Media and Society	L (39-40) Ethics of Journalism, Ethical Standards, unethical reporting cases	Ch.24	Understanding the legal and ethical considerations for journalists and sensitivity about the unethical practices prevailing in media business	
10. Photojournalism	L (41-42) Picture placement in news stories, types of basic shots and meaning they exude	In-class	Mastering the skill to blend the ideas with the right pictures in a story	

After completing this course the students will be able to

- learn the foundations of journalism
- build two important skills: reporting and writing
- practice accuracy, newsworthiness, deadlines, objectivity and fairness in the news reporting







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- pay attention to spelling, grammar, Associated Press style, attribution, the inverted pyramid structure, types of news leads, the use of quotations and paraphrasing
- write hard and soft stories: obituaries, accidents, speeches/meetings, crimes and interview profiles.

### 5. Evaluation Schedule:

S.No	Evaluation Component	Dura tion	Weight age %	Date & time	Nature of Component
1	Mid Semester Test	90 min	30		СВ
2.	Class Assignments  Making of a monthly tabloid (The View) as a team 10%  Daily News Analysis (DNA) & Presentation 10%  Writing a Feature/ Human Interest story 5%  News Bulletin 15%		40		ОВ
3.	Comprehensive Exam	2hrs	30		СВ

- **6. Make up Policy:** No make up for assignments. Make Up (Mid Semester Test & Comprehensive Exam) subject to prior permission.
- 7. Chamber consultation hours: To be announced in the class.
- 8. Notices: All the notices concerning this course will be displayed on 'Nalanda Portal'.
- 9. Note (if any):

Instructor-in-Charge Course No : GS F 244



