

Newspaper Production

Investigative work

Topics, Writing, Photography, creation

Separate departments control the work they do, and journalists need to find the news and report it.

Photographers needs to do the same for each story

Beats are assigned, topics are handed out, and everyone stays ready for breaking news. Interviews are done, live events are recorded, and all walks of life are supposedly covered.

Editing and selection

The work is then taken to the editors, or deputies who take in the articles for refinement. Articles are edited, and then there is a ranking based on importance, quality, relevance and other factors.

Photos and production is selected as well. Articles can be made into uniform size through online programs, style guides are looked at to guarantee uniformity/quality, and head editors do “top edits”.

Production and Design — Publication!

Articles and photos are fitted to the online design of the news paper. Articles are fitted into their slots, with the correct credits and sources. Photos are also assigned and credited. This process usually takes three look overs called “proofs”. These proofs are reviewed by everyone involved meticulously as to guarantee quality. These are all separate for each department, news, opinion, sports, columns, etc..

Ads are added in, front and back cover take special design, the separate sections of the paper are combined into one large file, pages are selected for black and white or color print, and said file is sent to a printer.