

# MANAS SUTHAR

FRONTEND DEVELOPER

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## About me

Motivated Frontend Developer with a strong foundation in HTML, CSS, JavaScript, and React.js. Experienced in building responsive web applications and managing technical workflows. Passionate about creating user-friendly interfaces and leveraging AI tools for efficient coding.

## Education

- Tops Technologies Ahmedabad**

Learned HTML, CSS, JavaScript and Responsive Web Design, front-end developer

- Bachelor of Computer Applications (BCA)**

Sardar Patel University, Balaghat  
2023 – Present (3rd Year – Pursuing)

- Government Senior Secondary School**

Secondary  
90.67  
2021-2022

- Government Senior Secondary School**

Higher Secondary  
72.60  
2022-2023

## CERTIFICATE

- Rajasthan State Certificate in Information Technology (RS-CIT)**

Recognized by Vardhman Mahaveer Open University (VMOU), Kota

## LANGUAGES

- HINDI
- ENGLISH

## INTEREST

- Computer Operating
- Coding and Learning New Technologies
- Exploring AI Tools For Website Building
- Problem Solving and Tech Innovation

## Skills

- Hard Skills :** Web Development: HTML5, CSS3, JavaScript (ES6+), React.js, Responsive Design.
- Backend & Database: Node.js, MongoDB (Basic Knowledge).
- Tools & Platforms: Git, GitHub, VS Code, Vercel, Render.
- General: MS Office Suite (Excel/Word), AI Tools Prompting.
- Soft Skills:** Strong Attention to Detail, Organizational Skills, Process Orientation, Administrative Efficiency, Confidentiality Management.
- AI Utilization:** Practical experience using **Generative AI tools** (e.g., Gemini, ChatGPT) for tasks such as **document summarization, data analysis, and streamlining administrative content.**

## Project

### Project: Motion Education Management Portal

- Tech Stack:** HTML, CSS, JavaScript, Node.js, MongoDB.
- Overview:** Developed a full-stack web application to manage admission records for 2000+ students under the Anuprati Coaching Scheme.
- Key Features:** Implemented multi-level authentication (Admin vs. Staff), automated document verification workflows, and task assignment systems.
- Optimization:** Integrated automated Excel reporting to reduce manual data entry work.
- Technology Use:** Leveraged AI-assisted development to build and deploy the solution efficiently within a short timeline.
- Live Link:** [Hosted and deployed live on Vercel & Render](#)

## Experience

Feb 2025 – Oct 2025

### IT Team Coordinator

Anuprati Coaching Yojana Project Motion Education, Banswara, Rajasthan  
**Document and Records Management:**

- Managed the digital database and student records for the Anuprati Scheme, ensuring data security and confidentiality.
- Technical Verification:** Oversaw the online verification process for student admission forms to ensure zero errors in the registration workflow.
- System Optimization:** Maintained and organized digital records to streamline data retrieval and improve the efficiency of the administrative team.
- Process Coordination:** Coordinated with internal departments to ensure all technical and documentation requirements were met as per scheme guidelines..