MANAS SUTHAR
FRONTEND DEVELOPER

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Education

- **Tops Technologies Ahmedabad**

  Learned HTML, CSS, JavaScript and Responsive Web Design, front-end developer

- **Bachelor of Computer Applications (BCA)**

  Sardar Patel University, Balaghat 2023 – Present (3rd Year – Pursuing)

- **Government senior secondary school**

  Secondary
  90.67
  2021-2022

- **Government senior secondary school**

  Higher Secondary
  72.60
  2022-2023

CERTIFICATE

- **Rajasthan State Certificate in Information Technology (RS-CIT)**

  Recognized by Vardhman Mahaveer Open University (VMOU), Kota

LANGUAGES

- HINDI
- ENGLISH

INTEREST

- Computer Operating
- Coding and Learning New Technologies
- Exploring AI Tools For Website Building
- Problem Solving and Tech Innovation

About me

Motivated Frontend Developer with a strong foundation in HTML, CSS, JavaScript, and React.js. Experienced in building responsive web applications and managing technical workflows. Passionate about creating user-friendly interfaces and leveraging AI tools for efficient coding.

Skills

- **Hard Skills :** Web Development: HTML5, CSS3, JavaScript (ES6+), React.js, Responsive Design.
- Backend & Database: Node.js, MongoDB (Basic Knowledge).
- Tools & Platforms: Git, GitHub, VS Code, Vercel, Render.
- General: MS Office Suite (Excel/Word), AI Tools Prompting.

- **Soft Skills:** Strong Attention to Detail, Organizational Skills, Process Orientation, Administrative Efficiency, Confidentiality Management.

- **AI Utilization:** Practical experience using **Generative AI tools (e.g., Gemini, ChatGPT)** for tasks such as **document summarization, data analysis, and streamlining administrative content.**

Project

Project: Motion Education Management Portal

- **Tech Stack:** HTML, CSS, JavaScript, Node.js, MongoDB.
- **Overview:** Developed a full-stack web application to manage admission records for 2000+ students under the Anuprati Coaching Scheme.
- **Key Features:** Implemented multi-level authentication (Admin vs. Staff), automated document verification workflows, and task assignment systems.
- **Optimization:** Integrated automated Excel reporting to reduce manual data entry work.
- **Technology Use:** Leveraged AI-assisted development to build and deploy the solution efficiently within a short timeline.
- **Live Link:** Hosted and deployed live on **Vercel & Render**

Experience

Feb 2025 – Oct 2025

IT Team Coordinator

Anuprati Coaching Yojana Project Motion Education, Banswara, Rajasthan

Document and Records Management:
- Managed the digital database and student records for the Anuprati Scheme, ensuring data security and confidentiality.

- **Technical Verification:** Oversaw the online verification process for student admission forms to ensure zero errors in the registration workflow.

- **System Optimization:** Maintained and organized digital records to streamline data retrieval and improve the efficiency of the administrative team.

- **Process Coordination:** Coordinated with internal departments to ensure all technical and documentation requirements were met as per scheme guidelines..