

THE REPUBLIC OF SOUTH SUDAN

**MINISTRY OF EDUCATION, SCIENCE AND
TECHNOLOGY – HIGHER EDUCATION**

**Directorate of Admission, Evaluation and
Authentication**

**ADMISSION GUIDE FOR
INSTITUTIONS OF HIGHER
EDUCATION**

BACHELOR DEGREES & DIPLOMAS

Academic Year, 2012-2013

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INTRODUCTION

On behalf of the Ministry of Education, Science and Technology – Higher Education Section the Directorate of Admission, Evaluation and Authentication would like to take this opportunity to apologize to the parents and students for the unavoidable delay in the admission of students to our National Universities for the academic years 2012-2013 and 2013-2014. The reasons for this delay were beyond our control. The Directorate also would like to congratulate in advance the successful candidates who will be nominated and admitted to our National Universities. The successful candidates will be recorded in the history of admission as the second batch but the first to be admitted through the Admission System developed for the Republic of South Sudan.

Admission process consists of three primary tools. The Admission Form, Admission Guide and the Students Percentage Guide. The Admission Guide is the most critical tool that guides the applicant while filling out the admission form. Hence, each applicant must read the Admission Guidebook thoroughly before filling out the Admission Form. Failure to do so will have implications on the choices that the applicant will make. Therefore, reading and understanding instructions in the Guidebook is the first step to secure your admission.

This second edition of Admission Guidebook comprises of six sections and an annex of percentage used for competition in the last admission. Each section contains useful information for admission process. Section One contains the bases and regulation for admission. It comprises of eight chapters. Each chapter spells out the prerequisites for admission. Section Two contains information on

public institutions of higher education; Section Three elaborates on the process of application to universities; Section Four concentrates on the qualifying subjects; Section Five provides the names and codes of colleges for bachelor program. The last section provides the names and codes of diploma programs; and finally the annex of competition percentage which constitute all the cutoff points of the previous year 2011-2012.

After reading and understanding the admission guide, applicants can proceed to fill out the admission form carefully. Instructions on how to fill out the admission form is illustrated in section three. Filling the form correctly is a key to ADMISSION.

The Admission Percentage guide provides the applicant with percentage used in the previous year for competition to various programs. It is meant to help the applicant use it to asses his/her capabilities based on his /her scores when making his her choices.

It is our solemn hope that this second edition of Admission Guide will assist applicants in applying to universities correctly and successfully.

GOOD LUCK.

Directorate of Admission, Evaluation and Authentication

May 2014.

SECTION ONE

REGULATIONS FOR NOMINATION TO ADMISSION

CHAPTER FOUR

REGULATIONS FOR NOMINATION TO ADMISSION **NOMINATION AND ADMISSION**

8. Nomination and admission are carried out according to the following procedures:

- a) An applicant is nominated for admission in accordance to the priority/arrangement of his/her choices in the application form.
- b) The result of admission is announced by publishing the percentage of admission in all institutions of higher education through the official media. The names of the applicants nominated to be admitted are also announced.
- c) The Directorate of Admission corrects any mistakes in the nomination for admission within the duration specified by the admission committee.

Conditions for Admission

9 – 1 Conditions of admission are as follows;

- a) Pass in South Sudan Secondary certificate or its equivalence.
- b) Admission begins after announcement by the Directorate of Admission through the media.

- c) Application is allowed only for the certificate of the current year.
- d) Admission to Bachelor degree is by the percentage of subjects calculated as follows; three compulsory subjects (English language, Religion, Basic/ Specialized Mathematics) in addition to four qualifying subjects for admission. These are to be specified by the concerned colleges.
- e) Admission to Diploma programs is based on the percentage calculated out of five subjects specified by the concern college and passed by the Admission Committee. Only applications by current certificates are allowed. However, applications with previous certificates shall be considered after the result of admission is announced.
- f) Applications for admission are via one application form prepared by Admission Committee. An applicant is not allowed to change or add choices after the submission of the form.
- g) An applicant has the right to compete to all colleges of all universities if he/she has complied with the general and special admission regulations of institutions of higher education.
- h) Each subject is counted once.
- i) Only one secondary school certificate in one year is considered for fulfilling all the regulations.

2. Differentiation subjects are to be decided as below:

a) Science Specialization: Biology

Summation of the aggregate of the marks of the following subjects (specialized Mathematics, Physics, chemistry, and Biology).

b) Science Specialization: Mathematics

Summation of the aggregate of the marks of the following subjects: (specialized mathematics; physics; chemistry) and (engineering Sciences or Computer Sciences).

c) Arts Specialization:

Summation of the aggregate of the marks of the following subjects: English language; Basic Mathematics; and (one of the best subjects qualifying for admission).

3. A student nominated for admission in the General Admission and has not resign within the period specified by admission committee and has not registered is given a chance to compete for admission after the elapse of one year.

4. A student who has completed registration procedures in the college shall not be given a chance to apply again except if he/she falls under one of the following conditions:

a. A student who has registered in the college after nomination and has not completed the academic year is given an opportunity to compete after one academic year, the year in which the applicant registered after meeting all the admission conditions and requirements. Such a student is required to attach a letter of resignation from the academic affairs issued in the same year.

b. A student dismissed academically is allowed to apply and compete after a year of his/her dismissal. He/she can be admitted to any other university other than the previous one if he/she qualifies. Such a student shall be requested to attach

dismissal letter from academic affairs office to the application form.

- c. A graduate of a university is allowed to apply and compete provided that he/she attach a copy of his/her qualification. Such applicants can be admitted under Private Admission Program.
- d. A student who resigns after first year can be allowed to reapply in public institutions on private admission system.
- e. University graduates are allowed to apply and be admitted for above first year under private admission system with full tuition fees on the condition that he/she meets the minimum requirements to be admitted under Private Admission system in that specific college in the specific academic year. This kind of admission is done through the university.
- f. University index or number is provided by the directorate to a student nominated to study in any of the institutions of higher education via any of the admission types below:
 - 1) General admission which includes admission to Bachelor Degree and Diploma.
 - 2) Private admission.
 - 3) Direct admission (Bachelor and Diploma).
 - 4) Transfer from one institution of higher education to another or from abroad to South Sudan after completion of the first academic year in the institution originally admitted to.
 - 5) Distance learning or mature students.

- 6) Any other admission in accordance to regulations passed by the National Council Higher Education.

5. Transfers in the first Academic Year

1. Transfer in the first academic year is done through the Directorate in accordance to regulations and duration specified by the committee.
2. A student is transferred from one university to another in accordance to regulations below:
 - a) To get acceptance from both the university he/she is transferring from and acceptance from the university he/she is intending to joint.
 - b) To be a qualified student and has obtained the minimum requirement of competition to the concern college in that particular year. Such a student can either be admitted in general or private admission in the same year in which he/she obtained secondary school certificate.
 - c) Transfer from private university to public university can be done after the approval of the two universities. If there is no approval the student can resign from the private university and be admitted in a public university as a private student. However, such a student is supposed to be academically eligible and meets all the admission requirements.
 - d) All the procedures of transfer are to be approved by the Directorate of Admission and a new Admission index number is provided or the old one is retained.
6. The Admission Committee or the National Council for Higher Education can add any other conditions regulating admission.

Application for Admission

10. Application for Admission is carried out in accordance to the regulations below:

- a) Submission of the application form is done by the student personally with proof of identification or by the applicant representative with proof of identification together with the applicant identity documents.
- b) A student is solely responsible for all the information rendered in the application form.
- c) A student has no right to withdraw the application form after submission.

Cancellation of Admission

11 – 1. The admission of a student can be cancelled any time after the announcement of the admission results under the following conditions:

- a) If the admission of the applicant does not comply with all the regulations governing admission process.
 - b) If the applicant presented false information or incomplete documents.
2. The Directorate of Admission has the right to take legal procedures against any applicant who presents false information or documents.

Conditions of Admission to Bachelor Degree

12. Conditions of admission to Bachelor Degree program are as follow:

a) South Sudan School Certificate or its equivalent, Academic section as follows.

(First), pass in South Sudan School Certificate, academic section.

(Second), pass in three compulsory subjects (English language, religion, and basic/specialized mathematics) plus pass in any four qualifying subjects specified by the concern college.

(Third), the percentage for admission is calculated according to admission regulations of each college.

b) South Sudan school Certificate or its equivalent – Technical Section, this consists of technical, commerce, and agricultural. For this section admission is done according to :

(First), pass in South Sudan school certificate and its equivalent, technical section.

(Second), pass in the three compulsory subjects (Arabic Language, English Language, Religion, and basic/specialized Mathematics) and pass in any four qualifying subjects specified by the concern college.

(Third), the percentage for admission for each college is calculated in accordance to its special conditions.

c) Foreign Certificates:

(First), sitting at least seven subjects in one certificate of one year.

(Second), pass in all the seven subjects from which admission percentage is calculated.

(Third), admission percentage is calculated after evaluation of the certificate is done as follow:

Science Section for Science Colleges – Biology:

Pass in English language, basic mathematics, biology, chemistry, physics and the best two subjects of the qualifying subjects for admission.

Science Section for Science colleges – Mathematics:

Pass in English language, basic mathematics, physics, chemistry, additional mathematics and the best two subjects of the qualifying subjects for admission.

Arts section for Colleges of Humanities and Social Sciences:

Pass in English language, any international language, geography, history, basic mathematics, and the best two subjects of the qualifying subjects for admission.

(Fourth), the previous conditions must be fulfilled by a certificate sat at one time for all the qualifying subjects.

(Fifth), the Directorate of Admission has the right to reconsider the evaluation of foreign certificates when it deems necessary

(Sixth), South Sudanese holders of foreign certificates have the right to compete and be admitted to institutions of higher education. They can either be admitted via general or private admission to public or private institutions.

CHAPTER FIVE

PRIVATE ADMISSION

Private Admission

Conditions regulating Private Admission

17-(1) Private Admission shall be regulated by the following conditions:

- a) Every university is allowed to admit additional number yearly for studies on Private Admission system.
- b) Every university is allowed to distribute the seats of Private Admission to its different colleges on the condition that it should not exceed 25% of the total number planned to that college for admission in that academic year for that college.
- c) The percentage for every college should not be less than 10 % for admission as a minimum from the general admission for the college concerned.
- d) Every university will determine the tuition fees for Private Admission in its different colleges.
- e) The dividend from Private Admission is utilized to assist development projects, improvement of the colleges and the university. The colleges that admit students on private admission system should be given appropriate portion as support for their development.
- f) The tuition fees for private admission shall not be reduced for students who are studying in government institutions of higher learning.
- g) Foreign students shall be admitted as private students.

(2) In observing what had been stipulated in the above articles, all the regulations, rules and conditions being used in the competition of general admission are applied in Private Admission Program.

**Admission of the Children and Spouses of Employees in
Institutions of Higher Education**

18- The offspring and spouses of Employees in the Institution of Higher Education shall be admitted through Private Admission Program if they meet the following conditions:

- a) He/she shall be in active service. This includes constitutional post holders or executives who are employees of the institution of higher education.
- b) The employee shall have spent not less than two years in active service or one year after reinstatement in Institutions he/she was serving.
- c) Without prejudice to article (b), the children of the employees who have not spend two years in service to qualify for private admission, shall pay 50% of tuition fees subject to reduction to 25% after the completion of two years in service.
- d) There should be a unified form issued by the Directorate of Admission, Evaluation and Authentication which includes the following; date of appointment, date of permanent appointment in service, clarification that the employee is in active service. This shall be approved and signed by the personnel, Academic Secretary and the Vice Chancellor. This form shall be general for all those exempted.

- e) Twenty five percent of the total number planned for admission shall be considered for private admission in all the colleges.
- f) The applicant will be admitted after the payment of the 25% of the fixed tuition fees for private admission for the concerned college.
- g) The minimum percentage for admission shall not be less than 10% of the percentage for general admission for the concerned college that academic year.
- h) Twenty percent of the seats shall be planned for employees who are in active service and have completed their provisional period in that university and the admission shall be above the planned number.
- i) Every university shall have the right to determine the methods and ways of collecting tuition fees.
- j) The offspring of the employee in the Ministry of Higher Education, Science and Technology shall be treated on equal footing with the children of the employees in the governmental institutions of higher education.
- k) The offspring of the employees of the Ministry of Higher Education, Science and Technology and the offspring of governmental institutions of higher education shall be granted free admission as part of the general admission in governmental institutions of higher learning after they meet the requirements for admission.

Admission of the Children and Spouses of Pensioners in Governmental institutions of Higher Education

- 19- (1) The admission of children of employees who have reached the age of compulsory retirement and were still in active service for the last 10 years shall be treated on equal footing with the offspring of the employees of higher education.
- (2) The admission of the children of the pensioners who have reached the age of voluntary pension and have served not less than five years shall be treated on equal footing with the children of the employees.
- (3) The children of the **deceased** in the institutions of higher education shall be treated on equal footing with the offspring of the employees.

The Admission of the offspring and spouses of the Members of the university Council

- 21- (1) The offspring of the members of the Universities Councils shall be admitted in private admission after the payment of 50% of the tuition fees in their universities.
- (2) A student admitted in accordance with article (1) will continue to benefit from this privilege till his/her graduation from the university.

CHAPTER SIX

UPGRADING ADMISSION

22-(1) The number of students accepted for upgrading should not exceed 10% of total number registered in a specialization of the given year. Upgrading applicants should meet the following conditions;

- a) Pass South Sudan School Certificate or its equivalent.
- b) Pass in qualifying subjects for admission in the given bachelor program in that particular academic year.
- c) Meet the above conditions in one South Sudan School Certificate.
- d) Upgrading should be from diploma program to Bachelor Degree in similar specialization.
- e) Two years diploma Program qualifies for entry to the Bachelor Degree Program and three years Diploma Program in third year in the Bachelor Degree Program as the maximum limit.
- f) Holders of Diploma with distinction should be immediately admitted for upgrading upon graduation.
- g) Holder of a Diploma with Credit or Pass could be admitted for upgrading after gaining two years experience in their specialization on the job.

CHAPTER SEVEN

DISTANT LEARNING

ADMISSION OF DISTANT LEARNING STUDENTS

24 – For the purpose of this chapter a distant program student is:

- a) A student who has not be given the opportunity for university regular education in spite of his appropriate academic qualification.
- b) A student who studied at a university level which qualify him/her to be admitted above first year.

CONDITIONS FOR ADMISSION IN FIRST YEAR

25- Admission in first year should observe the following;

- a) He/she should have obtained South Sudan secondary school certificate or its equivalent and should meet the conditions for admission in the year he/she obtained the certificate.

ADMISSION PROCESS AND REGISTRATION FOR DISTANT LEARNING

26- The admission process and registration for distance learning runs as follows;

- a) The university shall specify the number planned for admission every year.

- b) The application process is done through the university.
- c) The university submits the necessary documents for admission to the General Admission Office for finalization.

CHAPTER EIGHT

CONDITIONS FOR ADMISSION OF MATURE STUDENTS

CONDITIONS OF A MATURE STUDENT

27- For the purpose of this chapter, a mature student is a person who has no qualifications for admission as a regular student and has met the following conditions.

- a) The applicant should have long experience in work and famous for his/her intellectual productivity or posses rare experience or hobby or excels academically in one of the fields.
- b) The applicant should have spent ten (10) years in work or experience as a minimum in the field of his work.
- c) The applicant should not be less than thirty (30) years at the time of applying to the university.
- d) The applicant admission shall be on individual basis endorsed by the senate of the university.
- e) The admission shall only be in the theoretical colleges.

CONDITIONS FOR THE ADMISSION OF MATURE STUDENTS

28- the admission of Mature Students is done through a board formed by the senate in accordance with the following provisions;

- a) A mature student is treated like a regular student in terms of full time study, attendance and commitment to academic field works.
- b) The student can be admitted in any year (first, second year etc) decided by the university.
- c) The birth certificate should be obtained two years before applying for admission.
- d) The number of Mature Students should not exceed 10% of general admission in a given specialization.
- e) The appearance of a mature student before interview committee or sitting for any test or examination, the university will decide which one is appropriate.
- f) The applications are submitted to the universities and then approved by the Directorate of Admission.
- g) The admission of the students is done through a committee.

34- STUDYING DUAL PROGRAM

- a) No student is allowed to study two programs (Bachelor Degree or Diploma) at the same time.
- b) A student is allowed to join any program (to the level of Bachelor Degree or Diploma) after graduation from the program he/she initially joined after fulfilling all the conditions.
- c) Students who finish with two degrees at the same time, the Directorate of Admission will only authenticate the degree of the program which he/she was nominated to study by the Admission Office.
- d) The certificates of foreign students who study two programs at the same time will not be authenticated.

LIST OF QUALIFYING SUBJECTS FOR ADMISSION

A) South Sudan School Certificate:

Subjects:

- Religious Education: Christian education, Islamic education or special Islamic education.
- Arabic language: classical or special Arabic.
- English language
- Mathematics: basic mathematics or specialized mathematics.
- Computer science, engineering sciences, commerce, agricultural and animal production, biology, physics, chemistry, Islamic studies, advanced Arabic, French language, geography and environmental studies, history, military studies, family studies, art and design, economics and commerce, financial accounting, costs and taxes, financial mathematics, technical drawing, business workshops, foundation of industries, horticulture, food manufacture, drawing and painting, decor.

B) Any other subjects endorse by the admission committee.

SECTION TWO

PUBLIC INSTITUTIONS OF HIGHER EDUCATION IN SOUTH SUDAN

PUBLIC INSTITUTIONS OF HIGHER EDUCATION IN SOUTH SUDAN

UNIVERSITY OF JUBA

THE UNIVERSITY OF JUBA CONSISTS OF TWELVE (12) COLLEGES

1. COLLEGE OF MEDECINE

The College awards Bachelor Degree in Medicine and Surgery in six (6) years.

2. COLLEGE OF NATURAL RESOURCES AND ENVIRONMENTAL STUDIES.

The college awards Bachelor Degree with Honors in five (5) years in the following specializations:

(Agriculture Science, Animal Production, Geology and Mining, Forestry Science, Fisheries, Environmental Studies, Wild Life).

3. COLLEGE OF ENGINEERING:

The College awards Bachelor Degree with Honors in five (5) years in the following specializations:

(Mechanical Engineering, Agricultural Engineering, Electrical Engineering, Civil Engineering and Architecture Engineering).

4. COLLEGE OF SOCIAL AND ECONOMICS STUDIES

The college awards a General Bachelor Degree in four (4) years and a Bachelor Degree with Honors in five (5) years in the following specializations:

(Economics, Sociology and Anthropology, Statistics and Political Science).

5. SCHOOL OF MANAGEMENT SCIENCES

This school awards Bachelor Degree in four (4) years and Bachelor Degree with Honors in five (5) years in the following specializations:

(Accounting, Public Administration and Business Administration).

6. COLLEGE OF EDUCATION

The College awards General Bachelor Degree in four (4) years and Bachelor Degree with Honors in five (5) years in the following specializations: (Arabic Language- English Language) – (English Language-English Literature)-(History-Geography)-(Mathematics-Physics)-(Chemistry-Biology). The students specialize in fourth year in one of the two subjects cited above and one of them shall be major and the other minor.

7. COLLEGE OF APPLIED AND INDUSTRIAL SCIENCES

The College awards Bachelor Degree with Honors in five (5) years in the following specializations: (Mathematics, Physics, Chemistry, Biology, Biochemistry, Metrology, Electronic Scientific Apparatus, Industrial Chemistry for Manufacturing of Papers, Biological Technology, Leather Technology, Sugar and Food Manufacturing).

8. COLLEGE OF COMMUNITY STUDIES AND RURAL DEVELOPMENT

The College awards General Bachelor Degree in four (4) years and Bachelor Degree with Honors in five (5) years in the following specializations: (Rural Development, Community studies, Communication Development- Library Science and Information).

9. COLLEGE OF ARTS AND HUMANITIES

The College awards General Bachelor Degree in four (4) years and Bachelor Degree with Honors in five (5) years in the following specializations: (Geography, History, Arabic Language, English Language, French Language, Information, Philosophy, Archeology, Religious Studies, Psychology, Russian Language).

10. COLLEGE OF LAW

The College awards General Bachelor Degree in four (4) years.

11. COLLEGE OF ART, MUSIC AND DRAMA

The College awards General Bachelor Degree in four (4) year in the following specializations: (Drawing and Painting, Musical Instruments, Acting and Production).

12. COLLEGE OF COMPUTER SCIENCE AND INFORMATION TECHNOLOGY

The College awards Bachelor Degree with Honors in five (5) years in the eight semesters in two specializations: Computer Science and Information Technology

UPPER NILE UNIVERSITY

THE UNIVERSITY OF UPPER NILE CONSISTS OF EIGHT (8) COLLEGES

1. COLLEGE OF MEDECINE

The College awards Bachelor Degree in Medicine and Surgery in six (6) years.

2. SCHOOL OF NUSING (Malakal)

The School awards Bachelor Degree in Nursing Science in four (4) years.

3. SCHOOL OF HEALTH (Malakal)

The College awards Bachelor Degree in Public Health and Environmental Health in four (4) years.

4. COLLEGE OF AGRICULTURE

The College awards Bachelor Degree with Honors in five (5) years in the following specialization: (Plant Protection, Agro-Mechanic, Food Technology, Agricultural Economics, Wild Life Science and Agricultural Guidance).

5. COLLEGE OF ANIMAL PRODUCTION AND FISHERIES (Malakal)

The College awards Bachelor Degree with Honors in five (5) years in the following specialization:

1. General Animal Production
2. Fish Production

6. COLLEGE OF FORESTRY

The College awards Bachelor Degree with Honors in five (5) years in the following specialization:

1. Forestry
2. Pastural
3. Wild life

7. COLLEGE OF EDUCATION

The College awards General Bachelor Degree in four (4) years in the following specialization: (Mathematics/Physics-Biology/Chemistry-Arabic Language/English Language-English Language/History-Arabic-Language/Geography-Arabic Language/History/History/Geography).

8. COLLEGE OF VETRINARY MEDECINE

The College awards Bachelor Degree with Honors in five (5) years.

UNIVERSITY OF BAHAR EL GHAZAL

**The University has four Science Colleges and Arts College
Details as follows:**

1. COLLEGE OF MEDECINE AND HEALTH SCIENCE

The College awards Bachelor Degree in Medicine and Surgery in six (6) years. The University functions on an annual academic system.

2. COLLEGE OF VETRINARY SCIENCE

The College awards Bachelor Degree in Veterinary Science in five (5) years. The College functions on semester system.

3. COLLEGE OF ECONOMICS AND SOCIAL STUDIES

The College awards Bachelor Degree in four(4) years eight (8) semesters) and it awards Bachelor of Honors after completion of five years (10 semester) in the following specialization:

1. Accounting and Financial Studies
2. Business administration
3. Anthropology
4. Statistics and Population studies
5. Economics studies
6. Political Science

4. COLLEGE OF EDUCATION

The College awards Bachelor Degree in four(4) years (eight (8) semesters) and it awards Bachelor of Honors after completion of five years (10 semester) in the following specialization:

1. Biology /Chemistry
2. Mathematics/Physics
3. Arabic Language/English Language
4. English Language/English Literature
5. Arabic Language/History
6. Arabic Language/History
7. English Language/History
8. English Language/Geography
9. Geography/History

This is in addition to the Educational Subjects which are taught to all the students taking Different specialization.

UNIVERSITY OF RUMBEK

THE UNIVERSITY HAS TWO COLLEGES

1.COLLEGE OF EDUCATION

The College awards Bachelor Degree in four (4) years in the following specializations:

Biology, Mathematics and Arts.

2.COLLEGE OF ECONOMICS AND SOCIAL STUDIES

The College awards Bachelor Degree in four (4) years in the following specializations:

Accounting, Business administration, Anthropology, Statistics, Economics and Political Science.

DR. JOHN GARANG MEMORIAL

UNIVERSITY OF SCIENCE AND TECHNOLOGY

DR. JOHN GARANG UNIVERSITY IS CONSISTS OF FOUR (4) COLLEGES:

1. Faculty of Agriculture

This Faculty awards B.Sc. in the following:

- Bachelor Degree in Agronomy
- Bachelor Degree in Animal Production

2. Faculty of Environmental Studies.

The Faculty awards B.Sc. (Honor) in the following programs:

- Department of Fisheries Science
- Department of Environmental Science

3. Faculty of Science and Technology

The Faculty awards Bachelor of Science (Honor) degree in the following programs

- Department of Chemistry
- Department of Physics
- Department of Mathematics

SECTION THREE

APPLICATION TO UNIVERSITIES

APPLICATION TO UNIVERSITIES

Application to universities should be according to the following regulations:

1. The application form is given to the applicant after payment of prescribed fees, which is determined annually by the directorate.
2. The application form is given to the applicant or his/her representative in the admission office in Juba or from any other temporary offices of admission in the universities.
3. The application form is submitted either to the admission office in Juba or to the temporary centers in the states within the period specified by the Directorate of Admission. Application forms sent by post shall not be accepted.
4. An applicant should present his identity document (nationality certificate or passport) on submission of the application form.
5. The applicant should apply with one admission form and one certificate. An applicant who applies with more than one admission form or certificate shall be rule out of the competition.
6. An applicant applying with foreign certificate should present the original and copies of certificate and transcript for verification.
7. The applicant should keep the application receipt and present it whenever it is requested. Without the receipt no inquiry or request shall be considered.
8. The application form is submitted to the admission office or centers of the states by the applicant after presenting his/her identification documents. The applicant representative can submit the application form on behalf of his/her behalf after

presenting identification documents of both (the applicant and the representative).

9. The applicant solely responsible for the information in the application form.
10. The applicant is not allowed to withdraw the application form after submission.

APPLICATION FORM

The application form should be filled carefully and accurately so that it reflects the right choices of the applicant. The applicant should consider more importantly the following;

a) BASIC INFORMATION;

1. Name of the applicant in full.
2. The name of the school in which the applicant sat.
3. The year in the applicant sat the examination.
4. Index number of the school certificate examination.
5. College code.

b) CHOICES

The Applicant should arrange his/her choices of the colleges and departments in a way that matches his/her choices, percentage and the academic section either for bachelor degree or diploma. The applicant is allowed to register any number of choices not exceeding fifteen (15) arranged according to preferences. For example if the choices of the applicant are arranged as follows;

1. The first choice, University of Juba. 1411
2. Second choice, Medicine University of Bahr El Ghazal.
1711
3. School of Health, Upper Nile University. 1683

4. Diploma in Civil Engineering, University of Juba.
3511

The applicant should write the special code of each college as mentioned in section (2) in the correct place as in the example below.

Choices	College Code
First choice	1411
Second choice	1711
Third Choice	1683
Fourth Choice	3511

If the applicant is not nominated for the first choice (Medicine University of Juba), the second choice will be considered. The same procedure applies to the rest of the choices down the line till the applicant is nominated. Repetition of choices reduces the chances of nomination of the applicant. For the applicant to secure his/her nomination to a college compatible to his/her academic qualifications and ability to study in it, he/she should observe the following;

1. General admission conditions to universities.
2. Special conditions for choosing the preferred colleges and departments.

The applicant should make correct choices in accordance with the general and special regulations. As such, the applicant should choose only colleges that meet the general conditions for admission to bachelor degree and diploma programs.

SECTION FOUR

QUALIFYING SUBJECTS FOR NOMINATION TO ADMISSION

QUALIFYING SUBJECTS FOR NOMINATION TO ADMISSION

First: Sudan School Certificate – Academic Section

Table (1):

The percentage of admission to the colleges below is calculated out of the total marks of seven subjects after meeting the general condition of admission.

General regulation:

Religion	English Language	Specialized Mathematics	Physics	Chemistry	Biology	Arabic Language
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The colleges are:

Medicine, Medical Laboratories, Nursing, Veterinary Medicine, Animal Production, General and Environmental Health, Science – Biology, Science Chemistry, Education (Biology and Chemistry).

Table (2):

The percentage of admission to the colleges below is calculated out of the total marks of seven subjects after meeting the general condition of admission.

Religion	English Language	Specialized Mathematics	Physics	Chemistry	Arabic Language	Either Computer Science or Engineering Science
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General regulation:

The colleges are: Engineering.

Table (3):

The percentage of admission to the colleges below is calculated out of the total marks of seven subjects after meeting the general condition of admission.

General regulation:

Religion	English Language	Specialized Mathematics	Physics	Chemistry	Arabic Language	Any of: Computer Science, Engineering Science, Art and Design.
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The colleges are:

Architectural Engineering.

Table (4):

The percentage of admission to the colleges below is calculated out of the total marks of seven subjects after meeting the general condition of admission.

General regulation:

Religion	English Language	Specialized Mathematics	Physics	Chemistry	Arabic Language	Any of Computer Science, Engineering Science, or Biology.
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The colleges are:

Computer Sciences and Information Technology, Sciences – Mathematics, Science – Physics, Applied and Industrial Sciences, Education – Mathematics, Education – Physics, Technical Education.

Table (5)

Religion	English Language	Basic Mathematics or Sepcialized	Arabic Language	Any subject from the following: GEOGRAPHY AND environmental Studies, Agricultural and Animal Production or Family Science.
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The Colleges are:

Agriculture – Natural Resources – Forestry – Environmental Studies – Family Science – Environmental Science Department of Environmental Technology – School of Health Science – Fisheries – Geology and Mining - Wildlife.

Table (6):

The percentage of admission to the colleges below is calculated out of the total marks of seven subjects after meeting the general condition of admission.

General regulation:

Religion	English Language	Specialized Mathematics	Physics	Chemistry	Arabic Language	Three of the qualifying subjects.
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The colleges are:

Economics, Management Sciences, Rural Development and Community Studies, Art, Music and Drama.

Table (7):

The percentage of admission to the colleges below is calculated out of the total marks of seven subjects after meeting the general condition of admission.

General regulation:

Religion	English Language	Basic Mathematics	Geography and Environmental Studies	History	Arabic Language	Any subjects qualifying for admission.
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The colleges are:

Arts, Education – Arts, Psychology.

SECONDLY: TECHNICAL SECONDARY CERTIFICATE

(a) Commercial Certificate

The percentage for admission is taken from the minimum of the total of seven (7) subjects after meeting general condition of admission.

Religion	English Language	Basic Mathematics or Specialized	Arabic Language	Three (3) from qualified subjects for admission.
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The Colleges are:

Economics and Administrative Science, Information System, Secretariat, Community Studies and Rural Development.

(b) Agricultural Certificate

The percentage for admission is taken from the total marks of seven (7) subjects after meeting general condition of admission.

Religion	English Language	Specialized Mathematics	Agriculture	Arabic Language	The best two subjects of Animal Production, Horticulture, Chemistry or Food Production.
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The colleges are:

Agriculture, Natural Resources and Environmental Studies, and Forestry.

(c) Technical (Industrial) Certificate

1. The percentage for admission is taken from the total marks of seven (7) subjects after meeting general condition of admission.

Religion	English Language	Specialized Mathematics	Physics	Arabic Language	The best two subjects from: Chemistry, Origins of Industries or Technical Drawing
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2. The percentage for admission is taken from the total marks of seven (7) subjects after meeting general condition of admission.

Religion	English Language	Specialized Mathematics	Arabic Language	The best three subjects from: Chemistry, Origins of Industries or Technical Drawing, Physics or Geography and Environmental Studies.
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SECTION FIVE

NAMES OF COLLEGES AND THEIR CODES FOR GENERAL COMPETITION (BACHELOR DEGREE)

NAMES OF COLLEGES AND THEIR CODES FOR GENERAL COMPETITION

(BACHELOR DEGREE)

COLLEGE CODES FOR GENERAL ADMISSION

The use of computer in disturbing the applicants and nominating them to different places in institutions of higher education and its different colleges demands the use of number codes. As such, each college has assigned a special number to be filled by the applicant in the admission form instead of the name of the college or university he/she is interested to join. As such, it is important that an applicant should be cautious when filling in the code of the colleges he/she is interested to join. Any mistake may lead to his/nomination to a college he/she is not interested to join and may not be qualified to join. This will lead to the applicant losing his/ her chance which is a great waste of efforts exerted by the applicant over years.

Section six pertains to college for general admission to bachelor degree. In this area, all the applicants are on equated according to the grades they obtained in the competition for nomination.

Section seven pertains to college codes for less developed states for competition to bachelor degree programs. In this case, the competition will be restricted between the offspring of one state who have met all the conditions.

UNIVERSITY OF JUBA

STUDIES IN JUBA

S/No.	NAME OF COLLEGE	COLLEGE CODE
1.	College of Medicine	5111
2.	College of Natural Resources ion– Department of Animal Product	5112
3.	College of Natural Resources - Department of Fisheries	5113
4.	College of Natural Resources - Department of Wild Life	5114
5.	College of Natural Resources - Department of Agricultural Science	5115
6.	College of Natural Resources - Department of Department of Forestry	5116
7.	College of Natural Resources - Department of Geology and Mining	5117
8.	College of Natural Resources - Department of Environmental Studies	5118
9.	College of Applied and Industrial Science	5119
10	College of Engineering –Department of Civil Engineering	5121
11	College of Engineering –Department of Mechanical Engineering	5122
12	College of Engineering –Department of Electrical Engineering	5123
13	College of Engineering –Department of Architecture	5124
14	College of Engineering –Department of Agricultural Engineering	5125
15	College of Computer Science and Information Technology – Computer Science	5126
16	College of Computer Science and Information	5127

	Technology – Information Technology	
	College of Education – Biology + Chemistry	5128
17	College of Education – Mathematics + Physics	5129
18	College of Education- Department of Arabic Language + English Language	5131
19	College of Education- Department of English Language + English Literature	5132
20	College of Education- Department of Geography + History	5133
21	College of Social and Economic Studies – Economics	5134
22	College of Social and Economic Studies – Statistics	5135
23	College of Social and Economic Studies – Political Science	5136
24	College of Social and Economic Studies – Sociology/Anthropology	5137
25	School of Management Sciences	5138
26	College of Law	5139
27	College of Arts and Humanities	5141
28	College of Community Studies and Rural Development-Development communication	5142
29	College of Community Studies and Rural Development -Rural Development	5143
30	College of Community Studies and Rural Development -Community Studies	5144
31	College of Community Studies and Rural Development - Library and Information Science	5145
32	College of Art Music and Drama	5146

UPPER NILE UNIVERSITY

STUDIES IN MALAKAL AND RENK

S/No.	NAME OF COLLEGE	COLLEGE CODE
1.	College of Medicine – Malakal	5151
2.	School of Nursing – Malakal	5152
3.	School of Health – Malakal	5153
4.	College of Veterinary Medicine – Malakal	5154
5.	College of Agriculture – Renk	5155
6.	College of Forestry and Pastural Sciences – Renk	5156
7.	College of Animal Production and Fisheries – Renk	5157
8.	College of Education, Department of Biology – Malakal	5158
9.	College of Education, Department of Mathematics – Malakal	5159
10.	College of Technical Education	5161
11.	College of Education, Department of Arts – Malakal	5162
12.	College of Economics and Social Studies – Accounting – Malakal	5163
13.	College of Economics and Social Studies – Business Administration	5164
14.	College of Economics and Social Studies – Economics	5165
15.	College of Economics and Social Studies – Statistics and Population Science	5166
16.	College of Economics and Social Studies – Political Science	5167
17.	College of Economics and Social Studies – Sociology and Anthropology	5168
18.	College of Human Resources Development – Family Science	5169
19.	College of Human Resources Development – Rural Development Science	5199

UNIVERSITY OF BAHR EL GHAZAL

STUDIES IN WAU

S/No.	NAME OF COLLEGE	COLLEGE CODE
1.	College of Medicine and Public Health	5171
2.	College of Veterinary Sciences	5172
3.	College of Education –Department of Biology	5173
4.	College of Education –Department of Mathematics	5174
5.	College of Economics and Social Studies	5175
6.	College of Education –Department of Arts	5176

UNIVERSITY OF RUMBEK

STUDIES IN RUMBEK

S/No.	NAME OF COLLEGE	COLLEGE CODE
1.	College of Education – Department of Biology	5181
2.	College of Education – Department of Mathematics	5182
3.	College of Economics and Social Studies	5183
4.	College of Education- Department of Arts	5184

**DR. JOHN GARANG MEMORIAL UNIVERSITY OF
SCIENCE AND TECHNOLOGY**

STUDIES IN BOR

S/No.	NAME OF COLLEGE	COLLEGE CODE
1.	Faculty of Agriculture – Agronomy	5191
2.	Faculty of Agriculture – Animal Production	5192
3.	Faculty of Environmental Studies – Department of Fisheries	5193
5.	Faculty of Environmental Studies – Department of Environmental Science	5194
6.	Faculty of Science and Technology – Department of Chemistry	5195
7.	Faculty of Science and Technology – Department of Physics	5196
8.	Faculty of Science and Technology – Department of Mathematics	5197
9.	Faculty of Science and Technology – Department of Biology	5198

SECTION SIX

NAMES OF TECHNICAL DIPLOMAS, THEIR CONDITIONS AND CODES

NAMES OF TECHNICAL DIPLOMAS, THEIR CONDITIONS AND CODES

UPGRADING

Upgrading means the admission of the holder of a diploma to degree program.

BASIS OF UPGRADING AND ITS CONDITION:

1. The percentage of be students admitted for upgrading should not exceed 10% of the total number of students registered in the concerned academic year.
2. Pass in Sudan School certificate or its equivalent.
3. Pass in the qualifying subjects for admission in bachelor degree program in the.....
4. The student should meet the above conditions in one Sudan School Certificate, one index number and one date.
5. The upgrading should from diploma to bachelor degree program should be similar in specialization.
6. The holder of diploma of two years system is admitted in second year of bachelor program. The holder of three years system is admitted in third year of bachelor degree program as a minimum.
7. It is possible for a holder of diploma with excellent or first class to be admitted for upgrading immediately after graduation.
8. It is possible for a holder of diploma with very good or second class section one to be admitted for upgrading after two years of gaining an experience on the job.

UNIVERSITY OF JUBA

CENTER FOR HUMAN RESOURCES DEVELOPMENT AND CONTINUAL EDUCATION

1. Education System-Semester System
2. Duration of study, three years.

Diploma	Type of certificate	Special conditions	Code
Rural Development	South Sudan School Certificate or its equivalent /academic or technical		6111
Accounting and Financial Management	South Sudan School Certificate or its equivalent /academic or technical	Basic or Specialized Mathematics	6112
Business Administration and Finance	South Sudan School Certificate or its equivalent /academic or Technical		6113
Public Administration	South Sudan School Certificate or its equivalent /academic or Technical		6114
Economics and Banking	South Sudan School Certificate or its equivalent /Science or Technical	Basic or Specialized Mathematics	6115
Information and Public Relations	South Sudan School Certificate or its equivalent		6116
Natural Resources Management	South Sudan School Certificate or its equivalent/ science		6117
Computer Science	South Sudan School Certificate or its equivalent	Basic or Specialized Mathematics	6118
Information Technology	South Sudan School Certificate or its equivalent	Basic or Specialized Mathematics	6119

UPPER NILE UNIVERSITY

1. Education System=Semester
2. Duration of study- Three Years

Diploma	Type of Certificate	Special Condition	Code
Nursing	South Sudan School certificate or its equivalent/academic Science		6131
Family Science	South Sudan School certificate or its equivalent/academic Science		6132
Rural Development	South Sudan School certificate or its equivalent		6133
Fine Art (drawing and coloring)	South Sudan School certificate or its equivalent		6134
Accounting	South Sudan School certificate or its equivalent		6135
Business Administration	Sudan School certificate or its equivalent		6136
Public Administration	South Sudan School certificate or its equivalent		6137
Secretariat and Office Management	South Sudan School certificate or its equivalent		6138
Computer Science	South Sudan School certificate or its equivalent	Specialized or Basic Mathematics	6139

UNIVERSITY OF BAHR EL GHAZAL

1. Education System=Semester System
2. Duration of study three years (six semesters).

Diploma	Type of Certificate	Special condition	Codes
Public and Environmental Health	South Sudan School certificate or its equivalent	Physics, Chemistry and Biology	6151

UNIVERSITY OF RUMBEK

1. Education System=Semester System
2. Duration of study three years (six semesters).

Diploma	Type of Certificate	Special condition	Codes
Public and Business Administration	South Sudan School certificate or its equivalent		6161
Accounting	South Sudan School certificate or its equivalent	Pass in Mathematics	6162
Rural Development	South Sudan School certificate or its equivalent		6163

Annex of Competition Guide

Admission Percentage of Previous Year 2011-2012

Introduction:

The percentage guide is not a fixed cut off point for competition in the current academic year. It is meant to help the applicant assess his/her capabilities to compete taking into account his/her grades in the general school certificate. The percentage for this year competition could be less or higher than previous year (sited in the Annex).

We are therefore requesting the applicant to make good judgment in making their choices for admission to various programmes.

Admission Percentage of Previous Year 2011-2012

UNIVERSITY OF JUBA

College	Percentage
College of Medicine	72.6
College of Natural Resources – Animal Product	63.4
College of Natural Resources - Fisheries	50
College of Natural Resources - Wild Life	60
College of Natural Resources -Agricultural	63.7
College of Natural Resources - Forestry	59.3
College of Natural Resources - Geology and Mining	69.3
College of Natural Resources Environment	60.6
College of Applied and Industrial Sciences	63.1
College of Engineering –Civil	67.1
College of Engineering –Mechanical	65.6
College of Engineering –Electrical	68.7
College of Engineering –Architecture	66.1
College of Engineering –Agricultural	66.4
College of Computer Science -Computer Science	62.6
College of Computer Science -Information Technology	62.6
College of Education - Biology + Chemistry	50
College of Education - Mathematics + Physics	50
College of Education - Arabic Language + English Language	65.7
College of Education - English Language/English Literature	67.7
College of Education – Geography + History	67.9
College of Social & Economic Studies – Economics	74
College of Social & Economic Studies – Statistics	71.7
College of Social & Economic Studies – Political Science	72.9
College of Social & Economic Studies – Sociology & Anthropology	70.6
School of Management Sciences	71
College of Law	76
College of Arts and Humanities	68.6
College of Community Studies - Communication Development	68.6
College of Community Studies - Rural Development	67.9
College of Community Studies - Community Studies	67.9
College of Community Studies - Library and Information Sciences	68
College of Art, Music and Drama	50

Admission Percentage of Previous Year 2011-2012

UPPER NILE UNIVERSITY

College	Percentage
College of Medicine – Malakal	64.3
School of Nursing – Malakal	50
School of Health – Malakal	50
College of Veterinary – Malakal	50
College of Agriculture – Renk	50
College of Forestry and Pastoral Sciences – Renk	50
College of Animal Production and Fisheries – Malakal	50
College of Education, Department of Biology – Malakal	50
College of Education, Department of Mathematics – Malakal	50
College of Technical Education – Malakal	0
College of Education, Department of Arts – Malakal	63
College of Economics – Accounting – Malakal	69.6
College of Economics – Business Administration – Malakal	68.1
College of Economics – Economics – Malakal	68
College of Economics – Statistics – Malakal	67.1
College of Economics – Political Science – Malakal	67
College of Economics – Sociology – Malakal	64
College of Human Development – Family Science – Malakal	50
College of Human Development – Rural Development – Malakal	63.9

Admission Percentage of Previous Year 2011-2012

UNIVERSITY OF BAHR EL GHAZAL

College	Percentage
College of Medicine and Public Health	61.6
College of Veterinary Sciences	50
College of Education –Department of Biology	50
College of Education –Department of Mathematics	50
College of Economics and Social Studies	65.9
College of Education –Department of Arts	64

Admission Percentage of Previous Year 2011-2012

UNIVERSITY OF RUMBEK

College	Percentage
College of Education – Department of Biology	50
College of Education – Department of Mathematics	50
College of Economics and Social Studies	65.1
College of Education- Department of Arts	62.9

Admission Percentage of Previous Year 2011-2012

**Dr. JOHN GARANG MEMORIAL UNIVERSITY OF SCIENCE
AND TECHNOLOGY**

College	Percentage
Faculty of Science and Technology – Biology	50
Faculty of Agriculture – Agronomy	57.1
Faculty of Agriculture – Animal Production	50
Faculty of Environmental Studies – Fisheries	50
Faculty of Environmental Studies – Environmental Science	50
Faculty of Law	71
Faculty of Science and Technology – Chemistry	50
Faculty of Science and Technology – Physics	50
Faculty of Science and Technology – Mathematics	50