

INTRODUCTION

On behalf of the entire Ministry of Higher Education, Research, Science and Technology, the Directorate of Admission, Accreditation and Evaluation would like to take this opportunity to congratulate the successful candidates who will be nominated for admission to the functional universities of South Sudan. The Directorate would also like to remind the successful candidates that their admission to South Sudan Universities is coinciding with the independence of South Sudan. This is history in the making because the candidates who will be admitted go down in history as the first southern Sudanese to be admitted to South Sudan universities with the independence of south Sudan. They will be considered as the pioneers of South Sudan Universities.

In the past, higher educational Institutions in the south were administered on concurrent power basis with the Minsitry of Higher Eduction and Scientific Research in the Government of National Unity (GoNU). Emerging as a country on July 9th onward the Ministry of Higher Education, Research, Science and Technology will take full mandate over the administration of higher education in the south. Amongst this will be full administration of admission.

Also in the past, the Student Guide and the Admission Form was unified for all the students in the Sudan. With the independence of South Sudan, the Directorate of Admission, Accreditation and Evaluation deemed it necessary to develop and translate another version of the tudent Guide and Admission Form to fit the situation of our students and institutions of higher learning in South sudan as temporary measures. In the near future, the Student Guide and the Admission Form will be improve and modified to reflect our institutions of higher learning and that of the students of South Sudan.

The Student Guide and the Admission Forms are printed both in Arabic and English for the benefit of students who will have difficulties with one language. It is therefore advisable that applicants must first read the student Guide carefully before filling out the form.

This Student Guide is composed of nine chapters. Each chapters is made of regulations and conditions for admission process. As such, each applicant is asked to cautiously read each chapter to enable him/her make the right choice of a career that matches his/her qualifications and capabilities.

The most fundamental point in this introduction is the fact that all the admission process is regulated by **“The Laws Governing Admission to Institutions of Higher Learning in South Sudan”**

The first chapter in the Student Guide consists of the basic articles of the regulations which regulate admission procedures. The regulations include:

- Basis of nomination for admission and its conditions.
- The qualifying and preferred subjects and how to apply.
- Suspension of admission and transfer after the first year
- Compulsory and additional subjects which a candidate is supposed to pass in the Sudan School Certificate (Academic & Technical), other Secondary School Certificates (not Sudan School Certificate) and foreign certificates.
- This chapter also deals with Special Admission which includes the admission of the students

from **less developed States**, and the children of martyrs.

- This Chapter also tackles the admission of **Mature students**, **Private Admission** (out of pocket payment of tuition), and the **admission of Distance Learning**.

The choice of an applicant to join a specific program means drawing a road map for his/her future. As such he/she should make his/ her choices cautiously according to his /her qualifications, general health situation, psychological and intellectual preparedness, and should be knowledgeable about the nature of the study he/she wants to undertake. In order to make a well studied and sound choice, the applicant should consult with the members of the family. Students who wish to apply for Private Admission (out of pocket payment of tuition fees) should read the section pertaining to Private Admission.

We hope that this Student Guide will help them make the right choice that will lead them to achieve their ultimate goal in the academic world.

God bless you.

Administration

Directorate of Admission

Academic year 2011/2012

SECTION ONE

BASES AND REGULATIONS OF ADMISSION IN INSTITUTIONS OF HIGHER EDUCATION (IN ACCORDANCE TO ADMISSION REGULATIONS FOR HIGHER EDUCATION INSTITUTIONS)

CHAPTER THREE

Bases and Regulations of Nomination to Admission

Nomination and Admission

8. Nomination and admission are carried out according to the following procedures:

- a) An applicant is nominated for admission in accordance to the arrangement of his/her choices in the application form.
- b) The result of admission is announced by publishing the percentage of admission in all institutions of higher education through the official media. Applicants names nominated to be admitted are also announced.
- c) The Directorate of Admission corrects any mistakes in the nomination for admission within the duration specified by the admission committee.

Conditions for Admission

9 – 1 Conditions of admission are as follows;

- a) Passing the secondary school certificate or its equivalence.
- b) Admission begins after announcement by the Directorate of Admission through the media.
- c) Application is allowed only for the certificate of the current year.
- d) Admission to **Bachelor degree** is based on percentage of subjects calculated as follows; four compulsory subjects (Arabic language, English language, Religion, Basic/ Specialized Mathematics) in addition to three qualifying subjects for admission. These are to be specified by the concern colleges.
- e) Admission to **undergraduate programs** is based on the percentage calculated out of five subjects specified by the concern college and passed by the admission committee. Only applications by current certificates are allowed. However, applications with previous certificates shall be considered after the result of admission is announced.
- f) Application for admission should be via one application form prepared by admission committee. An applicant is not allowed to change or add choices after the submission of the form.
- g) An applicant has the right to compete to all colleges of all universities if he/she has complied with the generalandspecial admission regulations of institutions of higher education.
- h) Each subject is counted once.
- i) Only one secondary school certificate in one year is considered for fulfilling all the regulations.

2. Differentiation subjects are to be decided as below:

a) Science Specialization: Biology

Summation of the aggregate of the marks of the following subjects (specialized Mathematics, Physics, chemistry, and Biology).

b) Science Specialization: Mathematics

Summation of the aggregate of the marks of following subjects: (specialized mathematics; physics; chemistry;) and (engineering Sciences or Computer Sciences).

c) Arts Specialization:

Summation of the aggregate of the marks of the following subjects: Arabic language; English language; Basic Mathematics; and (one of the best subjects qualifying for admission).

- 3. A student nominated for admission in the first round and has not resigned within the period specified by admission committee and has not registered is given a chance to compete for admission after the lapse of one year.

4. A student who is nominated in the second round is not allowed to resign but if he/she does not register in the college he/she can be given a chance to apply and compete after the lapse of one year.
5. A student who has completed registration procedures in the college shall not be given a chance to apply again except if he/she falls under one of the following conditions:
- a) A student who has registered in the college after nomination and has not completed the academic year is given an opportunity to compete after one academic year, the year in which the applicant registered after meeting all the admission conditions and requirements. Such a student is required to attach a letter of resignation from the academic affairs issued in the same year.
 - b) A student dismissed academically is allowed to apply and compete after a year of his/her dismissal. He/she can be admitted to any other university other than previous one if he/she qualifies. Such a student shall be requested to attach dismissal letter from academic affairs office to the application form.
 - c) A graduate of a university is allowed to apply and compete provided that he/she attaches a copy of his/her qualification. Such applicants can be admitted under Private Admission Program.
 - d) A student who resigns after first year can be allowed to reapply in public institutions on private admission system.
 - e) University graduates are allowed to apply and be admitted for above first year under private admission system with full tuition fees on the condition that he/she meets the minimum requirements to be admitted under Private Admission system in that specific college in the specific academic year. This kind of admission is done through the university.
 - f) University index or number is provided by the directorate to a student nominated to study in any of the institutions of higher education via any of the admission types below:

- 1. General admission which includes admission to Bachelor Degree and Diploma.
- 2. Private admission.
- 3. Direct admission (Bachelor and Diploma).
- 4. Transfer from one institution of higher education to another or from abroad to South Sudan after completion of the first academic year in the institution where he/she was originally admitted to.
- 5. Distance learning or mature students.
- 6. Any other admission in accordance to regulations passed by the Higher Education Council.

6. Transfers in the first Academic Year

- 1. Transfer in the first academic year is done through the directorate in accordance to regulations and duration specified by the committee.
- 2. A student is transferred from one university to another in accordance to regulations below:
 - a. To get acceptance from both the university he/she is transferring from and acceptance from the university he/she is intending to join.
 - b) To be a qualified student who has obtained the minimum requirement of competition to the concern college in that particular year. Such a student can either be admitted in general or private admission in the same year in which he/she obtained secondary school certificate.
 - c) Transfer from private university to public university can be done after the approval of the two universities. If there is no approval the student can resign from the private university and be admitted in a public university as a private student. However, such a student is supposed to be academically eligible and meets all the admission requirements.
 - d) All the procedures of transfer are to be approved by the Directorate of Admission and a new

university index is provided or the old one is retained.

7. **The Admission Committee or the National Council for Higher Education can add any other conditions regulating admission**

Application for Admission

10. Application for Admission is carried out on the bases and regulations stated below:

- a) Submission of the application form is done by the student personally with proof of identification or by the applicant representative with proof of identification together with the applicant identity documents.
- b) A student is solely responsible for all the information written in the application form.
- c) A student has no right to withdraw the application form after submission.

Cancellation of Admission

11 - 1. The admission of a student can be cancelled any time after the announcement of the admission results under the following conditions:

- a) If the admission of the applicant is wrong and does not comply with all the regulations and bases governing admission.
 - b) If the applicant had presented false information or incomplete documents.
2. The Directorate of Admission has the right to take legal procedures against any applicant who presents false information or documents.

Conditions of Admission to Bachelor Degree

12. Conditions of admission for Bachelor Degree program are as follow:

a) **Sudan School Certificate, academic section as follows.**

(First), pass in Sudan School Certificate, academic section.

(Second), pass in four compulsory subjects (Arabic language, English language, religion, and basic/specialized mathematics) plus a pass in any three qualifying subjects specified by the concern college.

(Third), the percentage for admission is calculated according to admission regulations of each college.

b) **Sudan school Certificate - Technical Section, this consists of technical, commerce, agricultural and women/family science. For this section admission is done according to :**

(First), pass in Sudan school certificate, technical section.

(Second), pass in the four compulsory subjects (Arabic Language, English Language, Religion, and basic/specialized Mathematics) and pass in any three qualifying subjects specified by the concern college.

(Third), the percentage for admission for each college is calculated in accordance to its special conditions.

c) **Arabic Certificate equivalent to SudanSchool Certificate:**

(First), pass in Arabic certificate which is the equivalence to Sudan school certificate.

(Second), the percentage of admission is calculated after the certificate is evaluated as follow:

Science Section for Science Colleges - Biology:

Arabic Language, English Language, Religion, Basic Mathematics, Biology, Chemistry, Physics.

Science Section for Science Colleges - Mathematics:

Pass in Arabic Language, English Language, Religion, Basic Mathematics, Chemistry, Physics, and (either Biology or Geology).

Arts Section for Colleges of Economics, Commerce and Management Sciences.

Pass in Arabic language, English language, religion, basic mathematics and the best three subjects of the following: (Psychology, Sociology, Philosophy, Accounting, Economic, Geography and History).

Arts section for Colleges of Arts, Law, Education Arts Section.

Pass in Arabic language, English Language, Religion, Geography, History and the best two subjects from (Mathematics, Psychology and Sociology).

(Fourth), all the above conditions must be considered in one certificate of one index number obtained in one academic year.

(Fifth), the admission committee has a right to reconsider the evaluation of Arabic certificate whenever it is deemed necessary.

d) **Foreign Certificates from outside Sudan:**

(First), sitting at least seven subjects in one certificate of one year.

(Second), pass in all the seven subjects from which admission percentage is calculated.

(Third), admission percentage is calculated after evaluation of the certificate is done as follows:

Science Section for Science Colleges - Biology:

Pass in English language, basic mathematics, biology, chemistry, physics and the best two

subjects of the qualifying subjects for admission.

Science Section for Science colleges - Mathematics:

Pass in English language, basic mathematics, physics, chemistry, additional mathematics and the best two subjects of the qualifying subjects for admission.

Arts section for Colleges of Humanities and Social Sciences:

Pass in English language, any international language, geography, history, basic mathematics, and the best two subjects of the qualifying subjects for admission.

(Fourth), the previous conditions must be fulfilled by a certificate sat at one time for all the qualifying subjects.

(Fifth), the Directorate of Admission has the right to reconsider the evaluation of foreign certificates when it deems necessary

(Sixth), the admission of the student nominated to the university depends on passing examination of two subjects namely: Arabic language and religious studies. Such examination is conducted by South Sudan Examination Committee.

(Seventh), holders of Arabic secondary school certificates or foreign certificates are subjected to sit for examination(s) specified by the admission committee.

(Eighth), holders of foreign certificates from outside South Sudan have the right to compete and be admitted to institutions of higher education. They can either be admitted via general or private admission to public or private institutions.

(Ninth), holders of foreign secondary school certificates obtained within South Sudan are allowed to compete only for private admission to public or private institutions of higher education.

CHAPTER FOUR

Bases for Admission of students from less Developed States:

- 13. The children from the states that are developed shall be admitted on the following basis:**
- a. Fifty percent of the seats in the universities in the states that are less developed shall be allocated to students of the states concerned.
 - b. Seats in rare specialized programs that are not found in the universities that fall in the less developed states shall be allocated to students from these states.

Conditions for admission in the less developed states:

14-(1) the conditions for admission in the less developed states shall be on the following basis:

- a. The student must be from the state.
- b. The applicant and his/her family must be resident of the state.
- c. The applicant must have attended his/her primary and secondary education in one of the schools in the state.
- d. The applicant must meet all the conditions and requirements stipulated for admission.
- e. The applicant must undertake to work in the state for five years after graduation.
- f. The applicant should submit all the required documents endorsed by the State authorities.
- g. The applicant is not allowed to transfer from the university of the college in the state or out of the state or from one program to another.

(2) The Applicant must attach the following documents with the Application Form:

- a. Primary Leaving Certificate to certify that the applicant have studied in one of the schools in the state.
- b. An undertaking signed by the applicant and his/her guardian certifying that he/she shall work for five years in the state after graduation. This undertaking must be signed by the Secretary General of the state.

Admission of the Disable Students

- 15-** The admission of the disabled applicants shall be in accordance with the percentage of the general competition after they are exempted from tuition fees.

Admission of the sons and daughters of Martyrs

16- The admission of the children of the Martyrs shall be based on the following conditions:

- a. A martyr is considered based on official documents issued by Martyrs Organization.
- b. The beneficiaries (son, daughters, wives) benefit from this privilege on following basis:
 - (First)** They are admitted after fulfilling the percentage of the special competition required by the concerned college.
 - (Second)** They are to be admitted in the states where they reside.
 - (Fourthly)** The beneficiaries of this privilege (in accordance with article (b)) who will be admitted in the general admission shall be exempted from tuition fees in all governmental universities.
 - (Fifthly)** The beneficiaries of this privilege (in accordance with article (b)) who will be admitted special admission will exempted from tuition fees in all governmental universities if they acquire the percentage for admission.

CHAPTER FIVE
PRIVATE ADMISSION
Private Admission

Basis and conditions regulating Private Admission

17-(1) Private Admission shall be regulated on the following basis:

- a. Every university is allowed to admit additional number yearly for studies on Private Admission system.
- b. Every university is allowed to distribute the seats of Private Admission to its different colleges on the condition that it should not exceed 25% of the total number allocated to that college for admission in that academic year for that college.
- c. The percentage for every college should not be less than 12% as a minimum from the general admission for the college concerned.
- d. Every university will determine the tuition fees for Private Admission in its different colleges.
- e. The dividend from Private Admission is utilized to assist development projects, improvement of the colleges and the university. The colleges that admit students on private admission system should be given appropriate portion as support for their development.
- f. The tuition fees for private admission shall not be reduced for students who are studying in government institutions of higher learning.
- g. Foreign students shall be admitted as private students and their number shall not exceed 5% of the number allocated for admissionfor that academic year.**

- (2) In observing what had been stipulated in the above articles, all the regulations, rules and conditions being used in the competition of general admission are applied in Private Admission Program has been implemented.

**Admission of the Offsprings and Spouse of Employees in
Institutions of Higher Education**

- 18- The offspring and spouse of Employees in the Institution of Higher Education shall be admitted through Private Admission Program if they meet the following conditions:
- a. He/she shall be in active service. This encompasses constitutional post holders or executives who are employees of the institution of higher learning.
 - b. The employee shall have spent two years in service or one year after reinstatement in Institution he/she was serving.
 - c. Without prejudice to article (b), the offsprings of the employees who have not spend two years in service to qualify for private admission, shall pay 50% of tuition fees subject to reduction to 25% after the completion of two years in service.
 - d. There should be a unified form issued by the Directorate of Admission, Accreditation and Evaluation which includes the following; date of appointment, date of permanent appointment in service, clarification that the employee is in active service. This shall be approved and signed by the personal, Dean of the college and the Vice Chancellor. This form shall be general for all those exempted.
 - e. Twenty five percent of the total number planned for admission shall be considered for private admission in all the colleges.
 - f. The applicant will be admitted after the payment of the 25% of the fixed tuition fees for private admission for the concerned college.
 - g. The minimum percentage for admission should not be less than 12% of the percentage for general admission for the concerned college of that academic year.
 - h. Twenty five percent of the seats shall be allocated to employees who are in active service and have completed their provisional period in that university and the admission shall be above the planned number.
 - i. Every university shall have the right to determine the methods and ways of collecting tuition fees for each program on the condition that it should not be less than the minimum amount of the general tuition fees.
 - j. Pertaining to Private Admission the offspring of the employee in the Ministry of Higher Education, Research, Science and Technology shall be treated on equal footing with the children of the employees in the governmental institutions of higher education.
 - k. The offspring of the employees of the Ministry of Higher Education, Research, Science and Technology and the offspring of governmental institutions of higher education shall be granted free admission as part of the general admission in governmental institutions of higher learning after they meet the requirements for admission.

**Admission of the offsprings of Pensioners in Governmental institutions of Higher
Education**

- 19-(1) The admission of offsprings of employees who have reached the age of compulsory retirement and were still in active service for the last 10 years shall be treated on equal footing with the offspring of the employees of higher education.
- (2) The admission of the offsprings of the pensioners who have reached the age of voluntary pension and have served for not less than five years shall be treated on equal footing with

the offsprings of the employees.

(3) The offsprings of the deceased in the institutions of higher education shall be treated on equal footing with the offspring of the employees.

The Admission of the Children of the Part Timers and Academic staff on Secondment

- 20- (1) The offspring of the Part Timers and academic staff on secondment from the governmental institutions of higher education shall be admitted if they meet the admission requirements and that shall be out of the percentage of the offsprings of the employees. The total should not exceed 3% of admission on private admission program for the concerned colleges provided that they comply with the competitive percentage of the employee's offsprings in a given college.
- (2) Payment of 50% of the tuition fees for private admission.
- (3) The admission of their offspring shall be in the university they have seconded or are Part Timers.
- (4) The teaching load should not be less 6 hours in a week.
- (5) This privilege shall continue till end of the period for secondment or Parttime.

The Admission of the offsprings of the Members of the university Council

- 21- (1) The offspring of the members of the university Councils shall be admitted in private admission after the payment of 50% of the tuition fees in their universities.
- (2) A student admitted in accordance with article (1) above will continue to benefit from this privilege till his/her graduation from the university.

CONDITIONS FOR ROUND TWO ADMISSION

22 (1) The percentage of the admission in the first round represents the minimum percentage in the second round.

1. An applicant who has been nominated for admission in the first round has no right to apply for admission in the second round.
2. An applicant who has been nominated in the first round in the Private or foreign institutions has to resign from the place of his/her nomination before applying for round two.
3. The applicant should personally submit his/her admission form after presenting his/her identity card or legally authorized somebody to submit his/her application form.
4. An applicant nominated for second round admission is not permitted to resign his seat. If the applicant has not registered in the college, he/she shall be given a chance for competition after one year from the time he/she was nominated after meeting all the requirements.

CHAPTER SEVEN

DISTANT LEARNING

ADMISSION OF DISTANCE STUDENTS

24 - For the purpose of this chapter a distance student is:

- a. A student who has not been given the opportunity for university education in spite of his/ her appropriate academic qualification.
- b. A student who studied at a university level which qualify him/her to be admitted above first year.

CONDITIONS FOR ADMISSION IN THE FIRST YEAR

25- Admission in the first year should observe the following;

- a. He/she should have obtained secondary school certificate or its equivalent and should meet the conditions for admission in the year he/she obtained the certificate.
- b. Two years should have elapsed on obtainment of the school certificate or its equivalent.

ADMISSION PROCESS AND REGISTRATION FOR DISTANCE LEARNING

26- The admission process and registration for distance learning runs as follows;

- a. The university shall specify the number planned for admission every year.
- b. The application process is done through the university.
- c. The university submits the necessary documents for admission to the General Admission Office for checking to ensure that all the admission requirements have been met and university index is issued to the student.

CHAPTER EIGHT

CONDITIONS FOR ADMISSION OF MATURE STUDENTS

27- For the purpose of this chapter, a mature student is a person who has no qualifications for admission as a regular student and has met the following conditions.

- a. The applicant should have long experience in work and famous for his/her intellectual productivity or posses rare experience or hobby or excels academically in one of the fields.
- b. The applicant should have spent ten (10) years in work or experience as a minimum in the field of his work.
- c. The applicant should not be less than thirty (30) years at the time of applying to the university.
- d. The applicant admission shall be on individual basis endorsed by the senate of the university.
- e. The admission shall only be in the theoretical colleges

CONDITIONS FOR THE ADMISSION OF MATURE STUDENTS

28- the admission of Mature Students is done through a board formed by the senate in accordance with the following provisions;

- a. A mature student is treated like a regular student in terms of full time study, attendance and commitment to academic field works.

- b. The student can be admitted in any year (first, second year etc) decided by the university.
- c. The birth certificate should be obtained two years before applying for admission.
- d. The number of Mature Students should not exceed 1% of general admission in a given specialization.
- e. A mature student should either appear before interview committee or sitting for any test or examination, the university will decide which one is appropriate.
- f. The applications are submitted to the universities and then approved by the Directorate of Admission.
- g. The admission of the students is done through a committee.

34- Studying Two Programs

- a. No student is allowed to study two programs (Bachelor Degree or Diploma) at the same time.
- b. A student is allowed to join any program (to the level of Bachelor Degree or Diploma) after graduation from the program he/she initially joined after fulfilling all the conditions.
- c. Students who finish with two degrees at the same time, the Directorate of Admission will only authenticate the degree of the program which he/she was nominated to study by the Admission Office.
- d. The certificates of foreign students who study two programs at the same time will not be authenticated.

Qualifying Subjects for Admission

A) SudanSchool Certificate:

Subjects:

Religious Education: Christian education, Islamic education or special Islamic education.

Arabic language: classical or special Arabic.

English language

Mathematics: basic mathematics or specialized mathematics.

Computer science, engineering sciences, commerce, agricultural and animal production, biology, physics, chemistry, Islamic studies, advanced Arabic, French language, geography and environmental studies, history, military studies, family studies, art and design, economics and commerce, financial accounting, costs and taxes, financial mathematics, technical drawing, business workshops, foundation of industries, horticulture, food manufacture, drawing and painting, decor.

B) Any other subjects endorsed by the admission committee.

SECTION TWO

GOVERNMENTAL INSTITUTIONS OF HIGHER EDUCATION IN SOUTH SUDAN

UNIVERSITY OF JUBA

THE UNIVERSITY OF JUBA CONSISTS OF TWELVE (12) COLLEGES

1. COLLEGE OF MEDECINE

The College awards Bachelor Degree in Medicine and Surgery in six (6) years.

2. COLLEGE OF NATURAL RESOURCES AND ENVIORNMENTAL STUDIES.

The college awards Bachelor Degree with Honors in five (5) years in the following specialization:

(Crop Science, Animal Production, Geology and Mining, Forestry Science, Fisheries, Environmental Studies, Wild Life).

3. COLLEGE OF ENGINEERING:

The College awards Bachelor Degree with Honors in five (5) years in the following specializations:

(Mechanical engineering, Agricultural Engineering, Electrical engineering, Civil Engineering, Architecture Engineering).

4. COLLEGE OF ECONOMICS AND SOCIAL STUDIES

The college awards a General Bachelor Degree in four (4) years and a Bachelor Degree with Honors in five (5) years in the following specialization:

(Economics, Sociology and Anthropology, Statistics, Political Science).

5. SCHOOL OF BUISNESS ADMINISTRATION

This school awards Bachelor Degree in four (4) years and Bachelor Degree with Honors in five (5) years in the following specialization:

(Accounting, General Administration, Business Administration).

6. COLLEGE OF EDUCATION

The College awards General Bachelor Degree in four (4) years and Bachelor Degree with Honors in five (5) years in the following specialization: (Arabic Language– English Language) - (English Language–English Literature)–(History–Geography)–(Mathematics–Physics)–(Chemistry–Biology). The student specializes in fourth year in one of the groups

of subjects cited above, and one of them shall be major and the other minor specialization.

7. COLLEGE OF APPLIED SCIENCE

The College awards Bachelor Degree in with Honors in five (5) years in the following specialization: (Mathematics, Physics, Chemistry, Biology, Biochemistry, Metrology, Electronic Scientific Apparatus, Industrial Chemistry for Manufacturing of Papers, Biological Technology, Leather Technology, Sugar and Food Manufacturing).

8. COLLEGE OF COMMUNITY STUDIES AND RURAL DEVELOPMENT

The College awards General Bachelor Degree in four (4) years and Bachelor Degree with Honors in five (5) years in the following specialization: (Rural Development, Community studies, Communication Development– Library science and information).

9. COLLEGE OF ARTS AND HUMANITIES

The College awards General Bachelor Degree in four (4) years and Bachelor Degree with Honors in five (5) years in the following specialization: (Geography, History, Arabic Language, English Language, French Language, Information, Philosophy, Archeology, Religious Studies, Psychology, Russian Language).

10. COLLEGE OF LAW

The College awards General Bachelor Degree in four (4) years.

11. COLLEGE OF ARTS, MUSIC AND DRAMA

The College awards General Bachelor Degree in four (4) years in the following specialization: (Drawing and Painting, Musical Instruments, Acting and Production).

12. COLLEGE OF SCIENCE AND INFORMATION TECHNOLOGY

The College awards Bachelor Degree with Honors in five (5) years in the eight semesters.

For more information contact: Tel 83222120 Fax 83222142

Email: juvarsiv@sudanet-net

Internet: WWW.juba.edu.sd

UPPER NILE UNIVERSITY
UPPER NILE UNIVERSITY CONSISTS OF SIX (6) COLLEGES AND TWO (2)
SCHOOLS

1. COLLEGE OF MEDECINE

The College awards Bachelor Degree in Medicine and Surgery in six (6) years.

2. NUSINGSCHOOL (Malakal)

The School awards Bachelor Degree in Nursing Science in four (4) years.

3. SCHOOL OF HEALTH (Malakal)

The College awards Bachelor Degree in Public Health and Environmental Health in four (4) years.

4. COLLEGE OF AGRICULTURE

The College awards Bachelor Degree with Honors in five (5) years in the following specialization: (Plant Protection, Agro-Mechanic, Food Technology, Agricultural Economics, Wild Life Science and Agricultural Guidance).

5. COLLEGE OF ANIMAL PRODUCTION AND FISHERIES (Malakal) The College awards Bachelor Degree with Honors in six (5) years in the following specialization:

1. General Animal Production
2. Fish Production

6. COLLEGE OF FORESTRY

The College awards Bachelor Degree with Honors in six (5) years in the following specialization:

1. Forestry
2. Pastoral
3. Wild life

7. **COLLEGE OF EDUCATION**

The College awards General Bachelor Degree in four (4) years in the following specialization:
(Mathematics/Physics–Biology/Chemistry–Arabic Language/EnglishLanguage–English
Language/History–Arabic Language/Geography–ArabicLanguage/History–History/Geography).

VETERINARYMEDICINE

The College awards Bachelor Degree with Honors in five (5) years.

UNIVERSITY OF BAHAR EL GAZAL

The University has four Colleges of Science and Arts. Details as follows:

1. COLLEGE OF MEDICINE and HEALTH SCIENCE

The College awards Bachelor Degree in Medicine and Surgery in six (6) years. The University functions on an annual academic system.

2. COLLEGE OF VETERINARY SCIENCE

The College awards Bachelor Degree in Veterinary Science in five (5) years. The College functions on semester system.

3. COLLEGE OF ECONOMICS AND SOCIAL STUDIES

The College awards Bachelor Degree in four(4) years (eight (8) semesters) and it awards Bachelor of Honors after completion of five years (10 semester) in the following specialization:

1. Accounting and Financial Studies
2. Business administration
3. Anthropology
4. Statistics and Population studies
5. Economics studies
6. Political Science

4. COLLEGE OF EDUCATION

The College awards Bachelor Degree in four(4) years (eight (8) semesters) and it awards Bachelor of Honors after completion of five years (10 semester) in the following specialization:

1. Biology /Chemistry
2. Mathematics/Physics

3. Arabic Language/English Language
4. English Language/English Literature
5. Arabic Language/History
6. Arabic Language/History
7. English Language/History
8. English Language/Geography
9. Geography/History

This in addition to the Educational Subjects which are taught to all the students taking different specialization.

UNIVERSITY OF RUMBEK

The University awards Bachelor Degree in four (4) years in the following specializations:

1. College of Education Biology Section

2. College of Education Mathematics Section
3. College of Education Arts Section
4. College of Economics and Social studies

DR. JOHN GARANG MEMORIAL
UNIVERSITY OF SCIENCE AND TECHNOLOGY

Dr. John Garang University consists of four (4) Faculties:

1. Faculty of Agriculture

This Faculty awards B.Sc. in the following:

- Bachelor Degree in Agronomy
- Bachelor Degree in Animal Production

2. Faculty of Environmental Studies.

The Faculty awards B.Sc. (Hons) in the following programs:

- Department of Fisheries Science
- Department of Environmental Science

3. Faculty of Law

The Faculty awards Bachelor of Law (LLB)

4. Faculty of Science and Technology

The Faculty awards Bachelor of Science (Hons) degree in the following programs

- Department of Chemistry
- Department of Physics
- **Department of Mathematics**

SECTION THREE

APPLICATION FOR ADMISSION

APPLICATION TO UNIVERSITIES

Application to universities should be according to the following regulations:

1. The application form is given to the applicant after payment of prescribed fees, which is determined annually by the directorate.
2. The application form is given to the applicant or his/her representative in the admission office in Juba or from any other temporary offices of admission in the universities.
3. The application form is submitted either to the admission office in Juba or to the temporary centers in the states within the period specified by the Directorate of Admission. Application forms sent by post shall not be accepted.
4. An applicant should present his/ her identity document (nationality certificate or passport) on submission of the application form.
5. The applicant should apply with one admission form and one certificate. An applicant who applies with more than one admission form or certificate shall be rejected of the competition.
6. An applicant applying with foreign certificate should present the original and copies of certificate and transcript for verification.
7. The applicant should keep the application receipt and present it whenever it is requested. Without the receipt no inquiry or request shall be considered.
8. The application form is submitted to the admission office or centers of the states by the applicant after presenting his/her identification documents. The applicant representative can submit the application form of his/her behalf after presenting identification documents of both (the applicant and the representative).
9. The applicant is solely responsible for the information in the application form.
The applicant is not allowed to withdraw the application form after submission.

APPLICATION FORM

The application form should be filled carefully and accurately so that it reflects the right choices of the applicant. The applicant should consider more importantly the following;

a. **BASIC INFORMATION;**

1. Name of the applicant in full.
2. The name of the school in which the applicant sat.
3. The year in which the applicant sat the examination.
4. Index number of the school certificate examination.
5. College code.

b. The Applicant should arrange his/her choices of the colleges and departments in a way that matches his/her choices, percentage and the academic section either for bachelor degree or diploma. The applicant is allowed to register any number of choices not exceeding fifteen (15) arranged according to preferences. For example if the choices of the applicant are arranged as follows;

1. The first choice, University of Juba. 1411
2. Second choice, Medicine University of Bahr El Ghazal. 1711
3. School of Health, Upper Nile University. 1683
4. Diploma in Civil Engineering, University of Juba. 3511

The applicant should write the special code of each college as mentioned in section (2) in the correct place as in the example below.

Choices	College Code
First choice	1411
Second choice	1711
Third Choice	1683
Fourth Choice	3511

If the applicant is not nominated for the first choice (Medicine University of Juba), the second choice will be considered. The same procedure applies to the rest of the choices down the line till the applicant is nominated. Repetition of choices reduces the chances of nomination of the applicant. For the applicant to secure his/her nomination to a college compatible to his/her academic qualifications and ability to study in it, he/she should observe the following;

1. General admission conditions to universities.
2. Special conditions for choosing the preferred colleges and departments.

The applicant should make correct choices in accordance with the general and special regulations. As such, the applicant should choose only colleges that meet the general conditions for admission to bachelor degree and diploma programs.

SECTION FOUR

QUALIFYING SUBJECTS FOR NOMINATION TO ADMISSION

First: SudanSchool Certificate – Academic Section

Table (1):

The percentage of admission to the colleges below is calculated out of the total marks of seven subjects after meeting the general regulation.

General regulation:

Arabic Language	Religion	English Language	Specialized Mathemati cs	Physics	Chemistry	Biology
----------------------------	-----------------	-----------------------------	---	----------------	------------------	----------------

The colleges are:

Medicine, Medical Laboratories, Nursing, Veterinary Medicine, Animal Production, General and Environmental Health, Science - Biology, Science Chemistry, Education (Biology and Chemistry).

Table (2):

The percentage of admission to the colleges below is calculated out of the total marks of seven subjects after meeting the general regulation.

General regulation:

Arabic Language	Religion	English Language	Specialized Mathematics	Physics	Chemistry	Either Computer Science or Engineering Science
--------------------	----------	---------------------	----------------------------	---------	-----------	--

The colleges are:
Engineering.

Table (3):

The percentage of admission to the colleges below is calculated out of the total marks of seven subjects after meeting the general regulation.

General regulation:

Arabic Language	Religion	English Language	Specialized Mathematics	Physics	Chemistry	Any of: Computer Science, Engineering Science, Art and Design.
-----------------	----------	------------------	-------------------------	---------	-----------	--

The colleges are:

Architectural Engineering.

Table (4):

The percentage of admission to the colleges below is calculated out of the total marks of seven subjects after meeting the general regulation.

General regulation:

Arabic Language	Religion	English Language	Specialized Mathematics	Physics	Chemistry	Any of Computer Science, Engineering Science, or Biology.
-----------------	----------	------------------	-------------------------	---------	-----------	---

The colleges are:

Computer Sciences and Information Technology, Mathematics Sciences, Science - Physics, Applied Sciences, Education - Mathematics, Education - Physics, Technical Education.

Table (5)

Arabic Language	Religion	English Language	Basic Mathematics or Sepcialized	Any subject from the following: GEOGRAPHY AND environmental Studies, Agricultural and Animal Production or Family Science.
-----------------	----------	------------------	----------------------------------	--

The Colleges are:

Agriculture - Natural Resources - Forestry - Environmental Studies - Education Family Science - Environmental Science Department of Environment Technology - School of Health Science - Nutrition Treatment.

Table (6):

The percentage of admission to the colleges below is calculated out of the total marks of seven subjects after meeting the general regulation.

General regulation:

Arabic Language	Religion	English Language	Specialized Mathematics	Physics	Chemistry	Three of the qualifying subjects.
-----------------	----------	------------------	-------------------------	---------	-----------	-----------------------------------

The colleges are:

Economics and Management Sciences, Rural Development and Community Studies, Kindergarten and Phsychology, Fine Art, Music and Drama.

Table (7):

The percentage of admission to the colleges below is calculated out of the total marks of seven subjects after meeting the general regulation.

General regulation:

Arabic Language	Religion	English Language	Basic Mathematics	Geography and Environmental Studies	History	Any subjects qualifying for admission.
-----------------	----------	------------------	-------------------	-------------------------------------	---------	--

The colleges are:

Arts, Education - Arts, Languages, Education - Psychology.

SECONDLY: TECHNICAL SECONDARY CERTIFICATE**(a) Commercial Technical Section**

The percentage for admission is taken from the minimum of the total of seven (7) subjects after meeting general admission condition.

Arabic Language	Religion	English Language	Basic Mathematics or Specialized	Three (3) from qualified subjects for admission.
--------------------	----------	---------------------	--	---

The Colleges are:

Economics and Administrative Science, Information System, Secretariat, Community Studies and Rural Development.

Agricultural Technical Section

The percentage for admission is taken from the total marks of seven (7) subjects after meeting general admission condition.

Arabic Language	Religion	English Language	Specialized Mathematics	Agriculture	The best subjects of Animal Production, Horticulture, Chemistry or Food Production.
------------------------	-----------------	-------------------------	--------------------------------	--------------------	--

The colleges are:

Agriculture, Natural Resources and Environmental Studies, and Forestry.

SECTION FIVE

NAMES OF COLLEGES AND THEIR CODES FOR GENERAL COMPETITION (BACHELOR DEGREE) COLLEGES CODES FOR GENERAL ADMISSION

The use of computer in distributing the applicants and nominating them to different places in institutions of higher education and its different colleges demands the use of number codes. As such, each college has assigned a special number to be filled by the applicant in the admission form instead of the name of the college or university he/she is interested to join. As such, it is important that an applicant should be cautious when filling in the code of the colleges he/she is interested to join. Any mistake may lead to his/nomination to a college he/she is not interested to join and may not be qualified to join. This will lead to the applicant losing his/ her chance which is a great waste of efforts exerted by the applicant over years.

Section six pertains to college for general admission to bachelor degree. In this area, all the applicants are equated according to the grades they obtained in the competition for nomination.

UNIVERSITY OF JUBA

Studies in JubaTown

S/No.	NAME OF COLLEGE	COLLEGE CODE
1.	College of Medecine	5111
2.	College of Natural Resources ion- Department of Animal Product	5112
3.	College of Natural Resources – Department of Fisheries	5113
4.	College of Natural Resources – Department of Wild Life	5114
5.	College of Natural Resources – Department of Agricultural Science	5115
6.	College of Natural Resources – Department of Department of Forestry	5116
7.	College of Natural Resources – Department of Geology and Mining	5117
8.	College of Natural Resources – Department of Environmental Studies	5118
9.	College of Natural Resources – Department of Applied Science and Industry	5119
10	College of Engineering -Department of Civil Engineering	5121
11	College of Engineering -Department of Mechanical Engineering	5122
12	College of Engineering -Department of Electrical Engineering	5123
13	College of Engineering -Department of Architecture	5124
14	College of Engineering -Department of Agricultural Engineering	5125
15	College of Education– Department of Biology/Chemistry	5126
16	College of Education– Department of Mathematics/Physics	5127
17	College of Education– Department of English Language/Arabic Language	5128

18	College of Education– Department of English Language/English Literature	5129
19	College of Education– Department of Geography/History	5131
20	College of Economics and Social Studies - Economics	5132

21	College of Economics and Social Studies - Statistics	5133
22	College of Economics and Social Studies - Political Science	5134
23	College of Economics and Social Studies - Sociology/Anthropology	5135
24	School of Business Administration	5136
25	College of Law	5137
26	College of arts and Humanities	5138
27	College of Communities and Rural Development– Development communication	5139
28	College of Communities and Rural Development–Rural Development	5141
29	College of Communities and Rural Development– Community Studies	5141
30	College of Communities and Rural Development–Library Science and Information	5143
30	College of Communities and Rural Development–Library Science and Information	5143
31	College of Art Music and Drama	5144
32	College of Computer Science and Information Technology–Computer Science	5145
33	College of Computer Science and Information technology–Information Technology	5146

UPPERNILEUNIVERSITY

Studies in Malakal and Renk

S/No.	NAME OF COLLEGE	COLLEGE CODE
1.	College of medicine - Malakal	5151
2.	School of Nursing - Malakal	5152
3.	School of Health - Malakal	5153
4.	College of Veterinary Medicine - Malakal	5154
5.	College of Agriculture - Renk	5155
6.	College of Forestry and Pastoral Sciences - Renk	5156
7.	College of Animal Production and Fisheries - Renk	5157

8.	College of Education, Department of Biology - Malakal	5158
9.	College of Education, Department of Mathematics - Malakal	5159
10	College of Education technical Education -Malakal	5161
11	College of Education, Department of Arts - Malakal	5162

UNIVERSITY OF BAHR EL GHAZAL

STUDIES IN WAU

S/No.	NAME OF COLLEGE	COLLEGE CODE
1.	College of medicine and Public Health	5171
2.	College of Veterinary Sciences	5172
3.	College of Education -Department of Biology	5173
4.	College of Education -Department of Mathematics	5174
5.	College of Education -Department of Arts	5171
6.	College of Economics and Social Studies	5176

UNIVERSITY OF RUMBEK

STUDIES IN RUMBEK

S/No .	NAME OF COLLEGE	COLLEGE CODE
1.	College of Education - Department of Biology	5181
2.	College of Education - Department of Mathematics	5182
3.	College of Education- Department of Arts	5183
4.	College of Economics and Social Studies	5184

DR. JOHN GARANG MEMORIAL UNIVERSITY OF SCIENCE AND TECHNOLOGY

Studies in Bor

S/No.	NAME OF COLLEGE	COLLEGE CODE
1.	Faculty of Agriculture - Agronomy	5191
2.	Faculty of Agriculture - Animal Production	5192
3.	Faculty of Environmental Studies - Department of Fisheries	5193
5.	Faculty of Environmental Studies - Department of Environmental Science	5194
6.	Faculty of Law	5195
7.	Faculty of Science and Technology - Department of Chemistry	5196
8.	Faculty of Science and Technology - Department of Physics	5197
9.	Faculty of Science and Technology - Department of Mathematics	5198

SECTION SIX
NAMES OF TECHNICAL DIPLOMAS
THEIR CONDITIONS AND CODES
UPGRADING

Upgrading means the admission of the holder of a diploma to degree program.

BASIS OF UPGRADING AND ITS CONDITION:

1. The percentage of students admitted for upgrading should not exceed 10% of the total number of students registered in the concerned academic year.
2. Pass in Sudan School certificate or its equivalent.
3. Pass in the qualifying subjects for admission in bachelor degree program in the.....
4. The student should meet the above conditions in one Sudan School Certificate, one index number and one date.
5. The upgrading should be from diploma to bachelor degree program similar in specialization.
6. The holder of diploma of two years system is admitted in second year of bachelor program. The holder of three years system is admitted in third year of bachelor degree program as a minimum.
7. It is possible for a holder of diploma with excellent or first class to be admitted for upgrading immediately after graduation.
8. It is possible for a holder of diploma with very good or second class section one to be admitted for upgrading after two years after gaining experience on the job.

UNIVERSITY OF JUBA
CENTER FOR HUMAN RESOURCES DEVELOPMENT AND
CONTINUAL EDUCATION

1. Education System–Semester System
2. Duration of study, three years.
3. Special conditions for diploma in engineering:
 Specialized Mathematics + two subjects from (Physics– Chemistry– Biology - Computer Science - Engineering Science - Technical drawing - Origin of technologies).

Diploma	Type of certificate	Special conditions	Tuition Fees	Code
Rural Development	Sudan School Certificate or its equivalent /academic or technical		680	6111
Accounting and Financial Management	Sudan School Certificate or its equivalent /academic or technical		680	6112
Business Administration and Supply	Sudan School Certificate or its equivalent /academic or Technical		580	6113
Public Administration	Sudan School Certificate or its equivalent /academic or Technical		680	6114

Economics and Banking	Sudan School Certificate or its equivalent /Science or Technical		680	6115
Information and Public Relation	Sudan School Certificate or its equivalent		680	6116
Natural Resources Management	Sudan School Certificate or its equivalent/ science		680	6118
Computer Science	Sudan School Certificate or its equivalent	Basic or Specialized Mathematics	500	6119

UPPER NILE UNIVERSITY

1. Education System=Semester

2.Duration of study– Three Years

Diploma	Type of Certificate	Special Condition	Tuition Fees	Code
Nursing	SudanSchool certificate or its equivalent/academic Science		550	6131
Family Science	SudanSchool certificate or its equivalent/academic Science		550	6132
Rural Development	SudanSchool certificate or its equivalent		550	6133
Fine Arts (drawing and coloring)	SudanSchool certificate or its equivalent		550	6134
Accounting	SudanSchool certificate or its equivalent		550	6135
Business Administration	SudanSchool certificate or its equivalent		550	6136
Public Administration	SudanSchool certificate or its equivalent		550	6137
Secretariat and Office Management	SudanSchool certificate or its equivalent		500	6138
Computer Science	SudanSchool certificate or its equivalent	Specialized or Basic Mathematics	1000	6139

UNIVERSITY OF BAHR EL GHAZAL

1. Education System=Semester System
2. Duration of study three years (six semesters).

Diploma	Type of Certificate	Special condition	Tuition fees	Codes
Business Admininstratio n	SudanSchool certificate or its equivalent		600	6161
Accounting			600	6162
Rural Development	SudanSchool certificate or its equivalent		600	6163

UNIVERSITY OF RUMBEK

3. Education System=Semester System
4. Duration of study three years (six semesters).

Diploma	Type of Certificate	Special condition	Tuition fees	Codes
Public Health	SudanSchool certificate or its equivalent	Physics, Chemistry and biology	500	6151