

# Robin Zupanc

## Paralegal

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State your career goals and show how they align with the job description you're targeting. Be brief and keep it from sounding generic. Be yourself.

## Experience

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2015 - Current

### **Paralegal *The Phone Company***

Summarize your key responsibilities and accomplishments. Where appropriate, use the language and words you find in the specific job description. Be concise, targeting 3-5 key areas.

2009 - 2015

### **Paralegal *Trey Research***

Summarize your key responsibilities and accomplishments. Here again, take any opportunity to use words you find in the job description. Be brief.

2004 - 2009

### **Paralegal *Adatum Corporation***

Summarize your key responsibilities and accomplishments. Where appropriate, use the language and words you find in the job description. Be concise, targeting 3-5 key areas.

## Education

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2000 - 2004

### **A.A. Paralegal Studies**

University of Maple

## Skills

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- Creativity
- Leadership
- Organization
- Problem solving
- Teamwork

## Contact

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