

What is reporting?

Reporting means collecting and presenting data so that it can be analyzed.

We can analyze current or historic data.

What are the Characteristics of good Reporting Tool?

- Possesses capability to extract data from variety of data sources.
- Possesses ability to present data in more user friendly terms rather than complex database words.
- Allows distribution of reports in multiple formats

What are the features of reporting tools?

- Connect and combine different data sources
- Visually analyze data to create report and dashboard
- Ensure data is secure and safe
- Build new calculation with an easy to use formulas
- Fine grained access control

What are different report types?

Reports are of different types such as Tabular report, Crosstab report, Chart report etc.

What are Prerequisite for Reporting?

Below are the prerequisite for the reporting

- Need to have good analyzing and data skill
- Knows the business i.e. Business goals, business drivers and the business environment
- Should know what stakeholders will want to spend their time on to
- Should know what infrastructure is required

What is Reporting Cycle?

Reporting cycle is composed of three phases

- Creating report- Create report by using report designer.
- Managing report- Manages folder, data source connection and resources. Can define securities and schedule operations.
- Accessing and delivering report- Generation and delivery of reports.

What are different reporting concept?

- Data Source-
- Data Set
- Matrix
- List
- Charts
- Grouping data