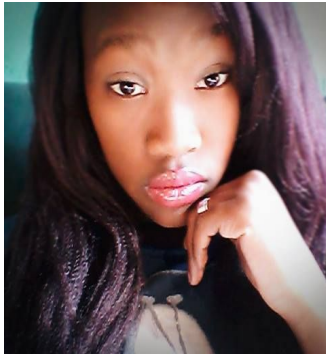


5283 Enoch Sontonga Street
Samora Machel, Phillipi, 7785
062 432 4798
mandymakweni1@gmail.com

Mandy Makweni



PERSONAL DETAILS

Date of Birth	: 1997-09-16
ID Number	: 9709160517089
Sex	: Female
Marital Status	: Single
Cell Number	: 062 432 4798
	: 084 420 8005
Language	: Xhosa, English
Criminal Record	: None

SKILLS

- Information & Technology
- Secretary
- Peer Mentor
- Cricket

TECH SKILLS

- Basic HTML
- Basic CSS
- Basic JQuery & Javascript
- WordPress
- Terminal

EXPERIENCE

Ikamva Sports & Performing Arts, Cape Town-Samora Machel –
Secretary

2015 - 2017

EDUCATION

Zisukhanyo Senior Secondary School, Cape Town-Samora Machel –
grade: 8-12

AWARDS / Qualifications

- 3 Certificate of Information & Technology (ADT Teach)
- Certificate of Peer Mentor
- Certificate of Entrepreneurship (Active Entrepreneur - Community Chest)
- Online Marketing
- Front-End Development
- HTML Fundamentals Course
- CSS Fundamentals Course
- JQUERY Fundamentals Course
- Python Fundamentals Course

CAREER OBJECTIVES

To establish myself within dynamic environment where my aptitude for dealing with people can be combined.

To enter in the environment that is productive and positive it's inspiring and it makes one think of self growth.

To be able to continue developing my skills and improve my performance in the workplace.

PERSONALITY

I am responsible, Hard Worker, trustworthy and self disciplined. I enjoy challenges and extremely passionate about task given. I am always eager to learn more.

HOBBIES & INTEREST

- Cricket
- Soccer
- Reading books on various subjects
- Coding

REFERENCES

Organisation : Quirky30
Contact Name : Sihle Tshabalala
Contact Number : 074 375 3767
Position : Student

Volunteer Work

Organisation : Ikamva Spots & Performing Art initiative
Position : Executive Secretary
Contact Name : Lusindiso Malilwana
Contact Number : 0826748229

Organisation : Youth Desk
Position : Secretary
Contact Name : Sergeant Mxasa
Contact Number : 0761459810

Organisation : Amandla Development
Position : Data Collector
Contact Name : Mthuthuzeli Qambela
Contact Number : 0833618642

Cricket Player

Organisation : Samora Machel Women's Cricket Club
Positions : Secretary
Contact Person : Chairperson (Aphiwe Mxabanisi)
Contact Number : 0748171024