

MANEESH RAJ NAIDU



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<https://maneeshnaidu.github.io/portfolio>

OBJECTIVE

As a faculty member I would be interested in applying my knowledge into a wide range of working environment. I would like to pursue the understanding and enhance knowledge in the field of computer science and information system.

PERSONAL SKILLS

- Good oral and written communication ability.
- Self-confident, friendly and approachable with good presentation.
- Relaxed communicator.

EXPERIENCE

ASSISTANT PROGRAMMER/ MINISTRY OF AGRICULTURE

04/2020 – Present

- Full stack web development.
- Developing software tools to automate existing business processes prescribed by managers.
- Performing maintenance lifecycle programming for ongoing projects and software applications.
- Analyze and enhance the design and functionalities of the software systems.
- Database development and administration using MS SQL Server.
- Server administration.
- Documentation for software developed.
- Troubleshooting software and network issues.
- Software testing, modules testing and software deployment.
- Provide ongoing IT support.
- Email configuration, trouble shooting.

SOFTWARE DEVELOPER / SAAS (FIJI) LTD

10/2019 – 03/2020

- Develop system functionalities both backend and frontend
- Analyze and enhance the design and functionalities of the software systems.
- Documentation for software developed
- Provide ongoing system support.
- Troubleshooting software and network issues.
- Software testing, modules testing and software deployment.

SOFTWARE ENGINEER / CRIMSON LOGIC

04/2019 – 10/2019

- Analyse and test the digitalFiji system and report errors or issues and identify possible solutions.

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- Relate well with a wide variety of people.
 - Responsible and reliable.
 - Thorough knowledge in the areas of Computer Science and Information Systems.
 - Dynamic, creative and enthusiastic in all things.
 - Confident and strives to be the very best.
 - Customer and Sales focused.
 - Ability of accurate money handling skills from previous work experiences.
 - Quick learner.
 - Ability to work under pressure with minimum supervision.
 - Strong leadership quality.
 - Creative thinker.
 - Multi-tasking and work with accuracy.

- Analyse and enhance the design and functionalities of the software systems.
- Writing SQL scripts for data patches in the backend which can't be done through system functionalities.
- Provide user training on the new systems built – Birth Death Marriage (BDM) System and Register of Companies (ROC).
- Prepare system documentation and Standard Operating Procedures (SOPs) slides and diagrams for DigitalFiji modules.
- Provide ongoing system support.
- Troubleshooting software and network issues.
- Software testing, payment modules testing and software deployment.

PROGRAMMING SKILLS AND TOOLS

- Presentation and communication skills.
 - Proficient in Microsoft Office tools (Word, Excel, Access, ect).
 - Java
 - Java Script
 - PHP
 - MySQL
 - NetBeans
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- XHTML/HTML
- CSS
- Basic4Android
- SQL
- Object Oriented Programming
- Visual Basic (VB)
- C++
- C#
- Web Services
- SOAP/REST
- Docker
- Bootstrap
- XML
- Automation Testing
- Azure DevOps
- Visual Studio Team System (VSTS)
- ASP.NET MVC
- Laravel
- Backbone.JS

IT INTERN / FIJIAN COMPETITION & CONSUMER COMMISSION

01/2019 – 03/2019

- Provide ongoing IT support.
- Email configuration, trouble shooting.
- Develop Web pages as per IT officer's/ Management's requirements.

CUSTOMER COMPLIANCE REPRESENTATIVE / MINDPEARL

04/2016 – 12/2016

- Develop, initiate, maintain, and revise policies and procedures for the general operation of the Compliance Program and its related activities to prevent illegal, unethical, or improper conduct.
- Manage day-to-day operation of the program.
- Monitor, and as necessary, coordinate compliance activities to remain abreast of the status of all compliance activities and to identify trends.
- Identify potential areas of compliance vulnerability and risk; develop/implement corrective action plans for resolution of problematic issues, and provide general guidance on how to avoid or deal with similar situations in the future.
- Ensure proper reporting of violations or potential violations to duly authorized enforcement agencies as appropriate and/or required.
- Monitor the performance of the Compliance Program and relates activities on a continuing basis, taking appropriate steps to improve its effectiveness.

REFEREES

Mr. Ben Chand
Head of Human Resources &
Development Services
Ministry of Agriculture
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Mrs. Shamina Hussein
Lecturer

CUSTOMER INTERACTION AGENT/ PACKLEADER PACIFIC

09/2015 – 11/2015

- Contact businesses and private individuals by telephone to promote products. Solicit orders for goods over the telephone.
- Explain the product to potential customers.
- Deliver scripted sales pitch to the customer.
- Adjust scripted sales pitch to meet needs of specific individuals.



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Mrs. Mereoni Ranadi
Software Engineer
Crimson Logic
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- Provide pricing details.
- Handle customer questions.
- Obtain customer information including names and addresses. Record customer details including reaction to the product offered Receive orders over the telephone.
- Input order details into the computer system.
- Record customer details and details of transaction. Confirm orders placed with field sales representatives.
- Obtain contact details of potential customers from sources including telephone directories and purchased lists.
- Schedule appointments for sales staff to meet prospective customers.
- Conduct customer and marketing surveys.
- Answer telephone calls from potential customers who are responding to advertisements.
- Contact customers to follow up on initial interaction.

EDUCATION

DEGREE IN BACHELOR OF SCIENCE DOUBLE MAJOR COMPUTER SCIENCE AND INFORMATION SYSTEM / 2019

Fiji National University

FIJI SCHOOL LEAVING CERTIFICATE EXAMINATION / 2009

Rishikul Sanatan College

ACHIEVEMENT

**Investigation Officer Training
Ministry of Agriculture**

**APO Digital Government Transformation Training
Ministry of Agriculture Representative**





Runner Up of Smart City Challenge Suva Competition 2018
Team leader of Fiji National University Team

HOBBIES

I see myself as someone who is very outspoken, outgoing and energetic. Spending quality time with family and friends is something which gives me great pleasure. However, I also hobby socializing with people, travelling to new places, learning new skills. I also see myself as someone who loves to be fit and also have a passion for sport as mostly soccer as I have been part of youth and also district teams such as Nasinu and Tailevu Naitasiri. I have also taken part in marathons as a full marathon runner and other sporting events which excite me.

