

71 Record Layout

Bank of America Merrill Lynch

Version 2022.03

MERRILL LYNCH 401(k) RECORDKEEPING SYSTEM LAYOUT

GENERAL INFORMATION

CLIENT TRACKS ELIGIBILITY:

- o All employees who were eligible for the Plan at any time during the Plan Year must be included on the file. This includes:
 1. All employees that are not excluded due to a classification (i.e. union, foreign nationals).
 2. Employees who are eligible but are not participating in the Plan.
 3. Employees who separated from service during the plan year and were eligible at any time during the plan year.** Terminated employees should remain on the file until the year following their date of separation.
- o Use status code 04 for active employees.

ML TRACKS ELIGIBILITY:

- o Include all employees that are not excluded due to a classification (i.e. union, foreign nationals).
 - o Use status code 06 until separated from service. Upon separation from service use appropriate status code listed below.
- ** Terminated employees should remain on the file until the year following their date of separation.

INBOUND PAYROLL FEED STATUS CODE PROCESSING CHART

04 = ACTIVE - CLIENT TRACKING	36 = DECEASED
06 = ACTIVE - ML TRACKING	39 = DISABLED
30 = TERMINATED	51 = LEAVE OF ABSENCE (ONLY USED BASED ON CLIENT REQUIREMENTS)
23 = RETIRED	97 = REHIRED
STATUS CODE 03 SHOULD NOT BE USED ON ANY FILES	

DATA STANDARDS:

Character Standard:	ASCII or text format
Transmission method:	Live Production Files: SFTP CLEAR, MBI, BOL Upload Test Files: Secure email (testing purposes only) or BOL Upload
Alpha/Numeric Field:	Left Justify; alpha data fields not required for the particular plan must be initialized to spaces and or BLANKS (ALL Alpha data fields must be in UPPER CASE.)
Numeric Fields:	Right Justify, Leading Zeros; numeric data fields not used must be initialized to zeros. All signed numeric fields require alpha equivalent below: "Numeric Transaction for Alpha Characters")
Date Fields:	If N/A, enter blanks not zero's (DATES ARE NOT A NUMERIC FIELD)
Required Length	600 bytes

PICTURE CLAUSE EXAMPLES:

X(4)	4 place field for an alpha/numeric field
S	Use a signed numeric
9(6)	6 place numeric field
V	Implied decimal point (Do not include the decimal point)
9(9)V9X	An eleven place numeric field with nine places before the implied decimal and two after (Example: \$355.86 = 00000035586)
S9(9)V9X	An eleven place signed numeric field with nine places before the implied decimal and two after (Example: positive \$2586.48 = 00000258648 or 0000025864H, negative \$2586.48 = 0000025864Q)

NUMERIC TRANSACTION FOR ALPHA CHARACTERS

POSITIVE 1-A, 2-B, 3-C, 4-D, 5-E, 6-F, 7-G, 8-H, 9-I & 0- { (OPTIONAL: alpha or numeric acceptable for positive)

NEGATIVE 1-J, 2-K, 3-L, 4-M, 5-N, 6-O, 7-P, 8-Q, 9-R, & 0- } (For contributions only, can not be used for loan repayments)

MOST COMMONLY USED SOURCES

A = EMPLOYEE PRE-TAX	U = ROTH CATCH UP
Z = CATCH UP CONTRIBUTION	D = EMPLOYER MATCH
E = EMPLOYEE PRE-TAX SUPPLEMENTAL	X = SAFE HARBOR MATCH
G = EMPLOYEE AFTER-TAX MATCHED	Y = SAFE HARBOR PROFIT SHARING
K = EMPLOYEE AFTER-TAX UNMATCHED	P = EMPLOYER PROFIT SHARING, 100% VESTING
Q = ROTH	1 = EMPLOYER PROFIT SHARING with VESTING

MERRILL LYNCH GUIDELINES

- o If the Plan is set up for the Auto Rehire process, the rehired participant should come over with a 97 (Rehire) status code (Field 4 on the Layout). The original Date of Hire should remain unchanged (Field 11 on the Layout) and the Date of Termination (Field 13 on the Layout) should be left BLANK or space filled on the file. The Rehire date (Field 72 on the Layout) should be populated with the most recent hire date.

- o If the Plan allows for loans, the Leave of Absence dates should be populated when a participant goes on a leave for the automatic reamortization process. Fields 80-83 on the Layout reflect the Military Leave (USERRA) and regular Leave of Absence dates. When a participant goes on a Leave, we cannot receive both the initial Start and End date on the same file. We must receive the Start Date on one file and after that file is processed we can receive the End Date on the next file. We also can not receive future dates so the LOA End Date should be populated when the participant returns. The dates can remain on the file - it will not cause any errors.

- o Please note that we must be notified when it is a USERRA (Military) Leave as there are different IRS Regulations on reamortizing the loan. If it can not be done via the file, please work with your Client Service Manager.

- o If the Plan has participants with a Foreign Address, Fields 20-State and 21-Zip should be left BLANK. All pertinent foreign address data should only be populated in Fields 17 through 19. (Example: Field 17 should include the Address, field 18 should include the City, Country and Foreign Zip Code.)

- o Test files should be sent via a secure email or they can be loaded to the Benefits On Line platform. Test file should never be transmitted to the live production region unless the Header Record has a 'T' in position 159. However, it is preferred not to utilize this method. If the 'T' is being added to a test file, please work with your Client Service Manager.

MERRILL LYNCH DATA HEADER

FIELD NO.	FIELD NAME	FIELD LENGTH	POSITION	VALUE	PICTURE	DESCRIPTION
1	CONSTANT	4	1-4	UHDR	X(4)	Value of "UHDR" (constant)
2	FILLER	1	5-5	SPACE	X	Space filled or BLANK
3	CURRENT PROCESSING DATE (JULIAN)	7	6-12	CCYYDDD	X(7)	The date 03/28/2019 would be the Julian Date 2019087
4	ML PLAN NUMBER	6	13-18	NUMERIC	9(6)	Six-digit plan number (assigned by Merrill Lynch)
5	FILE DESCRIPTION	20	19-38	ALPHA	X(20)	Plan Name in upper case lettering
6	PROCESSING TIME	6	39-44	HHMMSS	X(6)	Time the file was run
7	CYCLE DATE	6	45-50	MMDDYY	X(6)	The current pay period check date
8	FILLER	2	51-52	SPACES	X(2)	Space filled or BLANK
9	FILLER	4	53-56	SPACES	X(4)	Space filled or BLANK
10	FILLER	6	57-62	SPACES	X(6)	Space filled or BLANK
11	PAYROLL CREATOR	20	63-82	ALPHA	X(20)	Hardcode payroll provider; if client processing on internal system should be IN HOUSE - (Upper case lettering)
12	PAYROLL START DATE	8	83-90	MMDDCCYY	X(8)	The payroll effective start date
13	PAYROLL INDICATOR	4	91-94	ALPHA	X(4)	Space filled or BLANK
14	PAYROLL ENDING DATE	8	95-102	MMDDCCYY	X(8)	The payroll end date
15	PAYCHECK DATE	8	103-110	MMDDCCYY	X(8)	The payroll calendar actual paycheck date, also used for Unwind Feature
16	CONTACT NAME	30	111-140	ALPHA	X(30)	Client contact for any issues on payroll file (Upper case lettering)
17	CONTACT TELEPHONE NUMBER	10	141-150	NUMERIC	9(10)	Client contacts direct phone number - (no dashes or slashes)
18	FILLER	450	151-600	SPACES	X(450)	Space filled or BLANK

MERRILL LYNCH 401(k) STANDARD LAYOUT WITH DESCRIPTION

FIELD NO.	FIELD NAME	FIELD LENGTH	POSITION	VALUE	PICTURE	DESCRIPTION
1	RECORD TYPE	2	1-2	71	9(2)	Value of "71" (constant)
2	PLAN NUMBER	6	3-8	NUMERIC	9(6)	Six-digit plan number (assigned by Merrill Lynch)
3	SOCIAL SECURITY NUMBER	9	9-17	NUMERIC	9(9)	Participant's Social Security Number; Format 999999999, no dashes; no slashes; no bogus
4	PARTICIPANT STATUS CODE	2	18-19	NUMERIC	9(2)	Participant's employment status (see General Information Section)
5	DIVISION/SUBSIDIARY	4	20-23	ALPHA/NUM	X(4)	Company division or subsidiary code with which participant is associated; left justified followed with spaces or BLANKS
6	EMPLOYEE NUMBER	13	24-36	ALPHA/NUM	X(13)	Participant's employee ID number; left justified followed by spaces or BLANKS
7	LAST NAME	15	37-51	ALPHA/NUM	X(15)	Participant's last name followed by 'JR', 'SR', etc. Upper case lettering, not used if field 9 is used
8	FIRST NAME	15	52-66	ALPHA/NUM	X(15)	Participant's first name space middle initial; Upper case lettering, not used if field 9 is used
9	FULL NAME	30	67-96	ALPHA/NUM	X(30)	Participant's full name(LAST, FIRST MI); required if field 7 and 8 are not used; can not use all three.
10	DATE OF BIRTH	8	97-104	CCYYMMDD	X(8)	Participant's date of birth; format CCYYMMDD
11	DATE OF HIRE	8	105-112	CCYYMMDD	X(8)	Participant's original date of hire; format CCYYMMDD
12	DATE FIRST ELIGIBLE	8	113-120	CCYYMMDD	X(8)	Date participant first became eligible to join the plan, even if they did not join the plan on that date CCYYMMDD; should not be populated if Merrill Lynch is tracking eligibility
13	DATE OF TERMINATION	8	121-128	CCYYMMDD	X(8)	Participant's date of termination; format CCYYMMDD; should be populated with appropriate status code (see General Information Section)
14	ALTERNATE VEST DATE	8	129-136	CCYYMMDD	X(8)	Date from which vesting is calculated; format CCYYMMDD; if per plan document, must be populated for all participants
15	PAYROLL FREQUENCY	1	137-137	ALPHA/NUM	X	Indicates frequency of participant's paycheck; W=Weekly, B= Bi-weekly, S=Semi-Monthly, M=Monthly; will be used to amortize loans
16	SECTION 16 INDICATOR	1	138-138	NUMERIC	9	Insider indicator: 0=Non Insider, 1=Insider; if not used populate 0
17	ADDRESS LINE 1	30	139-168	ALPHA/NUM	X(30)	First line of participant permanent street address, Upper Case lettering
18	ADDRESS LINE 2	30	169-198	ALPHA/NUM	X(30)	Second line of participant permanent street address; Upper Case lettering
19	CITY	18	199-216	ALPHA/NUM	X(18)	Participant city; Upper Case lettering
20	STATE ABBREVIATION	2	217-218	ALPHA/NUM	X(2)	Participant state abbreviation; Upper Case lettering
21	ZIP	9	219-227	NUMERIC	9(9)	Participant zip - Left justified - No Hyphen ; if 4 digit suffix is not available, send BLANKS;

MERRILL LYNCH 401(k) STANDARD LAYOUT WITH DESCRIPTION

FIELD NO.	FIELD NAME	FIELD LENGTH	POSITION	VALUE	PICTURE	DESCRIPTION
22	SOURCE 1 LABEL	1	228-228	ALPHA/NUM	X	See General Information Section for appropriate code
23	SOURCE 1 AMOUNT	9	229-237	NUMERIC	S9(7)V9X	Amount of contribution for previous identified source label; Right justified, two implied decimals, zero padded to the left; please see the General Information Section for negatives
24	SOURCE 2 LABEL	1	238-238	ALPHA/NUM	X	See General Information Section for appropriate code; if code is not referenced, Plan Sponsor or Client will provide; if no additional Source for contributions then leave BLANK
25	SOURCE 2 AMOUNT	9	239-247	NUMERIC	S9(7)V9X	Amount of contribution for previous identified source label; Right justified, two implied decimals, zero padded to the left; please see the General Information Section for negatives; if no 2nd source, zero populate
26	SOURCE 3 LABEL	1	248-248	ALPHA/NUM	X	See General Information Section for appropriate code; if code is not referenced, Plan Sponsor or Client will provide; if no additional Source for contributions then leave BLANK
27	SOURCE 3 AMOUNT	9	249-257	NUMERIC	S9(7)V9X	Amount of contribution for previous identified source label; Right justified, two implied decimals, zero padded to the left; please see the General Information Section for negatives; if no 3rd source, zero populate
28	SOURCE 4 LABEL	1	258-258	ALPHA/NUM	X	See General Information Section for appropriate code; if code is not referenced, Plan Sponsor or Client will provide; if no additional Source for contributions then leave BLANK
29	SOURCE 4 AMOUNT	9	259-267	NUMERIC	S9(7)V9X	Amount of contribution for previous identified source label; Right justified, two implied decimals, zero padded to the left; please see the General Information Section for negatives; if no 4th source, zero populate
30	SOURCE 5 LABEL	1	268-268	ALPHA/NUM	X	See General Information Section for appropriate code; if code is not referenced, Plan Sponsor or Client will provide; if no additional Source for contributions then leave BLANK
31	SOURCE 5 AMOUNT	9	269-277	NUMERIC	S9(7)V9X	Amount of contribution for previous identified source label; Right justified, two implied decimals, zero padded to the left; please see the General Information Section for negatives; if no 5th source, zero populate
32	SOURCE 6 LABEL	1	278-278	ALPHA/NUM	X	See General Information Section for appropriate code; if code is not referenced, Plan Sponsor or Client will provide; if no additional Source for contributions then leave BLANK

MERRILL LYNCH 401(k) STANDARD LAYOUT WITH DESCRIPTION

FIELD NO.	FIELD NAME	FIELD LENGTH	POSITION	VALUE	PICTURE	DESCRIPTION
33	SOURCE 6 AMOUNT	9	279-287	NUMERIC	S9(7)V9X	Amount of contribution for previous identified source label; Right justified, two implied decimals, zero padded to the left; please see the General Information Section for negatives; if no 6th source, zero populate
34	PAY PERIOD COMPENSATION	9	288-296	NUMERIC	S9(7)V99	Zero populate
35	ML LOAN #	2	297-298	NUMERIC	9(2)	Merrill Lynch Loan Number for repayment amount in next field; Zero pad to the left; zero populate if ML loan number is not stored in Client's payroll database (00)
36	LOAN REPAYMENT AMOUNT	7	299-305	NUMERIC	S9(5)V9X	Amount of loan repayment being submitted; Right justified, two implied decimals, zero padded to the left no negative amounts; zero populate if not utilized
37	ML LOAN #	2	306-307	NUMERIC	9(2)	Merrill Lynch Loan Number for repayment amount in next field; Zero pad to the left; zero populate if ML loan number is not stored in Client's payroll database (00)
38	LOAN REPAYMENT AMOUNT	7	308-314	NUMERIC	S9(5)V9X	Amount of loan repayment being submitted; Right justified, two implied decimals, zero padded to the left no negative amounts; zero populate if not utilized
39	ML LOAN #	2	315-316	NUMERIC	9(2)	Merrill Lynch Loan Number for repayment amount in next field; Zero pad to the left; zero populate if ML loan number is not stored in Client's payroll database (00)
40	LOAN REPAYMENT AMOUNT	7	317-323	NUMERIC	S9(5)V9X	Amount of loan repayment being submitted; Right justified, two implied decimals, zero padded to the left no negative amounts; zero populate if not utilized
41	ML LOAN #	2	324-325	NUMERIC	9(2)	Merrill Lynch Loan Number for repayment amount in next field; Zero pad to the left; zero populate if ML loan number is not stored in Client's payroll database (00)
42	LOAN REPAYMENT AMOUNT	7	326-332	NUMERIC	S9(5)V9X	Amount of loan repayment being submitted; Right justified, two implied decimals, zero padded to the left no negative amounts; zero populate if not utilized
43	ML LOAN #	2	333-334	NUMERIC	9(2)	Merrill Lynch Loan Number for repayment amount in next field; Zero pad to the left; zero populate if ML loan number is not stored in Client's payroll database (00)
44	LOAN REPAYMENT AMOUNT	7	335-341	NUMERIC	S9(5)V9X	Amount of loan repayment being submitted; Right justified, two implied decimals, zero padded to the left no negative amounts; zero populate if not utilized

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FIELD NO.	FIELD NAME	FIELD LENGTH	POSITION	VALUE	PICTURE	DESCRIPTION
45	RECURRING COMP/CURRENT BASE PAY	9	342-350	ALPHA/NUM	S9(7)V9X	Enter all eligible compensation paid on a recurring basis through the plan year, not a YTD figure (may be defined in the Plan Document); Right justified, two implied decimals, zero pad to the left
46	PLAN YTD GROSS COMPENSATION	9	351-359	ALPHA/NUM	S9(7)V9X	Enter the accrued YTD compensation upon which an employee deferral contribution is based upon as defined in the Plan Document; Right justified, two implied decimals, zero pad to the left
47	YTD NON-RECURRING COMP	9	360-368	ALPHA/NUM	S9(7)V9X	Any eligible compensation which is non-recurring (i.e., bonuses, commission, etc.); that is included in Plan YTD Gross Comp above; Right justified, two implied decimals, zero pad to the left
48	YTD SEC 125 CONTRIB	9	369-377	ALPHA/NUM	S9(7)V9X	Indicates amounts contributed to a cafeteria plan as defined in Section 125 of the IRS code; Right justified, two implied decimals, zero pad to the left
49	BEFORE-TAX DEFERRAL %	4	378-381	NUMERIC	9V9(3)	Participant's elected before-tax savings rate; Format 0050 = 5%, 0100 = 10%; No cash value; zero populate if ML is tracking savings rates
50	AFTER-TAX CONTRIB %	4	382-385	NUMERIC	9V9(3)	Participant's elected after-tax savings rate; Format 0050 = 5%, 0100 = 10%; No cash value; zero populate if ML is tracking savings rates
51	PROFIT SHARING COMP	11	386-396	ALPHA/NUM	S9(9)V9X	Used for Profit Sharing Allocation: if Merrill Lynch is calculating, this field is required even if it is the same as another field; Right justified, two implied decimals, zero pad to the left; if not used zero populate
52	PLAN YTD MATCH COMP	11	397-407	ALPHA/NUM	S9(9)V9X	Used for Periodic Matching Contribution calculations which use Plan YTD data: required if Merrill Lynch is calculating even if it is the same as another field; Right justified, two implied decimals, zero pad to the left; if not used zero populate
53	PERIOD MATCH COMP	11	408-418	ALPHA/NUM	S9(9)V9X	Used for Payroll Basis Matching Contribution calculations (i.e. weekly, monthly); required if Merrill Lynch is calculating even if it is the same as another field; Right justified, two implied decimals, zero pad to the left; if not used zero populate
54	YTD NON-DISCRIM TESTING COMP	11	419-429	ALPHA/NUM	S9(9)V9X	Enter the year-to-date applicable compensation to be utilized for non-discrimination testing as defined in the Plan Document; Right justified, two implied decimals, zero pad to the left
55	ACCESS ANNUAL SALARY	10	430-439	ALPHA/NUM	S9(8)V9X	Annual Salary used for plans using Merrill Lynch Advice Access; Right justified, two implied decimal place, zero pad to the left

MERRILL LYNCH 401(k) STANDARD LAYOUT WITH DESCRIPTION

FIELD NO.	FIELD NAME	FIELD LENGTH	POSITION	VALUE	PICTURE	DESCRIPTION
56	SALARY EFFECTIVE DATE	8	440-447	CCYYMMDD	X(8)	Used for plan's that offer Automatic Contribution Rate Increases based on the occurrence of a Salary Increase - Represents the Effective Date of the participant's Salary Increase; Format CCYYMMDD
57	ROTH DEFERRAL %	4	448-451	NUMERIC	9V9(3)	Participant's elected Roth savings rate; expressed as percent; Format 0050 = 5%, 0100 = 10%; No cash value; zero populate if ML is tracking savings rates
58	CONSTANT	1	452	ALPHA	X	Value of " R" (constant)
59	PLAN YEAR-TO-DATE HOURS	7	453-459	NUMERIC	9(4)V9(3)	Participant's Plan-Year-To-Date Hours for vesting purposes; Right justified, three implied decimals 1330330 = 1,330.330 hours; if N/A zero populate
60	OFFICER / 5% OWNER	1	460	NUMERIC	9	0 = No, 1 = 5% Owner, 4 = Officer
61	KEY EMPLOYEE	1	461	NUMERIC	9	1 = Key Employee, 0 = Non-Key Employee
62	EXCLUDABLE TOP 20%	1	462	SPACES	X	N/A - obsolete field leave BLANK
63	HIGHLY COMPENSATED EMPLOYEE	1	463	NUMERIC	9	Utilized by clients who determine the HCE's. 0 = No, 1 = Yes, if N/A zero populate
64	UNION/NON-UNION	1	464	NUMERIC	9	If a collective bargaining unit is eligible for this plan, must supply: 0 = Non-Union, 1 = Union; if N/A zero populate
65	ELIGIBILITY FLAG	1	465	ALPHA/NUM	X	If utilizing EZ Enrollment, enter a "Y". Otherwise, enter a space.
66	ELIGIBLE HOURS	7	466-472	NUMERIC	9(4)V9(3)	Participant's Plan Hours required per the plan document when Merrill Lynch tracks plan eligibility and eligibility is based on hours; Right justified, three implied decimals 1330330 = 1,330.330 hours; if N/A zero populate
67	PAYROLL DIVISION	1	473	ALPHA/NUM	X	If submitting separate payroll files, indicate the payroll division. Must be the same for all participants on the same file. If N/A space fill or BLANKS
68	RULE 144 INDICATOR	1	474	NUMERIC	9	Control person/affiliates subject to SEC Rule 144. 0 = No, 1 = Yes
69	YTD 415 TEST COMP	9	475-483	NUMERIC	S9(7)V9X	Enter the applicable year-to-date compensation to be utilized for 415 testing as defined in the Plan Document. Right justified, two implied decimals, zero pad to the left
70	RESIDENT OF PUERTO RICO	2	484-485	ALPHA/NUM	X(2)	Blank = Non- Resident of Puerto Rico (default). PR = Resident of Puerto Rico.
71	EMPLOYER FLAG	2	486-487	ALPHA/NUM	X(2)	N/A - obsolete field leave BLANK
72	REHIRE DATE	8	488-495	CCYYMMDD	X(8)	Participant's date of rehire; format CCYYMMDD
73	LEAVE OF ABSENCE TYPE	2	496-497	ALPHA/NUM	X(2)	N/A - obsolete field leave BLANK
74	GENDER	1	498-498	ALPHA/NUM	X	Participant's gender codes M=Male and/or F=Female
75	MARITAL STATUS	1	499-499	NUMERIC	9	Participant's Marital status codes 1=Single, 2=Married; default is 1=Single if marital is unknown

MERRILL LYNCH 401(k) STANDARD LAYOUT WITH DESCRIPTION

FIELD NO.	FIELD NAME	FIELD LENGTH	POSITION	VALUE	PICTURE	DESCRIPTION
76	FSE-LSE-IND	1	500-500	ALPHA/NUM	X	F=Full Time and/or P=Temporary and/or Part Time, used when plan has Dual Enrollment
77	SAVE RATE USAGE INDICATOR	1	501-501	ALPHA/NUM	X	N/A - obsolete field leave BLANK
78	ELIGIBILITY DATE	8	502-509	CCYYMMDD	9(8)	This Eligibility Date is utilized by some clients: format CCYYMMDD. If not utilized, BLANK is required
79	BUSINESS E-MAIL ADDRESS	50	510-559	ALPHA/NUM	X(50)	Participant's business e-mail; Upper Case lettering; if not used space fill or BLANKS
80	USERRA START DATE	8	560-567	CCYYMMDD	9(8)	Military leave start date; Format CCYYMMDD
81	USERRA END DATE	8	568-575	CCYYMMDD	9(8)	Military leave end date; Format CCYYMMDD
82	LOA START DATE	8	576-583	CCYYMMDD	9(8)	Leave of absence start date; Format CCYYMMDD
83	LOA END DATE	8	584-591	CCYYMMDD	9(8)	Leave of absence end date; Format CCYYMMDD
84	AUTO REHIRE INDICATOR	1	592-592	NUMERIC	9	0 = Default (Immediately Eligible); 1 = Do not apply credit; 2 = Apply Previous Credit; 3 = Apply Changes; 4 = Immediately Eligible; if not used zero populate (0)
85	REHIRE ADJUSTED MONTHS	2	593-594	NUMERIC	9(2)	Two digit month, left justified, leading zeros, no decimals; 4 months = 04; If Field 84 is populated with a 3, must populate this field; if not used zero populate (00)
86	FILLER	6	595-600	SPACES	X(9)	Space filled or BLANKS

MERRILL LYNCH DATA TRAILER

FIELD NO.	FIELD NAME	FIELD LENGTH	POSITION	VALUE	PICTURE	DESCRIPTION
1	CONSTANT	4	1-4	UTRL	X(4)	Value of "UTRL" (constant)
2	FILLER	1	5-5	SPACE	X	Space filled or BLANK
3	TOTAL RECORD COUNT	8	6-13	NUMERIC	9(8)	Total record count - must include header and trailer
4	ML PLAN NUMBER	6	14-19	NUMERIC	9(6)	Six-digit plan number (assigned by Merrill Lynch)
5	FILLER	79	20-98	SPACES	X(79)	Space filled or BLANK

CONTROL TOTALS

6	#1 SOURCE	3	99-101	ALPHA/NUM	X(3)	First source contribution letter on layout, left justified followed by two spaces
7	#1 SOURCE CONTRIB DOLLAR TOTALS	11	102-112	NUMERIC	S9(9)V9X	The total dollar value associated with this source, two implied decimals
8	FILLER	4	113-116	SPACES	X(4)	Space filled or BLANK
9	#2 SOURCE	3	117-119	ALPHA/NUM	X(3)	2nd source contribution letter on layout, left justified followed by two spaces; if there isn't a 2nd source should be space filled or BLANK
10	#2 SOURCE CONTRIB DOLLAR TOTALS	11	120-130	NUMERIC	S9(9)V9X	The total dollar value associated with this source, two implied decimals; if no value, should be zero populated
11	FILLER	4	131-134	SPACES	X(4)	Space filled or BLANK
12	#3 SOURCE	3	135-137	ALPHA/NUM	X(3)	3rd source contribution letter on layout, left justified followed by two spaces; if there isn't a 3rd source should be space filled or BLANK
13	#3 SOURCE CONTRIB DOLLAR TOTALS	11	138-148	NUMERIC	S9(9)V9X	The total dollar value associated with this source, two implied decimals; if no value, should be zero populated
14	FILLER	4	149-152	SPACES	X(4)	Space filled or BLANK
15	#4 SOURCE	3	153-155	ALPHA/NUM	X(3)	4th source contribution letter on layout, left justified followed by two spaces; if there isn't a 4th source should be space filled or BLANK
16	#4 SOURCE CONTRIB DOLLAR TOTALS	11	156-166	NUMERIC	S9(9)V9X	The total dollar value associated with this source, two implied decimals; if no value, should be zero populated
17	FILLER	4	167-170	SPACES	X(4)	Space filled or BLANK
18	#5 SOURCE	3	171-173	ALPHA/NUM	X(3)	5th source contribution letter on layout, left justified followed by two spaces; if there isn't a 5th source should be space filled or BLANK
19	#5 SOURCE CONTRIB DOLLAR TOTALS	11	174-184	NUMERIC	S9(9)V9X	The total dollar value associated with this source, two implied decimals; if no value, should be zero populated
20	TOTAL CONTRIBUTIONS	11	185-195	NUMERIC	S9(9)V9X	Total contributions amount, includes ALL sources; two implied decimals
21	TOTAL LOAN REPAYMENTS	11	196-206	NUMERIC	S9(9)V9X	Total loan amount; include ALL loans; two implied decimals
22	FILLER	11	207-217	NUMERIC	X(11)	Space filled or BLANK
23	TOTAL PAYROLL DEPOSITS (EAA)	11	218-228	NUMERIC	S9(9)V9X	The TOTAL amount of contributions and loans on the file; should be the sum of Fields 20 & 21; two implied decimals
24	COMPANY NUMBER	4	229-232	NUMERIC	9(4)	If multiple files transmitted geographically, populate; if not should be space filled or BLANK
25	FILLER	368	233-600	SPACES	X(368)	Space filled or BLANK