Document Express
Implementation Guide for Integration
Infor Cloud Suite Financials & Supply Chain Management (DRAFT)
Releases: Infor CSF 11.0.x

MHC SOFTWARE, INC.

Invoice And Register Print: Billing Invoice Form Data (BL122)

The Billing Invoice Form Report Distribution under the Invoice And Register Print creates the CSV output files for importing into MHC Document Express. The Billing Invoice Form is created and transferred via SFTP to FTP server configured in Infor using the ReportFTPDistribution Process and Service Definition that must be enabled and created within Infor.

> **ROLE NEEDED:** Billing Manager
>
> **NAVIGATION:** Billing Manager > Create Billing Processes > Invoice And Register Print > Billing Invoice Form

STEPS: Create the Billing Invoice Form output file through the Invoice And Register Print.

1. Billing Manager > Create Billing Processes > Invoice And Register Print

2. Select the your CSV report option

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3. The "Report Distribution" section of the "Invoice And Register Print" screen should resemble the following:

Report Distribution

Invoice And Register Print Report:		Report Export Type:	
Billing Invoice Form:		Report Export Type:	
Billing Invoice Register:		Report Export Type:	
Billing Invoice Form Data:	ReportCSV	Report Export Type:	CSV

DOCUMENT OUTPUT & DISTRIBUTION

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