



# PHAN NHAT MINH ANH

## IT BUSINESS ANALYST

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<https://manhiuiu.github.io/Portfolio/>

### EDUCATION

- **University of Economics – The University of Danang (DUE)**  
**Bachelor of Management Information Systems**  
**Expected Graduation: 2027**  
**Relevant Coursework:**
  - System Analysis & Design
  - Database Management
  - IT Project Management

GPA: 4.0/4.0

### LANGUAGES

- English (Toeic 740)
- Chinese (Elementary)

### SKILLS

#### BUSINESS ANALYST

- Requirements Elicitation & Management
- Business Process Modeling (UML, BPMN)
- Functional Documentation (BRD, SRS, User Story, Use Case)
- SDLC: Agile/Scrum, Waterfall
- UAT Coordination & Support

#### TOOLS & TECHNOLOGIES

- SQL (Microsoft SQL Server)
- Figma (Wireframing & Prototype)
- Draw.io
- Jira
- GitHub
- Microsoft Office (Word, Excel)

#### TECHNICAL KNOWLEDGE (SUPPORTING)

- Basic Programming: C#, Python
- Web Fundamentals: HTML, CSS, JavaScript
- Data Visualization: Tableau

#### SOFT SKILLS

- Analytical & Critical Thinking
- Problem Solving
- Stakeholder Communication
- Presentation Skills
- Team Collaboration
- Attention to Detail

### GOAL

#### SHORT-TERM GOAL

- Gain hands-on IT BA experience in requirements analysis and documentation through real projects
- Enhance analytical thinking and communication in Agile environments

#### LONG - TERM GOAL

- Develop into a professional IT Business Analyst capable of analyzing business needs and delivering effective solutions
- Continuously expand domain knowledge to improve business processes and system quality

### ACADEMIC & PERSONAL PROJECTS

March 2025 - May 2025

- **Grocery Store Management Database System | Team Leader**

#### Description

- Designed a relational database system for grocery store operations, covering data modeling, security, and business logic, with a Windows Forms prototype to validate core workflows.

#### Responsibility

- Designed ERD across conceptual, logical, and physical levels
- Implemented business logic via stored procedures, triggers, and functions
- Applied security measures: authentication, RBAC, encryption, and SQL Injection prevention
- Designed backup and availability solutions for system reliability
- Built Windows Forms prototype to validate database workflows

#### Tools & Technologies

- Microsoft SQL Server, T-SQL, Draw.io, Windows Forms Prototype, Microsoft Azure

#### Key Results

- Delivered complete database documentation and a functional prototype with end-to-end data flow and multi-layered security.
- Link: [GitHub](#)

## HONORS & AWARDS

- Five-Good Student Award – University of Economics, The University of Danang (2023–2024)
- Academic Excellence Award – Information Systems Management Awarded by the President & Vice President of the University of Economics, The University of Danang(2023–2024 & 2024–2025)

## REFERENCES

**Cao Thi Nham, MSc**  
Lecturer, Faculty of Information Systems  
University of Economics – The University of Danang  
Email: nhamct@due.udn.vn

Sep 2025 - Dec 2025

### ● **Nga's Grocery Store Management System** **| Team Leader**

#### Description

- Designed a desktop-based grocery management system for a real Da Nang business, from requirements elicitation to system design and UI prototype.

#### Responsibility

- Conducted stakeholder interviews to elicit functional & non-functional requirements
- Produced SRS with business rules, process flows, and validation criteria
- Created Use Case diagrams, business workflow models, and screen flow specifications
- Designed logical & physical database schema and estimated storage capacity
- Built full UI prototype in Figma based on SRS specifications

#### Tools & Technologies

- Microsoft SQL Server, UML, BPMN, Figma, Draw.io

#### Key Results

- Delivered complete SRS, System Design Document, and Figma prototype covering 50+ use cases from real-world requirements.
- Link: [GitHub](#)
- Figma: [Figma](#)

## LEADERSHIP & ACTIVITIES

### **PRESIDENT | TECHTONIC CLUB | UNIVERSITY OF ECONOMICS – THE UNIVERSITY OF DANANG**

**08/2025-05/2026**

- Led a team of 80+ members across club operations, member recruitment for successive terms, and strategic planning
- Organized workshops, knowledge-sharing sessions, and mentorship programs connecting students with alumni
- Coordinated company visits to bridge academic and industry exposure
- Planned volunteer and extracurricular events to promote community engagement

### **VOLUNTEER | NẮNG XUÂN IX – "GIEO MÙA NẮNG ẤM" PROGRAM** **12/2023-01/2024**

- Participated in community volunteer activities supporting local social and charity initiatives