MANISH KUMAR

MATHUTA U.P. | 7088821283 | manishchaudhary70888@gmail.com

Summary

24 Year old organized and dependable candidate successful at managing multiple priorities with a positive attitude. Willingness to take on added responsibilities to meet team goals. To seek and maintain full-time position that offers professional challenges utilizing interpersonal skills, excellent time management and problem solving skills.

Education

- CLASS X (CBSE) -   ARMY PUBLIC SCHOOL Mathura   (2018-2019)
- CLASS XII (CBSE) -   ARMY PUBLIC SCHOOL Mathura   (2020-2021)
- BCA -   GLA University, Mathura.   (2022-2025)

Projects

- Landing page of a café using html and css.
- portfolio website using html and css.
- Calculator using html , css and javascript.
- Library management system – front end only.
- personal portfolio website using html , css and javascript

Extra/ Co – Curricular Activities

- member of a website designing(front end only) in a field project in both first and sophomore year.
- participant of various Group Discussions in class room activities.
- Active representative and presenter of various presentation.
- Web development internshala
- Experience of managing a group while working for department of alumni affairs.

Extra skills

- Effective analytical skills and ability to understand the core of problem.
- Ability to work independently as well as team environment.
- Ability to tackle challenges and address problem .

Certification

- udemy certification in MS excel.
- IRDIA. Certification
- Web development internshala
- Completed a 1-Month project internship from iQuince (front-end)

- Attended webinar of web development technologies by BCA-O-CRATES in GLA University.
- Attended career campus workshop by abacus society in GLA University.

Hobbies and Interests

- Travelling
- photography

Achievements

- NCC cdt C certificate
- 2 times INDIAN ARMY physical clear

EXPERIENCE

Working in AXIS MAX LIFE INSURANCE as sales advisor 7 MONTHS
WORKED IN AXIS MAX LIFE INSURANCE AS AN SALES ADVISIOR APPROXIMATELY 8 MONTHS .

Skills

INSURANCE sales

Underwriting

Document verification

Knowledge of network troubleshooting, Ethernet, and IP configuration

Knowledge of computers and other hardware devices

Knowledge of CRM (Customer Relationship Management)

Remote Desktop Support Tools

Chat support ,Email, Desk Tickets

DECLARATION

I here by declare that all the above mentioned information is true and correct to the best of my

Knowledge.