

## ACCIDENTAL-DEATH CLAIM CHECKLIST

### 1. BASIC CASE DETAILS

ITEM	DETAILS
Case ID / File No	
Date of Accident	
Date of Death	
Placeof Accident	
Type of Accident	Road/Fall/Electric/Drowning/PublicTransport/ TravelAbroad/ Industrial/Other:
Police Station	
FIR No C Date	

### 2. DECEASED PERSON DETAILS

Item	Details
FullName	
Age	
Gender	
AadhaarNo	
Occupation	/Self-Employed/Employee/Student/Retired /Pensioner/Farmer/IndustrialWorker/Othe
Address	
BankNameC Branch	

### 3. NOMINEE / CLAIMANT DETAILS

Item	Details
Name	
Relationship	
AadhaarNo	
MobileNo	
BankAccountNo	
IFSCCode	

## INSURANCE CLAIM SOURCES CHECKLIST

Source	Coverage / Notes	Checked Policy No / Remarks
PMSBY (Bank)	₹2,00,000 accidental death	<input type="checkbox"/>
PMJJBY(Bank)	₹2,00,000 life insurance (accidental included)	<input type="checkbox"/>
LIC / Private Accident Policy	Varies	<input type="checkbox"/>
Employer Group Accident Insurance	Varies	<input type="checkbox"/>
EPF/EDLI(EmployeePF)	EPF balance + accidental death ~₹7L	<input type="checkbox"/>
Retired Employee Group Insurance / Welfare	Pension/accidental benefits	<input type="checkbox"/>
Pensioners (Govt / Private)	Family pension, gratuity, one-time death benefits, old-age pension combined benefits	<input type="checkbox"/>
Vehicle Owner / Driver Personal Accident	₹5–15 lakh	<input type="checkbox"/>
Home Loan / Car Loan / Personal Loan	Outstanding loan cleared if accidental death insurance exists	<input type="checkbox"/>
Gold Loan / Secured Loan	Loan cleared or nominee payout	
Fixed Deposit / Recurring Deposit / Savings Account	Bank / Post Office nominee benefit / accidental coverage	
Credit / Debit Card Accidental Death Cover	₹2–5 lakh	
Investment-Linked Insurance / ULIPs	Accidental death rider	
Microfinance / Small Loan Insurance	Borrower accidental death	
Special Welfare / Emergency Relief	State or central schemes	
Employer Death Compensation (Outside Insurance)	One-time/gratuity	
Post Office / Savings / Insurance	Jeevan Suraksha/Other accidental coverage	
Travel Insurance (Domestic / International)	Accidental death abroad	
Utility / Service Provider Insurance	Gas, electricity, telecom accidental coverage	
Religious / Community Trust Funds	Funeral or accidental aid	

Corporate CSR / NGO Relief Funds	Emergency accidental assistance	
Sports / Adventure Club Insurance	Trekking,racing,scubadiving,etc.	
Miscellaneous / Crowd-Funded Community Insurance	Informalemergencyfunds	
Legal / Compensation (Negligence)	Courtawarded	
Industrial / Workplace Accident Benefits	ESI / Workers Compensation / Employer relief	
Poor / BPL Family Schemes	Funeral / death grant for needy families	
Chief Minister / State Relief Fund	One-timeassistanceforaccidental death	
Hospital / Medical Compensation	Death due to treatment or hospital negligence	
Accidental Injury Claims (Disability / Survivor Benefits)	Permanentorpartialdisability,TTD, PTD payouts	

#### DOCUMENT CHECKLIST

##### Mandatory Documents

Document	Collected
Death Certificate	
Aadhaar(Deceased)	
Aadhaar(Nominee)	
Bank Passbook / Account (Nominee)	

##### Accident Proof Documents

Document	Collected
FIR Copy	
Post-Mortem Report	
Inquest/Panchanama	
Hospital/Treatment Records	
Police Final Report	

### **Supporting Documents (If Applicable)**

<b>Document</b>	<b>Collected</b>
VehicleInsurance/RCCopy	
Loan Documents (Home, Car, Personal, Gold)	
BankFixedDeposit/RecurringDeposit/Savings AccountRecords	
Credit/DebitCardStatements	
Employer/HRLetters	
SHG/SocietyInsuranceRecords	
School/College Insurance Records	
PF/EDLIAccountDocuments	
GovtWelfare/PanchayatLetters	
P W D Certificate	
Retirement/PensionDocuments	
PensionPaymentOrder(PPO)	
PublicTransport/Rail/HighwayClaimDocs	
Professional/AssociationGroupInsurance	
LifeInsurance Rider Documents	
Microfinance/SmallLoanInsurance	
SpecialWelfare/EmergencyRelief	
EmployerDeathCompensation(Outside Insurance)	
PostOffice/Savings/Insurance	
Travel Insurance Documents	
Utility/Service Provider Insurance	
Religious/CommunityTrustFunds	
CorporateCSR/NGOReliefFunds	
Sports/AdventureClubInsurance	
Miscellaneous/Crowd-FundedCommunity Insurance	
Legal/Court Documents	
Industrial Accident Documents	
BPL / Poor Family Eligibility Documents	
Chief Minister / State Relief Fund Documents	
Investment-Linked Insurance / ULIP Documents	
Hospital/MedicalCompensationDocuments	
Accidental Injury / Disability Claim Documents	

Insurance / Source	Submitted To Date Reference No Status
All sources listed in section	

### FOLLOW-UP LOG

Date Contact Person / Office Discussion / Status Next Step

### FINAL CLAIM STATUS

Insurance / Source	Approved / Rejected	Amount Sanctioned	Date Credited	Notes / Reason if Rejected

### IMPORTANT NOTES

- FIR C Post-Mortem **mandatory** for accidental death claims
- Inform bank / insurer / PF/welfare office **within 30 days**
- Submit **copies first**, keep originals safe