

# SHEETAL CHOUHAN

AGENCY MANAGER

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Distt.- Raipur (C.G.)

## CAREER OBJECTIVE

To seek a position in an organization suited to my abilities and giving my best performance, which will benefit the company I join. To be a part of an organization wherein I can use my skills, strong educational background and my efficient interactive abilities, and to co-operate and work well with people.

## SKILL

Problem Solving Collaboration. Strong Work Ethic Handling Pressure Adaptability  
Leadership Time Management Critical Thinking Problem Solving

## EXPERIENCE

- Skyrise real Estate company as marketing executive.
- Internship LG Pvt. Ltd. as Marketing Executive.
- Worked as a counselor in Kalinga University.

## AGENCY MANAGER

*Aditya Birla Sun Life Insurance (8 July 2019 – 30 Jan 2021)*

- Schedule and coordinate meetings and appointments with advisors and team members.
- Managing relationships and portfolios of high net-worth individuals and servicing these customers.
- Customer profiling and providing products and services that best cater to customer needs.
- Financial planning for clients and providing investment advices.
- Customer relationship management by enhancing and deepening customer relationship.
- Demonstrated ability in top down view of business with Market, Product Entry / Exit strategies.
- Well versed in project management, convertibles (Subordinate Debt) linked to time & performance, Initial Public Offers, other capital market transactions.

## TECHNICAL SKILLS

Having good knowledge of using computer applications and internet.

## **EDUCATIONAL QUALIFICATION**

S. No.	Exam Passed	Board/University	Year	Result
1.	M.B.A.	Kalinga University	2019	Passed
2.	PGDCA	Pt.R.S.U. Raipur	2015	Passed
3.	B.Com	Pt.R.S.U. Raipur	2012	Passed
4.	12 <sup>th</sup>	C.G. Board	2008	Passed
5.	10 <sup>th</sup>	C.G. Board	2006	Passed

## **PERSONAL DETAILS**

Father's Name : Mr. Ramsurat Singh Chouhan  
Date of Birth : 17-09-1990  
Sex : Female  
Marital Status : Single  
Nationality : Indian  
Languages Known : English,Hindi  
Hobbies : Reading, Doing Task, Travelling.

## **DECLARATION**

I hereby declare that all the above written particulars are true to the best of my knowledge & belief.

Date :  
Place :

**SHEETAL CHOUHAN**