

Application Menu Access Assignment Report

1. Objective :

The purpose of this task was to configure security restrictions for specific application menus in ServiceNow, ensuring that only users with designated roles can view and access the modules associated with the custom project and task tables.

2. Configuration Steps Followed :

The access permissions were established through the following administrative process:

- **Module Navigation:** Searched for the automatically created application menus in the **Application Navigator**.
 - **Menu Modification:** Selected the **Edit Application** (pencil icon) for each target menu to open the Application Menu form.
 - **Role Restriction:** Utilized the **Roles** field to restrict access to specific authorized user groups.
 - **Finalization:** Confirmed the **Active** status was checked and saved the configuration to update the system navigation.
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3. Application Access Details :

The following role-based restrictions were applied to the application menus:

Application Menu Title	Assigned Roles (Required for Visibility)
project table	project member
task table 2	u_task_table_2_user, project member, team member

4. Verification and Summary :

- **Security Validation:** By assigning these roles at the Application Menu level, the system now prevents any user without these specific credentials from seeing these applications in their sidebar.
- **Inheritance Confirmation:** Users **alice p** and **bob p** will now see these menus based on the roles previously assigned to their profiles.
- **Status:** The Application Menu security configuration is complete and active.

The screenshot displays two screenshots of the ServiceNow 'Application Menu' configuration interface. The top screenshot shows the configuration for 'task table 2', and the bottom screenshot shows the configuration for 'project table'.

Application Menu - task table 2

- Title: task table 2
- Application: Global
- Active: ☒
- Roles: u_task_table_2_user, team member, project member
- Category: Custom Applications
- Hint:
- Description:

Application Menu - project table

- Title: project table
- Application: Global
- Active: ☒
- Roles: project member
- Category: Custom Applications
- Hint:
- Description:

Modules Table

Title	Table	Active	Filter	Order	Link type	Device type	Roles	Updated
project tables	project table [u_project_table]	true			List of Records		u_project_table_user	2026-02-10 00:10:05
task table 2s	task table 2 [u_task_table_2]	true			List of Records		u_task_table_2_user	2026-02-10 00:54:09