

Flow Designer Configuration Report

1. Objective :

The objective of this task was to initialize a automated workflow using the **Flow Designer** within ServiceNow. This sets the foundation for creating process automation tied to the project's data tables.

2. Configuration Steps Followed :

The following process was used to establish the initial flow:

- **System Navigation:** Searched for "Flow Designer" in the application navigator.
 - **Module Selection:** Selected **Flow Designer** located under the **Process Automation** header.
 - **Initialization:** Clicked on **New** and selected **Flow** to start a fresh configuration.
 - **Flow Properties:**
 - **Name:** task table.
 - **Application:** Global.
 - **Finalization:** Clicked **Build Flow** to enter the design canvas.
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3. Verification and Status :

- **Integration:** The flow named "**task table**" has been successfully registered within the Global application scope.
- **Status:** The flow is currently in a draft state, ready for the addition of **Triggers** (such as record creation on task table 2) and **Actions** (such as automated notifications or field updates).

The screenshot shows the ServiceNow Workflow Studio interface for a workflow named "task table".

TRIGGER: task table Created where (status is in progress, and comments is feedback, and assigned to is bob)

ACTIONS: Select multiple

1. Update task table 2 Record
2. Ask For Approval on task table 2

ERROR HANDLER: If an error occurs in your flow, the actions you add here will run.

Data:

- Trigger - Record Created:**
 - task table 2 Record
 - task table 2 Table
 - Run Start Time UTC
 - Run Start Date/Time
- 1 - Update Record:**
 - task table 2 Record
 - task table 2 Table
 - Action Status
- 2 - Ask For Approval:**
 - Approval State
 - Action Status

The screenshot shows the ServiceNow record view for "task table 2".

Record Details: task table 2 - Created 2026-02-10 23:09:54

Fields:

- task id: [redacted]
- task name: [redacted]
- assigned to: bob
- due date: [redacted]
- status: completed
- comments: [redacted]

Actions: Update, Delete