

Role Assignment Report: Individual User Permissions

1. Objective :

The purpose of this task was to assign specific table-level and project-level roles directly to individual user profiles to grant them the necessary permissions for their designated system activities.

2. Configuration Steps Followed :

The assignments were completed using the following administrative workflow in ServiceNow:

- **Search and Select:** Navigated to **All > User Administration > Users** to locate the target user records.
 - **Role Management:** Accessed the **Roles** related list on each individual user form.
 - **Edit and Add:** Selected the **Edit...** button to add the required roles from the available collection.
 - **Finalization:** Clicked **Save** and then **Update** to refresh the user profile with the new permissions.
-

3. Individual Assignment Details :

User: alice p

The following roles were assigned to grant comprehensive project and task management access:

- **project_member:** Grants standard project access.
- **u_project_table_user:** Grants specific access to the custom project table.
- **u_task_table_2_user:** Grants specific access to the second task table.

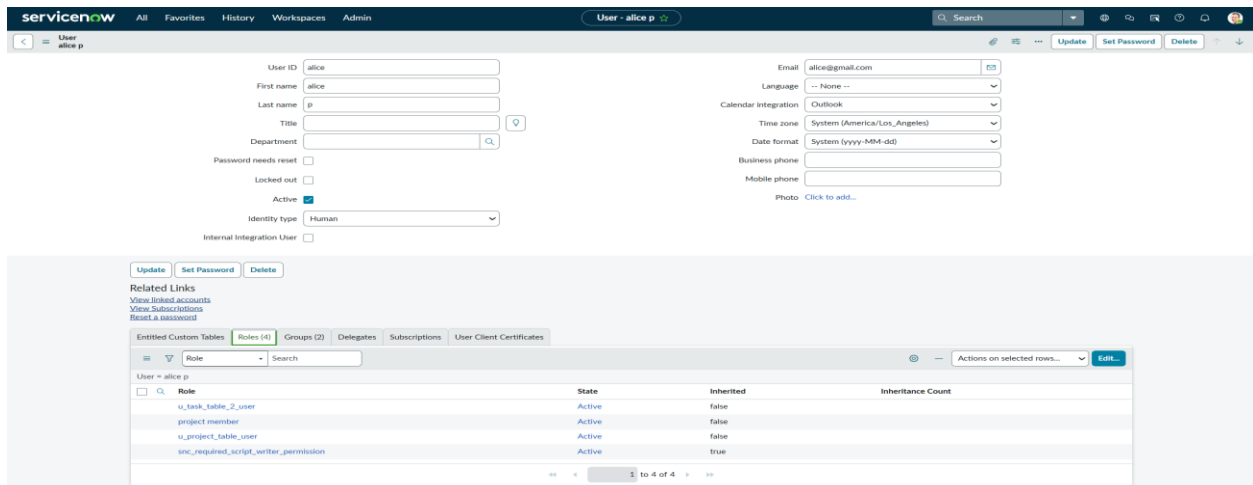
User: bob p

The following roles were assigned to provide team-level and task-specific permissions:

- **team_member:** Grants general team permissions.
- **u_task_table_2_user:** Grants specific access to the second task table.

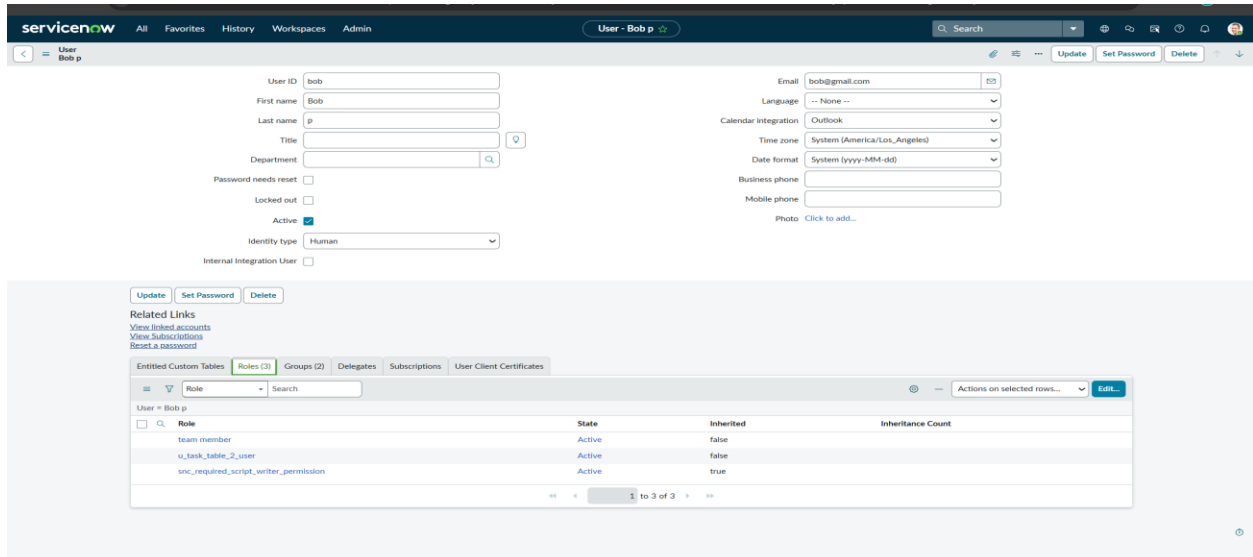
4. Verification and Summary :

- **Successful Integration:** All assigned roles are now listed as **Active** under the respective user's profile.
- **Access Validation:** Through user impersonation, it has been confirmed that both users can now view and interact with the **task table2** and other assigned custom tables as intended.
- **Status:** Both users are fully provisioned with the necessary permissions to fulfill their roles within the project.



The screenshot shows the ServiceNow user profile for 'User - alice p'. The profile includes fields for User ID (alice), First name (alice), Last name (p), Title, Department, Password needs reset, Locked out, Active (checked), Identity type (Human), Internal Integration User, Email (alice@gmail.com), Language, Calendar integration (Outlook), Time zone (System (America/Los_Angeles)), Date format (System (yyyy-MM-dd)), Business phone, Mobile phone, and Photo. Below the profile fields, there are buttons for 'Update', 'Set Password', and 'Delete'. The 'Related Links' section includes 'View linked accounts', 'View Subscriptions', and 'Reset a password'. The 'Entitled Custom Tables' tab is selected, showing a table with 4 roles for user 'alice p'.

| Role | State | Inherited | Inheritance Count |
|---------------------------------------|--------|-----------|-------------------|
| u_task_table_2_user | Active | false | |
| project member | Active | false | |
| u_project_table_user | Active | false | |
| inc_required_script_writer_permission | Active | true | |



The screenshot shows the ServiceNow user profile for 'User - Bob p'. The profile includes fields for User ID (bob), First name (Bob), Last name (p), Title, Department, Password needs reset, Locked out, Active (checked), Identity type (Human), Internal Integration User, Email (bob@gmail.com), Language, Calendar integration (Outlook), Time zone (System (America/Los_Angeles)), Date format (System (yyyy-MM-dd)), Business phone, Mobile phone, and Photo. Below the profile fields, there are buttons for 'Update', 'Set Password', and 'Delete'. The 'Related Links' section includes 'View linked accounts', 'View Subscriptions', and 'Reset a password'. The 'Entitled Custom Tables' tab is selected, showing a table with 3 roles for user 'Bob p'.

| Role | State | Inherited | Inheritance Count |
|---------------------------------------|--------|-----------|-------------------|
| team member | Active | false | |
| u_task_table_2_user | Active | false | |
| inc_required_script_writer_permission | Active | true | |