



ABSTRACT

Department of Employment and Training – Training Wing – Announcement made by Hon'ble Minister for Finance and Human Resources Management in the Revised Budget Session 2021-2022, Announcement made by the Hon'ble Minister for Labour Welfare and Skill Development in the Assembly Session 2021-2022 and Announcement made during the Hon'ble Governor's Speech in the Assembly on 05.01.2022 - Transforming 71 Government Industrial Training Institutes in Tamil Nadu as Technology Centres to meet the industry 4.0 standards - Administrative Sanction for a sum of Rs.2877.43 crore and Financial Sanction of Rs.280.25 crore for implementation of the project – Orders – Issued.

Labour Welfare and Skill Development (S1) Department

G.O. (Ms.) No.14

Dated:09.02.2022.

பிலவ வருடம் - தை-27,

திருவள்ளூர் ஆண்டு - 2053.

Read:-

1. The Directorate General of Training, New Delhi, letter No.DGE&T-19/7(3)/2014-CD, GOI, MoL&E, dated:27.05.2014.
2. G.O. (Ms.) No.197, Labour and Employment (S1) Department, dated:19.10.2019.
3. The Directorate General of Training, New Delhi, letter No. DGT-11012/4/2021- O/o DIR (TC), dated: 26.07.2021.
4. The Director of Employment and Training, letter R.C.No.29110/Plan.3/2021, dated:17.12.2021.

ORDER:

During the Revised Budget Session 2021-2022, the Hon'ble Minister for Finance and Human Resources Management has made the following announcement in the floor of Assembly on 13.08.2021:-

"தொழில் நிறுவனங்களுடன் ஒருங்கிணைந்து தொழிற்பேட்டைகளில் அமைந்துள்ள தொழிற்பயிற்சி நிலையங்களில் தொழில் 4.0 எனும் நவீன

தரத்திற்கு உயர் உற்பத்தி தொழில்நுட்பங்கள் மற்றும் திறன் மேம்பாட்டுப் பயிற்சி இளைஞர்களுக்கு வழங்கப்படும்."

2. Further, in the Assembly Session 2021-2022, the Hon'ble Minister for Labour Welfare and Skill Development Department has made the following announcement in the floor of Assembly on 04.09.2021:-

"தமிழ்நாட்டில் உள்ள அனைத்து அரசு தொழிற்பயிற்சி நிலையங்களை மாறிவரும் தொழிற்சாலைகளின் தொழில்நுட்பத்திற்கு ஏற்றவாறு மாற்றிட முன்னணி தனியார் நிறுவனங்களுடன் இணைந்து தொழில்நுட்ப மையங்களாக உயர்த்தப்படும்."

3. Subsequently, the Hon'ble Governor of Tamil Nadu has made the following announcement in the floor of Assembly on 05.01.2022:-

"This Government is taking steps to provide latest courses in Government ITIs to train students for emerging industrial sectors in collaboration with national and international agencies."

4. Based on the above announcements, in the letter third read above, the Director of Employment and Training has submitted the proposal, wherein he has stated that,

Due to the onset of new trends in technology, many of the existing trades currently taught need technological upgradation. Hence, there is a need to introduce new skills/modules to keep the education system relevant, with current & future technology trends. The broad scope includes upgradation of Industrial Training Institute (ITI) facilities & equipment, restructuring the syllabus & transform the existing trades by introducing new trades in future technology areas. And this task could be accomplished with the support from right kind of industry partners. Hence, the need to initiate a robust and comprehensive upgradation program is imperative.

A. Recent Scenario in Engineering Practices

In recent years, there are massive changes in the following technology areas.

- Advanced Technology Tools:
- Additive Manufacturing:
- Robotics:
- Painting Technology
- Adoption of Software Management tool in Automotive Industry
- Electric Vehicle
- Internet of Things (IoT)
- Advanced Manufacturing
- Computer-aided design (CAD)
- Advanced Plumbing

B. New Courses to be introduced

To be in pace with Industry 4.0 standard, the 71 Government ITIs in Tamil Nadu may be transformed as Technology Centres by introducing training in the following 5 long term trades that are under consideration of National Council of Vocational Education and Training (NCVET), New Delhi for affiliation:-

- | | |
|--|----------|
| a) Manufacturing Process Control & Automation | - 1 Yr. |
| b) Industrial Robotics & Digital Manufacturing | - 1 Yr. |
| c) Mechanic Electric Vehicle | - 2 Yrs. |
| d) Basics of Design and Virtual Verification | - 2 Yrs. |
| e) Advanced Manufacturing | - 2 Yrs. |

A minimum of 3 trades and maximum of 5 trades have been proposed to be introduced in Government ITIs across the State as per the industry need through State Council of Vocational Training (SCVT).

Apart from the above long term trades, relevant short term add-on courses as detailed in Annexure II shall also be provided to the students of existing trades in all Government ITIs. ITI passed out students, Diploma and Degree candidates, MSME workers will also undergo training in these 23 short term courses.

C. Target Population

The following population will be benefitted by introducing these Industry 4.0 courses in Government ITIs:

- Every year approximately 25,000 students from Government ITIs will be benefitted.
- The students of 71 Government ITIs will undergo training in their respective ITIs.
- The students of 10 Government ITIs viz., Guindy (Women), Ambattur (Women), Coimbatore (Women), Cuddalore (Women), Dindigul (Women), Nagercoil (Women), Madurai (Women), Salem (Women), Pullambadi (Women) and R.K.Nagar which are in same campus will undergo training in respective ITIs in that campus.
- The students of remaining 9 Government ITIs viz., Anaicutti, Karur, Chinnasalem, Chekkanurani, Andipatti, Ambasamduram, Vadakarai, V.K.Pudur and Thiruvannamiyur, where Technology Center workshops have not been included due to non-availability of land will undergo short-term training in nearby ITIs. Transportation charges @ Rs.100/- per trainee shall be paid through TNSDC funds so as to enable the students to obtain training in latest technologies.
- ITI passed out/Degree/Diploma students shall also be enrolled for up skilling.

f. MSME workers shall be enrolled additionally for Short Term Courses.

D. Project Implementation Methodology

Construction of workshops and labs with sufficient electrical power supply has to be made in these 71 Government ITIs through Public Works Department/other State construction agencies. Open tender shall be floated to identify a bidder to procure machinery, equipment, hardware and integration of software applications for creation of training infrastructure.

The funds of industries earmarked for corporate social responsibility or any other funds from their budget provisions earmarked for creation of public infrastructure may be obtained for this project. Tender will be awarded to the bidder who asks for the least financial grant from the Government.

E. Tender Process

To carry out the tender process as per Tamil Nadu Transparency in Tenders Act, 1998, Tender Processing and Tender Scrutinizing Committee has to be constituted as detailed below:-

Tender inviting authority	Joint Director (SAMC), O/o DET, Chennai
Tender accepting authority	Director of Employment and Training
Tender Scrutinizing Committee	<p>The following officials will scrutinize the tender:-</p> <ul style="list-style-type: none"> i) Additional Director (SPIU), O/o. DET, Chennai ii) Additional Director (CT), O/o. DET, Chennai iii) Joint Director (SAMC), O/o. DET, Chennai iv) Principal of ITI nominated by DET, Chennai v) Representative of Finance Department nominated by Principal Secretary to Government, Finance Department vi) Representative of Labour Welfare and Skill Development Department nominated by Secretary to Government, Labour Welfare and Skill Development Department
Duties of tender scrutinizing committee	<ul style="list-style-type: none"> i) Scrutinize the technical and financial bid ii) If necessary ask for clarifications from the bidders iii) Negotiate with the L1 bidder iv) Recommend to the tender accepting authority

F. (i) Role of the Department of Employment and Training:

- a) Prepare a preliminary concept note to give necessary direction for the said project.
- b) Facilitate and ensure the acquisition of all necessary Government sanctions and permissions required for this project.
- c) Detailing of Civil and allied infrastructure requirements for each of the ITI.
- d) Make available 10,500 sq. ft. of space for development of pre-fabricated structure in identified ITIs. The structural work can be carried out by the state Government through its own agency.
- e) The Department of Employment and Training shall ensure that the sites shall be ready with necessary infrastructure as per the timelines to enable successful bidder to start the Upgradation of ITI.
- f) The Department of Employment and Training will also facilitate successful bidder in monitoring, reporting and in connecting this project to the industry clusters.
- g) Give access to and make available all records, data and information that may be required for execution of this project.
- h) Instruct and direct each ITI to play the role of host and ensure to make available all local resources as may be required from time to time to support the timely execution of the project.
- i) Establish a Governing Council comprising of Government officials, experts of successful bidder to monitor the results of the program and course corrections, if any, to the project from time to time. This committee shall meet quarterly.
- j) Establish an executive committee at the State and District level to take care of day to day activities for effective implementation of various deliverables in a time bound manner.
- k) The Principal of respective ITIs shall take delivery, acceptance and keep in safe custody all BOM including the equipment, software, printed information and consumables for all machinery to ensure uninterrupted operations.

(ii) Role of successful bidder:

- a) Provide, integrate and commission new equipment, machinery, hardware and technology tools after handover of the built up space.
- b) Train ITI students with industrial experiential learning to improve employability among the employers.
- c) Upgradation of physical facilities at ITI by installing new technology tools.
- d) Developing relevant and up to date course content for newly introduced long term and short term courses.
- e) To support enhancement of Training, Counselling and Placement Cell (TCPC) by better engagement of local and global industry and training partners.
- f) Provide additional services in the form of maintenance of equipment, machinery, hardware and technology tools for 5 years post set-up completion with no extra cost to the State Government.
- g) Deploy a minimum of 2 trainers per ITI for the first 2 years and a minimum of 1 trainer per ITI for the next 3 years. Of these trainers, atleast 50%

trainers to be hired locally (Local areas) with proficiency in Tamil.

- h) Training to be provided in 23 new short term courses to all the students of existing trades in Government ITIs.
- i) Conduct training at 3 nodal training centres (Chennai, Madurai and Coimbatore) for Principals and faculty members of each ITI for the upgraded tools, machinery, hardware, software and curriculum in phased manner for a period of 5 years from the date of handover.
- j) Conduct Trainers' Training in HUB and SPOKES pattern through VSAT studio at 3 Nodal Centres (Chennai, Trichy and Salem).
- k) Provide technical support to all ITIs after upgradation and during the term of the Agreement through conference call/in person visit/video enabled teleconferencing.
- l) Purchase of all machinery, equipment, software and hardware as stated in the tender in the name of ITI.
- m) The successful bidder shall be responsible for providing replacement of any equipment/machinery/ instrument installed at ITI which is not in working condition during concession period. Provide joint certification with the Director of Employment and Training after assessment.

G. Civil & Electrical Works:

To implement this project, land and building to an extent of 10,500 sq.ft is required. As there are no unutilised or vacant workshops in Government ITIs to introduce these long term courses, it is proposed to construct pre-fabricated structures in all the 71 Government ITIs. A sum of Rs 264.83 crore (Rs.3.73 crore x 71) is required for the above construction work for which a detailed estimate is received from PWD, Chennai.

Since this is a time bound project and it should be completed within the timeline, the civil work may be entrusted to the respective District Collectors (in district other than Chennai) to be implemented through District Rural Development Agency. In Chennai, this work may be entrusted to Public Works Departments or Tamil Nadu Police Housing Corporation as decided by the Director of Employment and Training.

H. Deployment of Trainers:

For this project, 245 Assistant Training Officer (ATO) and Junior Training Officer (JTO) posts has to be redeployed from various Government ITIs as mentioned in Annexure-III (regular posts) and Annexure-IV (3rd shift posts). A total of 39 contract posts with a consolidated pay of Rs.20,000/- per month are being surrendered and converted as regular JTOs to certain ITIs as mentioned in Annexure-V. The number of posts redeployed and its financial implications is detailed in the Annexure-VIII.

I. Trades in regular shift proposed for conversion:

The trades which have low admission in ITIs and that are not in demand in that area for the past 5 years have been proposed for conversion and training will continue in the remaining units in the respective ITIs as detailed in Annexure - IX.

J. Trades in 3rd shift proposed for conversion:

In the letter third read above, all State Directorates have been requested to encourage the ITIs to convert 3rd shift units to DST in phased manner over a period of 2 years.

Training is imparted in 3rd shift in 5 Government ITIs in the State viz., North Chennai, Coimbatore, Salem, Madurai and Pettai (Tirunelveli) in the trades as detailed in Annexure-X. Due to COVID-19 situation, many industries are not ready to permit ITI students in their industries. So, it is not possible to admit students in these trades in 3rd shift. Hence, it is proposed to re-deploy the posts of ATOs and JTOs to certain Government ITIs as mentioned in Annexure-IV.

Apart from the above, 218 new posts have to be created, as detailed in Annexure-VI. The norms should be followed by all concerned strictly as communicated (i.e Contractual appointment to the post of instructors should be for a period of one year and vacancies should be filled through regular recruitment with the objective of ensuring commitment of the instructors for quality training on the basis of a career in this field) vide letter first read above, so as to continue affiliation for the trades started in the above ITIs. Fixing responsibility on contract staff is not feasible as they have to handle Government infrastructure. So, creation of new post in regular time scale becomes imperative.

K. Operational aspects of the Project:

After installation of complete infrastructure, trainers' training will be provided to the trainers of the Department of Employment and Training. After completing the upgradation process, it is proposed to conduct training programme for existing instructors in relevant subjects and instructors appointed exclusively for these trades in the respective centres for 3 months.

Three Nodal centres will be fixed to provide physical training to the instructors in relevant trades by the experts of successful bidder for 5 days once in a month for continuous skill upgradation.

- a) Govt. ITI, Ambattur
- b) Govt. ITI, Coimbatore
- c) Govt. ITI, Madurai

VSAT studios will be set up in Chennai, Trichy and Salem where successful bidder will conduct classes in advanced technologies to instructors and students of 71 ITIs virtually.

- The successful bidder should deploy 2 trainers per ITI across the State for first 2 years and 1 trainer per ITI across the State for the next 3 years.
- Out of the total trainers, atleast 50% should be from Tamil Nadu with proficiency in local languages.
- The State Government will appoint instructors for conducting training to the students.

- * Maintenance should be carried out for first 5 years free of cost by the successful bidder.

L. Machinery, Tools & Equipment:

The details of machinery, tools & equipment, hardware and software to be integrated for implementation of this project are provided in Annexure - VII.

M. Consumables:

As per Government Order second read above, a sum of Rs.120/-per month per trainee has been allotted for engineering trades as Consumable cost. In this regard, it is proposed to start 502 units (long term courses) with a batch size of 20 students per unit. Further, short term courses with duration of 3 months shall be provided to 19,000 students of engineering trades. So, the total number of students works out to 29,040.

Sl. No.	Description	Student details	Consumable cost (in Rs.)	Amount required (Rs. in crore)
1.	Long term Courses in 71 Government ITIs 502 units x 20 students x 12 months	10,040	120	1.45
2.	Short term courses for 19,000 students engineering trades x 120 x 3 months	19,000	120	0.68
Total		29,040		2.13

N. Total Estimated Project Outlay:

Sl. No.	Description	Total project cost (Rs. in crore)
Non - recurring expenditure		
1.	Estimated project cost for 71 ITIs @ Rs.31.00 crore per ITI	2201.00
2.	GST at 18%	396.18
3.	Additional investment by the State Government for civil works (71 ITIs x Rs.3.73 crore per ITI)	264.83
Total - I		2862.01
Recurring expenditure		
1.	Salaries for 218 new posts + conversion of 39 contract posts	13.29
2.	Consumables cost per annum	2.13
Total - II		15.42
Grand Total		2,877.43

O. Transportation Charges

All 23 short term courses will be of 3 months with 150 hrs. to 180 hrs. of duration. In 9 Government it is, viz., Anaicutti, Karur, Chinnasalem, Chekkanurani, Andipatti, Ambasamduram, Vadakarai, V.K.Pudur and Thiruvanniyur, the total sanctioned strength is 1424 seats. So, a sum of Rs.1.28 crore (1424 students x Rs.100 x 90 days) is required for providing transportation charges to these students.

P. Establishing Governing Council at State Level:

A Governing Council comprising of Government officials, experts from successful bidder to monitor the results of the program and course corrections, if any, to the project from time to time shall be established. This committee shall meet quarterly. So, it is proposed to establish a Governing Council as follows:-

Governing Council

Sl. No.	Name of the post	Committee
1.	Secretary to Government, Labour Welfare & Skill Development	Chairman
2.	Additional Chief Secretary to Government, Industries Department	Member
3.	Additional Chief Secretary to Government, Finance Department	Member
4.	Principal Secretary to Government, Higher Education Department	Member
5.	Principal Secretary to Government, Rural Development and Panchayat Raj Department	Member
6.	Secretary to Government, Micro, Small and Medium Enterprises Department	Member
7.	Director of Employment and Training	Member Convenor
8.	Representative of successful bidder	Member

5. The Director of Employment and Training has therefore requested to issue the following orders:-

- To issue Administrative Sanction for a sum of Rs.2877.43 crore to implement the project of transforming 71 Government ITIs in Tamil Nadu as Technology Centres to meet the industry 4.0 standards.
- To issue Financial Sanction of Rs 280.25 crore (Rs.264.83 crore for civil works as non-recurring expenditure + Rs.13.29 crore for salaries + Rs.2.13 crore for consumables as recurring expenditure) to implement the project.
- To permit the DET to float Open Tender as per Tamil Nadu Transparency in Tenders Act, 1998 and Rules, 2000 to select an Industry Partner to create training infrastructure including machinery, equipment, hardware and integration of relevant software application as in Annexure-VII.

- iv. To permit the DET to send a separate proposal to Government to get Financial Sanction towards State Share for upgradation of 71 Government ITIs as Technology Centres after finalisation of Tender process.
- v. To permit the DET to introduce a minimum of 3 to a maximum of 5 long term courses in 71 Government ITIs as mentioned in Annexure-I.
- vi. To permit the DET to conduct short term training to the students of existing trades of Government ITIs as mentioned in Annexure-II.
- vii. To permit the students of 10 Government ITIs (Common Centres) viz., Guindy (Women), Ambattur (Women), Coimbatore (Women), Cuddalore (Women), Dindigul (Women), Nagercoil (Women), Madurai (Women), Salem (Women), Pullambadi (Women) and R.K Nagar functioning in same campus to utilise the infrastructure in the ITI where Technology Center workshops have been established and to undergo short term training.
- viii. To permit the students of 9 Government ITIs, viz., Anaicutti, Karur, Chinnasalem, Chekkannurani, Andipatti, Ambasamudram, Vadakarai, V.K.Pudur and Thiruvannamiyur to undergo short term training in nearby Government ITIs.
- ix. To permit to re-deploy 179 posts of Assistant Training Officers and Junior Training Officers as mentioned in Annexure-III. for conducting training in newly introduced long term courses.
- x. To permit to deploy 66 posts of Assistant Training Officers and Junior Training Officers in 3rd shift of 5 Government ITIs viz., North Chennai, Madurai, Salem, Coimbatore and Pettai (Tirunelveli) to various ITIs as mentioned in Annexure-IV.
- xi. To permit to surrender 39 posts of contract instructors and convert the same as Junior Training Officers in time scale as mentioned in Annexure-V and to sanction a recurring expenditure of Rs.1.23 crore for conducting training in newly introduced long term courses.
- xii. To sanction a recurring expenditure of Rs.12.06 crore towards salaries for 218 new Junior Training Officer posts as mentioned in Annexure-VI for conducting training in newly introduced long term courses.
- xiii. To permit to claim salaries for the deployed posts in the head of accounts in which the posts were already created.
- xiv. To permit the DET to entrust the construction work to the respective District Collector (other than Chennai District) for construction through District Rural Development Agency and to entrust the construction work in Chennai District through Public Works Department or Tamil Nadu Police Housing Corporation.
- xv. To sanction a sum of Rs.2.13 crore (Rs.45 crore + Rs.0.68 crore) per annum towards consumables for conducting training for 29,040 (10,040 + 19,000) students in newly introduced long term courses.
- xvi. To establish a Governing Council as mentioned in para 4 (P) for monitoring the deliverables and implementing the project.

6. After careful examination of the proposal of the Director of Employment and Training, the Government hereby accords administrative sanction for a sum of Rs.2877.43 crore (Rupees Two thousand eight hundred seventy seven crore and forty three lakh only) and financial sanction for a sum of Rs.280.25 crore (Rupees Two hundred eighty crore and twenty five lakh only) [i.e., Rs.264.83 crore for civil works as

the expenditure as mentioned in para 4(P) above + Rs.13.18 crore towards salaries Rs.12 crore for 38 JTO posts as mentioned in the Annexure-V + Rs.1.18 crore for newly created 218 JTO posts as mentioned in Annexure-VI) + Rs.1.13 crore (1.15 crore + 0.68 crore) towards consumables, for 29040 students (i.e., 10000 + 19000) for conducting training in newly introduced long term courses], to implement the project of transforming 71 Government ITIs as Technology Centres to meet the industry 4.0 standards. The Government also permits for the followings:-

- i) To create 218 JTO posts as in the Annexure-VI to implement this project.
- ii) To float an Open Tender as per Tamil Nadu Transparency in Tenders Act, 1998 and Rules, 2000 to select an Industry Partner to create training infrastructure including machinery, equipment, hardware and integration of relevant software application as in Annexure-VII.
- iii) To send a separate proposal to get financial sanction towards State Share for upgradation of 71 Government ITIs as Technology Centres after finalisation of Tender process.
- iv) To introduce a minimum of 3 to a maximum of 5 long term courses in 71 Government ITIs as mentioned in the Annexure-I.
- v) To conduct short term training to the students of existing trades of Government ITIs as mentioned in the Annexure-II.
- vi) To re-deploy 179 posts of Assistant Training Officers and Junior Training Officers as mentioned in the Annexure-III for conducting training in newly introduced long term courses.
- vii) To deploy the 66 posts of Assistant Training Officers and Junior Training Officers in 3rd shift of 5 Government ITIs viz., North Chennai, Madurai, Salem, Coimbatore and Pettai (Tirunelveli) to various ITIs as mentioned in the Annexure-IV.
- viii) To surrender 39 posts of contract instructors and convert the same as Junior Training Officers in time scale as mentioned in the Annexure-V.
- ix) To claim salaries for the deployed posts in the head of accounts in which the posts were already created.
- x) To entrust the construction work to the respective District Collector (other than Chennai District) for construction through District Rural Development Agency and to entrust the construction work in Chennai District through Public Works Department or Tamil Nadu Police Housing Corporation.
- xi) The students of 10 Government ITIs (Common Centres) viz., Guindy (Women), Ambattur (Women), Coimbatore (Women), Cuddalore (Women), Dindigul (Women), Nagercoil (Women), Madurai (Women), Salem (Women), Pullambadi (Women) and R.K Nagar functioning in same campus shall utilise the infrastructure in the ITI where Technology Center workshops have been established and undergo short term training.
- xii) ~~The students of 9 Government ITIs viz., Anaicutti, Karur, Chinnasalem, Chekkanurani, Andipatti, Ambasamudram, Vadakarai, V.K.Pudur and Thiruvanniyur shall undergo short term training in the nearby Government ITIs.~~
- xiii) To establish a Governing Council as mentioned in para 4(P) above for monitoring the deliverables and implementing this project.

7. The expenditure sanctioned in para 6 above shall be debited under the head of accounts as in the Annexure-XI.

8. The expenditure sanctioned in para "6" above shall constitute an item of "New Instrument of Service" and the approval of the Legislature will be obtained in due course. Pending approval of the Legislature, the expenditure may be initially be met by drawl of an advance from the contingency fund. The Director of Employment and Training is directed to calculate the actual amount required for the period upto next Supplementary Estimates and apply for sanction of the same as advance from the contingency fund to Finance (BG-I) Department directly in Form A appended to the Tamil Nadu Contingency Fund Rules, 1963 along with a copy of this order. Orders for sanction of an advance from the Contingency Fund will be issued from Finance (BG-I) Department. The Director of Employment and Training (Training Wing) is also directed to send necessary explanatory notes to include the above expenditure in the Supplementary Estimates for the year 2021-2022 to Government in Finance (BG-I/L&E) Department at the appropriate time without fail.

9. This order issue with the concurrence of Finance Department vide its UO. No.4554/LW&SD, dated:09.02.2022, PSL No.202202PSL0111 and ASL No.1553 (One thousand five hundred and fifty three).

(BY ORDER OF THE GOVERNOR)

R.KIRLOSH KUMAR
SECRETARY TO GOVERNMENT

To

The Director of Employment and Training, Guindy, Chennai - 600 032.
The Accountant General (Audit and A&E), Chennai-600 018.
The Pay and Accounts Officers/Treasury Officers concerned
(Through the Director of Employment and Training)

Copy to:-

The Hon'ble Chief Minister's Office, Chennai-600 009.
The Senior Personal Assistant to Hon'ble Minister (Finance & H.R.M), Chennai-600 009.
The Senior Personal Assistant to Hon'ble Minister (L.W&S.D), Chennai-600 009.
The Senior Private Secretary to Secretary to Government,
Labour Welfare and Skill Development Department, Chennai-600 009.
The Finance (LW&S.D/BG-I/II/W&M-I) Department, Chennai- 600 009.
Stock File/Clean Copy

//FORWARDED BY ORDER //

SECTION OFFICER