

# Manish Singh

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## Career Objective

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Dynamic and detail-oriented Data Analyst with hands-on experience in data cleaning, exploratory data analysis, and visualization using Excel and Python. Completed multiple real-world projects translating raw data into actionable insights. Eager to drive data-backed decisions and deliver business value.

## Education

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B.Sc. (Hons) in Physics | Graphic Era Hill University, Dehradun

Graduated: 2022 | CGPA: 7.86/10

## Professional Experience

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Tutor & Administrative Coordinator | EDUTTECH, Roorkee | Feb 2023 - Feb 2024

- Delivered engaging physics lessons to senior secondary students, boosting overall performance.
- Managed academic schedules, records, and administrative workflows for 100+ students.
- Improved student performance tracking with structured data reporting, enhancing accuracy by 20%.

## Projects

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Bundesliga Player Value Analysis: Conducted full-cycle data cleaning, EDA, and visualization to identify top-value players; developed club-wise value dashboards in Excel.

E-commerce Sales Analysis: Analyzed sales data by region; created pivot tables and visualizations to identify key trends and actionable insights.

## Virtual Experience

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Data Analytics Job Simulation - Deloitte (Forage, June 2025)

- Performed forensic data analysis to identify anomalies and patterns supporting simulated client cases.
- Built interactive Tableau dashboards for reporting and insights.

Data Visualization Virtual Internship - Tata (Forage, June 2025)

- Designed Tableau dashboards to communicate sales metrics and business KPIs.
- Applied corporate analytics techniques in a simulated environment.

## **Key Skills**

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MS Excel (Intermediate) - Pivot Tables, bar charts, advanced data cleaning, EDA

Python (Intermediate) - Data structures, loops, functions, Pandas, introductory web scraping

Tableau & Data Visualization

Data Cleaning & Reporting

Analytical Thinking & Problem Solving

## **Languages**

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English - Professional Proficiency

Hindi - Native

German - Basic