



LYALLPUR KHALSA COLLEGE TECHNICAL CAMPUS

CANTT ROAD, JALANDHAR

(Approved by AICTE, Affiliated to IKG-PTU & PSBTE & IT)

Ref. No. LKC / TC/ 4857...

Date : 07/03/2023

STUDENT GRIEVANCE REDRESSAL COMMITTEE (SGRC)

In accordance to the AICTE (Redressal of Grievance of Students) Regulations, 2019 vide F.No. 1-101/PGRC/AICTE/Regulation/2019 dated 07.11.2019, revised Grievance redressal mechanism for Lyallpur Khalsa College Technical Campus has already been constituted and now being revised for Session 2022-2023.

S.No.	Name	Designation	Role & Responsibility
1.	Dr. S.K Sood	Director	Chairperson
2.	Dr. Inderpal Singh	Professor & HoD, Management	Senior Faculty Member
3.	Er. Navneet Kaur	HOD,ECE	Senior Faculty Member
4.	Dr. Vikas Rattan	Associate Prof. & HoD, ME	Senior Faculty Member
5.	Ms. Nidhi Chopra	HoD, IT	Faculty Member
6.	Mr. Arashdeep Singh	Assistant Professor	Faculty Member
7.	Gurjot	Student CSE-6 th Sem.	Student
8.	Snovia	Student MCA- 2 nd Sem	Student
9.	To be given by PTU		Ombudsperson (PTU Nominated)
10.	Mr. Sohal	SE, Irrigation Dept. Govt. of Punjab	Ombudsperson (Diploma level courses)

LKCTC has been created in the college to resolve issues related to student's problems, develop a responsive and accountable attitude among the all stakeholders in order to maintain a harmonious educational atmosphere in Institute. Following are the important objectives of LKC TC.

1. To develop an organizational framework to resolve Grievances of Students and other stakeholders.
2. To provide the students access to immediate, hassle free recourse to have their Grievances redressed.
3. To establish structured interactions with students to elicit information on their expectations.
4. Suggestion / complaint Box will be installed in the Administrative Block in which the Students, who want to remain anonymous, put in writing their grievances and their suggestions for improving the Academics / Administration in the College.
5. Ragging in any form is strictly prohibited in and outside the institution. Any violation of ragging and disciplinary rules should be urgently brought to the notice of the Director, LKCTC.

Procedure for lodging Grievance:

- The students may feel free to put up a grievance in writing and drop it in complaint box.
- The Grievance Cell will act upon those cases which have been forwarded along with the necessary documents.
- The Grievance Cell will assure that the grievance has been properly solved in a stipulated time limit provided by the cell.
- Grievance Application Form can be filled online through college website.

Director, LKCTC

Copy to:-

1. Director (AA), KCL Group of Institutions
2. Dy. Director (AA), KCL Group of Institutions
3. All HOD(s)
4. All the above referred members of the SGRC
5. Website Coordinator
6. Office Superintendent