

To,

Hr,

Xenonstack Pvt Ltd,

Mohali, Sector 74,

Subject: Application for leave.

Sir/Madam,

With due respect, I beg to say that I am not in a state to work as I am down due to the viral fever. I have been advised by our family doctor that I have to take proper rest for at least 2 days.

Therefore, kindly grant me leave for 2.

I shall be really thankful to you.

Thanking you,
Yours obediently,
Aashish Soni