

FORM NO. 16

[See rule 31(1)(a)]

PART A

Certificate under Section 203 of the Income-tax Act, 1961 for tax deducted at source on salary

Certificate No. FPHKXOK		Last updated on 28-May-2017	
Name and address of the Employer		Name and address of the Employee	
HEWLETT PACKARD INDIA SOFTWARE OPERATIONS PRIVATE LIMITED No 192, Whitefield Road, Mahadevapura Post, null, BANGALORE - 560048 Karnataka +(91)44-61205511 simon.andrew@hpe.com		MANISHA SINHA C O LATE RAN SINHA, NEAR BUDDHA MURTHI, BEHIND VISION CARE, NEW AREA KADAMKUAN, PATNA - 800003 Bihar	
PAN of the Deductor	TAN of the Deductor	PAN of the Employee	Employee Reference No. provided by the Employer (If available)
AAACH7164B	BLRH01951F	BPHPS5164L	
CIT (TDS)		Assessment Year	Period with the Employer
The Commissioner of Income Tax (TDS) Room No. 59, H.M.T. Bhawan, 4th Floor, Bellary Road , Ganganagar, Bangalore - 560032		2017-18	From 01-Apr-2016 To 31-Mar-2017

Summary of amount paid/credited and tax deducted at source thereon in respect of the employee

Quarter(s)	Receipt Numbers of original quarterly statements of TDS under sub-section (3) of Section 200	Amount paid/credited	Amount of tax deducted (Rs.)	Amount of tax deposited / remitted (Rs.)
Q1	QRWPFUND	262662.00	15537.00	15537.00
Q2	QSBVRPDA	294087.00	22010.00	22010.00
Q3	QSEWVOCG	337437.00	30836.00	30836.00
Q4	QSIADUIE	494501.00	56478.00	56478.00
Total (Rs.)		1388687.00	124861.00	124861.00

I. DETAILS OF TAX DEDUCTED AND DEPOSITED IN THE CENTRAL GOVERNMENT ACCOUNT THROUGH BOOK ADJUSTMENT

(The deductor to provide payment wise details of tax deducted and deposited with respect to the deductee)

Sl. No.	Tax Deposited in respect of the deductee (Rs.)	Book Identification Number (BIN)			
		Receipt Numbers of Form No. 24G	DDO serial number in Form no. 24G	Date of transfer voucher (dd/mm/yyyy)	Status of matching with Form no. 24G
Total (Rs.)					

II. DETAILS OF TAX DEDUCTED AND DEPOSITED IN THE CENTRAL GOVERNMENT ACCOUNT THROUGH CHALLAN

(The deductor to provide payment wise details of tax deducted and deposited with respect to the deductee)

Sl. No.	Tax Deposited in respect of the deductee (Rs.)	Challan Identification Number (CIN)			
		BSR Code of the Bank Branch	Date on which Tax deposited (dd/mm/yyyy)	Challan Serial Number	Status of matching with OLTAS*
1	4794.00	0510075	06-05-2016	19819	F
2	5949.00	0510075	07-06-2016	24523	F
3	4794.00	0510075	07-07-2016	29526	F
4	4794.00	0510075	05-08-2016	29291	F

 Document certified by SIMON ANDREW
 <simon.andrew@hpe.com>

 Signed By: SIMON ANDREW
 Signing Date: 30.05.2017

Sl. No.	Tax Deposited in respect of the deductee (Rs.)	Challan Identification Number (CIN)			
		BSR Code of the Bank Branch	Date on which Tax deposited (dd/mm/yyyy)	Challan Serial Number	Status of matching with OLTAS*
5	8608.00	0510075	07-09-2016	30482	F
6	8608.00	0510075	07-09-2016	30478	F
7	8608.00	0510075	07-11-2016	34227	F
8	8576.00	0510075	07-12-2016	39744	F
9	13652.00	0510075	06-01-2017	23638	F
10	29744.00	0510075	06-01-2017	22897	F
11	10099.00	0510075	07-03-2017	48923	F
12	16635.00	0510075	27-04-2017	16480	F
Total (Rs.)	124861.00				

Verification

I, SIMON ANDREW, son / daughter of LOURDNATHAN working in the capacity of COUNTRY MANAGER PAYROLL (designation) do hereby certify that a sum of Rs. 124861.00 [Rs. One Lakh Twenty Four Thousand Eight Hundred and Sixty One Only (in words)] has been deducted and a sum of Rs. 124861.00 [Rs. One Lakh Twenty Four Thousand Eight Hundred and Sixty One Only] has been deposited to the credit of the Central Government. I further certify that the information given above is true, complete and correct and is based on the books of account, documents, TDS statements, TDS deposited and other available records.

Place	BANGALORE	
Date	30-May-2017	
Designation: COUNTRY MANAGER PAYROLL		(Signature of person responsible for deduction of Tax)
		Full Name:SIMON ANDREW

Notes:

- Part B (Annexure) of the certificate in Form No.16 shall be issued by the employer.
- If an assessee is employed under one employer during the year, Part 'A' of the certificate in Form No.16 issued for the quarter ending on 31st March of the financial year shall contain the details of tax deducted and deposited for all the quarters of the financial year.
- If an assessee is employed under more than one employer during the year, each of the employers shall issue Part A of the certificate in Form No.16 pertaining to the period for which such assessee was employed with each of the employers. Part B (Annexure) of the certificate in Form No. 16 may be issued by each of the employers or the last employer at the option of the assessee.
- To update PAN details in Income Tax Department database, apply for 'PAN change request' through NSDL or UTITSL.

Legend used in Form 16

* Status of matching with OLTAS

Legend	Description	Definition
U	Unmatched	Deductors have not deposited taxes or have furnished incorrect particulars of tax payment. Final credit will be reflected only when payment details in bank match with details of deposit in TDS / TCS statement
P	Provisional	Provisional tax credit is effected only for TDS / TCS Statements filed by Government deductors. "P" status will be changed to Final (F) on verification of payment details submitted by Pay and Accounts Officer (PAO)
F	Final	In case of non-government deductors, payment details of TDS / TCS deposited in bank by deductor have matched with the payment details mentioned in the TDS / TCS statement filed by the deductors. In case of government deductors, details of TDS / TCS booked in Government account have been verified by Pay & Accounts Officer (PAO)
O	Overbooked	Payment details of TDS / TCS deposited in bank by deductor have matched with details mentioned in the TDS / TCS statement but the amount is over claimed in the statement. Final (F) credit will be reflected only when deductor reduces claimed amount in the statement or makes new payment for excess amount claimed in the statement

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Name and address of the Employer HEWLETT PACKARD INDIA SOFTWARE OPERATIONS PRIVATE LIMITED No 192, Whitefield Road, Mahadevapura Post, Bangalore - 560 048. KARNATAKA INDIA		Name and address of the Employee Manisha Sinha																																																																											
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1. Gross Salary a) Salary as per provisions contained in sec.17(1) b) Value of perquisites u/s 17(2) (as per Form No.12BA, wherever applicable) c) Profits in lieu of salary under section 17(3) (as per Form No.12BA, wherever applicable) d) Total 2. Less : Allowance to the extent exempt u/s 10 <table border="1" style="width:100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Allowance</th> <th style="text-align: left;">Rs.</th> </tr> </thead> <tbody> <tr> <td>Children Educn - School</td> <td>2,400.00</td> </tr> <tr> <td>Conveyance</td> <td>19,200.00</td> </tr> <tr> <td>Lta Reimbursement</td> <td>31,271.00</td> </tr> </tbody> </table> 3. Balance(1-2) 4. Deductions : a) Entertainment allowance b) Tax on employment 5. Aggregate of 4(a) and 4(b) 6. Income chargeable under the head 'Salaries'(3-5) 7. Add: Any other income reported by the employee <table border="1" style="width:100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Income</th> <th style="text-align: left;">Rs.</th> </tr> </thead> <tbody> <tr> <td>Loss From House Property</td> <td>-200,000.00</td> </tr> </tbody> </table> 8. Gross Total Income(6+7) 9. Deductions under Chapter VIA (A) Sections 80C, 80CCC and 80CCD <table border="1" style="width:100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th style="text-align: right;">Gross Amount</th> <th style="text-align: right;">Deductible Amount</th> </tr> </thead> <tbody> <tr> <td>a) Section 80C</td> <td></td> <td></td> </tr> <tr> <td>Housing Loan - Principal Re-payment</td> <td style="text-align: right;">84,004.00</td> <td style="text-align: right;">84,004.00</td> </tr> <tr> <td>Children Education Tuition fees</td> <td style="text-align: right;">50,000.00</td> <td style="text-align: right;">50,000.00</td> </tr> <tr> <td>Provident Fund</td> <td style="text-align: right;">65,600.00</td> <td style="text-align: right;">65,600.00</td> </tr> <tr> <td>Unit Linked Insurance Plan</td> <td style="text-align: right;">24,828.00</td> <td style="text-align: right;">24,828.00</td> </tr> <tr> <td>b) Section 80CCC</td> <td style="text-align: right;">0.00</td> <td style="text-align: right;">0.00</td> </tr> <tr> <td>c) New Pension Scheme - Employee Contribution</td> <td style="text-align: right;">0.00</td> <td style="text-align: right;">0.00</td> </tr> </tbody> </table> <p><small>Note: 1. Aggregate amount deductible under sections 80C, 80CCC and 80CCD(1) shall not exceed one lakh fifty thousand rupees.</small></p>		Allowance	Rs.	Children Educn - School	2,400.00	Conveyance	19,200.00	Lta Reimbursement	31,271.00	Income	Rs.	Loss From House Property	-200,000.00		Gross Amount	Deductible Amount	a) Section 80C			Housing Loan - Principal Re-payment	84,004.00	84,004.00	Children Education Tuition fees	50,000.00	50,000.00	Provident Fund	65,600.00	65,600.00	Unit Linked Insurance Plan	24,828.00	24,828.00	b) Section 80CCC	0.00	0.00	c) New Pension Scheme - Employee Contribution	0.00	0.00	<table style="width:100%;"> <tr> <td style="text-align: right;">Rs.</td> <td style="text-align: right;">Rs.</td> <td style="text-align: right;">Rs.</td> </tr> <tr> <td style="text-align: right;">1,285,477.00</td> <td></td> <td></td> </tr> <tr> <td style="text-align: right;">103,211.00</td> <td></td> <td></td> </tr> <tr> <td style="text-align: right;">0.00</td> <td></td> <td></td> </tr> <tr> <td></td> <td style="text-align: right;">1,388,688.00</td> <td></td> </tr> <tr> <td style="text-align: right;">52,871.00</td> <td></td> <td></td> </tr> <tr> <td></td> <td style="text-align: right;">1,335,817.00</td> <td></td> </tr> <tr> <td style="text-align: right;">0.00</td> <td></td> <td></td> </tr> <tr> <td style="text-align: right;">2,400.00</td> <td></td> <td></td> </tr> <tr> <td></td> <td style="text-align: right;">2,400.00</td> <td></td> </tr> <tr> <td></td> <td></td> <td style="text-align: right;">1,333,417.00</td> </tr> <tr> <td></td> <td style="text-align: right;">-200,000.00</td> <td></td> </tr> <tr> <td></td> <td></td> <td style="text-align: right;">1,133,417.00</td> </tr> </table>	Rs.	Rs.	Rs.	1,285,477.00			103,211.00			0.00				1,388,688.00		52,871.00				1,335,817.00		0.00			2,400.00				2,400.00				1,333,417.00		-200,000.00				1,133,417.00
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(B)Other sections (e.g. 80E, 80G, 80TTA, etc.) under Chapter VI-A.			
Section 80D - Medical Insurance - Self / Spouse / Children	Gross amount 2,301.00	Qualifying amount 2,301.00	Deductible amount 2,301.00
10.Aggregate of deductible amount under Chapter VI-A			152,301.00
11.Total Income(8-10)			981,120.00
12.Tax on total income			121,224.00
13.Surcharge (on tax computed at S.No.12)			0.00
14.Education cess @ 3% (on tax computed at S.No.12 + on surcharge computed at S.No.13)			3,637.00
15.Tax Payable(12+13+14)			124,861.00
16.Less: Relief under Section 89 (attach details)			0.00
17.Tax Payable(15-16)			124,861.00
Verification			
I, Simon Andrew, Son of Lourdnathan working in the capacity of Country Manager Payroll do hereby certify that the information given above is true, complete and correct and is based on the books of account, documents, TDS statements, and other available records.			
Place	BANGALORE	(Signature of person responsible for deduction of tax)	
Date	30-May-2017		
Designation : Country Manager Payroll		Full Name : Simon Andrew	

Form No.12BA
{See Rule 26A(2)(b)}

Statement showing particulars of perquisites, other fringe benefits or amenities and profits in lieu of salary with value thereof

- 1. Name and address of the employer:** HEWLETT PACKARD INDIA SOFTWARE OPERATIONS PRIVATE LIMITED
 No 192, Whitefield Road,
 Mahadevapura Post,
 Bangalore - 560 048.
 KARNATAKA
 INDIA
- 2. TAN** BLRH01951F
- 3. TDS Assessment Range of the employer:**
- 4. Name, designation and PAN of the employee:** Manisha Sinha
 Systems/Software Engr V C
 BPHPS5164L
- 5. Is the employee a director or a person with substantial interest in the company (where the employer is a company):** N
- 6. Income under the head 'Salaries' of the employee (other than from perquisites):** 1,230,206.00
- 7. Financial Year:** 2016-2017
- 8. Valuation of Perquisites:**

SL. No.	Nature of perquisites(see rule 3)	Value of perquisite as per rules (Rs.)	Amount, if any recovered from employee (Rs.)	Amount of perquisite chargeable to tax Col(3)-Col(4) (Rs.)
(1)	(2)	(3)	(4)	(5)
1	Accommodation	0.00	0.00	0.00
2	Cars/Other automotive	0.00	0.00	0.00
3	Sweeper, gardener, watchman or personal Attendant	0.00	0.00	0.00
4	Gas, electricity, water	0.00	0.00	0.00
5	Interest free or concessional loans	0.00	0.00	0.00
6	Holiday Expenses	0.00	0.00	0.00
7	Free or Concessional Travel	0.00	0.00	0.00
8	Free Meals	0.00	0.00	0.00
9	Free Education	0.00	0.00	0.00
10	Gifts, vouchers, etc.	0.00	0.00	0.00
11	Credit card expenses	0.00	0.00	0.00
12	Club expenses	0.00	0.00	0.00
13	Use of movable assets by employees	0.00	0.00	0.00
14	Transfer of assets to Employees	0.00	0.00	0.00
15	Value of any other benefit/amenity/service/privilege	0.00	0.00	0.00
16	Stock options (non-qualified options)	103,211.00	0.00	103,211.00
17	Other benefits or amenities	0.00	0.00	0.00
18	Total value of perquisites	103,211.00	0.00	103,211.00
19	Total value of Profits in lieu of salary as per section 17(3)	0.00	0.00	0.00

9. Details of Tax.

- a) Tax deducted from salary of the employee u/s 192(1)** 124,861.00
- b) Tax paid by employer on behalf of the employee u/s 192(1A)** 0.00
- c) Total Tax Paid** 124,861.00
- d) Date of payment into Government treasury** Various dates as mentioned on Part A of the Form 16

DECLARATION BY THE EMPLOYER

I, Simon Andrew, Son of Lourdnathan working as Country Manager Payroll do hereby declare on behalf of HEWLETT PACKARD INDIA SOFTWARE OPERATIONS PRIVATE LIMITED that the information given above is based on the books of account, documents and other relevant records or information available with us and the details of value of each such perquisite are in accordance with section 17 and rules framed there under and that such information is true and correct.

Place	BANGALORE	
Date	30-May-2017	
Designation : Country Manager Payroll		(Signature of person responsible for deduction of tax)
		Full Name : Simon Andrew

Document certified by SIMON ANDREW
 <simon.andrew@hpe.com>.

Signed By: SIMON ANDREW
 Signing Date: 30.05.2017

FORM NO. 12BB

(See rule 26C)

Statement showing particulars of claims by an employee for deduction of tax under section 192

1. Name and address of the employee : Manisha Sinha
 2. Permanent Account Number of the employee : BPHPS5164L
 3. Financial year : 2016-2017

Details of claims and evidence thereof			
Sl. No.	Nature of claim	Amount(Rs.)	Evidence / particulars
(1)	(2)	(3)	(4)
1.	House Rent Allowance: (i) Rent paid to the landlord : Rs.0 (ii) Name of the landlord (iii) Address of the landlord (iv) Permanent Account Number of the landlord	Rs.0	House Rent Receipts
2.	Leave travel concessions or assistance	Rs.31271	Travel Receipts/Tickets
3.	Deduction of interest on borrowing: (i) Interest payable/paid to the lender Self Occupied Interest :Rs.-200000 Let-Out Interest : (ii) Name of the lender Self Occupied : Axis Banmk Let-Out : (iii) Address of the lender Self Occupied : No 2, 2nd floor, kundanhalli main road, whitefield Bangalore 560037 Let-Out : (iv) Permanent Account Number of the lender Self Occupied : BPHPS5164L Let-Out : (a) Financial Institutions (b) Employer (c) Others	Rs.-200000.0	Provisional Certificate from Bank/Financial Institution/Lender

4.	Deduction under Chapter VI-A (A) Section 80C, 80CCC and 80CCD (i) Section 80C (a) Housing Loan - Principal Re-payment : Rs.84004 (b) Provident Fund : Rs.65600 (c) Unit Linked Insurance Plan : Rs.24828 (d) Children Education Tuition fees : Rs.50000 (ii) Section 80CCC : (iii) Section 80CCD :Rs.0 (B) Other sections (e.g. 80E, 80G, 80TTA, etc.) under Chapter VI-A. (a) Medical Insurance - Self / Spouse / Children : Rs.2301	Rs. 226733.0	Photocopy of the investment proofs
Verification			
I, Manisha Sinha son/daughter of Tulsi Narayan Sinha . do hereby certify that the information given above is complete and correct.			
Place : BANGALORE			
Date : 30-May-2017		(Signature of the employee)	
Designation : Systems/Software Engr V C		Full Name: Manisha Sinha	

Note: The information/details above, as required for deduction of tax u/s 192 of the Income Tax Act, has been entered by the employee through an authorized login on the portal.