

FORM NO. 16

[See rule 31(1)(a)]

PART A

Certificate under Section 203 of the Income-tax Act, 1961 for tax deducted at source on salary

Certificate No. SGQCWZA	Last updated on 20-Jun-2020
Name and address of the Employer	Name and address of the Employee
HEWLETT PACKARD INDIA SOFTWARE OPERATIONS PRIVATE LIMITED No 192, Whitefield Road, Mahadevapura Post, BANGALORE - 560048 Karnataka +(91)44-61205511 balumurugan.a-r@hpe.com	MANISHA SINHA C O LATE RAN SINHA, NEAR BUDDHA MURTHI, BEHIND VISION CARE, NEW AREA KADAMKUAN, PATNA - 800003 Bihar

PAN of the Deductor	TAN of the Deductor	PAN of the Employee	Employee Reference No. provided by the Employer (If available)
AAACH7164B	BLRH01951F	BPHPS5164L	

CIT (TDS)	Assessment Year	Period with the Employer
The Commissioner of Income Tax (TDS) Room No. 59, H.M.T. Bhawan, 4th Floor, Bellary Road , Ganganagar, Bangalore - 560032	2020-21	From 01-Apr-2019 To 31-Mar-2020

Summary of amount paid/credited and tax deducted at source thereon in respect of the employee

Quarter(s)	Receipt Numbers of original quarterly statements of TDS under sub-section (3) of Section 200	Amount paid/credited	Amount of tax deducted (Rs.)	Amount of tax deposited / remitted (Rs.)
Q1	QTQFZSEF	448382.00	59573.00	59573.00
Q2	QTSFSMOE	462252.00	63900.00	63900.00
Q3	QTVFGORA	601951.00	101821.00	101821.00
Q4	QTYDYFSE	637768.00	108726.00	108726.00
Total (Rs.)		2150353.00	334020.00	334020.00

I. DETAILS OF TAX DEDUCTED AND DEPOSITED IN THE CENTRAL GOVERNMENT ACCOUNT THROUGH BOOK ADJUSTMENT

(The deductor to provide payment wise details of tax deducted and deposited with respect to the deductee)

Sl. No.	Tax Deposited in respect of the deductee (Rs.)	Book Identification Number (BIN)			
		Receipt Numbers of Form No. 24G	DDO serial number in Form no. 24G	Date of transfer voucher (dd/mm/yyyy)	Status of matching with Form no. 24G
Total (Rs.)					

II. DETAILS OF TAX DEDUCTED AND DEPOSITED IN THE CENTRAL GOVERNMENT ACCOUNT THROUGH CHALLAN

(The deductor to provide payment wise details of tax deducted and deposited with respect to the deductee)

Sl. No.	Tax Deposited in respect of the deductee (Rs.)	Challan Identification Number (CIN)			
		BSR Code of the Bank Branch	Date on which Tax deposited (dd/mm/yyyy)	Challan Serial Number	Status of matching with OLTAS*
1	16285.00	6390340	07-05-2019	17029	F
2	20815.00	6390340	06-06-2019	33416	F
3	22473.00	6390340	05-07-2019	20715	F
4	20815.00	6390340	06-08-2019	18352	F

Sl. No.	Tax Deposited in respect of the deductee (Rs.)	Challan Identification Number (CIN)			
		BSR Code of the Bank Branch	Date on which Tax deposited (dd/mm/yyyy)	Challan Serial Number	Status of matching with OLTAS*
5	22270.00	6390340	06-09-2019	43465	F
6	20815.00	6390340	04-10-2019	22775	F
7	22065.00	6390340	06-11-2019	35213	F
8	20387.00	6390340	05-12-2019	25763	F
9	59369.00	6390340	06-01-2020	39403	F
10	51373.00	6390340	06-02-2020	35501	F
11	50513.00	6390340	05-03-2020	27367	F
12	6840.00	6390340	28-04-2020	09951	F
Total (Rs.)	334020.00				

Verification

I, **ANURADHA RAMASAMY BALUMURUGAN**, son / daughter of **MULANUR PANCHANATHACHETTIAR RAMASAMY** working in the capacity of **SUPERVISOR FINANCE** (designation) do hereby certify that a sum of Rs. **334020.00** [Rs. **Three Lakh Thirty Four Thousand and Twenty Only** (in words)] has been deducted and a sum of Rs. **334020.00** [Rs. **Three Lakh Thirty Four Thousand and Twenty Only**] has been deposited to the credit of the Central Government. I further certify that the information given above is true, complete and correct and is based on the books of account, documents, TDS statements, TDS deposited and other available records.

Place	BANGALORE	(Signature of person responsible for deduction of Tax)
Date	06-Jul-2020	
Designation: SUPERVISOR FINANCE		
		Full Name: ANURADHA RAMASAMY BALUMURUGAN

Notes:

- Part B (Annexure) of the certificate in Form No.16 shall be issued by the employer.
- If an assessee is employed under one employer during the year, Part 'A' of the certificate in Form No.16 issued for the quarter ending on 31st March of the financial year shall contain the details of tax deducted and deposited for all the quarters of the financial year.
- If an assessee is employed under more than one employer during the year, each of the employers shall issue Part A of the certificate in Form No.16 pertaining to the period for which such assessee was employed with each of the employers. Part B (Annexure) of the certificate in Form No. 16 may be issued by each of the employers or the last employer at the option of the assessee.
- To update PAN details in Income Tax Department database, apply for 'PAN change request' through NSDL or UTITSL.

Legend used in Form 16

* Status of matching with OLTAS

Legend	Description	Definition
U	Unmatched	Deductors have not deposited taxes or have furnished incorrect particulars of tax payment. Final credit will be reflected only when payment details in bank match with details of deposit in TDS / TCS statement
P	Provisional	Provisional tax credit is effected only for TDS / TCS Statements filed by Government deductors. "P" status will be changed to Final (F) on verification of payment details submitted by Pay and Accounts Officer (PAO)
F	Final	In case of non-government deductors, payment details of TDS / TCS deposited in bank by deductor have matched with the payment details mentioned in the TDS / TCS statement filed by the deductors. In case of government deductors, details of TDS / TCS booked in Government account have been verified by Pay & Accounts Officer (PAO)
O	Overbooked	Payment details of TDS / TCS deposited in bank by deductor have matched with details mentioned in the TDS / TCS statement but the amount is over claimed in the statement. Final (F) credit will be reflected only when deductor reduces claimed amount in the statement or makes new payment for excess amount claimed in the statement

FORM NO. 16
PART B

Certificate under Section 203 of the Income-tax Act, 1961 for tax deducted at source on salary

Certificate No. SGQCWZA		Last updated on 20-Jun-2020	
Name and address of the Employer		Name and address of the Employee	
HEWLETT PACKARD INDIA SOFTWARE OPERATIONS PRIVATE LIMITED No 192, Whitefield Road, Mahadevapura Post, BANGALORE - 560048 Karnataka +(91)44-61205511 balumurugan.a-r@hpe.com		MANISHA SINHA C O LATE RAN SINHA, NEAR BUDDHA MURTHI, BEHIND VISION CARE, NEW AREA KADAMKUAN, PATNA - 800003 Bihar	
PAN of the Deductor	TAN of the Deductor	PAN of the Employee	
AAACH7164B	BLRH01951F	BPHPS5164L	
CIT (TDS)		Assessment Year	Period with the Employer
The Commissioner of Income Tax (TDS) Room No. 59, H.M.T. Bhawan, 4th Floor, Bellary Road , Ganganagar, Bangalore - 560032		2020-21	From 01-Apr-2019 To 31-Mar-2020

Details of Salary Paid and any other income and tax deducted		Rs.	Rs.
1.	Gross Salary		
(a)	Salary as per provisions contained in section 17(1)	2102200.00	
(b)	Value of perquisites under section 17(2) (as per Form No. 12BA, wherever applicable)	48154.00	
(c)	Profits in lieu of salary under section 17(3) (as per Form No. 12BA, wherever applicable)	0.00	
(d)	Total		2150354.00
(e)	Reported total amount of salary received from other employer(s)		0.00
2.	Less: Allowances to the extent exempt under section 10		
(a)	Travel concession or assistance under section 10(5)	0.00	
(b)	Death-cum-retirement gratuity under section 10(10)	0.00	
(c)	Commuted value of pension under section 10(10A)	0.00	
(d)	Cash equivalent of leave salary encashment under section 10 (10AA)	0.00	
(e)	House rent allowance under section 10(13A)	0.00	

(f)	Amount of any other exemption under section 10 [Note: Break-up to be filled and signed by employer in the table provide at the bottom of this form]		
(g)	Total amount of any other exemption under section 10	2400.00	
(h)	Total amount of exemption claimed under section 10 [2(a)+2(b)+2(c)+2(d)+2(e)+2(g)]		2400.00
3.	Total amount of salary received from current employer [1(d)-2(h)]		2147954.00
4.	Less: Deductions under section 16		
(a)	Standard deduction under section 16(ia)	50000.00	
(b)	Entertainment allowance under section 16(ii)	0.00	
(c)	Tax on employment under section 16(iii)	2400.00	
5.	Total amount of deductions under section 16 [4(a)+4(b)+4(c)]		52400.00
6.	Income chargeable under the head "Salaries" [(3+1(e))-5]		2095554.00
7.	Add: Any other income reported by the employee under as per section 192 (2B)		
(a)	Income (or admissible loss) from house property reported by employee offered for TDS	-200000.00	
(b)	Income under the head Other Sources offered for TDS	0.00	
8.	Total amount of other income reported by the employee [7(a)+7(b)]		-200000.00
9.	Gross total income (6+8)		1895554.00
10.	Deductions under Chapter VI-A	Gross Amount	Deductible Amount
(a)	Deduction in respect of life insurance premia, contributions to provident fund etc. under section 80C	449187.00	100000.00
(b)	Deduction in respect of contribution to certain pension funds under section 80CCC	0.00	0.00
(c)	Deduction in respect of contribution by taxpayer to pension scheme under section 80CCD (1)	50000.00	50000.00
(d)	Total deduction under section 80C, 80CCC and 80CCD(1)	499187.00	150000.00
(e)	Deductions in respect of amount paid/deposited to notified pension scheme under section 80CCD (1B)	86203.00	50000.00

(f)	Deduction in respect of contribution by Employer to pension scheme under section 80CCD (2)	0.00	0.00
(g)	Deduction in respect of health insurance premia under section 80D	0.00	0.00
(h)	Deduction in respect of interest on loan taken for higher education under section 80E	0.00	0.00
		Gross Amount	Qualifying Amount
(i)	Total Deduction in respect of donations to certain funds, charitable institutions, etc. under section 80G	0.00	0.00
(j)	Deduction in respect of interest on deposits in savings account under section 80TTA	0.00	0.00
(k)	Amount Deductible under any other provision (s) of Chapter VI-A [Note: Break-up to be filled and signed by employer in the table provide at the bottom of this form]		
(l)	Total of amount deductible under any other provision(s) of Chapter VI-A	0.00	0.00
11.	Aggregate of deductible amount under Chapter VI-A [10(d)+10(e)+10(f)+10(g)+10(h)+10(i)+10(j)+10(l)]	200000.00	
12.	Total taxable income (9-11)	1695554.00	
13.	Tax on total income	321168.00	
14.	Rebate under section 87A, if applicable	0.00	
15.	Surcharge, wherever applicable	0.00	
16.	Health and education cess	12847.00	
17.	Tax payable (13+15+16-14)	334015.00	
18.	Less: Relief under section 89 (attach details)	0.00	
19.	Net tax payable (17-18)	334015.00	

Verification

I, ANURADHA RAMASAMY BALUMURUGAN, son/daughter of MULANUR PANCHANATHACHETTIAR RAMASAMY . Working in the capacity of SUPERVISOR FINANCE (Designation) do hereby certify that the information given above is true, complete and correct and is based on the books of account, documents, TDS statements, and other available records.

Place	BANGALORE	(Signature of person responsible for deduction of tax)	
Date	06-Jul-2020	Full Name:	ANURADHA RAMASAMY BALUMURUGAN

2. (f) Break up for 'Amount of any other exemption under section 10' to be filled in the table below				
Sl. No.	Particular's of Amount for any other exemption under section 10 Rs.	Gross Amount Rs.	Qualifying Amount Rs.	Deductible Amount Rs.
1.				
2..				
3.				
4.				
5.				
6.				

10(k). Break up for 'Amount deductible under any other provision(s) of Chapter VIA 'to be filled in the table below				
Sl. No.	Particular's of Amount deductible under any other provision(s) of Chapter VIA Rs.	Gross Amount Rs.	Qualifying Amount Rs.	Deductible Amount Rs.
1.				
2.				
3.				
4.				
5.				
6.				

Place	BANGALORE	(Signature of person responsible for deduction of tax)	
Date	06-Jul-2020	Full Name:	ANURADHA RAMASAMY BALUMURUGAN

Form No.12BA
{See Rule 26A(2)(b)}

Statement showing particulars of perquisites, other fringe benefits or amenities and profits in lieu of salary with value thereof

- 1. Name and address of the employer:** HEWLETT PACKARD INDIA SOFTWARE OPERATIONS PRIVATE LIMITED
 No 192, Whitefield Road,
 Mahadevapura Post,
 Bangalore - 560048.
 KARNATAKA
 INDIA
- 2. TAN** BLRH01951F
- 3. TDS Assessment Range of the employer:**
- 4. Name, designation and PAN of the employee:** Manisha Sinha
 Systems/Software Engr V
 BPHPS5164L
- 5. Is the employee a director or a person with substantial interest in the company (where the employer is a company):** No
- 6. Income under the head 'Salaries' of the employee (other than from perquisites):** 2,047,400.00
- 7. Financial Year:** 2019-2020
- 8. Valuation of Perquisites:**

SL. No.	Nature of perquisites(see rule 3)	Value of perquisite as per rules (Rs.)	Amount, if any recovered from employee (Rs.)	Amount of perquisite chargeable to tax Col(3)-Col(4) (Rs.)
(1)	(2)	(3)	(4)	(5)
1	Accommodation	0.00	0.00	0.00
2	Cars/Other automotive	0.00	0.00	0.00
3	Sweeper, gardener, watchman or personal Attendant	0.00	0.00	0.00
4	Gas, electricity, water	0.00	0.00	0.00
5	Interest free or concessional loans	0.00	0.00	0.00
6	Holiday Expenses	0.00	0.00	0.00
7	Free or Concessional Travel	0.00	0.00	0.00
8	Free Meals	0.00	0.00	0.00
9	Free Education	0.00	0.00	0.00
10	Gifts, vouchers, etc.	0.00	0.00	0.00
11	Credit card expenses	0.00	0.00	0.00
12	Club expenses	0.00	0.00	0.00
13	Use of movable assets by employees	0.00	0.00	0.00
14	Transfer of assets to Employees	0.00	0.00	0.00
15	Value of any other benefit/amenity/service/privilege	0.00	0.00	0.00
16	Stock options (non-qualified options)	48,154.00	0.00	48,154.00
17	Other benefits or amenities	0.00	0.00	0.00
18	Total value of perquisites	48,154.00	0.00	48,154.00
19	Total value of Profits in lieu of salary as per section 17(3)	0.00	0.00	0.00

9. Details of Tax.

- a) Tax deducted from salary of the employee u/s 192(1)** 334,020.00
- b) Tax paid by employer on behalf of the employee u/s 192(1A)** 0.00
- c) Total Tax Paid** 334,020.00
- d) Date of payment into Government treasury** Various dates as mentioned on Part A of the Form 16

DECLARATION BY THE EMPLOYER

I, A R BALUMURUGAN, Son of M P RAMASAMY working as SUPERVISOR FINANCE do hereby declare on behalf of HEWLETT PACKARD INDIA SOFTWARE OPERATIONS PRIVATE LIMITED that the information given above is based on the books of account, documents and other relevant records or information available with us and the details of value of each such perquisite are in accordance with section 17 and rules framed thereunder and that such information is true and correct.

Place	BANGALORE	(Signature of person responsible for deduction of tax)
Date	06-Jul-2020	
Designation : SUPERVISOR FINANCE		Full Name : A R BALUMURUGAN

Annexure to Form No.16 Part B

Details of Salary Paid and Allowance Exempted u/s 10, Chapter VI-A and 17(2) Income-tax Act, 1961

Company Name : HEWLETT PACKARD INDIA SOFTWARE OPERATIONS PRIVATE LIMITED **TAN :** BLRH01951F **PAN :** AAACH7164B

Fin Year : 2019-2020 **Asst. Year :** 2020-2021

Name :	Manisha Sinha	Employee ID :	20350072	PAN :	BPHP5164L
	Particulars	Amount (INR)			
Salary u/s 17(1)	Basic	835,270.00			
	Children Educn School	2,400.00			
	Advance Bonus Exgratia	16,800.00			
	Variable Performance Bonus	126,654.00			
	Miscellaneous Bonus	40,197.00			
	Unclaimed Lta Taxable	60,000.00			
	E Award	4,195.00			
	Personal Pay	1,006,897.00			
	Making A Difference	9,787.00			
Perquisites u/s 17(2), as per Form No. 12BA		48,154.00			
	Gross Salary	2,150,354.00			
Income from Other Sources					
	Income (or admissible loss) from house property reported by employee offered for TDS	-200,000.00			
	Total Income from Other Sources	-200,000.00			
If the House Property is Let Out, then furnish the following details:					
i	Gross rent received/ receivable/ letable value during the year	0.00			
ii	Tax paid to local authorities	0.00			
iii	Annual Value (i – ii)	0.00			
iv	30% of Annual Value	0.00			
v	Interest payable on borrowed capital	0.00			
vi	Previous Year Carried Forward Loss claimed against Income from Let Out Property (to be applicable & adjusted only in case of Income from Let Out Property)	0.00			
		Gross Amount	Qualifying Amount	Deductible Amount	
Exemptions u/s 10 [details of 2 (a) to 2(f) of Part B]					
	Children Educn School	2,400.00	2,400.00	2,400.00	
	Total of Exemptions u/s 10	2,400.00	2,400.00	2,400.00	
Deduction u/s VI-A [details of 10 (a),(b),(c) of Part B]	Sec 80C, Sec 80CCC, Sec 80CCD(1)				
	Housing Loan - Principal Re-payment	112,945.00	112,945.00	112,945.00	
	Children Education Tuition fees	188,810.00	150,000.00	150,000.00	
	Life Insurance Premium	47,196.00	47,196.00	47,196.00	
	Provident Fund	100,236.00	100,236.00	100,236.00	
	New Pension Scheme - Employee Contribution	50,000.00	50,000.00	50,000.00	
Deduction u/s VI-A [details of 10 (e) to (j), (k) of Part B]	Other Sections (e.g. 80E, 80G, 80TTA, etc.) under Chapter VI-A				
	Section 80CCD1B - Additional NPS - Employee Contribution	86,203.00	50,000.00	50,000.00	
	Total of Deductible Amount under Chapter VI-A	585,390.00	510,377.00	510,377.00	
	Aggregate of Deductible Amount under Chapter VI-A			200,000.00	
DECLARATION BY EMPLOYER					
I, A R BALUMURUGAN, Son of M P RAMASAMY working in the capacity of SUPERVISOR FINANCE do hereby certify that the information given above is true, complete and correct and is based on the books of account, documents, TDS statements, and other available records.					
Place :	BANGALORE	(Signature of Person Responsible for Deduction of Tax) Full Name :A R BALUMURUGAN			
Date :	06-Jul-2020				
Designation :	SUPERVISOR FINANCE				