vi filename  
enter i to get insert data in current vi editor file  
esc wq  
:w - is to save n stay after naming the file  
:wq - is to save n quit  
:q - is to quit directly if no changes r made  
:q! - is to quit without saving that u r made  
esc :set number - is to set number with line no of file in vi editor  
esc yy - is to be selected to be copy of that line  
esc p - is to paste where to required on row no  
esc dd - for delete the current prompt line  
esc :wq - filename if file name is not there which u editing  
swift z - is to come out  of vi editor  
sudo vi /etc/vim/vimrc  
set number  
set ai  
set si  
man vi  
q is to quit