

Manish Vaishnav



Competencies

Financial Management & Reporting

Expertise in financial consolidation, management reporting, and statutory compliance in line with IFRS and SFRS standards.

Corporate Taxation & Regulatory Compliance:

Proficient in optimizing tax strategies and ensuring alignment with local and international tax regulations.

Financial Planning & Analysis (FP&A)

Skilled in budgeting, forecasting, and variance analysis to support strategic business decisions, including preparing detailed group budgets and collaborating with regional directors for strategic alignment.

Cash Flow & Treasury Management

Adept at cash flow optimization, liquidity planning, and banking relationship management.

MIS & Data Analysis

Advanced proficiency in creating insightful management reports and utilizing data analytics to inform decision-making.

Technology Integration

Strong technical acumen with a proven track record of implementing financial tools, automation, and ERP systems to enhance efficiency.

Leadership & Team Development

Experienced in mentoring teams, fostering collaboration, and cultivating high-performance cultures.

Highly motivated and accomplished finance professional with over 25 years of comprehensive experience in financial management, accounting, and strategic planning across public and private sectors. Demonstrated ability to navigate complex financial landscapes, ensuring compliance with international standards (IFRS, SFRS) and delivering impactful solutions. While earlier career experience includes foundational auditing work, expertise has significantly evolved toward financial leadership, encompassing advanced FP&A, taxation, and compliance. Known for adaptability, a collaborative mindset, and a proactive approach to challenges. Committed to continuous learning and leveraging cutting-edge technologies to drive efficiency and growth.



Professional Experience

Head of Finance - Finance & Administration Manager

ceEntek Pte Ltd

Mar 2024 - Present

- Engage in fundraising activities, including interactions with venture capitalists, and prepare comprehensive financial models and forecasts to support investment decisions and business planning.
- Oversee the full spectrum of finance and accounts for the Singapore headquarters and subsidiaries in China and the Middle East, ensuring compliance with local regulations and financial policies.
- Prepare and present monthly management accounts to senior leadership, providing insights and recommendations for financial performance and strategic planning.
- Conduct cash flow planning and management to ensure liquidity and support business operations and growth initiatives.
- Manage the audit process, taxation matters, and the filing of annual returns with the Accounting and Corporate Regulatory Authority (ACRA), ensuring all statutory obligations are met.
- Prepare detailed group budgets for FY2025 in collaboration with regional directors, aligning financial strategies across the organization.
- Prepare and file Goods and Services Tax (GST) returns with the Inland Revenue Authority of Singapore (IRAS), maintaining accuracy and timeliness.
- Process payroll, execute salary payments, and manage the annual submission of employee data to IRAS, ensuring adherence to statutory requirements.
- Handle day-to-day financial and accounting operations, including accounts payable/receivable, bank reconciliations, and financial reporting.
- Lead the establishment of new subsidiaries in various regions, including navigating regulatory requirements and setting up financial operations.

Significant Achievements:

- Completed voluntary GST registration within 10 days.
- Successfully completed the FY2023 audit.
- Conducted ERP evaluations and updated the accounting system for enhanced operational efficiency.

Associate General Manager - Finance

GMR Infrastructure (Singapore) Pte Ltd

Apr 2023 - Feb 2024

- Reported to the CFO, overseeing all aspects of the trading business, including MIS and Chairman Dashboard preparation, audit, banking, staff management, reporting, taxation, and budgeting, for Singapore and Dubai branches.
- Prepared monthly and quarterly MIS and Chairman Dashboard reports for senior management review, providing actionable insights for decision-making.
- Managed the audit process, ensuring compliance with all financial reporting requirements and achieving timely completions.
- Oversaw all banking transactions, maintaining strong relationships with key financial institutions.
- Led and mentored a team, providing training and support to enhance performance.



Information Technology Literacy

■ Office Automation Tools

Proficient in MS Office Suite (Word, Excel, Access, PowerPoint) and Microsoft Power BI

■ Advanced Excel Skills

Expertise in creating macros using VBA, advanced charts, and Power Query

■ Accounting Software

Hands-on experience with Microsoft Dynamics NAV, Oracle Financials 12i, Tally, Systematic Accord, Sage Pastel Accounting, Wings 2000, QuickBooks, Sage, MYOB



Education and Qualifications

■ Master of Commerce

Cost and Advanced Accounting
May 1999

■ Bachelor of Commerce

Advanced Accounting and Audit
March 1997

■ Singapore Chartered Accountant Foundation Programme

Completed

■ Singapore Chartered Accountant - Professional Programme

Pursuing:
Capstone - Integrative Business Solution (IB) - Pending

Completed:
Advanced Financial Reporting (Dec 23)
Business Value, Governance & Risk (Jun 24)
Taxation (Jun 24)
Assurance (Dec 24)



Other Courses & Certifications

■ Future Leaders Programme

National University of Singapore
October 2022

■ Certified Business Analytics Specialist

April 2021

■ International Financial Reporting Standards (IFRS)

ACCA UK
May 2013

and professional growth.

- Facilitated the reporting of Singapore subsidiary's numbers to India for consolidation in the listed company financials.
- Developed and managed the annual budget for the trading business, ensuring financial targets were met and aligned with strategic goals.
- Handled all tax-related matters, optimizing tax strategies and ensuring compliance with local regulations.

■ Finance & Treasury Manager

Healthway Medical Group Pte Ltd

Jun 2018 - Oct 2022

- Reported to the CFO and supervised the financial closing and preparation of statements for a major subsidiary.
- Prepared Group consolidated financial statements for the listed company, coordinating with internal and external auditors and sponsors on consolidation.
- Prepared quarterly and annual SGX financial results announcements.
- Performed treasury operational functions, including cash management and cash forecasting, ensuring that sufficient funds were available to meet ongoing functional and capital investment requirements.
- Participated in restructuring exercises and the amalgamation of group subsidiaries to improve operational efficiencies.
- Managed relationships with payment service providers, including banks, NETS, credit card, and online platform providers.
- Collaborated with AP, AR, and payroll teams on cash flow forecasting.
- Managed annual audits, taxation, GST, and corporate secretarial matters for the Group.
- Prepared and filed tax returns for the Group, liaising with Big 4 tax agents on compliance.
- Played a key role in the core ERP implementation team, ensuring seamless integration.
- Automated reports for detailed analysis using Jet Reports, pulling necessary data directly from the ERP for accurate and enhanced insights.

Significant Achievements:

- Automated daily cash flow presentations using Power BI.
- Reduced consolidation time from 5 days to 2 days.
- Successfully implemented the SFRS 116 Leases accounting standard.
- Cleared all past tax queries with IRAS.

■ Finance Manager

Rotary Engineering Limited

Apr 2017 - May 2018

- Reported to the CFO and supervised a finance team across Singapore and overseas, managing accounting, treasury, and tax matters.
- Led finance operations in Malaysia and India, overseeing finance managers and ensuring alignment with corporate financial objectives.
- Supervised finance staff in Singapore, fostering collaboration and ensuring high performance in managing daily financial operations.
- Collaborated with external auditors, tax agencies, and government bodies on statutory reporting.
- Drove annual budgeting and quarterly forecasting processes, working closely with Business Unit (BU) leadership to align budgets and forecasts with strategic goals.
- Provided financial analysis and monthly/quarterly business management reporting, tracking KPIs to support business direction.
- Managed the audit process, ensuring compliance with all financial reporting requirements.
- Managed cash flow, monitoring overhead expenses to conform to budgetary constraints.

Significant Achievements:

- Reduced monthly closing cycle by 3 days through refinement of existing closing procedures.
- Expanded responsibilities by successfully leading Malaysia entity's finance team.
- Created and delivered training programs for project teams, enhancing their ability to manage project cash flow effectively.

More job and contact available upon request