Mone-G
WEEKLY STATUS REPORT:
PHASE 1: PILOT

Week 22 : October 23 – October 27

High-level Pilot Plan

MITSUBISHI CHEMICAL GROUP

Today

Month	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr
Week	1 2 3 4 5	6 7 8 9 10	11 12 13	14 15 16 17 18	19 20 21 22 23	24 25 26 27 28	29 30 31 32	33 34 35 36	37 38 39 40	41 42 43 44	45 46 47 48
Days	29-02 05-09 12-16 19-23 26-30	03-07 10-14 17-21 24-28 31-04	07-11 14-18 21-25	28-01 04-08 11-15 18-22 25-29	02-06 09-13 16-20 23-27 30-03	06-10 13-17 20-24 27-01 04-08	11-15 18-22 25-29 01-05	08-12 15-19 22-26 29-02	05-09 12-16 19-23 26-01	04-08 11-15 18-22 25-29	01-05 08-12 15-19 22-26

Deployment Phases: Mobilization | Assessment & Design | Build & Testing | Deploy & Transition

Gateways: 1 · 2 · 3 · 4 · 5

Milestones

- Confirm Plan feasibility
- Mone-G template sign-off
- Confirmation of GT scope
- BPCA kick off
- BPC ready
- Gaps and RICEFWs approved (output from Global Template)
- Initial timeline revised
- Pilot Kick-off
- Design Authority finalized
- Local gaps and RICEFWs approved
- Data transformation rules checkpoint
- Timeline confirmed and/or adjusted
- Global RICEFWs and gaps completed
- SIT 1 completed
- Data Mock 1 post load completed
- SIT Summary Report
- Data Mock 2 post load completed
- UAT Summary Report
- Go/No Go Decision
- Production load approved
- Go Live

Capgemini

- Local CG team identification & onboarding
- Mone-G Template Familiarizat-ion
- Value stream workshop schedule
- Planning for Mone-G Template Orientation
- Timeline refinement
- F118: RICEFW Functional Specification Doc.
- F119: RICEFW – Functional Unit Test
- D10: RICEFW Technical Specification Doc.
- D11: RICEFW Build & Unit Testing
- Design global gaps and RICEFWs
- Local FDDs
- Local Configuration
- Design local gaps and RICEFWs
- Build and FUT – global gaps and RICEFWs
- Build and FUT – local gaps and RICEFWs
- SIT – 1 (global)
- SIT – 2 (full scope incl interfaces)
- Key User Training
- Mone-G Template Alignment
- Mone-G local assessment
- Post Go-Live support

MCG

- Local Business Process Council identification and allocation
- Onboard BPCA and BPO member
- Define data transformation rules
- Engage with customer and vendors to communicate the change
- External system identification and assessment
- Development / modification of external system
- Data Mock 1
- Data Mock 2
- User acceptance test preparation
- User Acceptance Test
- Cutover & Data Migration
- End User Training
- SOP adjustment
- Authorization Matrix
- Data extraction, data cleansing

OCM

- Build training curriculum
- Build training material
- Global Change Assessment
- Local Change Assessment (CIA,TNA)
- Ongoing Enablement sessions
- Change Comms & engagement (CA & CAN). Ongoing change measurement.

Legend

- Key Milestones
- MCG Main Responsibility
- Capgemini Global Main Responsible
- Capgemini Local Main Responsible
- Global Capgemini / MCG
- Local Capgemini / MCG
- MCG / Capgemini
- SAP responsible On demand activity
- Gateway checkpoint with Mone -G Program Management and Design Authority
- Monthly meeting with Global and Local Steering Committee

Global Template – Summary Report

RAG	Stream	Status	Key Risk / Issue / Action Required
🟢	**Program Management**	• Program Milestone due this week DA Authority Org Structure to be finalized • GT Sign-off conditional sign-off achieved • Gate 2 closure completed for DE, CN, and US. Pending UK ETC Oct 30	• **(I)** CR's are currently in process *CR alignment is completed; next steps have been agreed. A cadence for CR will be established and the governance has changed.*

🟡	**Functional**	• **114** / **126** key decisions completed, **3/126** deferred
		• Standardisation Items and RICEFWS
		  • **52 / 60** standardisation Items & **65 / 72** RICEFWs approved by BPC;
		  • **47 / 60** standardisation Items & **65 / 72** RICEFWs confirmed by DAM
		• Key decision: Chart of Account, Profit and Loss (PL) & Balance Sheet (BS) accounts were confirmed by BPC/MCG corporate finance
		• Local mapping of BS/PL is in progress – Nov 7 is set as target for completion
		• Key decision on Functional Area, Cost Centre Structure / Profit Centre confirmed & approved
		• Key decision for plant naming convention is delayed with no date to complete provided
		• The <u>total scope</u> for GT objects is **42** RICEFW:
		  • **30** out of **35** FSD completed vs planned
		  • **12** out of **12** TSD completed vs planned
		• Pre-impact assessment for additional modules to be completed by the end of week
			• **(I)** FTM Standardization Item review and approval delayed from July deadline
			  Continue the sessions and close them. These items will be included in the SIT 2
			• **(I)** Configuration document approval delayed from September sign-off
			  Agreed that the document contains the information in the system, and the system will have a delta
			• **(R)** SAP organization structure delayed - new deadline of the 31st October
			  Continue with the definition of SAP organization with PTP
			• **(R)** GT FSD & TSD approvers yet to be identified
			  The approvers have been confirmed with the Global Project Management
			• **(R)** Impact of additional modules (VIM and GTS) to Phase 1 unknown
			  Impact assessments to complete by the end of this week

🔴	**Data Migration**	• **7** data objects are missing business rules out of the **52** (Product, Batch Master Data, Profit center, Cost center, Customer Supplier, GL Account, Customer)
		• Return to green plan is still in progress, expected to close by Nov 10
		• Winshuttle license purchased but environment remains pending
			• **(I)** Define the approach for data cleansing, ways of working, clarify roles and responsibilities and tooling
			  MCG to provide the final resolution on the support required.
			• **(R)** Winshuttle tool impact
			  Understand new tooling impact, it was agreed to use Cockpit for the objects that have been previously loaded with this tool
			• **(I)** Winshuttle installation
			  Provide Winshuttle installation and configuration of the tool

🔴	**Data Governance**	• Sign-off request for the MDM Handbook pending
		• CR in process of being raised for work post Oct. Detailed walkthrough of next steps with Kato-san & Key MCG Data Stakeholders is to be scheduled (Pre-read content has been shared Oct.05).
			• **(R)** MCG organization & personnel for final approach ongoing
			  Expect to close MDM handbook
			• **(R)** Interim approach & organization for pilot countries still to be landed
			  Create a CR to land interim approach, organization, compass and data governance department and extra data objects
			• **(I)** Mone-G MDM Handbook Sign-off
			  The team does not have commercial coverage, it's planned to roll them off by the end of this week

Global Template – Summary Report

RAG	Stream	Status	Key Risk / Issue / Action Required
🟢	**Organization Change Management**	• CRA#3 Final Report sent to MCG (10/26) • Alignment of CIA with Business Transformation Standardization items – detailing mitigations for training, communication, and other measures required to ensure the new processes and functions are fit to standard (10/27) • Global OCM support of Local Assessment workshops completed • Communication and engagement initiatives on track with Mone-Gazine, Learning Series and DILOs(ongoing activity) • RAID Action for first 3 Getting Onboard Mone-G learning series completed (10/27)	• **(A)** MCG to provide update on set up of local Mone-G sites for the different pilots by 10/27 (revised from 10/20)

🟡	**Architecture** (SAP, Tools, Integration)	• Implementation for China back up system on plan – the mid of Feb
		• BTP setup completed. ChaRM configuration for S/4 completed– Oct 24.
		• Authorization matrix
		   • **DTS: approved on Oct 18**
		   • FTM: BPL review on Nov 1
		   • PTP: BPL review on Nov 6
		   • OTC: 31 comments from internal review; to be addressed by Nov 15
			• **(R)** DMS Impact Analysis to pilots to start
			DMS – CG looking for resources to support IA

🟢 On Time   🟡 Slight delay expected   🟠 Delay expected   🔴 Will lead to challenges

Pilot Summary - Data Migration related activities status

Workstream	US		UK		DE		CN	
	RAG	Status	RAG	Status	RAG	Status	RAG	Status
Timeline	🔴	•Potential Delay due to missing tool for development (transformation, Validations, Deduplication) •Late onboarding of data counterpart and their availability	🔴	•Potential Delay due to missing tool for development (transformation, Validations, Deduplication) •Late onboarding of data counterpart and their availability	🔴	•Potential Delay due to missing tool for development (transformation, Validations, Deduplication) •New approach and timeline and timeline presented to local migration team	🟢	•Follow project timeline •No delays
Data object identification / Scope	🟢	•No. Object – 48 (including 5 RICEFW objects) •32 out of 48 volume identified	🟡	•No. Object – 46 (including 4 RICEFW objects) •10 out of 46 volume identified	🟡	•No. Object – 42 (including 8 RICEFW objects) •4 out of 42 volume identified	🟢	•No. Object – 25 (including 2 RICEFW objects) •23 out of 25 volume identified
Data owner identification	🟢	•43 out of 43 data owners identified for standard objects •3 out of 5 data owners identified for RICEFW objects	🟢	•42 out of 42 data owners identified for standard objects •4 out of 4 data owners identified for RICEFW objects	🟢	•34 out of 34 data owners identified for standard objects •2 out of 8 data owners identified for RICEFW objects	🟢	•23 out of 23 data owners identified for standard objects •2 out of 2 data owners identified for RICEFW objects
Business rule definition / field mapping object	🔴	•Business rule definition started but lack of business rule awareness •Delay due to predecessor tasks data extraction, cleansing & transformation strategy is not clear	🔴	•Business rule definition delayed pending updates to global field scope and definition from GT	🔴	•Business rule definition started but lack of business rule awareness •Delay due to predecessor tasks data extraction, cleansing & transformation strategy is not clear	🔴	•Business rule definition started but lack of business rule awareness •Delay due to predecessor tasks data extraction, cleansing & transformation strategy is not clear
Data cleansing	🔴	•Cleansing not started	🔴	•3 out of 46 data objects defining rules for cleansing	🔴	•Cleansing not started	🟡	•14 out of 25 data objects have not started cleansing •4 out of 25 data objects defining rules for cleansing •3 out of 25 data objects defined rules for cleansing •3 out of 25 data objects cleansing started •1 out of 25 data objects cleansing completed
Winshuttle & Data Mock preparation	🔴	•Not started •No license received	🔴	•Not started •No license received	🔴	•Not started •No license received	🔴	•Not started •No license received

- MCG_Pilot_DM_Tracker.xlsx
- MCG_DM Business rules_status tracker.xlsx

🟢 On Time 🟡 Slight delay expected 🟠 Delay expected 🔴 Will lead to challenges

G2: Local Blueprint Finalized, snapshot towards gate

Reported on Oct 27, 2023

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| Criteria	US RAG	US Status	UK RAG	UK Status	DE RAG	DE Status	CN RAG	CN Status
Business Process scope *	🟢	• Workshop 100% • Localization: 27 • Additional: 4	🟡	• Workshop 93% • Localization: 20 • Additional: 3 • Pending Global Key decisions impacting FDD (COA & Plant ID)	🟠	• Workshop 95% • Localization: 2 • Additional: 0 • PROMITO process requires support from Global PROMITO team	🟢	• Workshop 100% • Localization: 11 • Additional: 0
Business readiness	🟡	• Risk on Key user availability for the End user training	🟡	• Slim MCG project team may lead to scheduling challenges • BPO assignment (Alternative provided until BPO onboards)	🟡	• Risk on Key user availability for the End user training • BPO assignment (Alternative provided until BPO onboards)	🟢	• Same KU is assigned to OTC & PTP, may lead to scheduling challenges
Standardization Items * (SI)	🟠	• No. SI: 53 (3 cancelled) • No. Interfaces: 9 • Key SI: EWM, QM, TM, Batch Number, Material Master Code, VIM	🔴	• No. SI: 46 • No. interfaces: 2 (2 global require UK validation check) • Key SI: material number, batch number and plant ID	🔴	• No. SI: 72 • No. interfaces: 21; 2 confirmed • Key SI: GTS, VAT, and HU process for Carbon fiber	🟡	• No. SI: 42 • No. interfaces: 3 • Key SI: Golden tax In, Golden tax Out, and Exchange rate
Data migration*	🔴	• No. Object: 49 • Volume: 28 • Owner: 30 • Cleansing: Planning not started	🔴	• No. Object: 46 • Volume: 46 • Owner: 16 • Cleansing: Planning started	🔴	• No. Object: 36 • Volume: 4 • Owner: 36 • Cleansing: Planning started	🟢	• No. Object: 25 • Volume: 25 (2 not in Legacy sys.) • Owner: 25 • Cleansing: Planning in progress
Business partner readiness	🟢	• No communications established yet	🟢	• Logistic partners: 3PL have been verbally notified • Customer/vendor: no communication yet	🟢	• No communications established yet except; • I/F partners communicated for possible changes	🟢	• No communications established yet • Assumed that impact is small as only 3PL
Change Management *	🟢	• CIA on track (80% Completed) • MCG Change Reps onboarded	🟢	• CIA on track (75% completed) • MCG Change Reps onboarded • Local Internal Comms plan in progress	🟢	• CIA #1 ongoing • MCG Change Reps onboarded	🟢	• CIA #1 submitted • MCG Change Reps onboarded
Timeline	🟡	• During Dec 23 – Jan 08, few project team will be on holidays; risk on SIT schedule	🟠	• Christmas shutdown Dec 22 – Jan 03; risk on SIT schedule • Mock#1 Data will be delayed 1 week	🟢	• During Dec 23 – Jan 08 the project team will be on holidays; risk on SIT schedule	🟡	• CNY holidays (Feb 09 – 18) during the UAT may lead to scheduling challenges

🟢 On Time 🟡 Slight delay expected 🟠 Delay expected 🔴 Will lead to challenges

Stream Status Summary

FTM(FI) Status Summary

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Overall Status	• *Global Template Phase Deliverables* • *Local Assessment Workshop*	Overall RAG	🟡

Activities/Tasks/Deliverables Last Week (Completion Date)

Completed
1. Key decision COA:
   • BS/PL Account list confirmed – MCG corporate finance (10/26)
2. Key decision Functional area:
   • Functional Area was finalized and shared during the MCG BPC meeting (10/26)
3. Key decision Payment Term:
   • To use Promito Payment terms has been finalized (10/26)
4. Local SI (US,CN, DE) reviewed/approved by BPC
5. Transport request sequence check (100%) (10/25)
6. 'Business Rules' for field mapping (10/26)

🟠 **In Progress**
1. Key decision COA:
   • PL structure approved current version by BPC, to be updated by MCG corporate finance, additional session will be held for CN (11/7)
   • Local mapping in progress - (MCG due 11/7)
   • Financial statement version updates for BS (CG)
🟡   • BS upload file preparation (CG)
2. Key decision Payment Terms:
🟡   • Details on the payment terms to be confirmed with MCG.(MCG Due 11/3)
3. Reg. SI 25, 32: SIs have dependency on authorization solution
🟡 SI 25 & 32 – under align with CG Local team (11/3)
🟢 4. Functional Specification document creation for GT approved RICEFWs.
5. Local SI & RICEFW review with BPC

Upcoming Activities/Tasks/Deliverables (Completion Date)

🟡 **Next 2 weeks**
1. Key decision confirmation and follow up (11/15)
🟢 2. GAP and RICEFW confirmation follow up for GT (11/15)
🟢 3. Support local team (11/15)
🟢 4. SIT support
🟢 5. FSD Creation for approved GT approved RICEFW (11/15)

🟢 **Later**
1. Pilot Phase deliverables (TBD)

| RAID – Risk, Actions, Issues, Decisions	Mitigation Actions	Impact/Probability* H/M/L	Responsible	Resolution by

🟢 On Time 🟡 Slight delay expected 🟠 Delay expected 🔴 Will lead to challenges

FTM(CO) Status Summary

MITSUBISHI CHEMICAL GROUP

Overall Status	• *Global Template Phase Deliverables* • *Local Assessment Workshop*	Overall RAG	🟡

Activities/Tasks/Deliverables Last Week (Completion Date)

Completed
1. Key decision confirmation: PCA/CCA 10/26
   - CC/PC Standard hierarchy list (MCG Internal alignment is done in BPC meeting, current PC/CC version was approved.
   - Current version to be used by CG
   - Cost Center Category proposal was finalized.
2. Completed ML simulation session 1: Introduced master data& standard price calculation process, share partial of actual transaction postings (10/23)
3. Transport request sequence check (100%) (10/25)
3. Support Data Migration team to update the 'Business Rules' in field mapping file (10/26)
4. MCG's customizing cost center category has been confirmed by BPC (10/26)

In Progress
🟠 1. Key decision confirmation:CC/PC Standard hierarchy
   - Local mapping is in progress. (MCG Target completion in the week of 6th Nov)
🟡 2. Global RICEF details confirmation:
   PL account list for Customizing COPA report (waiting for MCG to provide)
🟢 3. Prepare for ML simulation for session 2: MEC activities and result analyze (90%)
🟢 4. Local SI & RICEFW review with BPC (20%)

Upcoming Activities/Tasks/Deliverables (Completion Date)

🟠 **Next 2 weeks**
🟢 1. Key decision confirmation and follow up (10/31)
🟢 2. Standardlization items and RICEFW confirmation follow up (10/31)
🟢 3. Support local team and attend local workshops (ongoing 10/31)
🟢 4. SIT support
🟢 5. FSD Creation for approved GT approved RICEFW

🟢 **Later**
1. Pilot Phase deliverables (TBD)

RAID – Risk, Actions, Issues, Decisions	Mitigation Actions	Impact/Probability* H/M/L	Responsible	Resolution by

🟢 On Time 🟡 Slight delay expected 🟠 Delay expected 🔴 Will lead to challenges

DTS Status Summary

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Overall Status	• *Having BPL and DA Review for local Sis and RICEFWs* • *Working on global RICEFW items build* • *Joining ML Simulation Demo*	Overall RAG	🟡

Activities/Tasks/Deliverables Last Week (Completion Date)

Completed
1. BPL Review for local (UK) SIs and RICEFWs (Oct 25th)
2. Design Authority Review for above (Oct 26th) *Refer to next slide for the detail
   - PSI194:Approved
   - PSI195:Decided to park it as Batch Numbering is waiting for alignment in Program Management
3. Join Awareness Session3 Part II: Configuration, Transport and Configuration Document (Oct 18th)

In Progress
1. 🟡 Create FSD for Global RICEFW item (#35, 39, 40)
2. 🟢 Join for ML Simulation Demo (Oct 23rd and Oct 27th)
3. 🟢 Discussion for next action and schedule impact for Batch No.
4. 🟢 Working on Asana items of pilot

Upcoming Activities/Tasks/Deliverables (Completion Date)

Next 2 weeks
1. 🟢 Impact Analysis for Batch No.
2. 🟡 Development and Test approved RICEFW items (#35, 39, 40)
3. 🟢 BPL 2nd Review for UK SI (PSI197) and RICEFW (PRI086) (TBD)
4. 🟢 Follow-up for Cost Simulation Demo (DTS) (Oct 30th)
5. 🟢 Joining Awareness Session4: Authorization Matrix (Oct 31th)

Later
1. Review for local SI and RICEFWs.
2. Development and Test approved RICEFW items (#35, 39, 40)

RAID – Risk, Actions, Issues, Decisions		Mitigation Actions	Impact/Probability* H/M/L	Responsible	Resolution by
R	Waiting for decision for Batch Numbering rule revisit from Gianfranco *Raised in Asana as Risk.	Gianfranco will have a call with program management (Yuki-san, Roy, Ichimura-san if possible) and see if Vasco's proposal can be aligned or not, and check if it needs to escalate to Eguchi-san. *Aligned with the direction among MCG (Gianfranco & BPL), CG and Transitive *However, there is no alignment with the overall project. After careful consideration of various concerns, it needs to be confirmed and decided in the Steering Committee in November. (Gianfranco)	H/H	Gianfranco	Nov.6th (Steering Committee)
A	-	-	-	-	-
I	-	-	-	-	-
D	-	-	-	-	-

OTC Status Summary

Overall Status	• Pilots ~ SI(Gap)/RICEFW review for CN/DE/UK started. CHARM ready for configurations to start. • GT ~ Design and Build of Assessment Phase Gap/RICEFWs in progress. GTS/TM related CR Support.	Overall RAG	🟡

Activities/Tasks/Deliverables Last Week (Completion Date)

Completed
- 🟢 1. Data Migration Field Mapping Template for Pilot (Priority Items)

In Progress
- 🟡 1. Data Migration Field Mapping Template for Pilot (2nd priority items) (11/6)
- 🟢 2. Support Pilot team requests (Continuing)
- 🔴 3. Inter company scenarios testing in progress (OTC.003) ASANA (~~9/26~~ 10/25)
- 🟡 4. Cross-FTM : Credit Control functionality in GT to be tested. ASANA (~~10/20~~ **10/27**)
- 🟢 5. Review Pilot SI(Gap) and RICEFW (Continuing)
- 🟢 6. (Re-open task)Review Plan of 16 RICEFW+3 Config Gaps. ASANA (~~10/18~~ **10/24**)

Upcoming Activities/Tasks/Deliverables (Completion Date)

Next 2 weeks
- 🟡 1. OTC-17 Key Decision for Product Hierarchy (TBD)
- 🟢 2. Discussion with FTM/PTP for material division. (10/25)

Later
- 🟡 Execution of 16 RICEFW+3 Config Gaps to be completed. ASANA (Multiple items - Ongoing)

RAID – Risk, Actions, Issues, Decisions		Mitigation Actions	Impact/Probability* H/M/L	Responsible	Resolution by
OTC GT:					
R	GTS Risk(ASANA)	1. April GoLive(DE only) at risk? 2. Waiting for Go-ahead & CR from PMO.	High	PMO	ASAP
OTC Pilot: Some are listed below. For latest status, please see ASANA. (Request PMO help to add if any Risk/Issue missed here.) :					
R	DE Pilot: Multiple MasterData related risks	1. R009 2. R010	High	TBD	TBD
R	US018 : Different locations as Sloc.	1. US018	Medium/High	TBD	TBD

🟢 On Time 🟡 Slight delay expected 🟠 Delay expected 🔴 Will lead to challenges

PTP Status Summary

Overall Status	• *Local standardization items/RICEFWs review* • *Naming convention related topic (Plant/Material Group) are ongoing.*	Overall RAG	🟡

Activities/Tasks/Deliverables Last Week (Completion Date)	Upcoming Activities/Tasks/Deliverables (Completion Date)
Completed: 1. DA review for Global/Local SI and RICEFWs(5items) completed 2. FSD creation for approved RICEFWs	**Next 2 weeks** 1. Local FDD review (-Nov10th) 2. FSD creation for newly approved RICEFWs (-Nov17th)
In Progress: 🟡 1. Organization Structure – Guideline for Plant definition (- ~~End of Sep Oct 13th Oct27th~~ Nov10th) *Send draft decision to PMO/Data Governance and get approval. 🟠 2. Material Group definition (-~~End of Sep Oct13th Oct27th~~ Nov3rd) 🟠 3. Global template build (for Intercompany Return) – Sep22th Oct5th raise message to SAP 🟢 4. Local Standardization items/RICEFWs review (-Nov.3th) 🟢 5. Organization Structure – To-Be design for Plants in US and EMEA and guideline for Plant definition (-End of Dec) *waiting for FTM team direction 🟢 6. PTP-related master fields definition (-Oct31th)	**Later** 1. Configuration for Global SI items 2. FSD creation for Global RICEFWs(if newly approved) 3. Local Configuration Document review

| RAID – Risk, Actions, Issues, Decisions		Mitigation Actions	Impact/Probability* H/M/L	Responsible	Resolution by
R	Business Rule determination process has not been finalized. Data Owner has not been assigned. It impact to the definition.	Define business rules from functional side as interim measurement	H	MCG/CG Data Governance MCG/CG PMO	Oct27th
R	"PROMITO"Process has not been finalized. It will impact organization structure/authority settings		M		Nov3th

Data Migration Status Summary

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Overall Status	• *Working on DM tracker and overall DM status*	Overall RAG	🔴

Activities/Tasks/Deliverables Last Week (Completion Date)	Upcoming Activities/Tasks/Deliverables (Completion Date)
🟢 **Completed** 1. Completed DM tracker timeline updates for consolidated file. 2. Completed pilot data workshops.	🔴 **Next 2 weeks** 1. Support pilots' data migration. 2. Coordinate CG functional team rule collection. 3. Track for CG pilot DM template status.
🔴 **In Progress** 1. RICEFW data object load tool developed is on hold due to awaiting Winshuttle finalization 2. Track for CG functional team rule collection. 3. Track for CG pilot DM template status.	**Later** 1. NA

RAID – Risk, Actions, Issues, Decisions		Mitigation Actions	Impact/Probability* H/M/L	Responsible	Resolution by
R	Winshuttle Readiness impact RICEWF data object load tool readiness and data mock1 load. Who is responsible for using winshuttle to develop load tool and load the data?	Winshuttle R&R is under discussion from MCG	High	MCG	**TBD**
R	Bottleneck of business rule definition impact Data Mock1	MCG sign off the business rule defined by CG functional team	High	MCG	30th Oct. 2023

🟢 On Time   🟡 Slight delay expected   🟠 Delay expected   🔴 Will lead to challenges
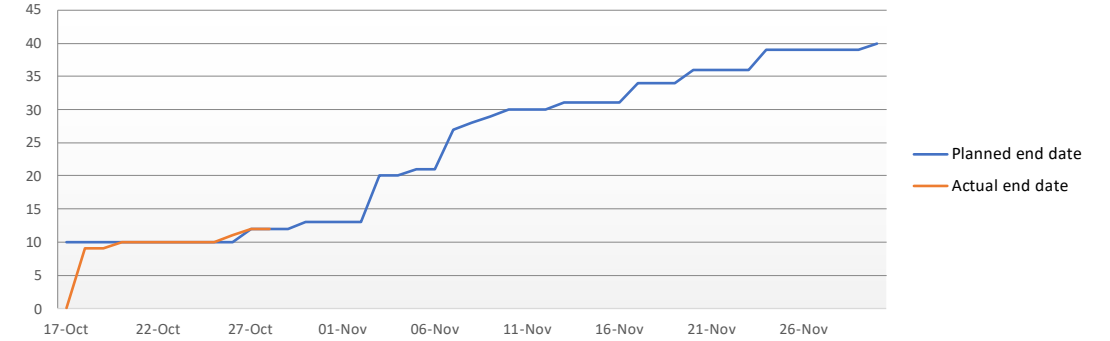
FSD / TSD / TUT / FUT for 42 Global RICEFWs

FSD Status
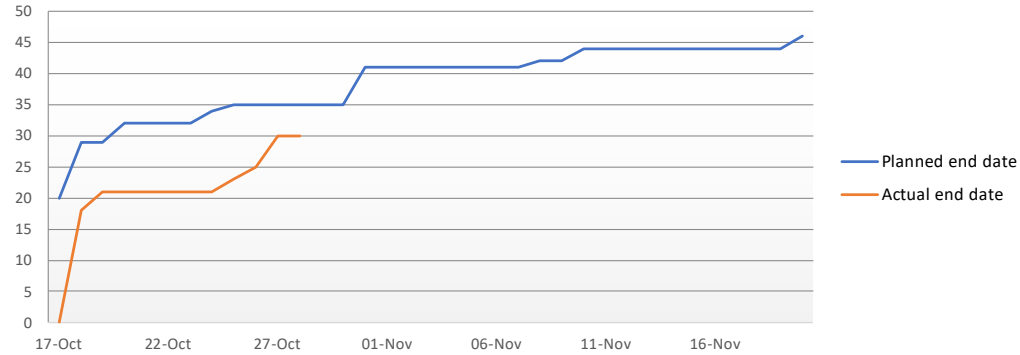
- 30 FS shared with dev team out of 35 planned / 5 FSD delayed (1 OTC, 3 DTS, 1 PTP)
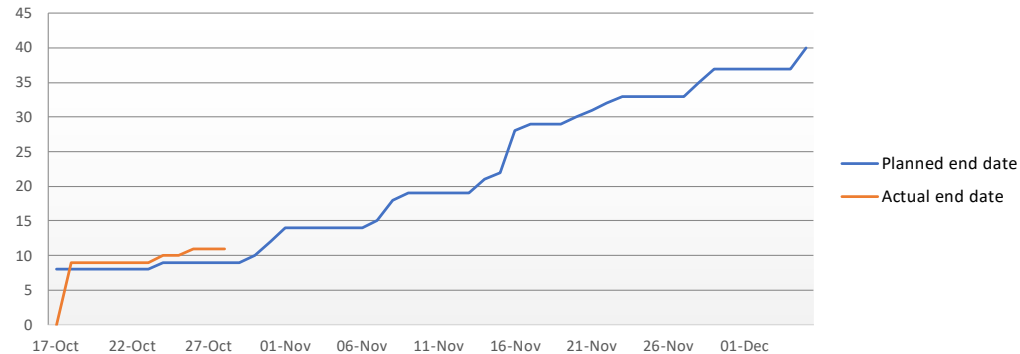- Of 10 delayed – 1 Walkthrough planned, 2 In progress, 2 are blocked
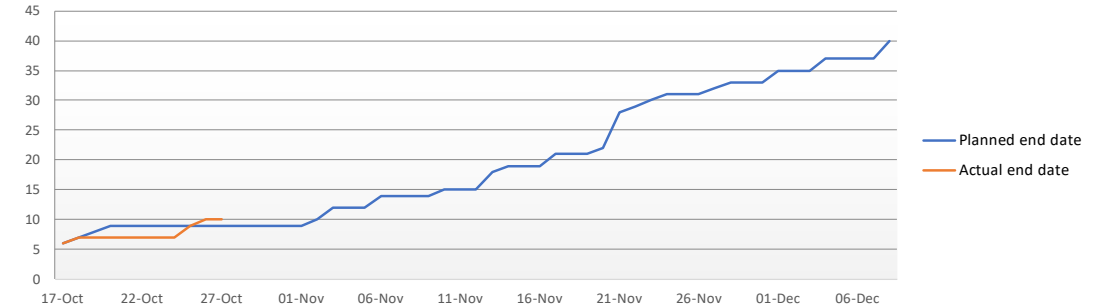
Build and TSD

- 12 / 12 planned completed

TUT

- 11 TUT completed against 9 planned

FUT

- 10 FUT completed against 9 planned

SAP Technical / Infrastructure Status Summary

Reported by Jasmine Wu/ Satish Tiwari
To be reviewed by Ogura san
30th Oct. 2023

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Overall Status	• *QAS setup in progress*	Overall RAG	🟡

Activities/Tasks/Deliverables Last Week (Completion Date)	Upcoming Activities/Tasks/Deliverables (Completion Date)
Completed 1. SAP Solution Manager ChaRM testing 2. ChaRM has gone-live	🟡 **Next 2 weeks** 1. BTP services setup in QAS to be continued 2. Roles building for Global template to be continued 3. QAS setup to be continued 4. ChaRM internal training session 5. DMS setup strategy document and CR submission
🟡 **In Progress** 🟡 1. QAS environment setup 🟡 2. CAS function / integration testing 🟡 3. New client & transports strategy is under internal review 🟡 4. GT TRs Import from dev to QA is in progress 🟢 5. DMS CR submission	**Later**

RAID – Risk, Actions, Issues, Decisions	Mitigation Actions	Impact/Probability* H/M/L	Responsible	Resolution by
R				
A				
I				
D		-		

🟢 On Time 🟡 Slight delay expected 🟠 Delay expected 🔴 Will lead to challenges

OCM Status Summary

Overall Status	• *Global Template Build Phase Deliverables* • *Local Assessment Workshop*	Overall RAG	🟢

Activities completed last week

Completed
1. CRA3# Final Report sent to MCG (10/26)
2. CRA3# interviews with identified stakeholders – US, UK
3. Getting Onboard Mone-G Series Episode 3 [Intro to User Role Mapping] launched (10/27)
4. Supported Regional Change Leads for Local Assessment Workshops to ensure change impacts are captured in alignment to Global standard (10/27)

In Progress
1. 🟢 Getting Onboard Mone-G Series in development
   - #4 - Day in the Life of a Requester & Approver – Script in development 50% complete – Release date 11/10
   - #5 – Organization Structure (FTM) Script in planning 20%, Production development - 0% - Release date TBC
2. 🟢 Conduct CRA3# interviews with identified stakeholders each region - China and Germany (10/31)
3. 🟢 Aligning CIA with Business Transformation Standardization items – detailing mitigations for training, communication, and other measures required to ensure go live readiness (10/27)
4. 🟢 Supporting Regional Change Leads with Local CIA Reports (10/31)
5. 🟢 DILOs – 5 in development, 5 Pending MCG Review (10/31) (Total 21 Planned, 1 Completed, 10 Not Started)
6. 🟢 Conducting Stakeholder Analysis – prioritized list and engagement (ongoing activity)
7. 🟢 Training Curriculum Development – detailing training curriculum and planning (ongoing activity)

Activities to be completed this week

Next 2 weeks
1. 🟢 Supporting the US Regional Lead at the on-site project planning and project walk through session with key stakeholders at the North Carolina office (11/1)
2. 🟢 Support to review and complete the Local CIA Reports for all Pilots (10/31)
3. 🟢 Mone-Gazine Issue #6 scheduled to be launched (10/31)

Later
1. Pilot Phase deliverables (TBD)
2. Training developer onboarding delayed until Pilot design locked down

RAID – Risk, Actions, Issues, Decisions		Mitigation Actions	Impact/Probability* H/M/L	Responsible	Resolution by
A	Getting Onboard Mone-G	Aligned with team to build first 3 topics into Learning Series – Intro to Mone-G, What Happens after Local Assessment, End User Role Mapping *Completed*	Medium/Medium	OCM	~~15 Oct~~ Episode 3 10/27 ***Completed***

🟢 On Time 🟡 Slight delay expected 🟠 Delay expected 🔴 Will lead to challenges

Deliverable Summary

Stream	Deliverable	Status	Comments	Submission Date	Estimated Sign Off Date
Project Management	[PS1]:Project Schedule	Completed	• Sign-off of the SOW constitutes the acceptance of deliverables • SOW was signed off on June 30th	March 24th – high level April 07th – detail in Asana	April 07th – high level
	[PS2]:Resource Plan	Completed		April 03rd	NA
	[PS3]:Team Deployment Roadmap	Completed		April 03rd	NA
Change Management	[OS15]:Change Vision & Management Strategy	Completed		November 11th	February 28th
	[OS18]:Training Strategy	Completed		December 16th	February 28th
	[OS45]:Change Readiness Assessment	Completed		April 01st	April 28th
	[OS46]:Change Network Plan	Completed		April 01st	April 28th
	[OS47]:Change Impact Assessment	Completed		April 01st	April 28th
	[OS19]:Training Need Analysis	Completed		April 01st	April 28th
SAP Technical	[STS38]:Security Roles / Security Strategy	Completed	• Confirmed that it doesn't need to be reviewed by internal control by Miyazaki san	March 29th	April 26th
	[STS21]:Software Release Configuration Management Strategy and Plan for global template	Completed		March 27th	March 29th

Stream	Deliverable	Status	Comments	Submission Date	Estimated Sign Off Date
Functional	FS43: CHEMpath Walkthrough	Completed		November 07th	November 08th
	FS23:Testing Strategy	Completed		December 19th	April 04th
	FS22: Data Conversion Migration Strategy and Plan	Completed	• Confirmed by Miyazaki san on June 22nd	April 03rd	April 28th
	[FS26]:BPML List	Completed	• Confirmed with BPLs on June 27th	April 03rd	April 10th
	[FS27]:RICEFWW List	Completed	• Confirmed with BPLs on June 27th	March 27th	April 03rd
	[FS28]:SAP Organisation Structure	Completed	• Confirmed with BPLs on June 27th	May 11th	
	[FS37]:Data Object List	Completed	• Confirmed by Miyazaki san on June 22nd	April 03rd	April 28th
	[FS13]:Overarching Enterprise System Solution Design document	Completed	• Confirmed by Kobayashi san on August 28th	April 25th	
	[FS29]:L3 Business Process Flow Creation	Completed	• May 09th it was completed the submission of the 133 FDDs with its correspondent process flows	May 09th	September 25th
	[FS48]:Functional Design Documents	Completed	• Target is to complete the review by end of July • **PTP, DTS, OTC, FTM are approved**		

Global Template Build Phase – Deliverables Status

Stream	Deliverable	Status	Comments	Estimated Submission Date	Estimated Sign Off Date
Functional	[S31]: Configuration Document	Submitted	• 100% documents uploaded • 100% progress in SAP S4/HANA	28 Jul 23	~~28 Jul 23~~ 15 Sep 23
	[S32]: Object Specification	Deferred	• Not applicable because it was jointly agreed to defer this	~~28 Jul 23~~	~~08 Sep 23~~
	[FS48]:Functional Design Documents	Completed	• **PTP, DTS, OTC and FTM are approved**	09 May 23	~~Mid – August~~ 22 Sep 23
Organizational Change Management	[OS47_1] Change Impact Assessment – Global View	Completed	• Approved 21 Sep	01 Aug 23	~~11 Aug 23~~ 21 Sep 23
	[OS19_1]: Training Needs Analysis Global View	Completed	• Approved 6 Oct	01 Aug 23	~~11 Aug 23~~ 6 Oct 23
	[OS19_2]: Training Curriculum – Global View	Completed	• Approved 6 Oct	01 Aug 23	~~11 Aug 23~~ 6 Oct 23
	[OS17_1]: MCG Change Personas – Global View	Completed	• No review required. Consolidation of list from FDDs.	01 Aug 23	~~11 Aug 23~~ 8 Sep 23
	[OS17_2]: Communications Playbook for Pilot Phase	Completed	• Approved 12 Sep	01 Aug 23	~~11 Aug 23~~ 12 Sep 23
	[OS81]: Change Dashboard – Template for Pilot Phase	Completed	• Approved 21 Sep	01 Aug 23	~~11 Aug 23~~ 21 Sep 23
SAP Technical	[S38]: Security Matrix	Submitted for review	• Approved for DTS • Under review with internal control and BPC; internal control sessions completed; BPC review and approval will be at the end of Nov	10 Jul 23	Nov
Development	[S39]: Technical Specification	Deferred	• Not applicable because it was jointly agreed to defer this	~~18 Aug 23~~	~~25 Aug 23~~

Dashboards

Standardization Items - GT

Snapshot as of 27 Oct ; 18:30 PM JST

Stream and Review & Approval Status Matrix											
Review & Approval Status ->	Not presented to BPC	Presented to BPC and under alignment	Approved by BPC; to be presented to DAM	Not agreed by BPC; to be presented to DAM	Presented to DAM and under alignment	Approved by DAM	Rejected by DAM	Deferred after alignment with BPC/DAM	Escalate to EPO/DLM	Approved by EPO/DLM	Rejected by EPO/DLM	Total
PTP	6	0	5	0	0	7	0	0	0	0	0	**18**
OTC	0	0	0	0	0	21	2	0	0	0	0	**23**
FTM-FI	0	2	0	0	0	8	2	1	0	0	0	**13**
FTM-CO	0	0	0	0	0	3	0	0	0	0	0	**3**
DTS	0	0	0	0	0	3	0	0	0	0	0	**3**
Total	**6**	**2**	**5**	**0**	**0**	**42**	**4**	**1**	**0**	**0**	**0**	**60**

*Number may vary due to the review and approval of Gaps & RICEFWs

Snapshot as of 27 Oct ; 18:30 PM JST

Stream and Review & Approval Status Matrix (Excluding Data Migration)												
Review & Approval Status ->	Not presented to BPC	Presented to BPC and under alignment	Approved by BPC; to be presented to PM	Not agreed by BPC; to be presented to PM	Presented to PM and under alignment	Approved by PM	Rejected by PM	Deferred after alignment with BPC/PM	Escalate to EPO/DLM	Approved by EPO/DLM	Rejected by EPO/DLM	Total
PTP	3	0	0	0	0	22	0	0	PTP	0	0	25
OTC	0	0	0	0	0	19	3	2	OTC	0	0	24
DTS	0	0	0	0	0	7	0	0	DTS	0	0	7
FTM	3	1	0	0	0	8	0	0	FTM	0	0	12
Cross function	0	0	0	0	0	3	0	1	O	0	0	4
Total	**6**	**1**	**0**	**0**	**0**	**59**	**3**	**3**	**0**	**0**	**0**	**72**

Increase of RICEFWs is due to gaps approved by project management
Decrease is due to cancelled RICEFWs

*Number may vary due to the review and approval of Gaps & RICEFWs

Pilot Detailed Summary Report

Local Assessment Dashboard

		Start/End	Total # Planned	# Completed	# Remaining	% Complete	Notes
US	**PTP**	9/11-9/29	24	24	0	100%	
	OTC	9/11-10/13	23	23	0	100%	
	DTS	9/11-10/05	12	12	0	100%	
	FTM	9/11-10/12	16	16	0	100%	
	*Other	9/13-10/13	7	7	0	100%	
UK	**PTP**	8/29 - 9/28	11	11	0	100%	
	OTC	8/29 – 10/19	21	21	0	100%	
	DTS	9/12 – 10/9	13	13	0	100%	
	FTM	9/5 – 10/20	33	33	0	100%	
	*Other	9/22 - 10/18	9	3	6	33%	Data session in halt, waiting GT input
DE	**PTP**	8/10 – 10/13	33	33	0	100%	
	OTC	8/16 – 10/11	38+3	41	0	100%	
	DTS	8/11 – 10/6	9	8	1	89%	Closing session scheduled
	FTM	8/16 – 9/29	16	16	0	100%	
	*Other	8/14 – 10/05	10	6	4	60%	Data session in halt, waiting GT input
CN	**PTP**	9/7 – 10/16	23	23	0	100%	
	OTC	9/7 – 10/17	12	12	0	100%	
	FTM	8/28 – 10/19	23+1	24	0	100%	
	*Other	9/13 – 10/13	16	16	0	100%	

Local Assessment Workshop schedule	US MCA PPD	UK MCUK Soarnol	DE MCE	CN MCN

*Other – Includes cross-workstream integration sessions and other relevant topics

USA Pilot Status Summary

Reported by Angela Lin
26th Oct 2023

MITSUBISHI
CHEMICAL
GROUP

Overall Status	• *All FDDs may be completed by October 27th* • *SI/FDD Presentation in progress*	Overall RAG	

Activities/Tasks/Deliverables This Week (Completion Date)

Completed
1. Updated Docs and Files to Project Quality standards

In Progress
1. Data Migration Object Pending (10/30)
2. Gate 2 exit Activities (10/31)
3. Updating Handbooks and Trackers from Quality report feedback (TBD)
4. Following up on handovers completed on SIs from our team to GT

Upcoming Activities/Tasks/Deliverables (Completion Date)

Next 2 weeks
1. OCM updating Asana with subtasks when Global PMO done with structure (TBD)
2. MCAPPD to schedule a Monthly SteerCo meeting with MCAPPD + Capgemini Leadership (TBD)
3. Tracking FDD and SI approvals and handovers (Nov 1)

Later
1. Estimation of high-level timeline on Asana and present to global

RAID – Risk, Actions, Issues, Decisions		Mitigation Actions	Impact/Probability* H/M/L	Responsible	Resolution by
R	Workshop was delayed by one week due to delay in identifying MCG US Counterparts	Was agreed by Global team that sessions will end 1 week later on October 20th	High	US Local Team + MCPP	October 31st
R	Target to get all FDDs signed by local BPC/BPLs for US region will be November 7th up from original 10/31 due to late start of workshops.	Target to get all FDDs signed by local BPC/BPLs for US region will be November 10th up from original 10/31 due to late start of workshops.	High	PMO Global MCG	November 11th
R	VIM Needed for OCR Setup	VIM will be included in the global template but considering the schedule, timing is being evaluated	Medium	Global MCG	TBD
R	Pending Key Global Key Decisions	MCG Global to make finalizations to key decisions	High	Global MCG	TBD

🟢 On Time 🟡 Slight delay expected 🟠 Delay expected 🔴 Will lead to challenges

Progress towards gate check 2

● On Time　　● Slight delay expected　　● Delay expected　　● Will lead to challenges

Criteria	RAG	Description	
Business Process scope Identify processes on BPML and create local FDD, local process flow	🟢	• Workshops completed: 100% Functional Workshops completed • Configuration localization identified: 27 • FDD & Process flow creation (approved): 75 submitted (33 approved)	• Data migration obj mapping workshop pending • BPML 133: 27 Localized, 91 Fit, 15 Out of Scope
Business readiness Business, Project team, IT team readiness	🟡	• BPC Assignment: All roles assigned • Change readiness assessment (CRA) #3 sent out Oct 2	• MCG Project Manager – Bill Hoyer • Risk on Key user availability for the Key user training due to holidays
Standardization Items(SI) Identify SI and submit for global team's approval	🟠	• No. of SI (local):53 • No. of Interfaces: 9 total interfaces	• # of SI includes the 3 Cancelation of FI • Key SI : EWM, QM, TM, Batch Number, Material Master Code, OT/VIM
Data migration* Identify Objects & Owner, estimate volume, Plan extraction & cleansing	🔴	• No. of Objects: 49 • Data owner: 30 • Estimated Volume: 28 • Plan cleansing: Planning not started	• S/4 HANA Migration Cockpit tool finalized and Winshuttle is currently being discussed • Original dropped from 46 objects from 50. But added 3 more; 2 OTC, 1 FTM
Business partner readiness Communicate to Logistic partners and Suppliers, and initial commitment	🟢	• Communication with Logistic partners: Plan to communicate during UAT • Communication with Suppliers: Not communicated • Communication with Customers: Not communicated	
Change Management All changes identified and business commitment	🟢	• CIA (in progress 80%) Planned completion October 31, 2023. • MCG Change Rep onboarded - Lynne Cuttino	
Timeline Schedule constrains i.e. Holidays	🟡	• Dec 23 – Jan 08 few project team and client will be on holidays; risk on SIT schedule from client side.	

UK Pilot Status Summary

MITSUBISHI CHEMICAL GROUP

🟢 On Time   🟡 Slight delay expected   🟠 Delay expected   🔴 Will lead to challenges

Overall Status	All functional workshops are complete, pending Master workshops. DTS SI were reviewed & action by DA and plan on track to take PTP & OTC next week. The staggered approach will impact the timeline. MD team is waiting for GT to identify fields require for the Mone-G template in the data load file.	Overall RAG	🔴

Activities/Tasks/Deliverables This Week (Completion Date)

Completed
1. 93% of Local functional Assessment Workshops completed Oct 20.
2. DTS – 100%, OTC – 100%, PTP – 100%, FTM – 100% & DATA – 14% (Further update after 23rd)
3. SAP Security workshop complete Oct 16.
4. All SI are logged in ASANA and BPML updated (Oct 27)
5. Master Data timeline MOCK#1 was review with MCG UK (Oct 26)

In Progress
1. 🟢 46 SI (gaps) have been identified and documentation is WIP Oct 30
2. 🟢 Documentation of FDD, Processes and BMPL UK Oct 30
3. 🔴 DATA WORKSHOP ON HOLD until Data dictionary is provided by GT Oct 23.
4. 🟢 CIA for OTC and FTM to be agreed, PS waiting for GT Oct 30.
5. 🟠 OCOA & Plant ID to complete by Oct 27

Upcoming Activities/Tasks/Deliverables (Completion Date)

Next 2 weeks
1. 🔴 Complete the remaining Data workshops Oct 30.
2. 🟢 Complete updating for FDD, process flow and BPML Oct 20.
3. 🟢 Capturing list of SI & ongoing handover to Global lead Oct 20.

Later
1. Solution and hand over SI to GT global lead Oct 20.
2. Develop build plan and update ASANA Oct 30.

	RAID – Risk, Actions, Issues, Decisions	Mitigation Actions	Impact/Probability* H/M/L	Responsible	Resolution by
R	Product & Batch numbering currently defined in GT does not suit the needs of MCG UK as their current numbering system is used in packing and labelling (Sep 08). (Risk#5-Asana)	Impacting all UK customers and discussing alternatives with GT	Very High/Very High	GT	Sep 19
R	Master Data extract suggest a cleansing is WIP Customer, Suppliers & Material on HOLD due to missing product hierarchy. Estimated volume of customer & Supplier will be higher than initial estimate (~100 customer against 200 initial and similar number for Suppliers).	Assign business resources to help MCG UK Data lead	Very High/High	Rebecca	Oct 2
R	Master Data workshop postponed until 31 Oct due to missing DD. GT are still working on the identifying fields require for Mone-G.	GT is working on DD to add extract column for mandatory and in scope fields	Very High/Very High	Data stream lead	Oct 27
I	OCOA is missing number of configurations (GR/IR, some Secondary cost elements, banking symbols).that is impacting FTM stream from completing FDD. See Issue #5-Asana)	MCG corporate finance have made decision on BS accounts and waiting for P&L account decision.	High/High	GT	Oct 27
I	GT display forms are not developed, holdup on CR from GT PMO.	Escalated to GT	High	GT	Oct 10
I	MD is missing a template for customer credit limit to transfer from Sage to SAO	Escalated to GT	Medium	GT	Nov 10

Progress Towards Gate Check 2

MITSUBISHI CHEMICAL GROUP

🟢 On Time 🟡 Slight delay expected 🟠 Delay expected 🔴 Will lead to challenges

Criteria	RAG	Description	
Business Process scope Identify processes on BPML and create local FDD, local process flow	🟡	• Workshops completed: Completed, pending Data workshop • Localization process identified: 20 (15%) of in-scope processes. • Additional process identified: 3 (employee as vendor) • FDD & Process flow creation (approved): 25%	• 3 additional BPML identified, waiting for MCG UK to officially request via email. Waiting reply from GT & Corp. Fin. • All functional workshops are completed (PS is going to be added) • BPML and FDD are in progress, DTS and PTP planned to complete soon. (31 Oct)
Business readiness Business, Project team, IT team readiness	🟡	• BPO for UK are not assigned • OCOA – Key decision on P&L decision is pending with corporate finance. (FTM(FI)-3) • Data Dictionary for Master Data template is enhanced to meet UK needs • Plant ID – key decision on plant abroad (D055 and D056) is still pending	• MASTER DATA workshop are on HOLD waiting enhancement of DD from GT – delayed Oct-31. • OCOA is hampering completion of document for FDD. (OTC and FTM) by Oct 27 • Plant ID is preventing team from completing enterprise structure.
Standardization Items(SI) Identify SI and submit for global team's approval	🔴	• No. of SI: 46 (1 out 2 DTS was approved) • No. of Interfaces: 2 confirmed, 2 global require UK validation check	• Interface include global interfaces for banking & exchange rate • SI presentation to DA is staggered which will delay the build of SI by 2 weeks
Data migration* Identify Objects & Owner, estimate volume, Plan extraction & cleansing	🔴	• No. of Objects: 46 • Data owner: identified for all objects • Estimated Volume: customer – 1000, Suppliers ~500; 16 obj have estimate volume of data & others are Work in progress • Plan cleansing: Started (Customer 80%, Vendor started) • Template updates from Global Data delayed	• NB UK is moving from Sage & Excel. There is NO documentation from GT or Global Data team on how field from template will be used in the SAP. NO DATA dictionary for UK to reference. Templates are being updated by GT and Global Data to clarify fields in scope.
Business partner readiness Communicate to Logistic partners and Suppliers, and initial commitment	🟢	• UK planning to communicate when ready - likely in early New Year via email.	• Neil & Brown has been informed verbally
Change Management All changes identified and business commitment	🟢	• Change Impact report on track (75% complete) • CRA#3 results shared with the UK Change Reps • Local Change Strategy, Stakeholder Assessment & Internal Comms plan in progress (90% complete) and all shared with Rebecca Lawtey this week	• Meeting on Tuesday 24 October with MCG to share and discuss draft Change Strategy and Local Comms Plan deliverables ahead of 31/10 due date
Timeline Schedule constrains i.e., Holidays	🟠	• Dec 22 – 3 Jan UK holiday period, risk on SIT2 • UK preference to go live on Easter week (29 – Mar to 2 Apr), i.e., delay go live by 1 day • Mock#1 Data will be delayed 1 week	• SIT will be delayed because both MCG UK & Capgemini team will not be available over Christmas period. • Master Data workshop is likely to be delayed due to NO Data Dictionary, estimate Mock#1 delay & holidays will lead challenge to timeline.

Germany Pilot Status Summary

MITSUBISHI CHEMICAL GROUP

🟢 On Time 🟡 Slight delay expected 🟠 Delay expected 🔴 Will lead to challenges

Overall Status	• Global Template Phase Deliverables • Local Assessment Workshop	Overall RAG	🔴

Activities/Tasks/Deliverables This Week (Completion Date)

Completed
🟢 1. 14.08. - 13.10. 95 % Conduct local assessment sessions (Closing sessions)
🟢 2. Update Risks, Issues, Standardized items
🟢 3. SI approval by Global team

In Progress

🟠 1. 04.09. -13.10. 75% Standardized items – DA Approval delay
🟠 2. 04.09. -13.10. 75% RICEFWs – DA Approval delay
🟠 3. 04.09. -13.10. 75% Update BPML – delay
🟠 4. 04.09. -13.10. 0% Functional Design Documents – DA Approval - delay
🔴 5. 24.10. Promito Discussion (Global Team, / MCE / Promito)- Not clarified – Delay
🔴 6. GTS under discussion – not decided yet – if not decided until 31.10. Go live not possible
🔴 7. Carbon fibre solution in discussion – no final solution, if not decided until 31.10. Go live on risk
🟢 8. 30.10. Finalize Change impact analyse
🔴 9. Data migration – Template guidance missing- , if not provided until 31.10. Test timelines on risk

Upcoming Activities/Tasks/Deliverables (Completion Date)

Next 2 weeks
🟠 1. 14.08. - 13.10. 96 % Conduct local assessment sessions (due to some pending business decisions)
🟠 2. 20.10. Approve Functional Design Documents – delay expected
🟠 3. 20.10. Approve Standardized items – delay expected
🟠 4. 20.10. Approve RICEFWs – delay expected
🟠 5. 20.10. Approve BPML – delay expected
🟢 6. 30.10 finalize Local Change Impact Analyse

Later

🟢 1. QA Gate 2: Local Blueprint finalized
🟢 2. Confirm or update the project timeline for the next phases
🟢 3. Prepare Data migration templates, business rules, Authorization Matrix

RAID – Risk, Actions, Issues, Decisions		Mitigation Actions	Impact/Probability* H/M/L	Responsible	Resolution by
R	**GTS:** There is a possibility that the screening / sanctioned party list functionality of GTS will not be ready in MoneG for April 2024 GoLive	a. Check feasibility of an alternative process which is acceptable to MCE BPO.- Mercure line = no alternative b. Any other options. GT to check with BPO – CR approved b SteerCo – no info received , yet More details in ASANA https://app.asana.com/0/1204305438167195/1204996147360657/f	High (High Fines, loss of Reputation) / High	MCE	Jagan, OTC, Elinor
R1	**Carbon fibre:** Presented Carbon Fiber solution is not workable.	HU Process to be reviewed by Global Team	High / mid	Global Team	Karim
R2	Carbon Fibre Business without QM and WM design.	Exploring different options to cater Carbon Fibre business requirement.	High	P2P/OTC	P2P/OTC
R	**Promito Purchase Organisation** Process related to Promito Setup is not clear yet in the Global template	Raised as a risk to define the processes for the Central purchase org and key decisions around this topic.	High	TBD	TBD
R	**Data Governance** Material Master Data Governance Structure	Collecting the data from the stream and passing them to the data migration team but we need a clear guidance on the way forward in terms of how the master data will be setup.	High	Data Governance	TBD
R	**VIM** VIM not in Scope	Optimization and simplification of the process of receiving, validating, managing, routing and monitoring of vendor invoices and collaboration with stakeholders within the P2P process not possible	Low / Low	MCE	Karim

🟢 On Time   🟡 Slight delay expected   🟠 Delay expected   🔴 Will lead to challenges

Criteria	RAG	Description	
Business Process scope Identify processes on BPML and create local FDD, local process flow	🟠	• Workshops completed: 95% • Localization process identified: 2 • Additional process identified: 0 • FDD & Process flow creation (approved): 0 (0)	• FDD – in approval with DA and Global Team • From MCE site: Missing details about the PROMITO / Purchasing processes with regards to the approval process and the people who will perform the processes – delay expected
Business readiness Business, Project team, IT team readiness	🟡	• BPC Assignment: BPO onboarding • CR #3 sent out Oct 2	• Risk on Key user availability for the End user training • Risk on Key user due to upcoming data cleansing activities
Standardization Items(SI) Identify SI and submit for global team's approval	🔴	• No. of SI: 72 • No. of Interfaces: 21 - 2 confirmed	• Key SI: GTS, There is a possibility that the screening/sanctioned party list functionality of GTS may not be ready in Mone-G for April 2024 Go Live • Carbon fibre process not fully clarified (gap has been assigned to global team along with proposed solution. Solution is under review with global team)
Data migration* Identify Objects & Owner, estimate volume, Plan extraction & cleansing	🔴	• No. of Objects: 36 • Data owner: 36 - identified • Estimated Volume: 4 • Data cleansing: Planning started with Key users	• Data cleansing not started yet on MCE side • Migration tool decided - S4 Data Migration tool will be used
Business partner readiness Communicate to Logistic partners and Suppliers, and initial commitment	🟢	• Communication with Logistic partners: Plan to communicate during UAT • Communication with Suppliers: Not communicated • Communication with Customers: Not communicated	• Partners where interfaces are currently established, are informed about possible changes
Change Management All changes identified and business commitment	🟢	• CIA #1 complete • MCG Change Reps onboarded	
Timeline Schedule constraints i.e. Holidays	🟢	• Pending approvals and standardized items impact timeline • Changing decisions such as for DM need a replanning and additional manual work	• During Dec 23 – Jan 08 most of the project team will be on holidays; risk on SIT2 schedule • MCE's Finance team's monthly closing activities may lead to challenge on scheduling

China Pilot Status Summary

🟢 On Time 🟡 Slight delay expected 🟠 Delay expected 🔴 Will lead to challenges

Overall Status	• *Standardization item identification and RICEFW collection in progress and on track*	Overall RAG	🟡

Activities/Tasks/Deliverables This Week (Completion Date)

Completed
1. All planned local assessment workshops completed (75 of 75)
2. 42 SI Identified, 7 cancelled 30 submitted for global review, 5 to be aligned with global stream leader
3. 31 RICEFWs Identified , 2 cancelled and 23 submitted for global review
4. Gate 2 check review completed

In Progress
🟠 1. Standardization items review by global BPC and DA
🟠 2. Create Local FDD
🟢 3. Prepare for local FSD
🟢 4. Update BPML
🟢 5. Update project plan based on latest progress
🟡 6. Data cleansing and data transformation

Upcoming Activities/Tasks/Deliverables (Completion Date)

Next 2 weeks
🟠 1. Standardization Item and RICEFW review & approval
🟢 2. Update BPML
🟡 3. Design local SI and RICEFW
🟡 4. Local FDD and FSD
🟡 5. Local configuration and development

Later
1. Data Mock1
2. Local configuration
3. Development and FUT

RAID – Risk, Actions, Issues, Decisions		Mitigation Actions	Impact/Probability* H/M/L	Responsible	Resolution by
R	There are key decisions still open, which may impact activities of next phase	Global team need to close all the key decision by end of this month	H/H	MCG & CG Global	October 31st
R	Some Data governance rule not defined, Data cleansing may be impacted	Data cleansing rule to be identified by Data governance	H/M	Vincent / Karim	31th Oct
R	Decision for SI and RICEFWs of China is not made, which may impact activities of next phase	Global BPC & DA need to speed up the review process	H/H	MCG & CG Global	October 31st
I					
A					
D					

Progress towards gate check 2

🟢 On Time   🟡 Slight delay expected   🟠 Delay expected   🔴 Will lead to challenges

Criteria	RAG	Description	
Business Process scope Identify processes on BPML and create local FDD, local process flow	🟢	• Workshops completed: 100% / 100% (8/8weeks) elapsed • Additional process identified: No additional process • FDD & Process flow creation (approved): WIP 64 (0)	Workshop completed as per updated plan.
Business readiness Business, Project team, IT team readiness	🟢	• BPC Assignment: For China , KU and BPCO all assigned. • China BPCO will also take the role of BPO • China have No BPE	
Standardization Items(SI) Identify SI and submit for global team's approval	🟠	• No. of SI: 42 • No. of Interfaces: 3 • SI identified: 42(5 new this week) (30 submitted to central team 7 cancelled) • RICEFW identified : 26 (24 submitted to central team 2 cancelled)	• Key SI: Golden tax (In & Out) • Key SI: Bank interface (FX) • Waiting global team and DA decision for SI and RICEFW
Data migration* Identify Objects & Owner, estimate volume, Plan extraction & cleansing	🟢	• No. of Objects: 25 • Data owner: 25 objects identified • Estimated Volume: 23 objects estimated , 2 objects NA in legacy system • Plan cleansing: WIP, some governance rule to be clarified by MCG DG team	• Governance rule need to be published
Business partner readiness Communicate to Logistic partners and Suppliers, and initial commitment	🟢	• Communication with Logistic partners: Not communicated, planned during UAT • Communication with Suppliers: Not communicated, planned during UAT • Communication with Customers: Not communicated, planned during UAT	
Change Management All changes identified and business commitment	🟢	• CIA notes submitted and waiting for user feedback (70% due 31st Oct) • MCG Change Reps onboarded	CIA will need to be updated based on final SI decision
Timeline Schedule constrains i.e. Holidays	🟡	• User availability for UAT will be impacted due to Chinese New Year (2 WEEKS)	• Feb9 – Feb18 2024 will be public holidays for China;

DTS Reference Slides

Ref: Local SIs and RICEFWs status – DTS –

- There are 6 SIs identified in each pilot as follows.
  - ➢ UK: 5 Sis.
  - ➢ DE: 1 Sis.
  - ➢ US: Not raised yet

#	Pilot	SI# (RICEFW #)	SI Name	Target Phase	Recommended resolution method	Approval Status				Remarks
						Local Alignment	Global CG approval	BPC approval	DAM approval	
1	UK	PSI194 (PRI084)	Upload template for Demand Forecast	Pilot	RICEFW	Approved	Approved	Approved	Approved (Oct 26th)	Approved by DAM on Oct 26th
2	UK	PSI195 (PRI085)	Batch Numbering	Pilot	RICEFW	Approved	Approved	Not agreed	Park (Oct 26th)	Presented to DAM on Oct 26th but decided to park it. Waiting for alignment in Program Management.
3	UK	PSI196	New order type for Rework orders	Pilot	Configuration	Cancelled	Cancelled	Cancelled	Cancelled	Norbert Benzer confirmed this is not required
4	UK	PSI197 (PRI086)	Process Order split & multiple batch assignment to single process orders	Pilot	RICEFW	Approved	Approved	WIP		BPL Review was held on Oct 25th, but need to have BPL review again. BPL cannot understand its contents. Global & Local functional team is revising review material.
5	UK	PSI198 (PRI087)	DTS Manufacturing Order Print	Pilot	RICEFW	Cancelled	Cancelled	Cancelled	Cancelled	Local BPE confirmed this is not required
6	DE	PSI044	G013-P2P-MCE: PR should not go for approval if PR's are created by MRP engine.	Pilot	Configuration	WIP				

Ref: Global GAPs and RICEFWs status – DTS –

➢ There are 3 GAPs identified for DTS as below list.

#	Gap #	Gap Description	Target Phase	Recommended resolution method	RICEF ID / Config ID	Status	Remarks
1	#022	Discrete Industry Mill Product	Roll Out	Configuration	n/a	Approved by Program Management	Tracked as Rolling Action Item Log (RAIL) in Asana
2	#042	Repetitive Manufacturing	Roll Out	Configuration	n/a		
3	#043	Cut to size function	Roll Out	Add-on development	RICEF ID #41		

➢ There are 6 RICEFWs identified for DTS as below list.

#	RICEFW #	RICEFW Description	Target Phase	Recommended resolution method	GAP #	Status	Remarks
1	#034	Integrated Interface: SAP <> External Forecasting	GT	Add-on development	n/a	Approved by Program Management	-Treat as one of 12 Interfaces -[As of Sep.22]FS was created & submitted to CG development team.
2	#035	Label printing	Pilot	Add-on development	n/a	Approved by Program Management	Standard API will be utilized. Standardization and/or rationalization of label need to be considered in Phase 2.
3	#038	Integrated Interface: SAP <> External Quality Management	GT	Add-on development	n/a	Approved by Program Management	Treat as one of 12 Interfaces -[As of Sep.22]FS was created & submitted to CG development team.
4	#039	Enhancement Batch number generation exit	Pilot	Add-on development	n/a	Approved by Program Management	Logic of batch numbering (including the consideration of influence with non-pilot company) needs to be validated not only in DTS but also in the other stakeholders (should be large group).
5	#040	Output - Production Order Print	Pilot	Configuration	n/a	Approved by Program Management	Need to try standardization as much as possible.
6	#041	Cut to size function	Roll Out	Add-on development	GAP #043	Approved by Program Management	The further possibility of external system and SAP S4HANA need to be looked at on Rollout phase. It should be high point attention in Rollout phase.

Development Status Summary

Overall Status	• *Development status is running behind schedule*	Overall RAG	🟠

Activities/Tasks/Deliverables Last Week (Completion Date)

🟢 **Completed**
1. Review of Technical specification (12/54) RICEFWs are completed
2. Build for (12/54) are completed
3. Technical unit testing for (11/54) RICEFWs are completed

🟠 🟢 **In Progress**
1. Build for 6 RICEFWs are in progress
2. Review of Technical specification for 2 RICEFWs is in progress
3. Technical specification for 15 RICEFWs is in progress
4. Changes are in progress on custom catalog for Role matrix reviewed comments
5. Technical unit testing for RICEFW88 is in progress

Upcoming Activities/Tasks/Deliverables (Completion Date)

🟠 **Next 2 weeks**
1. Build for other RICEFWs are planned.

Later
1. TSD and Build for remaining RICEFWs will start once, FSD are available.

RAID – Risk, Actions, Issues, Decisions		Mitigation Actions	Impact/Probability* H/M/L	Responsible	Resolution by
R	20 FSD are not yet received	Functional team must work on priority	High	CG	TBD
A					
I					
D					

🟢 On Time 🟡 Slight delay expected 🟠 Delay expected 🔴 Will lead to challenges

Testing Status Summary

Overall Status	• *Global Template RICEFW testing status*	Overall RAG	🟡

Activities/Tasks/Deliverables Last Week (Completion Date)

🟢 **Completed**
1. Completed functional unit testing for the RICEFWs 31 from PTP and, 34 & 38 from DTS stream.
2. 10 RICEFWs objects Functional unit testing completed out of 9 planned.

🟢🟡🟡🟡 **In Progress**
1. Creating test data for technical unit test execution for PTP, DTS RICEFWs objects.
2. Test cases Preparation for RICEFW's 3 from OTC & 88 from DTS are in progress
3. Test cases send for the Functional review for the RICEFWs 1, 2 & 5 from OTC and RICEFWs 36, 37, 45, 46, 61, 62, 63, 67 from the PTP.
4. Functional Unit Testing for RICEFWs 29 & 88 are in progress.

Upcoming Activities/Tasks/Deliverables (Completion Date)

🟡🟡🟡🟡 **Next 2 weeks**
1. Test case preparation for Interfaces, Forms, Work flows and Enhancement
2. Test cases review from functional and technical teams.
3. Test case execution.

🟡🟡 **Later**
1. Test case execution.
2. Test results signoff.

RAID – Risk, Actions, Issues, Decisions		Mitigation Actions	Impact/Probability* H/M/L	Responsible	Resolution by
R	Build & Technical unit testing not yet completed.	Functional & Development has to work on priority.	H	Functional/Tech	TBD
A	Enter Action		-		
I	Enter Issue		-		
D	Enter Decision		-		

🟢 On Time 🟡 Slight delay expected 🟠 Delay expected 🔴 Will lead to challenges