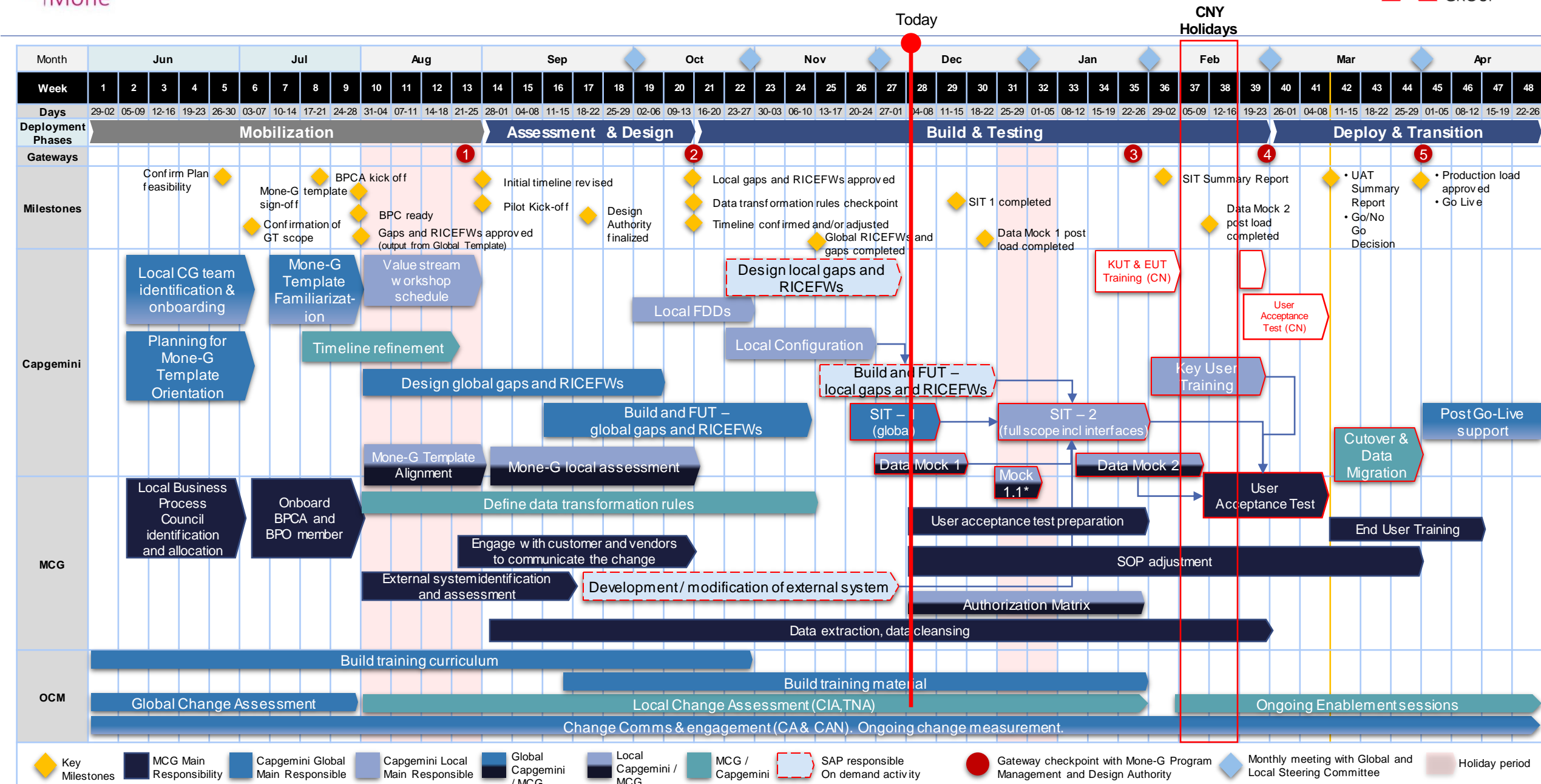# Mone-G
WEEKLY STATUS REPORT:
PHASE 1: PILOT

Week 27 : November 27 – December 01

RAG	Stream	Status	Key Risk / Issue / Action Required

🔴	**Overall Project Summary**	• Created a replan maintaining the go-live date
		• Pilots running about 4 weeks late to timeline due to late approval of SI's to present to DA – eating into build timeline – 85 against 44 planned.
		• 35 SIs pending for approval; aimed to be closed by end of this week.
		• SIT1 behind plan; a recovery plan 1 week buffer will be consumed and overtime work
		• BTP license for China Instance not procured as planned on the 10th Nov
		• Mock 1; pending environment and fix authorization issues
		• Pilot needs to be on MCG network for printing (forms & labels)
			• (I) Large number of SI's still to be approved by the BPL's causing the current pilots to be 4 weeks behind plan for FDD approval & config completion
			    35 pending to be reviewed out of 250
			• (I) Late change to Chart of Accounts just prior to SIT1 start requires significant rework
			    Team prioritizing changes to not impact SIT1 timelines
			• **(R)** China backup instance not procured on the 10th of Nov as per plan
			    Needs to occur by 17th or may impact overall timeline
			• (I) Mock will start a few days late and will be diluted due to lack of data readiness
			    Dummy values will be used and removal of transactional data from the scope

🟢	**PMO**	• Back log of 12 CR's to get approved. • VIM, GTS and TM to be issued this week. • Ongoing Asana maintenance	• **(I)** CR's are currently in process *CR alignment is completed; next steps have been agreed. A cadence for CR will be established and the governance has changed.*

🟡	**Functional**	• **116** / **126** key decisions completed, **3/126** deferred
		• Standardisation Items and RICEFWs
		    • **66 / 69** standardisation Items & **79 / 85** RICEFWs confirmed by DAM. 3 SIs pending with BPLs and local alignment
		• Key decision: Chart of Account, Profit and Loss (PL) & Balance Sheet (BS) accounts were confirmed by BPC/MCG corporate finance – however large change required to be implemented. Local Mapping still in progress.
		• Key decision on Functional Area, Cost Centre Structure / Profit Centre still open (3-week delay) – SIT to use Level 5 draft version. Local Mapping still in progress.
		• The total scope for GT objects is **46** RICEFW:
		    • **45** out of **46** FSD completed vs planned
		    • **33** out of **46** TSD completed vs planned
		    • **21** out of **46** FUT completed vs planned
			• (I) Pending/Deferred SI's still to be approved by the BPL's causing the current pilots to be 3 weeks behind plan for FDD approval & config completion
			    DA Review sessions planned(Dec 6th) for approvals of the remaining SIs and get the SIs/RICEFWs wrapped-up
			• (I) Late change to Chart of Accounts just prior to SIT1 start requires significant rework
			    Team prioritizing changes to not impact SIT1 timelines
			• **(R)** GT FSD & TSD approvers yet to be identified
			    The approvers have been confirmed with the Global Project Management
			• (I) Local mapping of Chart of Accounts/Profit Center Structure/Cost Center Structure will impact pilot configurations & also SIT2/Data Mock2
			    Local BPC to speed up and confirm local mapping

🔴	**Data Migration**	• 1 week late in the load with the new timeline. Aimed to start today
		• 29 out of 65 data object is in scope for mock 1.
		    • US 27% data file ready
		    • CN 55% data file ready
		    • DE 26% data file ready
		    • UK 18% data file ready
		• Configuration and use of rule is ongoing for preparing for mock2.
			• **(I)** Define the approach for data cleansing, ways of working, clarify roles and responsibilities and tooling
			    MCG to provide the final resolution on the support required.
			• **(I)** Master data description standards are not clear.
			    MCG data governance team needs to provide the description standards to MCG local for data cleansing

Pending design decisions

Category	Description	Impact	Mitigation Action / Update	Responsible	Original Due Date	Revised Due Date
Issue	P2P Promito Central Purchase Organization	• SIs submission • Organization structure/authority settings • Pilot System Integration Testing 2 start date	• Have a work session to finalize the decision on the central purchase organization and its impact on Mone-G	• Okafuji • Imamura	31-07-2023	15-12-2023
Issue	Batch number	• Global RICEFWs blocked due to pending decision • Relationship with current customers due to change	• Relevant SIs to be reviewed and approved by DA (Planned on 6th Dec)	• Gianfranco • Vasco	24-10-2023	15-12-2023
Issue	Product hierarchy	• Pilot System Integration Testing will not include the scenarios of product hierarchy; it will be tested during User Acceptance Test (UAT)	• Work with the business to define the product hierarchy	• Laki • Okafuji • Ozaki	27-09-2023	22-12-2023
Issue	Profit center & Cost center	• Pilot System Integration Testing will be tested till Level 5; and with dummy values for Level 6	• The PC has been completed till Level 5 • The Level 6 will be completed by UAT	• Laki • Kelly • Xiaonan • Jianfei	13-10-2023	15-12-2023
Risk	Chart of Accounts	• System Integration Testing and Pilot System Integration Testing	• Finalize the global COA and the local mapping prior to data mock 2	• Laki • Kelly • Xiaonan • Jianfei	27-10-2023	15-12-2023
Issue	Standardization Item (SI)	• System Integration Testing 2	• Finalize the decision on SI	• DAM	13-10-2023	01-12-2023

Open FTM Decisions

Topic	Action	Responsible	Due Date
Chart of Accounts	Provide feedback on local mapping for China	• Kelly	ASAP
Security Matrix	Provide feedback on global security matrix	• Laki	Dec 08, 2023
Functional Area	Finalize functional area	• Laki • Kelly	Dec 15, 2023
Intercompany charges type (PS)	Define intercompany charges type	• Laki	Dec 15, 2023
Project code naming convention (PS)	Define project code naming convention	• Laki	Dec 15, 2023
Cost center hierarchy	Finalize cost center hierarchy	• Laki • Kelly • Ito	Dec 22, 2023
Profit center hierarchy	Finalize profit cost center hierarchy	• Laki • Kelly • Ito	Dec 22, 2023
Chart of Accounts	Finalize version 3	• Laki • Kelly	Jan 12, 2023

RAG	Stream	Status	Key Risk / Issue / Action Required
🔴	**Data Governance**	• MDM handbook comments addressed, sent for sign-off.	• **(R)** MCG organization & personnel for final approach ongoing *Expect to close MDM handbook. Team now rolled off. Deadline set of the 10th of November for deliverable signoff. If no feedback received deliverable to be declared Accepted.* • **(R)** Interim approach & organization for pilot countries still to be landed *Approach unclear as of this time due to team role off – current MCG team prioritizing data migrations RTG plan* • **(I)** Mone-G MDM Handbook Sign-off *Team now rolled off. Deadline set of the 10th of November for deliverable signoff. If no feedback received deliverable to be declared Accepted.* • **(I)** Lack of Data Governance Rules impacting data migration in the pilots *Rules to be landed prior to Mock 2*
🟡	**Organization Change Management**	• Getting On Board Mone-G Episode #4: Introduction to Training I released on Mone-G Website (11/28) • Training Curriculum & Training Session Plan shared with Global & Regional Teams (11/28) for review • Training Plan Overview with US/CN/DE BPCO • Communication and engagement initiatives on track with Mone-Gazine, Getting Onboard Mone-G, and DILOs (ongoing activity)	• **(A)** To review the Training Material Development Process (12/8)

🟠	**Architecture (SAP, Tools, Integration)**	• Implementation for China back up system BTP license and servers due on the 10th of Nov and now delayed – there is an impact in the timeline with 3 weeks delay for BTP and S/4HANA setup
		• Authorization matrix
		  ✓ DTS: approved on Oct 18
		  ✓ PTP: approved on Nov 13
		  ✓ OTC: approved on Nov 29
		  • FTM: CG modified role matrix and asked Laki to confirm those on Nov 30 – new date to be confirmed
		• DMS: Team is working on BTP setup and S/4HANA, 2-week delay due to a problem with SAP standard API for subfolder creation
		• Requested the local network diagram and printing requirements to assess the
			• **(R)** China BTP instance not procured on the 10th of Nov as per plan
			MCN will make a contract with China SAP. After this, ETC BTP instance handover will be available
			• **(R)** China backup instance servers not ready on the 10th of Nov as per plan
			Servers will be ready at the mid of Dec
			• **(R)** *MCG does not have all offices in the same network. This impacts the printing*
			Migrate the pilots to MCG network

Regional rollout – Summary report

- 4 weeks late to timeline due to late SI approvals and Key decisions, affecting multiple build activities
- Configuration value definition delayed impacting data activities – dummy values used for Mock1

Location	RAG	Status	Key Issue/Risk
US	🔴	• Configuration in progress. Configuration started for those not affected by SI approval • RICEFW design scheduling in progress • FDD Approval in progress (29/33) • Data mock preparation in progress	(R) SI has exceeded the targeted 11 which may affect timeline – Reassessment required after all SI is approved (I) Pending Key decision and SI review is affecting FDD and Configuration completion
UK	🔴	• Configuration/RICEFW Design in progress. Started for those not affected by SI approval • FDD Approval in progress (20/24) • Data mock preparation in progress	(R) SI has exceeded the targeted 11 which may affect timeline – Reassessment required after all SI is approved (R) Pending global decisions impact to business: Product numbering, Batch numbering (I) PTP FDD are not approved due to PROMITO scope. creating confusion within MCG UK PTP organisation. (I) NO Master Data load files were provided by MCG UK for upload which is delaying MOCK#1 upload by 3 week - MCG UK is working on cleansing and hope to provide upload file by week of 4 December.
Germany	🔴	• Configuration/RICEFW Design in progress. Started for those not affected by SI approval • FDD Approval in progress (12/33) • Data mock preparation in progress	(I) PROMITO process pending MCE's decision. (R) CR to include LivChem into scope will be raised as per MCE's request (R) HU process for Carbon Fiber is not yet agreed between GT and MCE (R) SI has exceeded the targeted 11 which may affect timeline – Reassessment in progress by GT
China	🔴	• Configuration/RICEFW Design in progress. Started for those not affected by SI approval • FDD Approval in progress (6/7) – 1 FDD is waiting for the outcome of SI review to finalize. Local review completed for the rest, and to submit to Global team • Data mock preparation in progress	(I) Data cleansing rule still pending, which affecting data cleansing (R) 2 weeks of CNY holiday will reduce the UAT duration to half – New timeline proposed from China team (R) SI has exceeded the targeted 11 which may affect timeline – Reassessment in progress by GT

🟢 On Time 🟡 Slight delay expected 🟠 Delay expected 🔴 Will lead to challenges

Pilot G3: SIT 2 completed Dashboard

	G3: SIT 1 completed	Dec 18 – Dec 22
	G3: SIT 2 completed	Jan 22 – Jan 26

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* Including Cancelled and Moved to GT

Criteria	US RAG	US Status	UK RAG	UK Status	DE RAG	DE Status	CN RAG	CN Status
Solution Readiness	🟡	• FDD creation **33/33** • FDD submitted **30/33** • FDD approval **29/33** • Configuration **88/142** • SIT 2 **0/0** test cases passed • UAT test plan: not started	🔴	• FDD creation **22/22** • FDD submitted **22/22** • FDD approval **20/22** • Configuration **103/146** • SIT 2 **0/0** test cases passed • UAT test plan: not started	🔴	• FDD creation **33/33** * • FDD submitted **7/33** • FDD approval **12/33** • Configuration **21/84** • SIT-2 **0/0** test cases passed • UAT test plan: not started	🟡	• FDD creation **7/7** • FDD submitted **6/7** • FDD approval **6/7** • Configuration 122 / 189 * • SIT 2 **0/0** test cases passed • UAT test plan: not started
Business readiness	🟢	• Key user training plan: started • Key user authorization matrix: started • SOP list: Not started	🟢	• Key user training plan: training dates communicated • Key user authorization matrix: training dates communicated • SOP list: Not started	🟢	• Key user training plan: Not started • Key user authorization matrix: Not started • SOP list: Not started	🟢	• Key user training plan • Key user authorization matrix • SOP list: Not started
Standardization Items	🔴	• SI approved **35/54** • RICFEW built **0/35** * • FSD creation **6/35** • FSD approval **0/35** • TSD creation **0/35** • TSD approval **0/35**	🔴	• SI approved **57/64** * • RICFEW built **0/28** • FSD creation **3/29** • FSD approval **0/29** • TSD creation **0/29** • TSD approval **0/29**	🔴	• SI approved **63/76** * • RICFEW built **0/29** • FSD creation **0/29** • FSD approval **0/29** • TSD creation **0/29** • TSD approval 9/**29**	🔴	• SI approved **40/44** * • RICFEW built **0/11** • FSD creation **8/11** • FSD approval **0/11** • TSD creation **0/11** • TSD approval **0/11**
Data	🟠	(Please see Data migration slide)	🟠	(Please see Data migration slide)	🟠	(Please see Data migration slide)	🟠	(Please see Data migration slide)
Business partner readiness	🟡	• UAT timeline communicate: No • Final schedule communicated: No	🟡	• UAT timeline communicate: No • Final schedule communicated: No	🟠	• UAT timeline communicate: No • Final schedule communicated: No	🟢	• UAT timeline communicate: No • Final schedule communicated: No
Change management	🟢	• CIA: submitted – going through functional review (Dec 05)	🟢	• CIA: submitted for all streams and waiting for approval	🟢	• CIA: submitted for all streams and waiting for approval	🟢	• CIA: submitted for all streams and waiting for approval
Infrastructure readiness	⚫	• Hardware required: Not assessed • Hardware procured: Not assessed • Infrastructure assessment: No • SAP licenses / accesses: Yes	⚫	• Hardware required: Not assessed • Hardware procured: Not assessed • Infrastructure assessment: No • SAP licenses / accesses: No	⚫	• Hardware required: Not assessed • Hardware procured: Not assessed • Infrastructure assessment: No • SAP licenses / accesses: No	⚫	• Hardware required: Not assessed • Hardware procured: Not assessed • Infrastructure assessment: No • SAP licenses / accesses: No
Timeline	⚫	• Dec 23 – Jan 08 few project team and client will be on holidays; risk on SIT schedule from client side.	🔴	• SIT timeline over Christmas period may have impact with resource availability	🟠	• Dec 23 – Jan 08 most of the project team will be on holidays; risk on SIT2 schedule	🟢	• User availability for UAT will be impacted due to Chinese New Year (2 WEEKS)

🟢 On Time 🟡 Slight delay expected 🟠 Delay expected 🔴 Will lead to challenges ⚫ Not Started

Data Migration related activities status – Mock1

Workstream	US RAG	US Status	UK RAG	UK Status	DE RAG	DE Status	CN RAG	CN Status
Timeline	🔴	• Potential Delay due to several reason • Missing Configuration • Missing Business Rules • Lack of Understanding on the solution • Planning updated • Challenge to meet deadline	🔴	• Potential Delay due to several reason • Missing Configuration • Missing Business Rules • Lack of Understanding on the solution • Planning updated • Challenge to meet deadline	🔴	• Potential Delay due to several reason • Missing Configuration • Missing Business Rules • Lack of Understanding on the solution • Planning updated • Challenge to meet deadline	🟡	• Potential Delay due to several reason • Missing Configuration • Missing Business Rules • Lack of Understanding on the solution • Planning updated
Data object identification / Scope	🟢	• No. Object – 26 • Out of scope - • 25 out of 26 volume identified. Condition record for pricing in purchasing object volume will be identified during Mock2.	🟢	• No. Object – 22 • 7 out of 22 volume identified	🟢	• No. Object – 23 • 6 out of 23 volume identified • GTS not finalized but not in scope	🟢	• No. Object – 11 • 11 out of 11 volume identified.
Configuration value definition / field mapping object	🔴	• Business rules still missing. Work continues with business • Mock1 – Use Dummy values for missing objects • Significant impact on the Mock1 Quality & relevancy • Impact on Mock2	🔴	• Business rules still missing. Work continues with business • Mock1 – Use Dummy values for missing objects • Significant impact on the Mock1 Quality & relevancy • Impact on Mock2	🔴	• Business rules still missing. Work continues with business • Mock1 – Use Dummy values for missing objects • Significant impact on the Mock1 Quality & relevancy • Impact on Mock2	🔴	• Business rules still missing. Work continues with business • Mock1 – Use Dummy values for missing objects • Significant impact on the Mock1 Quality & relevancy • Impact on Mock2
Mock1 Data Load file readiness	🔴	• 27% data file ready • 73%% data file in progress • Key bottlenecks – • 1. Business rules still missing for some objects • 2. QAS readiness • 3. Overall misunderstanding of templates and the process • Acute issue for Load Sequence 0	🔴	• 18% data file ready • 82% data file in progress • Key bottlenecks – • 1. Business rules still missing for some objects • 2. QAS readiness • 3. Overall misunderstanding of templates and the process • Acute issue for Load Sequence 0 • Effort in mapping from Sage to SAP has a big impact.	🟡	• 26% data file ready • 74% data file in progress • Key bottlenecks – • 1. Business rules still missing for some objects • 2. QAS readiness • 3. Overall misunderstanding of templates and the process • Acute issue for Load Sequence 0	🟡	• 55% data file ready • 45% data file in progress • Key bottlenecks – • 1. Business rules still missing for some objects • 2. QAS readiness • 3. Overall misunderstanding of templates and the process • Acute issue for Load Sequence 0
Data Governance	🟡	• Ways of working agreed with Data Governance Team • Guiding principles will come from the Mone-G project	🟡	• Ways of working agreed with Data Governance Team • Guiding principles will come from the Mone-G project	🟡	• Ways of working agreed with Data Governance Team • Guiding principles will come from the Mone-G project	🟡	• Ways of working agreed with Data Governance Team • Guiding principles will come from the Mone-G project

🟢 On Time   🟡 Slight delay expected   🟠 Delay expected   🔴 Will lead to challenges

Stream Status Summary

FTM(FI) Status Summary

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Overall Status	• *Pilots ~ SI(Gap)/RICEFW review for all pilots. , Global Template Phase Deliverables* • *SIT 1 Kick started*	Overall RAG	🟡

Activities/Tasks/Deliverables Last Week (Completion Date)

Completed
1. DA meeting with SIs review (11/30)
2. Global payment term configuration done in system (12/1)
3. Role matrix updates for FI display roles (11/27)
4. COA related configurations update: (11/29)
   • Tax related, document splitting, asset related, down payment related, etc

In Progress
🟡 1. Key decision COA:
   • Internal discussion on PL accounts, aim to provide before SIT 2 (MCG)
   • Local mapping in progress (MCG)
   • Financial statement version updates for BS/PL (CG)
   • COA confirming points, plan to have a meeting next week (MCG/CG)
🟡 2. Key decision FI-7 function area
   • Final decision for function area pending (MCG)
🟠 3. Key decision FI-12 payment terms confirm: (MCG, due on ~~11/3 11/17 11/24 12/1~~ 12/8)
   • Details on the payment terms to be confirmed with MCG, i.e. EOM+2, 30 EOM etc
🟡 4. Reg. GT SI 25, 32: Gaps have dependency on authorization solution
   • SI 25 & 32 – final decision is not made yet (MCG)
🟢 5. Other tasks:
   1. Data migration object check – field mapping (Business Rule, Config Rule)
   2. COA related configurations update: (CG)
          foreign currency revaluation
🟢 6. SIT 1 support, Defect Resolution
7. RICEFW Support– Functional Specification Design creation, Functional Unit Testing

Upcoming Activities/Tasks/Deliverables (Completion Date)

🟠🟢🟢🟢🟢 **Next 2 weeks**
1. Key decision confirmation and follow up (12/31)
2. Local SI and RICEFW confirmation follow up (12/31)
3. Support local team (12/31)
4. SIT support (12/31)
5. For GT approved RICEFW, support technical team/testing team (12/31)

🟢 **Later**
1. Pilot Phase deliverables (TBD)

🟢 On Time 🟡 Slight delay expected 🟠 Delay expected 🔴 Will lead to challenges

| RAID – Risk, Actions, Issues, Decisions		Mitigation Actions	Impact/Probability* H/M/L	Responsible	Resolution by
R	CoA readiness for both global and local impacts configuration completion (revision required if there is a change)	Finalization of the CoA at the earliest to avoid further delay	H/H	MCG	ASAP

FTM(CO) Status Summary

MITSUBISHI CHEMICAL GROUP

Overall Status	• Pilots ~ SI(Gap)/RICEFW review for all pilots. , Global Template Phase Deliverables • SIT 1 Kick started	Overall RAG	🟡

Activities/Tasks/Deliverables Last Week (Completion Date)

Completed
1. Training course list review (12/01)
2. PC/CC hierarchy(L1-LV5)/Secondary cost element uploaded in QAS 200 for test purpose (11/30)

In Progress
🟠 1. **Key decision confirmation:**
   • CC/PC Standard hierarchy list:
     MCG: Local BPC's mapping is work in progress;
   • Activity type:
     Additive cost solution preparation for activity independent cost (common cost/royalty fee/other variable cost) (90%, testing is in progress)
🟡 2. **Local SI & RICEFW review:**
   PSI131 is pending, the business process need further check (11/30)
🟢 3. **Functional Specification document creation:**
   RICEFW-85&RICEFW-86-will submit to technical team
   RICEFW-87-(90%)
🟢 4. **Other tasks:**
   • Weekly meeting with local team: already send the configuration check list (11/27)
   • Configuration recheck(60%).
   • Data Migration Policy (CO part) preparation (20%)
   • Asana task check

Upcoming Activities/Tasks/Deliverables (Completion Date)

Next 2 weeks
🟠 1. Key decision confirmation and follow up (12/31)
🟢 2. Local SI and RICEFW confirmation follow up (12/31)
🟢 3. SIT support (12/31)
🟢 4. FSD Creation for approved GT approved RICEFW (12/31)

Later
🟢 1. Pilot Phase deliverables (TBD)

RAID – Risk, Actions, Issues, Decisions		Mitigation Actions	Impact/Probability* H/M/L	Responsible	Resolution by
I	CC & PC Hierarchy confirmation impacts configuration completion	CC & PC Hierarchy to be finalized at the earliest to avoid further delay	H/H	MCG	ASAP

🟢 On Time 🟡 Slight delay expected 🟠 Delay expected 🔴 Will lead to challenges

DTS Status Summary

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Overall Status	• *Local FDDs review is ongoing* • *Local standardization items/RICEFWs review is ongoing*	Overall RAG	🟠

Activities/Tasks/Deliverables Last Week (Completion Date)

Completed
1. Join DA review on Nov 29th
   - SI077 Upload Functionality for PIR was raised and waiting for email approval by DA.
2. Follow-up for Cost Simulation Demo for DTS part (Nov 30th)
3. Join Batch No. demonstration by Vasco (Transitive) (Nov 30th)

In Progress
🟢 1. Local FDD review (by Nov 24th > by Dec 8)
   - Global Functional Lead completed review. BPL review on Dec 4.
🟠 2. Local Configuration Document review (by Dec 1st)
🟢 3. Local SIs/RICEFWs for DA review(by Nov 24th > by Dec 8)*Refer to the next slide for details
🟢 4. Create FSD for Global RICEFW item (#35 Label printing, #39 Enhancement Batch number generation exit) (by Nov 10th > by Dec 8)
🔴 5. Revise field mapping template for DTS objects (by Nov 10)
   - One object remains. CG DTS is entering "Rule details", "Field Explanation" and "Validation Rule".
🟢 6. Review OCM Training Curriculum(by Dec 4)

Upcoming Activities/Tasks/Deliverables (Completion Date)

Next 2 weeks
🟢 1. Prepare material for DA review to reverse Batch No. decision. (by Nov 6)
🟢 2. BPL Review meeting for Local FDDs (on Dec 4).
🟢 3. Master data setting for Batch No. (by Dec 8)
   - Need to clarify Field name for external number (current local rule) with local BPC

Later
1. Functional Unit Test for pilot sites' SI/RICEFW

RAID – Risk, Actions, Issues, Decisions	Mitigation Actions	Impact/Probability* H/M/L	Responsible	Resolution by
R	-	-	-	-
A	-	-	-	-
I	-	-	-	-
D	-	-	-	-

🟢 On Time 🟡 Slight delay expected 🟠 Delay expected 🔴 Will lead to challenges

OTC Status Summary

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Overall Status	• *Pilots ~ SI(Gap)/RICEFW review for Initial set for all pilots completed. Configuration in progress.* • *GT ~ SIT in progress. TM is started. GTS under planning*	Overall RAG	🟡

Activities/Tasks/Deliverables Last Week (Completion Date)	Upcoming Activities/Tasks/Deliverables (Completion Date)
Completed 🟢 1. Data Migration Field Mapping Template for Pilot (2nd priority items) 🟢 2. TM tasks planning **In Progress** 🟢 1. 1 new GT SI (079) /RICEFW (103) created. 🟢 2. Support Pilot team requests (Continuing) 🟢 3. Review Pilot SI(Gap) and RICEFW (Continuing) 🟢 4. GTS tasks planning (12/6) 🟢 5. TM workshop preparation (12/15)	**Next 2 weeks** 🔴 1. OTC-17 Key Decision for Product Hierarchy (TBD) 🔴 2. Discussion with FTM/PTP for material division. (**10/25**) 🟢 3. Adjust Role matrix as per IC comments (12/15) 🟢 4. Support FTM-PS team for Intercompany Recharge (12/19) **Later** 🟢 1. Execution of 16 RICEFW+3 Config Gaps+2 New RICEFWs 97 and 98 to be completed. ASANA (Multiple items - Ongoing)

RAID – Risk, Actions, Issues, Decisions		Mitigation Actions	Impact/Probability* H/M/L	Responsible	Resolution by
OTC GT:					
R	Material Numbering Risk from US(ASANA)	1. Under Investigation.	High	TBD	ASAP
OTC Pilot: Some are listed below. For latest status, please see ASANA. (Request PMO help to add if any Risk/Issue missed here.) :					
R (DE)	DE GoLive Risk of GTS	1. ✓ Gap 010: GT Embargo list GTS is still under planning. July 2024 GoLive plan to be confirmed.	High	TBD	ASAP
R (DE)	DE Carbon Fiber HU+Batch spec risk	1. ASANA Need to decide solution approach for PSI032	High	TBD	ASAP

🟢 On Time   🟡 Slight delay expected   🟠 Delay expected   🔴 Will lead to challenges

Reported by Yosuke Imamura
Confirmed by Okafuji-san
on Nov30th 2023

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Procure to Pay Status Summary

Overall Status	• *Local standardization items/RICEFWs review* • *Global RICEFWs development is on going* • *Configuration for new global SIs is on going*	Overall RAG (function)	🟡

Activities/Tasks/Deliverables Last Week (Completion Date)	Upcoming Activities/Tasks/Deliverables (Completion Date)
Completed: **Approved SI/RICEWS (4 items)**	**Next 2 weeks**
In Progress: 🟡 1. Global template build (for Intercompany Return) – Sep22th>Oct5th>Nov20th) raise message to SAP(not returned yet) *OTC/FTM team is checking. 🟡 2. Local Standardization items/RICEFWs review (-Oct31th > Nov24th)*Will raise to DA on week Dec.4th. 🟡 3. Material Group definition(specific value) (-Dec1st) 🟡 4. Configuration for Global SI items(-Nov24th) 🟡 5. Confirmation PROMITO process (-Nov17th) 🟢 6. System Integration Test(Dec8th) 🟡 7. Update Global FDD (-Nov24th) 🟡 8. FSD creation for newly approved RICEFWs (-Nov24th) 🟡 9. Local Configuration Document review(-Dec1th) 🟢 10. Local FDD review (-Dec8th)	**Later** 1. Organization Structure – To-Be design for Plants in US and EMEA and guideline for Plant definition (-End of Dec) *waiting for FTM team direction

RAID – Risk, Actions, Issues, Decisions		Mitigation Actions	Impact/Probability* H/M/L	Responsible	Resolution by
R	"PROMITO"Process has not been finalized. It will impact process configuration and authority settings		M		Nov17th

🟢 On Time   🟡 Slight delay expected   🟠 Delay expected   🔴 Will lead to challenges

FSD
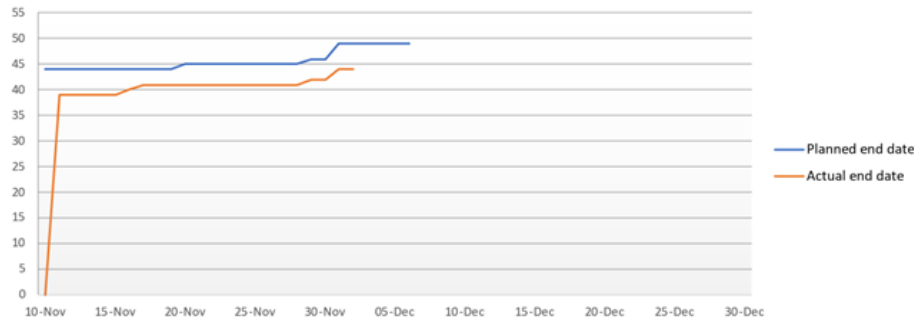
- 42 FS shared with dev team out of 46 planned / 4 FSD delayed (1 OTC, 2 DTS, 1 PTP)
- Of 4 delayed –1 OTC Walkthrough planned, 2 blocked (dependency on MCG PMO batch number decision), 1 PTP Report #94 – Stock aging report delayed

Build and TSD
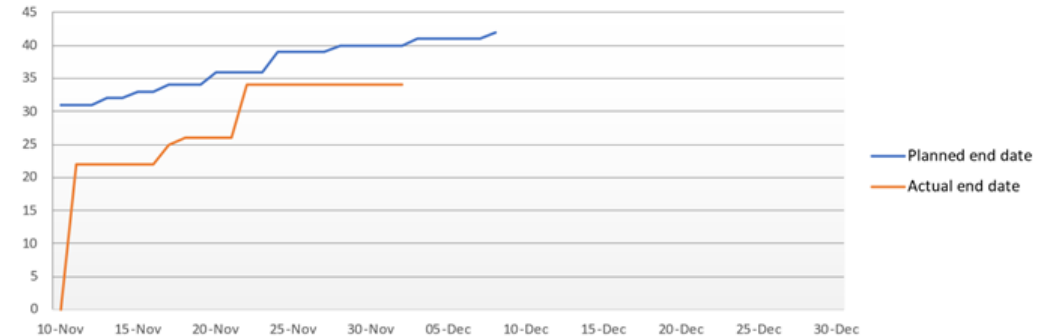
- 33 / 40 planned completed
- Of 6 delayed –2 Blocked (Batch number decision), #40 DTS – Form – production order print – waiting confirmation from functional, 3 My Inbox moved to progress, #5 – data provided is under validation

TUT
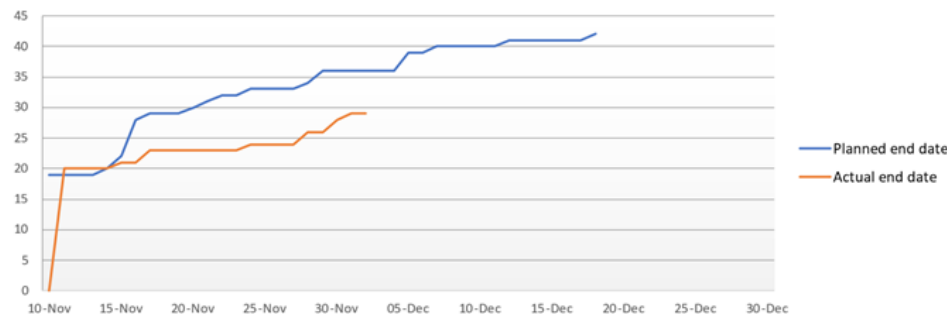
- 28 of 36 planned completed
- 2- On hold - Forms - # 9 - Configuration missing from CO, #50 – Customer statement – Configuration pending for BRF+, 2 cascading delay due to FS, 3 My inbox– delayed, #90 – Issue with configuration, awaiting response from SAP

FUT
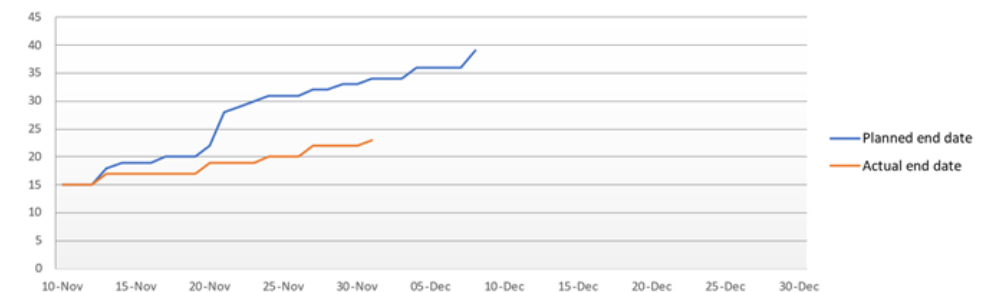
- 21 completed of 33 planned
- 3 in progress, 21 – Passed, others cascading dependent previous task delay

SAP Technical / Infrastructure Status Summary

MITSUBISHI CHEMICAL GROUP

Overall Status	• *Support SIT I* • *China backup instance installation delay*	Overall RAG	🟡

Activities/Tasks/Deliverables Last Week (Completion Date)	Upcoming Activities/Tasks/Deliverables (Completion Date)

Completed
 	
1. Transport route change
2. Client strategy change based requirement from Data Migration team
	🟡 **Next 2 weeks**
	   1. BTP services setup in PRD to be continued
	   2. Roles building for Pilot to be continued
	   3. DMS setup strategy document
	   4. DMS CR submission
	   5. China backup instance installation

In Progress 🟡 1. DMS CR submission 🟡 2. DMS setup strategy document internal view 🟢 3. BTP services setup in PRD 🟢 4. Roles building for Pilot 🟡 5. China backup instance installation 🟡 6. Workzone setup in BTP	**Later**

RAID – Risk, Actions, Issues, Decisions	Mitigation Actions	Impact/Probability* H/M/L	Responsible	Resolution by
R				
A				
I				
D		-		

🟢 On Time   🟡 Slight delay expected   🟠 Delay expected   🔴 Will lead to challenges

OCM Status Summary

MITSUBISHI CHEMICAL GROUP

Overall Status	• *Training Plans* • *Training Development*	**Overall RAG**	🟡

Activities completed last week

Completed
1. Getting On Board Mone-G Episode #4: Introduction to Training I released (11/28)
2. Training Curriculum and session master plan shared with Global & Regional Teams (11/28) - under review
3. Training Session Master Plan completed (11/30) – under Functional team review
4. Training Briefing deck for regional teams has been completed (11/24); under Functional team review
5. Training Material Development Process was shared with MCG (11/22); pending MCG review

In Progress
1. 'Getting Onboard Mone-G' Learning Series in development
   - 🟡 • Postponed - Day in the Life of a Requester & Approver pending confirmation of Promotio decisions. Script in development 80% complete, Production development – 0%– Release Date: TBC
   - 🟡 • #5 – Organization Structure (FTM) Script in development 80% complete under Functional review, Production development -0% - Release Date: TBC
   - 🟢 • #6 – Introduction to Training II - Script in development 70% complete (pending confirmation of local training plans currently , Production development – 0%- Release Date: 12/15
- 🟢 2. Training Curriculum under review by Global Functional (12/04) & Regional Functional (12/08)
- 🟡 3. Training development – developers onboarding, Enable Now license, scripts underway
- 🟢 4. Enable Now license for training developers – Pending MCG (12/8)
- 🟢 5. Developing Mone-Gazine Issue #7 content for launch in December (12/08) pending MCG review
- 🟢 6. DILOs – Total Planned: 20; Completed: 8 (Approved: 4; Pending MCG Review: 4) In Development: 5; Not Started: 7 (TBC)
- 🟡 7. Local CIA reports – pending MCG Global OCM review (12/1) *Deliverable but no impact*
- 🟢 8. Business Partner / External Communication Guidelines drafted – in review (12/8)

Activities to be completed this week

Next 2 weeks
🟡 1. Training development
   - • Foundational
   - • Transitional
   - • Value Stream Overview
   - • Value Stream Details

Later (Pilot Phase Deliverables)
1. Training development

Ongoing
1. Training – localized curriculum, localized training development, planning and scheduling
2. Communication & Engagement initiative with Mone-Gazine, Getting Onboard Mone-G Series and DILOs
3. Change measurement – digital surveys and interviews, analysing feedback, deploying mitigating actions in each region

RAID – Risk, Actions, Issues, Decisions		Mitigation Actions	Impact/Probability* H/M/L	Responsible	Resolution by
R	Training development – Enable Now license and Appstream performance slow	Pending Enable Now license allocation, access through Appstream needs to improve	H	Duan/MCG	ASAP

🟢 On Time 🟡 Slight delay expected 🟠 Delay expected 🔴 Will lead to challenges

Deliverable Summary

Stream	Deliverable	Status	Comments	Submission Date	Estimated Sign Off Date
Project Management	[PS1]:Project Schedule	Completed	• Sign-off of the SOW constitutes the acceptance of deliverables • SOW was signed off on June 30th	March 24th – high level April 07th – detail in Asana	April 07th – high level
	[PS2]:Resource Plan	Completed		April 03rd	NA
	[PS3]:Team Deployment Roadmap	Completed		April 03rd	NA
Change Management	[OS15]:Change Vision & Management Strategy	Completed		November 11th	February 28th
	[OS18]:Training Strategy	Completed		December 16th	February 28th
	[OS45]:Change Readiness Assessment	Completed		April 01st	April 28th
	[OS46]:Change Network Plan	Completed		April 01st	April 28th
	[OS47]:Change Impact Assessment	Completed		April 01st	April 28th
	[OS19]:Training Need Analysis	Completed		April 01st	April 28th
SAP Technical	[STS38]:Security Roles / Security Strategy	Completed	• Confirmed that it doesn't need to be reviewed by internal control by Miyazaki san	March 29th	April 26th
	[STS21]:Software Release Configuration Management Strategy and Plan for global template	Completed		March 27th	March 29th

Stream	Deliverable	Status	Comments	Submission Date	Estimated Sign Off Date
Functional	FS43: CHEMpath Walkthrough	Completed		November 07th	November 08th
	FS23:Testing Strategy	Completed		December 19th	April 04th
	FS22: Data Conversion Migration Strategy and Plan	Completed	• Confirmed by Miyazaki san on June 22nd	April 03rd	April 28th
	[FS26]:BPML List	Completed	• Confirmed with BPLs on June 27th	April 03rd	April 10th
	[FS27]:RICEFWW List	Completed	• Confirmed with BPLs on June 27th	March 27th	April 03rd
	[FS28]:SAP Organisation Structure	Completed	• Confirmed with BPLs on June 27th	May 11th	
	[FS37]:Data Object List	Completed	• Confirmed by Miyazaki san on June 22nd	April 03rd	April 28th
	[FS13]:Overarching Enterprise System Solution Design document	Completed	• Confirmed by Kobayashi san on August 28th	April 25th	
	[FS29]:L3 Business Process Flow Creation	Completed	• May 09th it was completed the submission of the 133 FDDs with its correspondent process flows	May 09th	September 25th
	[FS48]:Functional Design Documents	Completed	• Target is to complete the review by end of July • **PTP, DTS, OTC, FTM are approved**		

Global Template Build Phase – Deliverables Status

Stream	Deliverable	Status	Comments	Estimated Submission Date	Estimated Sign Off Date
Functional	[S31]: Configuration Document	Submitted	• Signoff planned after UAT	28 Jul 23	March 2024
	[S32]: Object Specification	Deferred	• Not applicable because it was jointly agreed to defer	~~28 Jul 23~~	~~08 Sep 23~~
	[FS48]:Functional Design Documents	Completed	• **PTP, DTS, OTC, FTM are approved**	09 May 23	25 Sep 23
Organizational Change Management	[OS47_1] Change Impact Assessment – Global view	Completed	• Approved 21 Sep	01 Aug 23	~~11 Aug 23~~ 21 Sep 23
	[OS19_1]: Training Needs Analysis Global view	Completed	• Approved 6 Oct	01 Aug 23	~~11 Aug 23~~ 6 Oct 23
	[OS19_2]: Training Curriculum – Global view	Completed	• Approved 6 Oct	01 Aug 23	~~11 Aug 23~~ 6 Oct 23
	[OS17_1]: MCG Change Personas – Global view	Completed	• No review required. Consolidation of list from FDDs.	01 Aug 23	~~11 Aug 23~~ 8 Sep 23
	[OS17_2]: Communications Playbook for Pilot Phase	Completed	• Approved 12 Sep	01 Aug 23	~~11 Aug 23~~ 12 Sep 23
	[OS81]: Change Dashboard – Template for Pilot Phase	Completed	• Approved 21 Sep	01 Aug 23	~~11 Aug 23~~ 21 Sep 23
SAP Technical	[S38]: Security Matrix	Awaiting Approval	• Internal control sessions scheduled till 28 Sep, and BPC review and approval will be at the end of Oct • **DTS, PTP, OTC approved on Oct 18, Nov 13 & Nov 29** • FTM - approval pending	10 Jul 23	~~End October~~ 15 Nov 23
Development	[S39]: Technical Specification	Deferred	• Not applicable because it was jointly agreed to defer	~~18 Aug 23~~	~~25 Aug 23~~

Pilot Detailed Summary Report

USA Pilot Status Summary

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Overall Status	• *FDDs may be completed* • *SI/FDD*	Overall RAG	🟡

Activities/Tasks/Deliverables This Week (Completion Date)

Completed
1. Updated Docs and Files to Project Quality standards
2. New estimation of high-level timeline
3. OCM updating Asana with subtasks when Global PMO done with structure
4. Updated Build and Test ownership and Due Dates
5. Updating Handbooks and Trackers from Quality report feedback (11/29)
6. KUT Travel set for Jan 28 to Feb 2nd

In Progress
1. 🟢 Gate 2 exit Activities overview with FDD
2. 🟢 Following up on handovers completed on SIs from our team to GT (77% handed to GT)
3. 🟢 Finalizing travel and estimations for UAT and CT + PGLS
4. 🟢 Asana updates and estimations

Upcoming Activities/Tasks/Deliverables (Completion Date)

Next 2 weeks
1. 🟢 MCAPPD to schedule a Monthly SteerCo meeting with MCAPPD + Capgemini Leadership (TBD)
2. 🟢 Tracking FDD and SI approvals and handovers (Nov 30)

Later

RAID – Risk, Actions, Issues, Decisions		Mitigation Actions	Impact/Probability* H/M/L	Responsible	Resolution by
R	Pending Key Global Key Decisions	MCG Global to make finalizations to key decisions	High	Global MCG	TBD
R	New SIT-2 Begins on Christmas- testing won't be able to start	Have India team back up	High	Local + Global	TBD

🟢 On Time 🟡 Slight delay expected 🟠 Delay expected 🔴 Will lead to challenges

Pilot G3: SIT 2 completed
Dashboard - US

* Total # of FDD, Configuration, and RICEFW to update after SI review

Criteria	RAG	Status	Status
Solution Readiness	🟡	• FDD creation 33/33 * • FDD submitted 30/33 • FDD approval 29/33 • Configuration 88/142 * • SIT 2 0/0 test cases passed • UAT test plan: not started	
Business readiness	⚫	• Key user training plan: started • Key user authorization matrix: started • SOP list: Not started	
Standardization Items	🔴	• SI approved 35/54 • RICFEW built 0/35 * • FSD creation 6/35 • FSD approval 0/35 • TSD creation 0/35 • TSD approval 0/35	
Data	⚫	• Data object loaded 0/42	
Business partner readiness	🟡	• UAT timeline communicate: No • Final schedule communicated: No	
Change management	🟢	• CIA: submitted – going through functional review (12/05)	
Infrastructure readiness	⚫	• Hardware required: Not assessed • Hardware procured: Not assessed • Infrastructure assessment: No • SAP licenses / accesses: Yes	
Timeline	⚫	• Dec 23 – Jan 08 few project team and client will be on holidays; risk on SIT schedule from client side.	

Table within Standardization Items row:

Approved	FTM FI	FTM CO	PTP	OTC	DTS (deferred)	Total
RICEFW	19	4	4	8	1	36

🟢 On Time   🟡 Slight delay expected   🟠 Delay expected   🔴 Will lead to challenges   ⚫ Not Started

UK Pilot Status Summary

MITSUBISHI CHEMICAL GROUP

● On Time ● Slight delay expected ● Delay expected ● Will lead to challenges

Overall Status	90% of FDD were approved by MCG UK, outstanding FDD are PTP due to confusion created by PRIMITO. 70% baseline config have been completed & pass to GT lead for approval. NO Master Data upload is delayed because NO upload files were received from MCG UK (3 weeks behind). All critical SI have been approved by DA and delay in COA by MCG Corp. finance is blocking 10 config activities. Overall project is delayed by 6 weeks.	Overall RAG	●

Activities/Tasks/Deliverables This Week (Completion Date)

Completed
1. Customer, Suppliers & Material Master templates were passed to MCG (Nov 21)
2. FDD approved for OTC, FTM & DTS (Nov 20)
3. 29 SI were approved out of 36 SI identified passed to GT Nov 3

In Progress
1. ● 3 out of 36 SI waiting approval from MCG, DA Nov 28
2. ● 2 FDD for PTP ON HOLD due to confusion created by PRIMITO (Nov 24)
3. ● Upload Mock Data#1 for customer & Supplier (Nov 24)
4. ● Baseline config blocked due to approval from MCG Corp. finance on P&L and CC (Nov 24)

Upcoming Activities/Tasks/Deliverables (Completion Date)

Next 2 weeks
1. ● Complete updating for FDD, process flow and BPML Nov 27.
2. ● Write FSD for approved SI Dec 15.
3. ● Start RICEFW development Dec 15.

Later
1. Build and config plan with planned date Nov 10.
2. Develop build plan and update ASANA Nov 10
3. Develop SI plan Nov 30
4. Mock Data upload Nov 17

RAID – Risk, Actions, Issues, Decisions		Mitigation Actions	Impact/Probability* H/M/L	Responsible	Resolution by
R	SI has exceeded number in the scope (11, approved 28 and 7 pending) which means extra time or resources will be need to meet timeline. Any delay will impact build and timeline.	This is based on DA approving all SI by 9 Nov.	Very High/Very High	DA & GT Lead (April & Imamura)	Nov 9
R	NO Master Data load files were provided by MCG UK for upload which is delaying MOCK#1 upload by 3 week.	MCG UK is working on cleansing and hope to provide upload file by week of 4 December.	Very High/Very High	Rebecca/Phil	Dec 1
R	Master Data extract suggest a cleansing is WIP Customer, Suppliers & Material is not ready for upload until 30 Nov that will impact the Mock Data#1 upload.	Assign business resources to help MCG UK but annual leave is hampering availability.	Very High/High	Rebecca	Oct 2
R	SIT over Xmas period will be impossible to execute without support from MCG due NO MCG Resources available over Xmas period.	Plan to do this in January which is likely to delay the UAT phase.	High/High	GT	Nov 30
R	Product & Batch numbering currently defined in GT does not suit the needs of MCG UK as their current numbering system is used in packing and labelling (Sep 08). (Risk#5-Asana)	Impacting all UK customers and discussing alternatives with GT	Very High/Very High	Aksanul	Sept 19

| | G3: SIT 1 completed | Dec 18 – Dec 22 |
| | G3: SIT 2 completed | Jan 22 – Jan 26 |

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* Total # of FDD, Configuration, and RICEFW to update after SI review

Criteria	RAG	Status	Status
Solution Readiness	🔴	• FDD creation **22/22** • FDD submitted **22/22** • FDD approval **20/22** • Configuration **103/1146** • SIT 2 **0/0** test cases passed • UAT test plan: not started	• FDD: PTP FDD are not approved due to PRIMITO scope, creating confusion within MCG UK PTP organisation. • Config: Main blockage for the baseline config is P&L GL accounts and Cost Centre. These 2 items are NOT approved by MCG Corp. finance team. This is blocking CO, FI, SD & PP stream.
Business readiness	🟢	• Key user training plan: training dates communicated • Key user authorization matrix: training dates communicated • SOP list: Not started	• Key User Training: Draft plan was shared with MCG UK, awaiting confirmation. • SOP need to be update for a rejected SI on "Batch Quantity available"
Standardization Items	🔴	• SI approved **29/64** • RICFEW built **0/28** * • FSD creation **3/29** • FSD approval **0/29** • TSD creation **0/29** • TSD approval **0/29**	• SI – 29 approved, 28 Cancelled and 7 pending with DA & BPL. • 1 SI (HCM) was passed to GT as this is required for UK, DE & US. • **FSD draft is ready for FTM, DTS & PTP. Waiting for GT to provide printer programs & guidance on BRF+ NACE.**
Data	🔴	(Please see Data migration slide)	• No Mock data to upload this week because team have not received upload files from MCG UK. May be next week for customers & Suppliers • GL template is waiting for MCG Corp. finance approval & planning to upload next week.
Business partner readiness	🟡	• UAT timeline communicate: No • Final schedule communicated: No	
Change management	🟢	• CIA: submitted for all streams and waiting for approval	
Infrastructure readiness	⚫	• Hardware required: Not assessed • Hardware procured: Not assessed • Infrastructure assessment: No • SAP licenses / accesses: No	
Timeline	🔴	• SIT timeline over Christmas period may have impact with resource availability	• SIT 2 over Xmas, NO MCG UK resources available • 6 weeks Delay in DA approval is impacting build of RICEFW • Number of RICEFW is greater than planned 11 (approved is 28)

🟢 On Time 🟡 Slight delay expected 🟠 Delay expected 🔴 Will lead to challenges ⚫ Not Started

Germany Pilot Status Summary

MITSUBISHI CHEMICAL GROUP

🟢 On Time   🟡 Slight delay expected   🟠 Delay expected   🔴 Will lead to challenges

Overall Status	• *Global Template Phase Deliverables* • *Local Assessment Workshop*	Overall RAG	🔴

Activities/Tasks/Deliverables This Week (Completion Date)

Completed
1. 🟢 LivChem Discussion - Dangerous Goods - no bottleneck for go live. SI: PSI150 has been approved by DA
2. 🟢 Semiconductor business: Interface - SI approved
3. 🟢 Plant structure defined by business (DTS)

In Progress
1. 🔴 Approval of FDDs still ongoing. - 5 weeks delay - Go-live and efforts will be impacted
2. 🔴 PROMITO process, waiting for MCE's decision. Affecting 12 SI submission (SI's are dependent to the decision and hence not yet submitted)
3. 🔴 Carbon Fiber still not yet agreed between GT and MCE (HU process)
4. 🟢 Configuration started for topics not affected by SI approval
5. 🔴 Data Mitigation activities:
    1. Customer Master Data upload for Mock 1 started – ongoing
    2. Supplier Master Data upload for Mock 1 started – ongoing
    3. Bank Master Data upload for Mock 1 started – ongoing
    4. Material Master Data preparation for Mock 1 started – ongoing

Upcoming Activities/Tasks/Deliverables (Completion Date)

Next 2 weeks
1. 🟠 Conduct single assessment sessions (due to some pending business decisions)
2. 🔴 Approval FDD, RICEFWs, BPML – delay of 5 weeks
3. 🔴 Create functional specification document (RICEFW related)

Later
1. 🟢 QA Gate 2: Local Blueprint finalized
2. 🟠 Confirm or update the project timeline for the next phases
3. 🟠 Approve technical specification document
4. 🟠 Start SIT 1
5. 🟠 Onsite Meeting in January for CG / MCE

RAID – Risk, Actions, Issues, Decisions		Mitigation Actions	Impact/Probability* H/M/L	Responsible	Resolution by
I	**Data migration** Data rule set up and finalization impacts overall data migration	MCG needs to provide the data rule in the field mapping template once they are educated – KT sessions to be organized	H/H	MCG	asap
I	**Data migration** Mock 1 load planned without buffer and load tool not tested – Data upload started and not completed	Take out complexity and perform segmented upload – was decided and Data upload starts again	H/H	Global team CG	asap
D	**Promito Purchase Organisation** Process related to Promito Setup is not clear yet in the Global template	Setup current organization provided by Global PROMITO team and test new organization in the UAT	High	Gianfranco	Nov 21
R	**Carbon fiber** Presented Carbon Fiber solution is not workable without QM and WM design	Decide Options provided.	High / mid	Karim	asap

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GROUP

* Total # of FDD, Configuration, and RICEFW to update after SI review

Criteria	RAG	Status	Status
Solution Readiness	🔴	• FDD creation **33/33** * • FDD submitted **19/33** • FDD approval 1**2/33** • Configuration **21/84** • SIT-2 **0/0** test cases passed • UAT test plan: not started	• FDD – in approval with DA and Global Team • From MCE site: Missing details about the PROMITO / Purchasing processes with regards to the approval process and the people who will perform the processes – delay
Business readiness	🟢	• Key user training plan: Not started • Key user authorization matrix: Not started • SOP list: Not started	• Risk on Key user availability for the End user training • Risk on Key user due to upcoming data cleansing activities • Risk on Key user training due to no set-up of the S4 system
Standardization Items	🔴	• SI approved **63/76** • RICFEW built **0/29** * • FSD creation **0/29** • FSD approval **0/29** • TSD creation **0/29** • TSD approval 9/**29**	• Carbon fibre process not fully clarified (gap has been assigned to global team along with proposed solution. Solution is under review with global team) • Creation of FSD, TsD started

Data	🔴	(Please see Data migration slide)	• Data Mitigation activities:
			   • Configure local requirements in development system (Mock 1)
			   • Prepare Data migration templates, business rules, Authorization Matrix

Business partner readiness	🟠	• UAT timeline communicate: No • Final schedule communicated: No	• Partners where interfaces are currently established, are informed about possible changes
Change management	🟢	• Start of preparing Training curriculum	• Ongoing but dependant on the system ste-up
Infrastructure readiness	⚫	• Hardware required: Not assessed • Hardware procured: Not assessed • Infrastructure assessment: No • SAP licenses / accesses: No	• No information
Timeline	🟠	• Dec 23 – Jan 08 most of the project team will be on holidays; risk on SIT2 schedule	• During Dec 23 – Jan 08 most of the project team will be on holidays; risk on SIT2 schedule • MCE's Finance team's monthly closing activities may lead to challenge on scheduling

🟢 On Time   🟡 Slight delay expected   🟠 Delay expected   🔴 Will lead to challenges   ⚫ Not Started

🟢 On Time 🟡 Slight delay expected 🟠 Delay expected 🔴 Will lead to challenges

Overall Status	• *Local FDD & Configuration delayed due to pending SI review, data mock1 delayed due to data cleansing rule not finalized*	Overall RAG	🟠

Activities/Tasks/Deliverables This Week (Completion Date)

Completed
1. 44 SI Identified, 17 cancelled 23 approved by DAM (20 Approved; 17 Cancelled; 3 Moved to GT).
2. 32 RICEFWs Identified , 14 cancelled 13 approved by DAM (11 Approved; 14 Cancelled; 2 Moved to GT).
3. Proposed updated project plan based on latest progress and waiting MCG review.
4. Completed 141 / 189 Configuration objects
5. Draft configuration document and submitted to global team review
6. Create Local FDD (7/7)

In Progress
🟠 1. Standardization items review by global BPC and DA
🟡 2. Prepare local FSD (8/11) (Planned Date: 12/8)
🟢 3. Update BPML
🟢 4. Local configuration
🟡 5. Data cleansing and data transformation

Upcoming Activities/Tasks/Deliverables (Completion Date)

Next 2 weeks
🟠 1. Standardization Item and RICEFW review & approval
🟢 2. Update BPML
🟡 3. Design local SI and RICEFW
🟡 4. Local FDD and FSD
🟡 5. Local configuration and development
🟠 6. Data Mock1
🟢 7. Prepare training material

Later
1. Development and FUT
2. SIT
3. Data mock 2
4. KUT

RAID – Risk, Actions, Issues, Decisions		Mitigation Actions	Impact/Probability* H/M/L	Responsible	Resolution by
I	Decision for 4 SI and 5 RICEFWs of China is not made, which may impact activities of next phase	Global BPC & DA need to speed up the review process	H/H	MCG & CG Global	Dec 8th
I	Target System for DM1 upload is still not decided / ready, which is blocking DM1	Data governance and basis need to decide and prepare system for DM1	H/H	MCG & CG Global & MCN	Dec 5th
R	Data cleansing rule still pending, it's required for DM2	Data cleansing need to be finalized by Data governance team	H/M	Data Governance	Dec 15th
D	FTM master data (GL, PC, CC) is not finalized will use global / dummy for data mock 1	If final mapping cannot be done by 4th Dec, global/dummy version will be used for DM1	L/M	MCG & CG Global & MCN	Dec 8th

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* Total # of FDD, Configuration, and RICEFW to update after SI review

Criteria	RAG	Status	Notes
Solution Readiness	🟡	• FDD creation 7/**7** * • FDD submitted 6/**7** • FDD approval **0/7** • Configuration 122 / 189 * • SIT 2 **0/0** test cases passed • UAT test plan: not started	• Reviewed 6 FDD with local BPCO and will submit to BPC and BPL for confirmation. • Configuration (189 not included DTS which is out of scope for China Pilot and Global level configuration. 19 Blocked due to dependency; 89 Completed; 22 Cancelled; 11 Not applicable)
Business readiness	⚫	• Key user training plan • Key user authorization matrix • SOP list: Not started	
Standardization Items	🔴	• SI approved **40/44** • RICFEW built **0/11** * • FSD creation **8/11** • FSD approval **0/11** • TSD creation **0/11** • TSD approval **0/11**	• SI 20 Approved; 17 Cancelled; 3 Moved to GT • Reviewed 6 FSD with local BPCO and will submit to BPC and BPL for confirmation.
Data	⚫	(Please see Data migration slide)	
Business partner readiness	🟢	• UAT timeline communicate: No • Final schedule communicated: No	
Change management	🟢	• CIA: submitted for all streams and waiting for approval	
Infrastructure readiness	⚫	• Hardware required: Not assessed • Hardware procured: Not assessed • Infrastructure assessment: No • SAP licenses / accesses: No	
Timeline	⚫	• User availability for UAT will be impacted due to Chinese New Year (2 WEEKS)	• Discussed with global management team about this challenge and proposed adjustment duration and timeline for KUT & UAT

🟢 On Time 🟡 Slight delay expected 🟠 Delay expected 🔴 Will lead to challenges ⚫ Not Started

DTS Reference Slides

Ref: Local SIs and RICEFWs status – DTS –

- There are 8 SIs identified in each pilot as follows.
  - ➢ UK: 5 Sis.
  - ➢ DE: 1 SI
  - ➢ US: 2 SIs

#	Pilot	SI# (RICEFW #)	SI Name	Target Phase	Recommended resolution method	Approval Status				Remarks
						Local Alignment	Global CG Approval	BPL Approval	DAM Approval	
1	UK	PSI194 (PRI084)	Upload template for Demand Forecast	Pilot	RICEFW	Deferred	Deferred	Deferred	Deferred	Moved to Global SI/RICEFW as the same items are raised from UK and DE. Approved by DAM on Oct 26th.
2	UK	PSI195 (PRI085)	Batch Numbering	Pilot	RICEFW	Approved	Approved	Not agreed	Park (Oct 26th)	Presented to DAM on Oct 26th but decided to park it. Waiting for alignment in Design Authority.
3	UK	PSI196	New order type for Rework orders	Pilot	Configuration	Cancelled	Cancelled	Cancelled	Cancelled	Norbert Benzer confirmed this is not required
4	UK	PSI197 (PRI086)	Process Order split & multiple batch assignment to single process orders	Pilot	RICEFW	Approved	Approved	Cancelled	-	Terry approved to cancel this SI as this can be replaced by standard function of S/4 HANA (Partial GR).
5	UK	PSI198 (PRI087)	DTS Manufacturing Order Print	Pilot	RICEFW	Cancelled	Cancelled	Cancelled	Cancelled	Local BPE confirmed this is not required
6	DE	G021	Forecasting will be done outside S/4 HANA	Pilot	RICEFW	Deferred	Deferred	Deferred	Deferred	Moved to Global SI/RICEFW as the same items are raised from UK and DE.
7	US	US006	Excel Extract to Rockware	Pilot	RICEFW	Cancelled	Cancelled	Cancelled	Cancelled	Cancelled as it can be replaced with standard S/4 transaction variants.
8	US	US045	Enhancement Batch number generation exit for US Pilot plants	Pilot	RICEFW	Approved	Approved	Not agreed	Park (Nov 13th)	-Presented to DAM on Nov 13th but decided to park it. Waiting for alignment in Program Management.

Ref: Global SIs and RICEFWs status – DTS –

➢ There are 4 SIs identified for DTS as below list.

#	SI #	SI Description	Target Phase	Recommended resolution method	RICEF ID / Config ID	Status	Remarks
1	#022	Discrete Industry Mill Product	Roll Out	Configuration	n/a	Approved by Program Management	Tracked as Rolling Action Item Log (RAIL) in Asana
2	#042	Repetitive Manufacturing	Roll Out	Configuration	n/a		
3	#043	Cut to size function	Roll Out	Add-on development	RICEF ID #41		
4	#77	Upload functionality for Planned Independent Requirement	Pilot	Add-on development	RICEF ID #101	Waiting for DA approval via email.	Raised in DA review on Nov 24th.

➢ There are 7 RICEFWs identified for DTS as below list.

#	RICEFW #	RICEFW Description	Target Phase	Recommended resolution method	SI #	Status	Remarks
1	#034	Integrated Interface: SAP <> External Forecasting	GT	Add-on development	n/a	Approved by Program Management	-Treat as one of 12 Interfaces -[As of Sep.22]FS was created & submitted to CG development team.
2	#035	Label printing	Pilot	Add-on development	n/a	Approved by Program Management	Standard API will be utilized. Standardization and/or rationalization of label need to be considered in Phase 2.
3	#038	Integrated Interface: SAP <> External Quality Management	GT	Add-on development	n/a	Approved by Program Management	Treat as one of 12 Interfaces -[As of Sep.22]FS was created & submitted to CG development team.
4	#039	Enhancement Batch number generation exit	Pilot	Add-on development	n/a	Approved by Program Management	Logic of batch numbering (including the consideration of influence with non-pilot company) needs to be validated not only in DTS but also in the other stakeholders (should be large group).
5	#040	Output - Production Order Print	Pilot	Configuration	n/a	Approved by Program Management	Need to try standardization as much as possible.
6	#041	Cut to size function	Roll Out	Add-on development	GAP #043	Approved by Program Management	The further possibility of external system and SAP S4HANA need to be looked at on Rollout phase. It should be high point attention in Rollout phase.
7	#040	Upload functionality for Planned Independent Requirement	Pilot	Add-on development	SI #077	Waiting for DA approval via email.	Raised in DA review on Nov 24th.

Development Status Summary

Overall Status	• *Development status is running behind schedule*	Overall RAG	🟠

Activities/Tasks/Deliverables Last Week (Completion Date)

Completed
1. Review of Technical specification (34/54) RICEFWs are completed
2. Build for (34/54) are completed
3. Technical unit testing for (28/54) RICEFWs are completed

In Progress
1. Build for 8 RICEFWs are in progress
2. Review of Technical specification for 3 RICEFWs is in progress
3. Technical specification for 5 RICEFWs is in progress
4. Changes are in progress on custom catalog for Role matrix reviewed comments
5. Technical unit testing for 3 RICEFWs is in progress
6. SIT 1 defect resolution is in progress

Upcoming Activities/Tasks/Deliverables (Completion Date)

Next 2 weeks
1. Build for other RICEFWs are planned.

Later
1. TSD and Build for remaining RICEFWs will start once, FSD are available.

RAID – Risk, Actions, Issues, Decisions		Mitigation Actions	Impact/Probability* H/M/L	Responsible	Resolution by
R	12 FSD are not yet received For RICEFW 9 , 50 –TUT is on hold due to pending configuration	Functional team must work on priority	High	CG	TBD
A					
I	RICEFW 90 – Batch data update issue	OSS raised with SAP	High	SAP	TBD
D					

🟢 On Time   🟡 Slight delay expected   🟠 Delay expected   🔴 Will lead to challenges

RICEFW Objects Testing Status Summary

MITSUBISHI CHEMICAL GROUP

Overall Status	• *Global Template RICEFW testing status*	Overall RAG	🟡

Activities/Tasks/Deliverables Last Week (Completion Date)	Upcoming Activities/Tasks/Deliverables (Completion Date)
Completed 1. Completed functional unit testing for the RICEFWs 2, 7 from OTC, 91 from PTP stream. 2. 21 RICEFWs objects Functional unit testing completed out of 33 planned.	**Next 2 weeks** 🟡 1. Test case preparation for Interfaces, Forms, Workflows and Enhancement 🟡 2. Test cases review from functional and technical teams. 🟡 3. Test case execution. 🟡
🟢 **In Progress** 🟡 1. Creating test data for technical unit test execution for PTP, DTS and OTC RICEFWs objects. 🟡 2. Test cases Preparation for RICEFW's are in progress 🟡 3. Test cases send for the Functional review for the RICEFWs 42, 50, 64, 92 from FTM and 40 from DTS are under review from Functional leads. 4. Functional Unit Testing test results sent to Functional leads to review.	🟡 **Later** 🟡 1. Test case execution. 2. Test results signoff.

RAID – Risk, Actions, Issues, Decisions		Mitigation Actions	Impact/Probability* H/M/L	Responsible	Resolution by
R	Build & Technical unit testing not yet completed.	Functional & Development has to work on priority.	H	Functional/Tech	TBD
A	Enter Action		-		
I	Enter Issue		-		
D	Enter Decision		-		

🟢 On Time 🟡 Slight delay expected 🟠 Delay expected 🔴 Will lead to challenges

Overall Status	• *Global Template SIT-1 testing status*	Overall RAG	🟡

Activities/Tasks/Deliverables Last Week (Completion Date)	Upcoming Activities/Tasks/Deliverables (Completion Date)
🟢 **Completed** 1. Started SIT-1 test execution from 23rd Thursday 2023 2. Total 320 Test cases executed, 270 test cases pass and 50 test cases failed 3. % Execution completion – 21.12% 4. % Passed – 17.82%	**Next 2 weeks** 🟡 1. Test case execution. 🟡 2. Raising defects in JIRA 🟡 3. Retesting the fixed defects and re-executing the failed test cases 🟡 4. Capturing the test results evidence in JIRA
🟡🟡🟡🟡 **In Progress** 1. OTC team unable to proceed with test execution for Workflow's & Forms. 2. OTC team unable to proceed with test execution due to FI & OTC integration. 3. PTP team unable to proceed with test execution due to non-availability of Fiori apps access. 4. FTM_CO unable to proceed with test execution due to non-availability of Fiori apps access.	**Later** 🟡 1. Test case execution. 🟡 2. Test results signoff.

RAID – Risk, Actions, Issues, Decisions		Mitigation Actions	Impact/Probability* H/M/L	Responsible	Resolution by
R	SIT test execution is getting delay due multiple issue highlighted in the In Progress section.	Functional team has to work on defect to fix on priority.	H	Functional & Technical	TBD
A	Enter Action		-		
I	Enter Issue		-		
D	Enter Decision		-		

🟢 On Time   🟡 Slight delay expected   🟠 Delay expected   🔴 Will lead to challenges