

Team Contract

Names and NetIDs:

- Val Mack (dgm97)
- Jiangjie Man (jm2559)
- Zhishui Zheng (zz459)

We agree to the following policies for our team. Once agreed to, these policies cannot be changed for the duration of the project.

Team roles. Any specific roles within the group, their responsibilities, and how those roles will be assigned or rotated.

Coordinator (Zhishui)

- Creates schedule
- Maintains materials on Google Drive
- Submits assignments

Team Leader (Jiangjie)

- Communicates with TA
- Collects information on project requirements

Code Manager (Val)

- Maintains Github repository
- Merges PRs

Decision making. For example: consensus, majority vote, or team captain.

Since we have 3 team members, we will do majority vote when making decisions.

Communication. Methods of communication, and expectations for response times.

Our team will use GroupMe to communicate. We expect each member to check our group chat daily and respond to questions or comments directed at them within that day. If one of the team member has issue with his work, he should speak out before it is too late.

Balance of responsibilities. Procedures for ensuring that everyone contributes.

Everyone is expected to participate and contribute to the best of their abilities. We will divide the tasks evenly to make sure that everyone brings their skills and meaningful contributions towards the completion of the project.

Enforcement. When and how we will verify that all team members are following the terms of this contract.

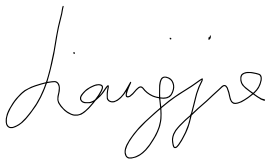
We will try our best to communicate openly if one of us feels that a team member is not following the terms of this contract. If it becomes an issue that we can not handle as a team, we will contact our TA to get advice on how to proceed.

Conflict Resolution. What we will do when we identify problems, and how we will resolve them.

Understand the conflict, brainstorm possible resolutions and communicate to choose the best solution.

Feb 16, 2017

Signatures:



TA Witness Signature: