

Team Contract

Team members:

Jiangjie Man(jm2559), Rou Qu(rq44), Xiuyan Xin (xx254)

Team roles. Any specific roles within the group, their responsibilities, and how those roles will be assigned or rotated.

All:

1. Brainstorming the project idea
2. Coding
3. Contributing to aesthetic quality

Rou: Edit the report, status report, final report

Jiangjie: Check the code

Xiuyan: Research on creativity

Decision making. For example: consensus, majority vote, or team captain.

Since we have 3 team members, we will do majority vote when making decisions.

Communication. Methods of communication, and expectations for response times.

Methods:

Regular in-person meetings (once a week)

Gmail for regular communication

Texting (phone, facebook messenger)

Expectations for response time:

Within 24 hours

Balance of responsibilities. Procedures for ensuring that everyone contributes.

1. Divide the work evenly in advance
2. Have regular meetings to report progress

Enforcement. When and how we will verify that all team members are following the terms of this contract.

Review it regularly (once a week) on the meeting

Conflict Resolution. What we will do when we identify problems, and how we will resolve them.

Communicate, argue on the topic, no attack on the person.

We agree to the following policies for our team. Once agreed to, these policies cannot be changed for the duration of the project.

Signatures:



TA Witness Signature: