

# Google Sheets Download - Income Statement with Trend

## A STEP-BY-STEP GUIDE

01

[CLICK HERE](#)

02

Click on file>Make a copy

**View only**

You can only **view** this document.  
To make changes, ask the owner  
for edit access.

[REQUEST EDIT ACCESS](#)

**How to use this template:**

This is a view-only file and cannot be edited.

**Create your own copy** of this template to edit.

In the menu, click **File > Make a copy...**

File Edit View Insert Format Data Tools

Share...

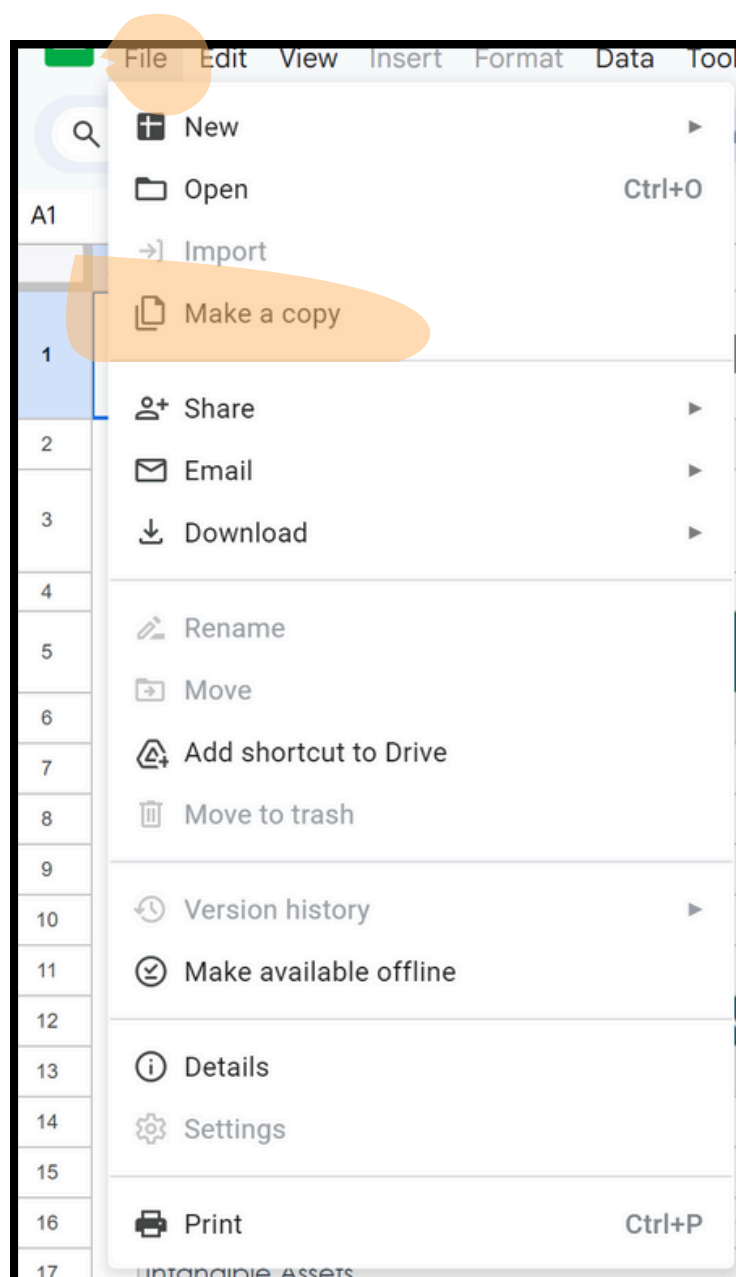
New ▶

Open... ⌘O

Rename...

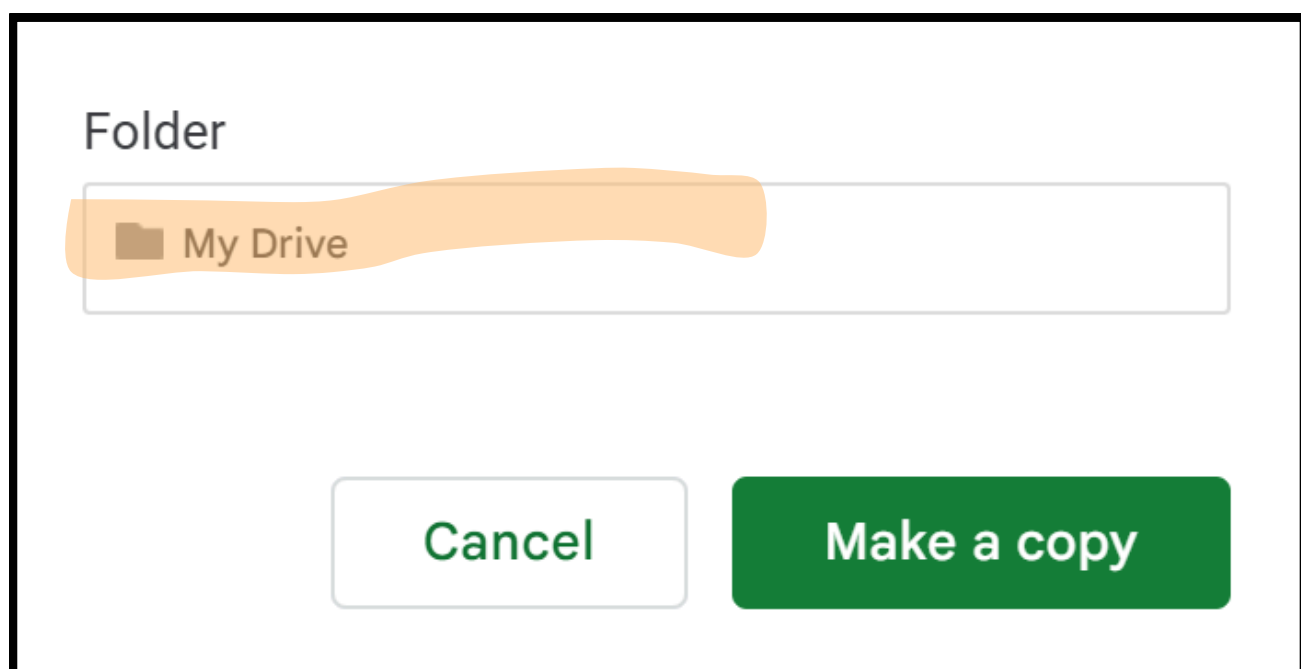
**Make a copy...**

Add to My Drive



CONTINUE TO NEXT PAGE

**03** Rename the file to your choice and choose the folder to save on your Google Drive. Then click on “Make a copy.” The file is now yours to edit.



A screenshot of a Google Drive folder selection dialog. The dialog has a light gray background and a black border. At the top, the word "Folder" is displayed in a dark gray font. Below it is a search bar with a light gray border. Inside the search bar, there is a small brown folder icon followed by the text "My Drive". The search bar is highlighted with a thick orange brushstroke. Below the search bar, there are two buttons: a "Cancel" button with a light gray border and green text, and a "Make a copy" button with a solid green background and white text.