Project Final Review Guidelines

1. Every Batch completes the Project Report (softcopy) in prescribed format and send to respective guide in word format.

2. Make the corrections according to guidelines/suggestions given by Guide in tracking mode.

3. After making a final corrections of project report, send it to the project coordinators and project guide in PDF format (Mention doc name as "Batch No_Title of the Project")
   Last Date of Submission: 18.04.2020

4. Prepare a PPT to present final Project Review as per below guidelines.
   - ➢ 20 minutes for presentation (avg. time of presentation per candidate is 5 to 6 mit.)
   - ➢ 10 minutes for Viva-Voce
   - ➢ PPT Guidelines (for your reference)
     - o Slide-1 : Title of the Project with Team Names/Roll numbers and guide name
     - o Slide-2 : Problem Statement
     - o Slide-3 : Objectives
     - o Slide-4 : Proposed System and Requirements
     - o Slide-5 & 6: Implementation of proposed system/Algorithms/brief working of each block.
     - o Slide-7 & 8 : Code Implementation
     - o Slide 9 & 10 : Results analysis
     - o Slide 11 : Conclusion & Future Work

5. Learn how to use **"gotomeeting App"** for online presentation.
   Click on link for your references:
   > https://support.goto.com/meeting/new-gotomeeting-guide
   > https://www.youtube.com/watch?v=OtgL1llP2AY
   > https://www.youtube.com/watch?v=HKJ-Ei4z8k8

6. Every Group Leader, requested to create a **"gotomeeting id"** according to given slot (Check Project Viva schedule) two days before the Schedule Date with meeting name as your "Batch No". And share the meeting id to Project Coordinator – M Naresh Kumar (9848208760) Via Whatsapp.

7. Send Paper Published Document or Draft of the paper to be published with acceptance letter by publishers to Project Coordinator (nmenmula@gitam.edu) – Mention subject line as **"Batch No_ Title of the Project_Journal Name_Month & date of Published_page.no"**

8. Any clarifications can contact Project Coordinators-
   M Naresh Kumar / Md. Masood ahmad