



## **User Manual - Windows T4U**



**Version No.** : 0.1

**Date** : 28/August/2015



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## I Getting Started

### I.1 Purpose

This document aims to provide an overview of the XBRT (eXtensible Business Reporting Toolkit) project.

- 1) **Windows T4U** - this component of the solution will be used by the Undertakings to manage (produce, edit/correct, review, etc.) their XBRL filings with a Windows form application. This will
  - Provide a user friendly interface for rendering Solvency II templates, manual input of data and validation;
  - Create, read and validate XBRL reports;
  - Validate and view the created XBRL reports using a third-party viewer and validator (Arelle);
  - Database-based: Validations at database level (not XBRL assertions based) built around a database with an architecture similar to CRDIV, and with structures to facilitate extensive data migrations;
  - Simple export/import capabilities from Excel (plain Excel files).
- 2) The product provides an easy to use windows based interface to manage create, read, and update Solvency II data. In itself it gathers all its data from a SQLite database with the extension XBRT.
- 3) Once data has been successfully managed XBRL files can be created for distribution through the export mechanism.

More information about the T4U project can be found at <http://t4u.eurofiling.info/>

### I.2 Audience

### I.3 Acronyms, Abbreviations, Terms and Definitions

Abbreviation	Description
EIOPA	European Insurance and Occupational Pensions Authority
XBRT	Extensible Business Reporting Toolkit
T4U	Tool for Undertaking
XBRL	Extensible Business Reporting Language

## II Installation – Client Side

### II.1 Permission required

The user should have windows user account to install the application. Guest user account will not be supported by the ClickOnce installation.

### II.2 Prerequisite

Microsoft Dot Net frame work version	Version 4.0
--------------------------------------	-------------

**Note:** admin rights required to install the dot net in the end user's machine.

Workspace Deployment Client-Side Platform Supported Operating Systems:

Operating System	Version	Machine type
Microsoft Windows	8.0 / 8.1 / 7 / Vista	32/64 bit

It may also runs on Windows XP (it's not officially supported).

Workspace Client-Side Platform Supported Browsers:

Browser Type	Version
Microsoft Internet Explorer	8 or higher
Mozilla Firefox	3 or higher
Google Chrome	30 or higher

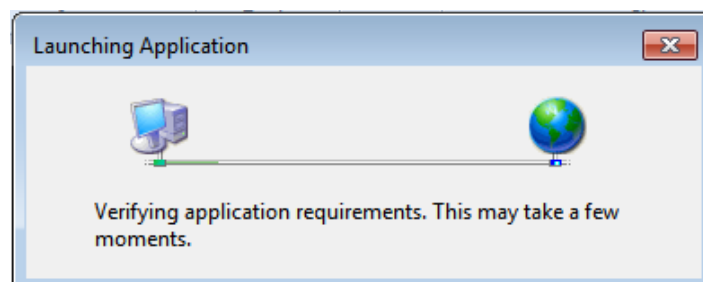
### II.3 Steps to install Windows T4U

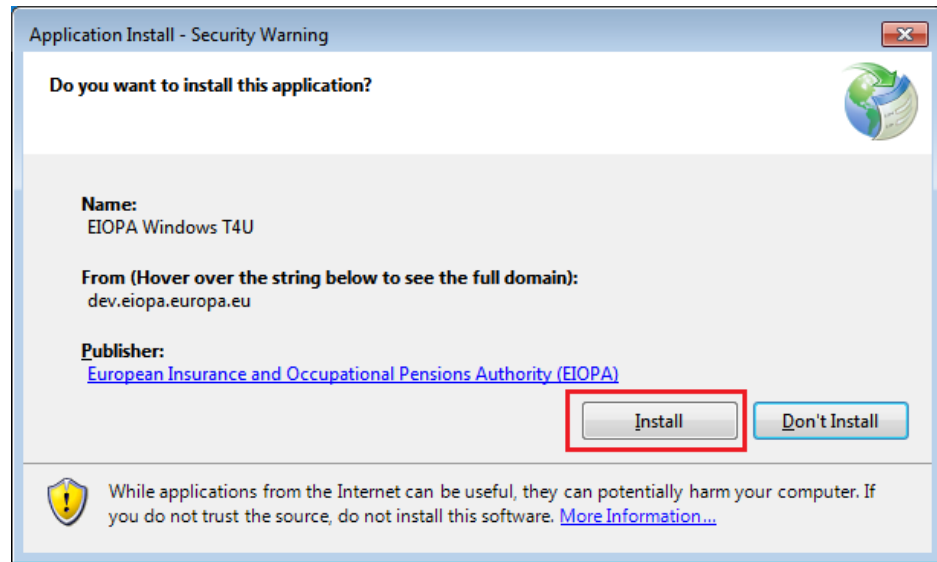
#### II.3.1 Already meets the minimal requirements (recommended installation)

1. Use your Web browser to navigate to the following url:

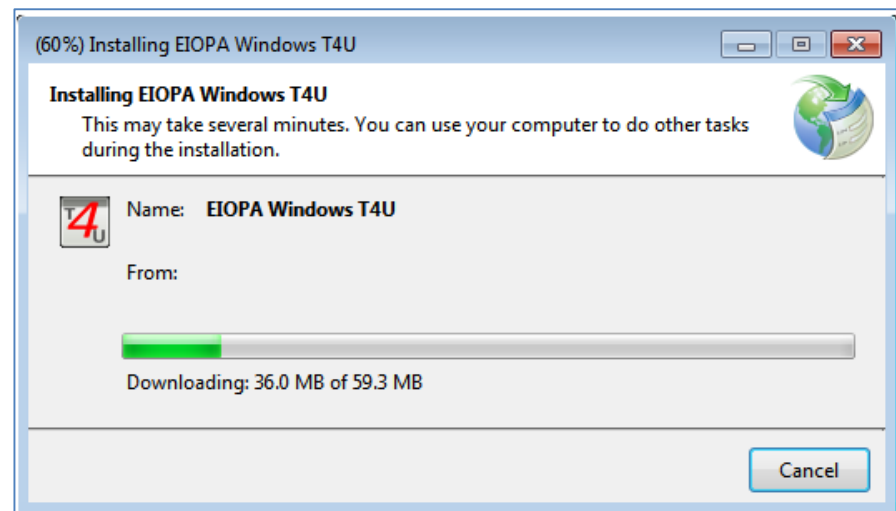
[http://dev.eiopa.europa.eu/XBRT/Deployment/2015/WindowsT4U/PRO/SolvencyII\\_T4U\\_PREP\\_2015\\_PRO.application](http://dev.eiopa.europa.eu/XBRT/Deployment/2015/WindowsT4U/PRO/SolvencyII_T4U_PREP_2015_PRO.application)

2. Click **Install** in the application installation dialog box.

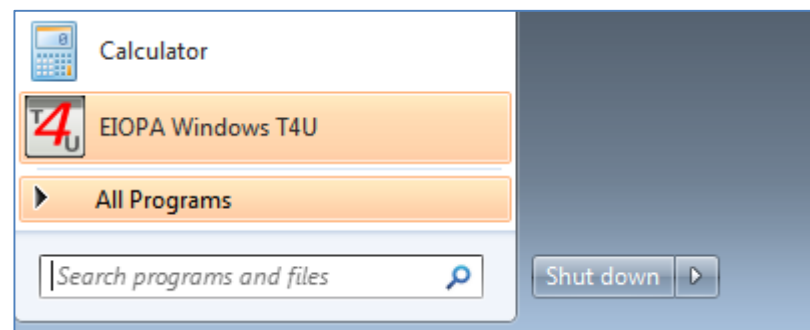




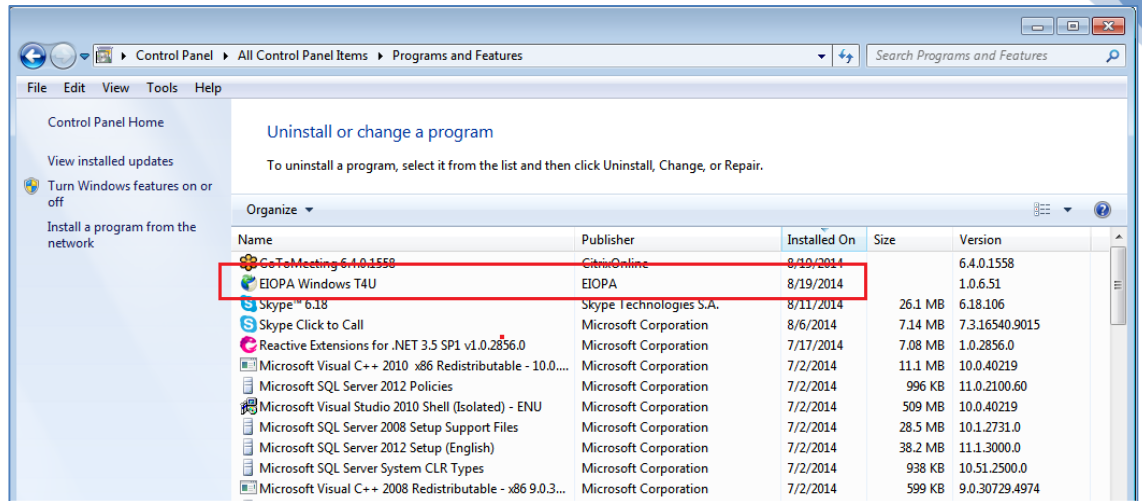
3. This installer window displays a progress bar.



After installation the application will be available in the **All Programs** section.



Also the user can verify the installation in the Control Panel's Programs and Features section



- Sample Installation Folder structure:

C:\Users\<<username>>\AppData\Local\Apps\2.0

- After the installation, Whenever the user opens/runs the application, The application checks for updates and if any are available it will download them and update in the user's system, and then ClickOnce will launch the Windows T4U application.

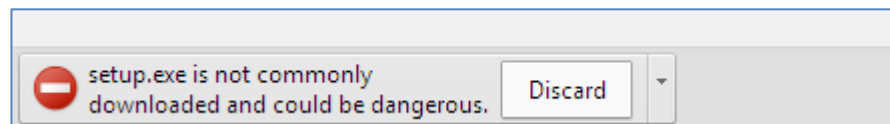
**Note:** If you not able to complete the installation (example: due to firewall settings...). Please proceed with the below mentioned installation steps.

### II.3.2 Not meets the minimal requirements (.Net Framework)

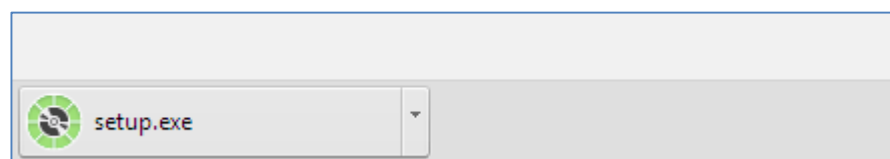
- If you do not have the minimal requirements, Use your Web browser to navigate to the following url:

<http://dev.eiopa.europa.eu/XBRT/Deployment/2015/WindowsT4U/PRO/setup.exe>

- Download the installer by clicking the provided link in the website.
- Your Web browser opens a window and it prompts to confirm the download the executable.
- Depending upon the browser and browser setting you may get the below step.




- Choose to run the file or save the file.



Normally the installer will be downloaded in the "Downloads" folder.

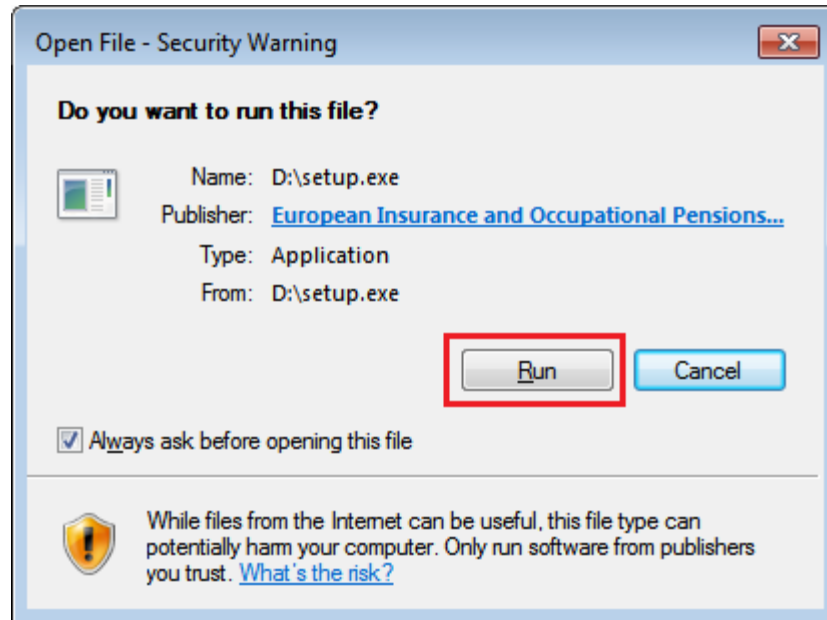
Folder structure: C:\Users\<<User Name>>\Downloads



Name	Date modified	Type	Size
 setup.exe	05/06/2014 10:02	Application	477 KB

Execute/double click the setup.exe file.

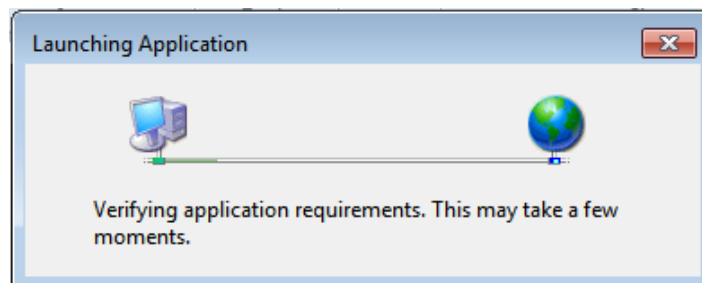
6. The Open file dialog box will appear.

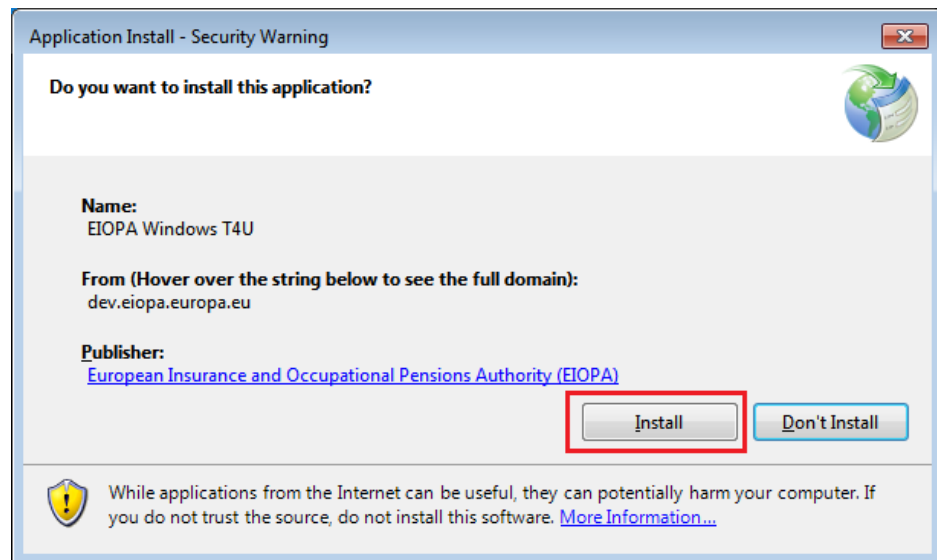


7. Click Run.
8. If its first time installation then Click Once will give them an opportunity to first installs any prerequisites (such as the .NET 3.5 Framework). With the prerequisites completed, Click Once will install the application.

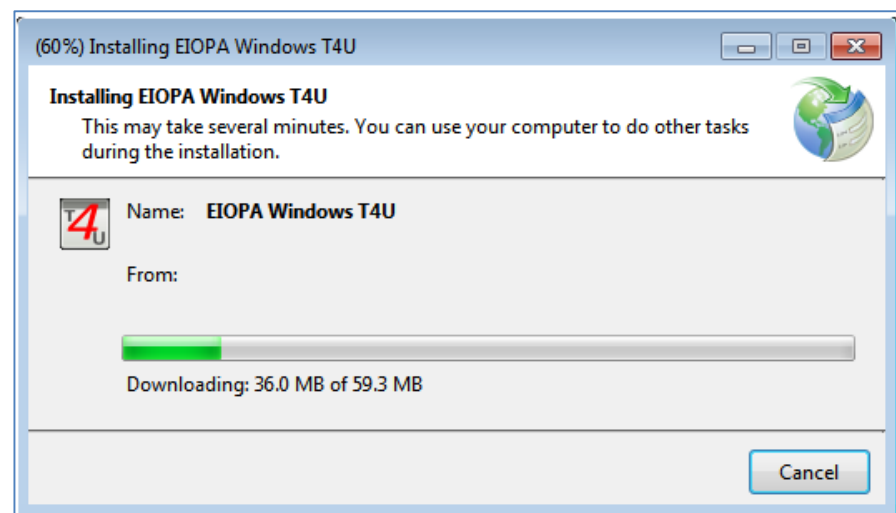
Note: Admin rights may require to install the prerequisites.

9. Click **Install** in the application installation dialog box.

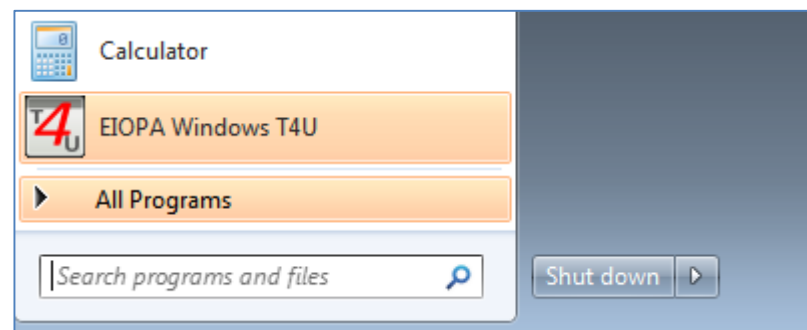




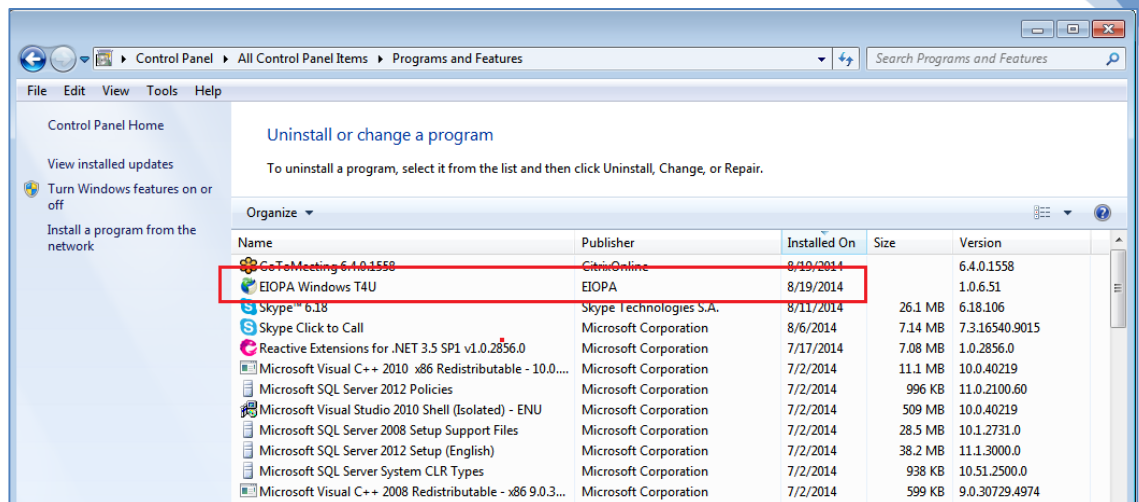
10. This installer window displays a progress bar.



After installation the application will be available in the **All Programs** section.



Also the user can verify the installation in the Control Panel's Programs and Features section



#### 11. Sample Installation Folder structure:

C:\Users\<<username>>\AppData\Local\Apps\2.0

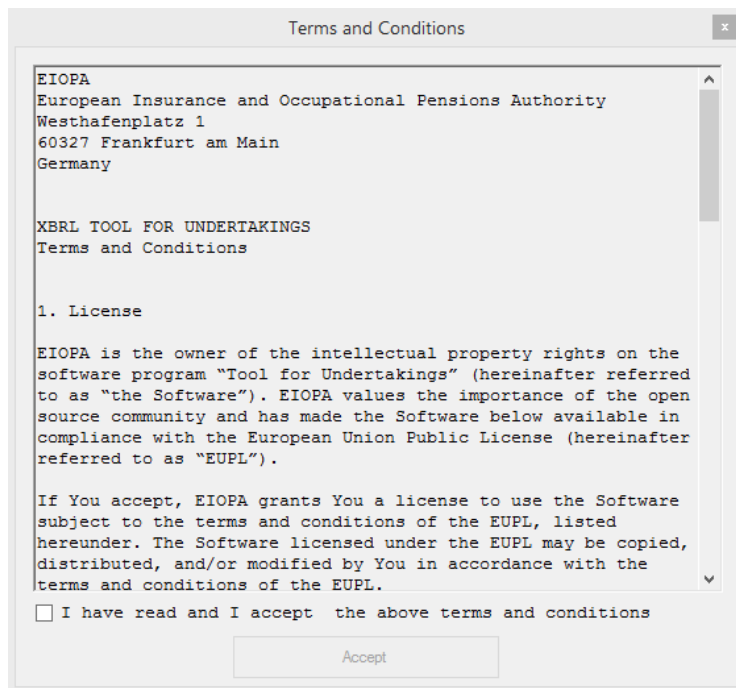
**Note:** If you not able to complete the installation by using the above link **also** (ex: due to firewall settings) then download the installation source bits from the below mentioned link, extract and execute the setup.exe with administrator rights (You may need to disconnect internet connection before start installation)

### III Launching Application

#### **Terms and Conditions:**

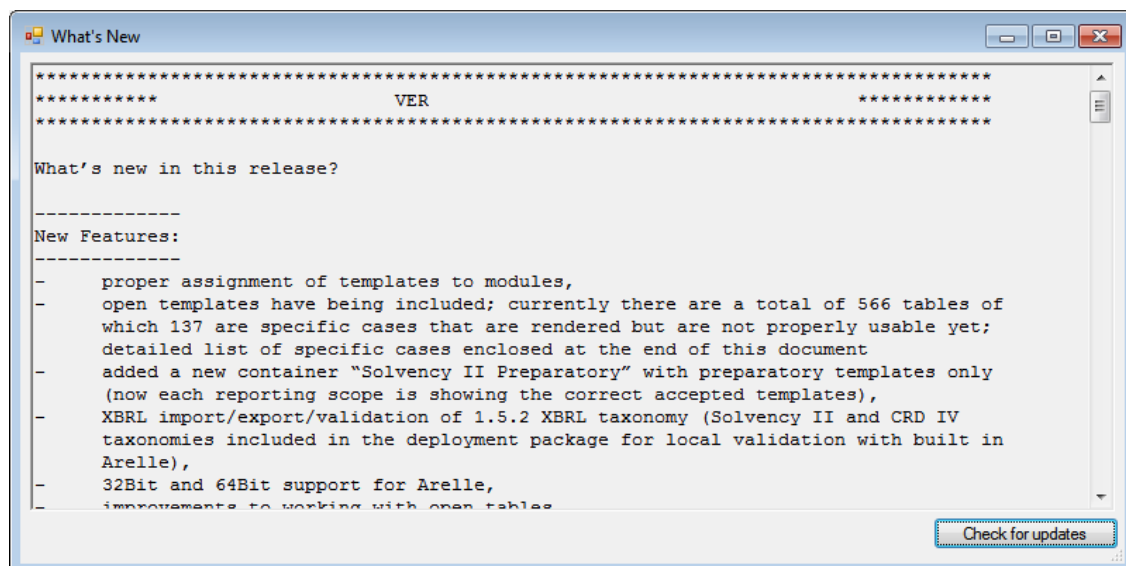
After the successful installation, The Terms and Conditions condition window will appear, Accept the **Terms and Conditions** to continue work with application. This window will appear every time whenever the user launching the application.





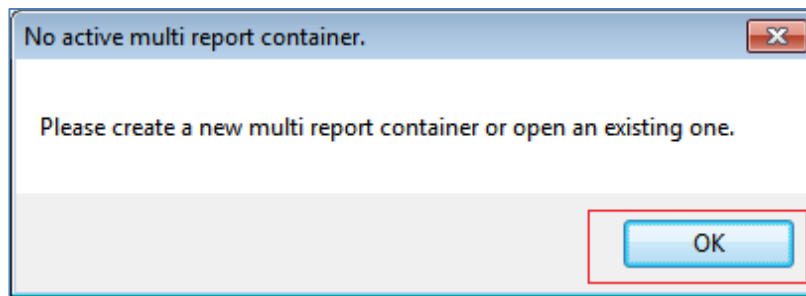
## What's New?

**What's New** window will appear every time after the successful new installation/application update.



The user can view the New Features, Bugs Fixes, Known bugs and Missing features to be included in next releases details for the current/past releases.

At first time **Or** if the no container/file connected to the application, the following message will appear. Follow the steps mentioned in the File/Multi report container section to create appropriate container.



## IV File/Multi report container

### IV.1 Create a new multi report container

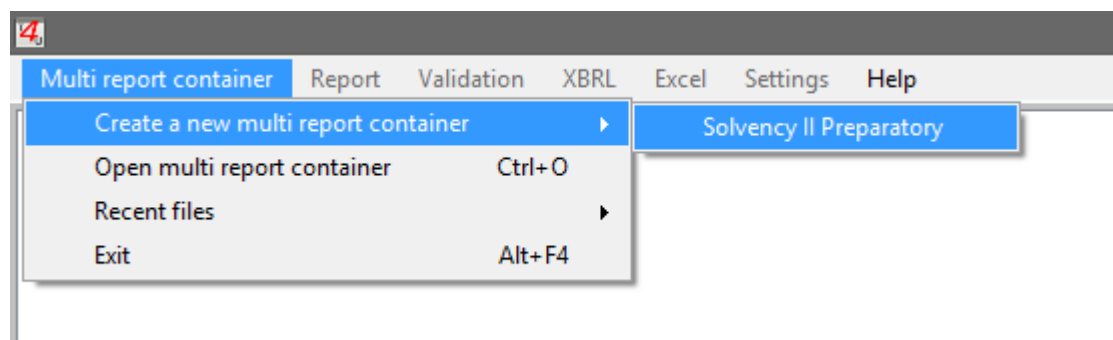
A container is an individual file that can storage one or more reports. The user can create any following list of container type.

Container Types:

- 1) **Solvency II**
- 2) **Solvency II Preparatory**

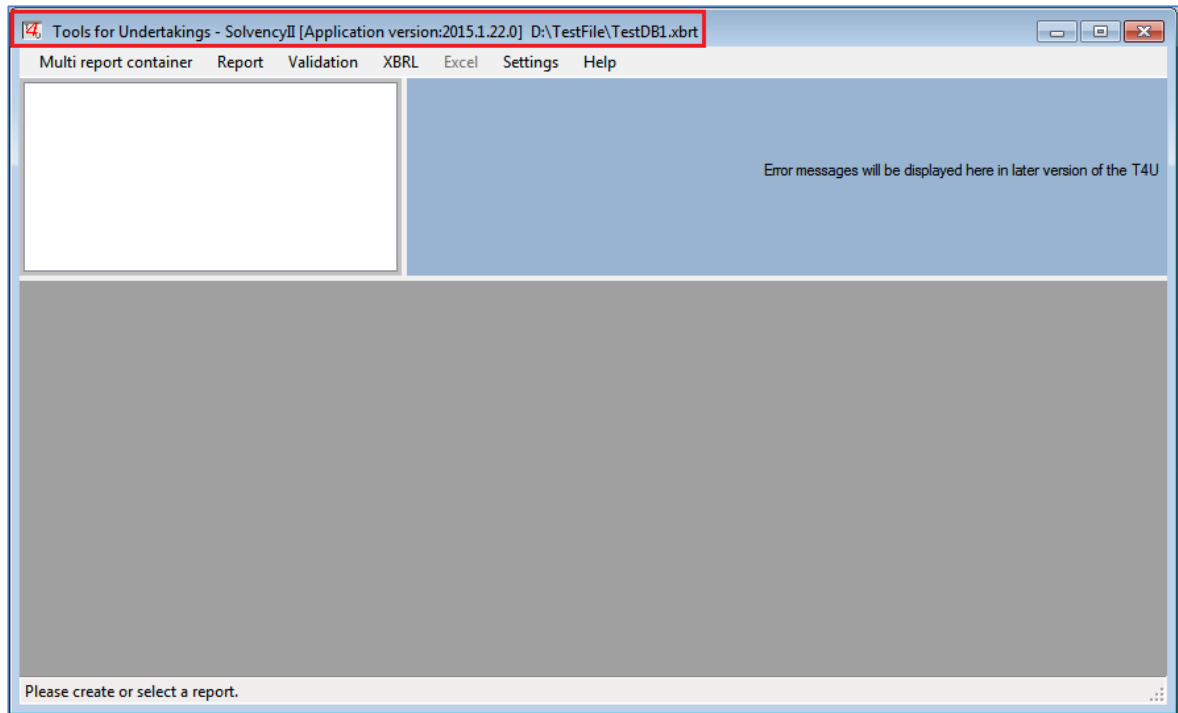
#### IV.1.1 Create a new multi report container

1. Select the **Multi report container** menu.
2. On the **Multi report container** menu, select **create a new multi report container** menu.
3. Choose **Solvency II** or **Solvency II Preparatory** container type from the menu.
4. Provide the file name and path in the **Create Solvency II multiport container** dialog box.
5. Click **Save** to create the container file.
6. The application will create the container file in the provided location.
7. The user can verify the created XBRT file in the top title bar of the application.



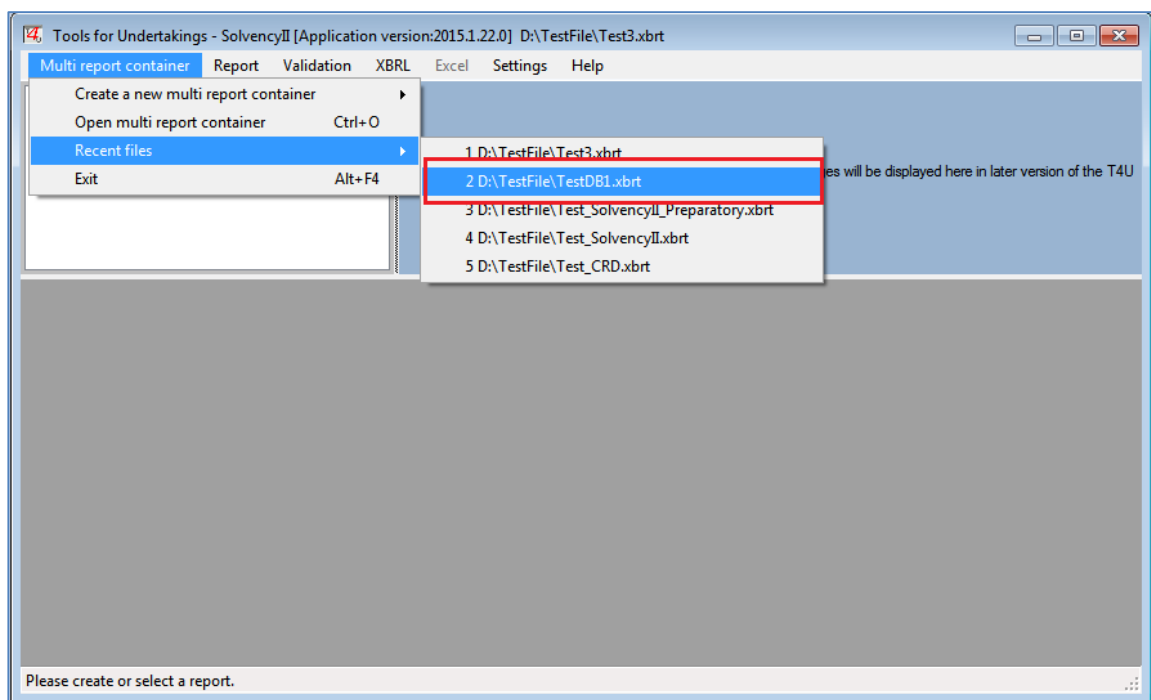
### IV.2 Open multi report container

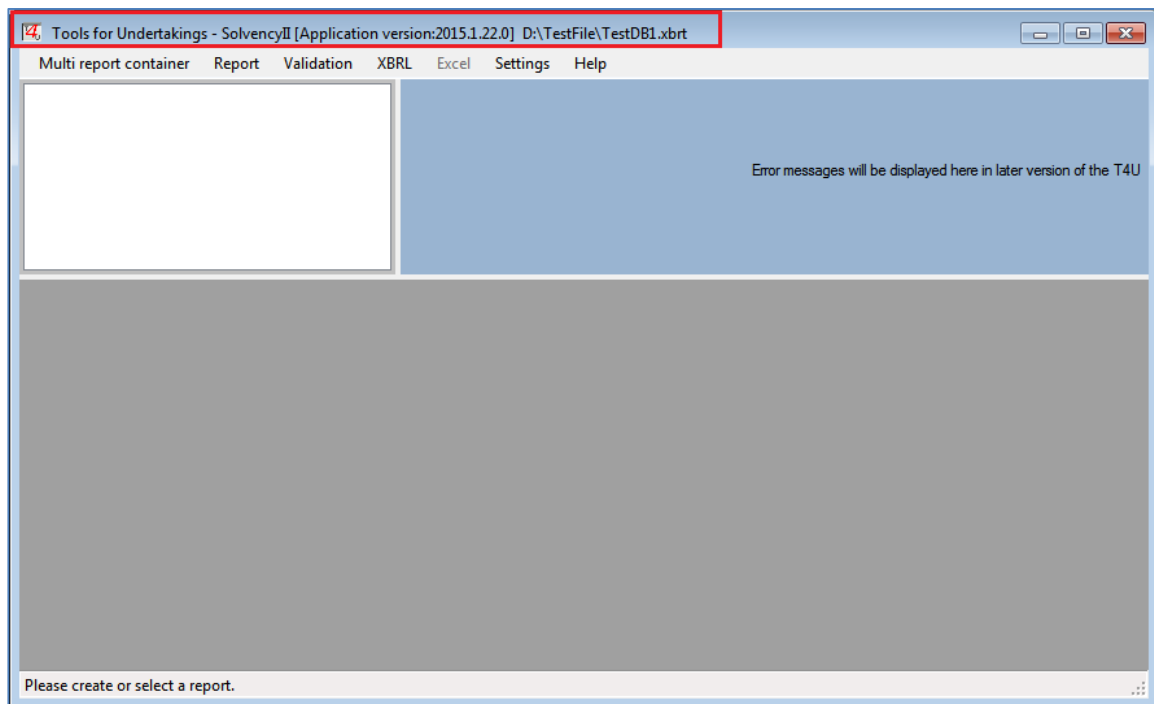
1. Select the **Multi report container** menu.
2. On the **Multi report container** menu, select the **Open multi report container** menu.
3. Locate the **container/XBRT** file location in the **Locate <<selected container type>> multi report container** dialog box.
4. Click "Open" to open the existing XBRT/container file. The user can verify the opened XBRT file in the top title bar of the application.



### IV.3 Recent files

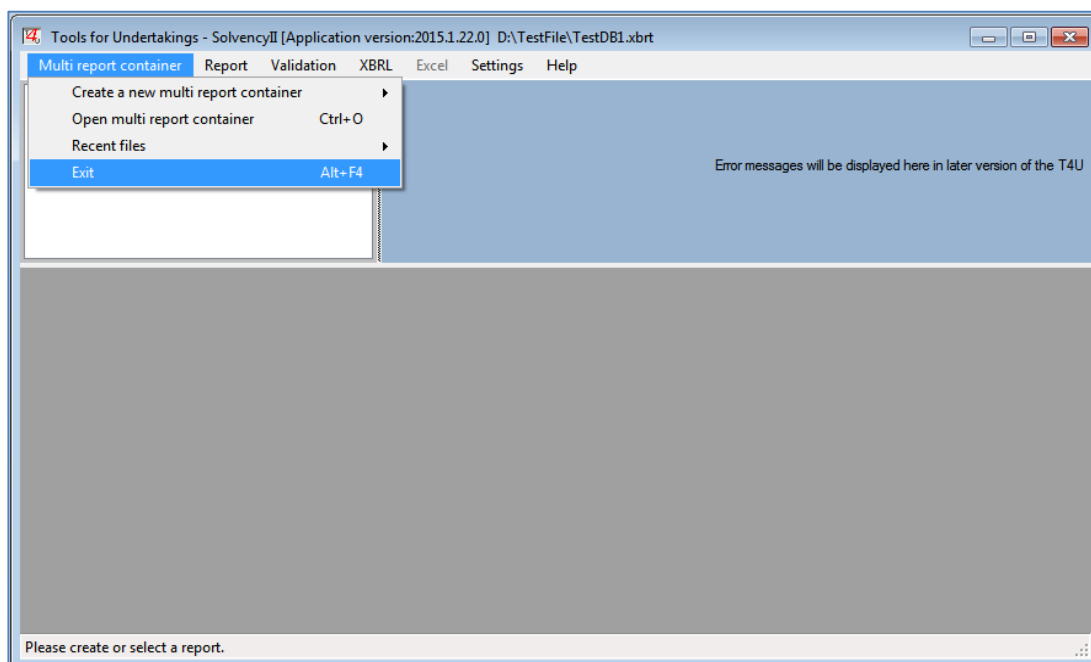
1. Select the **Multi report container** menu.
2. On the **Multi report container** menu, select the **Recent files** menu.
3. From the list of sub populated menu, select any one of the recent container file.
4. The user can verify the opened XBRT file in the top title bar of the application.





#### IV.4 Exit

1. Select the **Multi report container** menu.
2. On the **Multi report container** menu, select the **Exit** menu.
3. The application will get closed.



## V Report

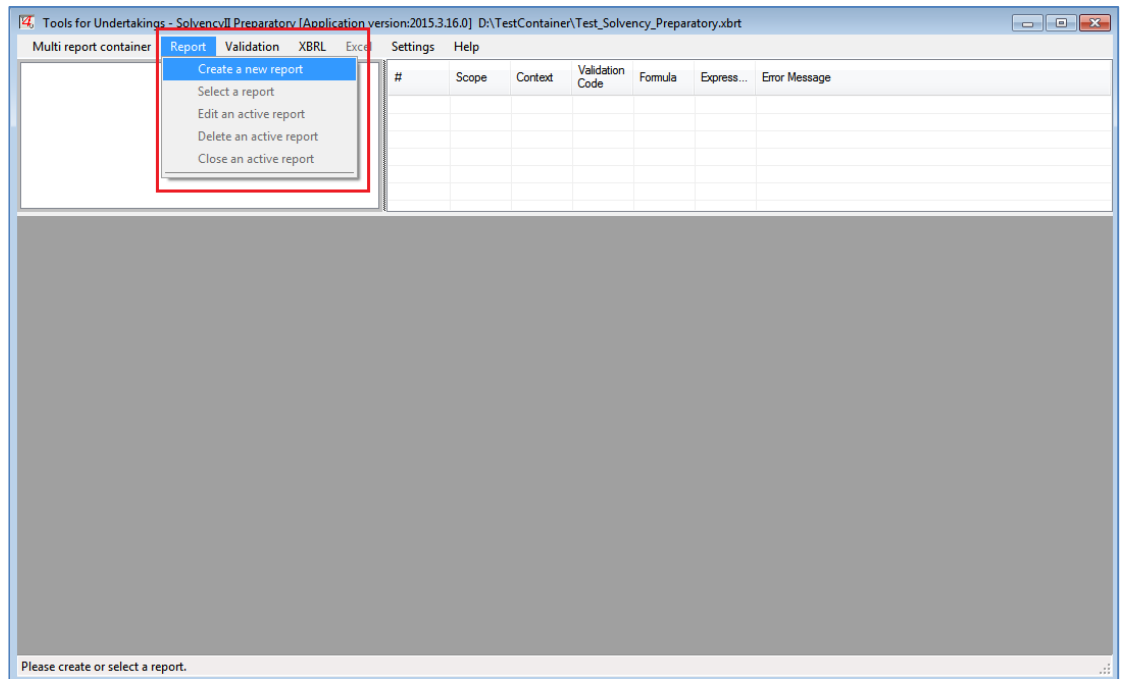
### V.1 Create a new report

**Prerequisite:** The Container/File should be created before to create the report.

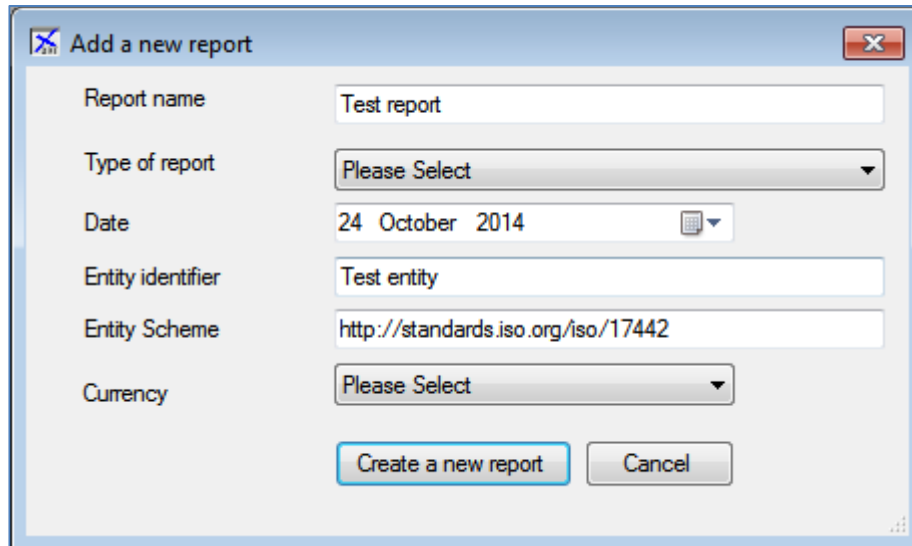
1. Select the **Report** menu
2. On the **Report** menu, select the **Create a new report** menu.
3. Provide the data for the required fields in the **Add New Report** dialog.
  - Internal report name
  - Type of report
  - Date
  - Entity ID
  - Currency
4. Click on **create new report**
5. The new report will be created then the available templates will be displayed in the left side tree view.

**Note:**

The user can select the **Module** from the Type of report dropdown.







**Add a new report**

Report name: Test report

Type of report: Please Select

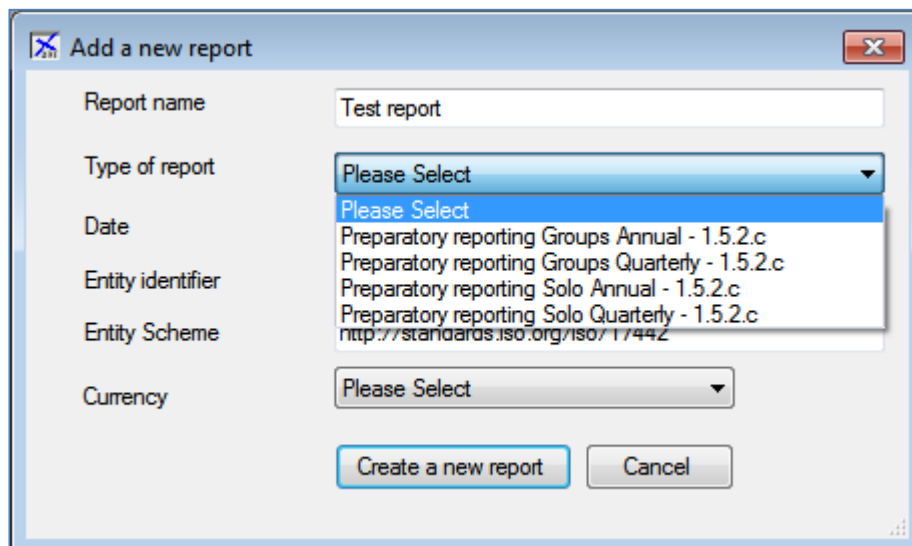
Date: 24 October 2014

Entity identifier: Test entity

Entity Scheme: http://standards.iso.org/iso/17442

Currency: Please Select

Buttons: Create a new report, Cancel



**Add a new report**

Report name: Test report

Type of report: Please Select (dropdown menu open)

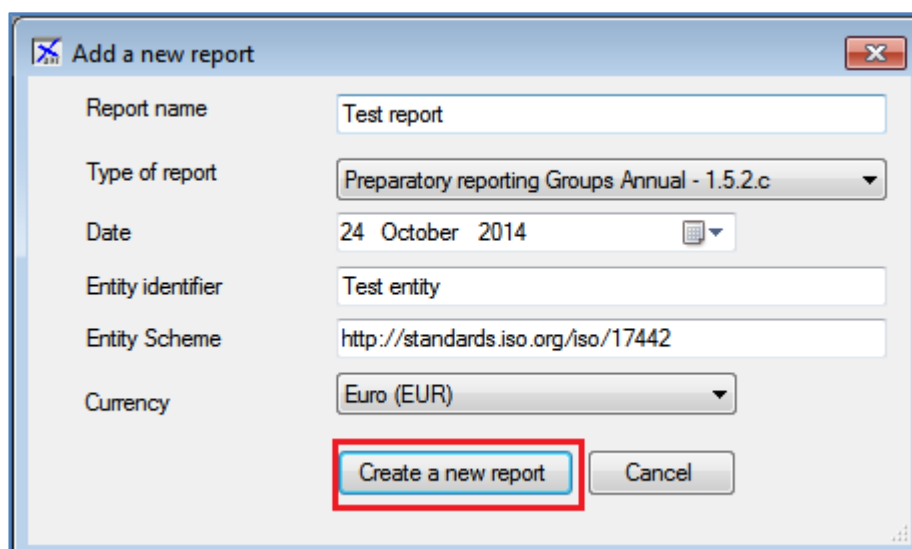
Date: 24 October 2014

Entity identifier: Test entity

Entity Scheme: http://standards.iso.org/iso/17442

Currency: Please Select

Buttons: Create a new report, Cancel



**Add a new report**

Report name: Test report

Type of report: Preparatory reporting Groups Annual - 1.5.2.c

Date: 24 October 2014

Entity identifier: Test entity

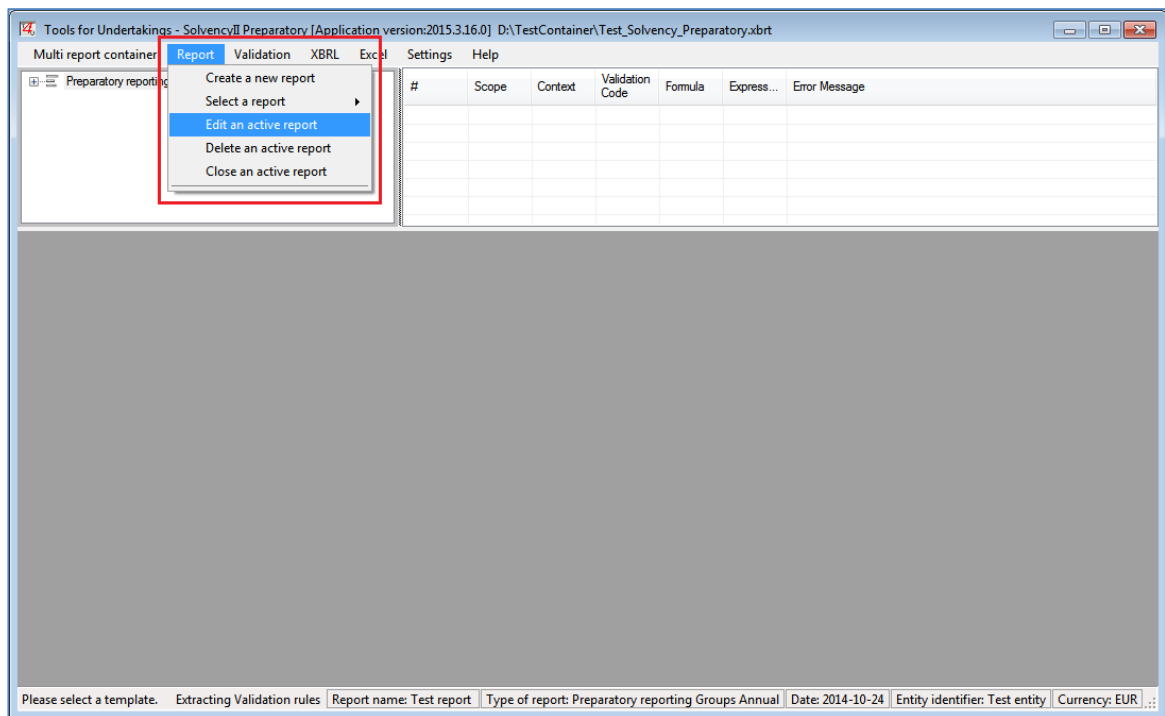
Entity Scheme: http://standards.iso.org/iso/17442

Currency: Euro (EUR)

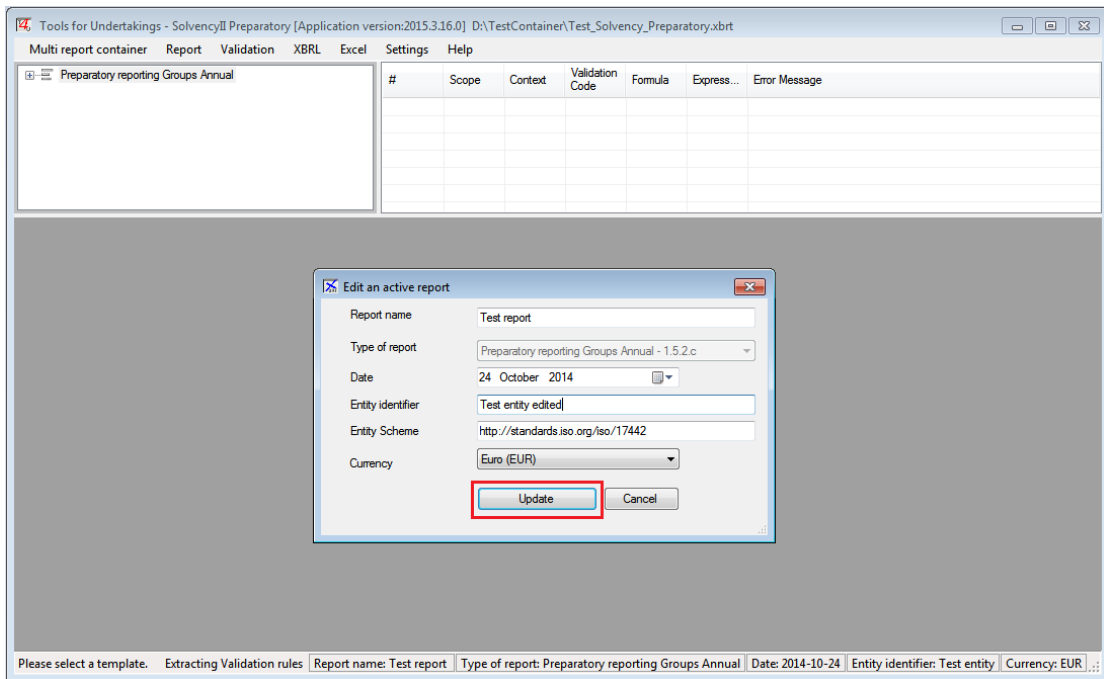
Buttons: Create a new report, Cancel

## V.2 Edit an active report

1. Select the **Report** menu
2. On the **Report** menu, select the **Edit an active report** menu.
3. Edit the provided data for the required fields in the **Edit an active report** dialog.
  - Internal report name
  - Type of report
  - Date
  - Entity ID
  - Currency
4. Click on **Update** button.
5. The new report will be created then the available templates will be displayed in the left side tree view.

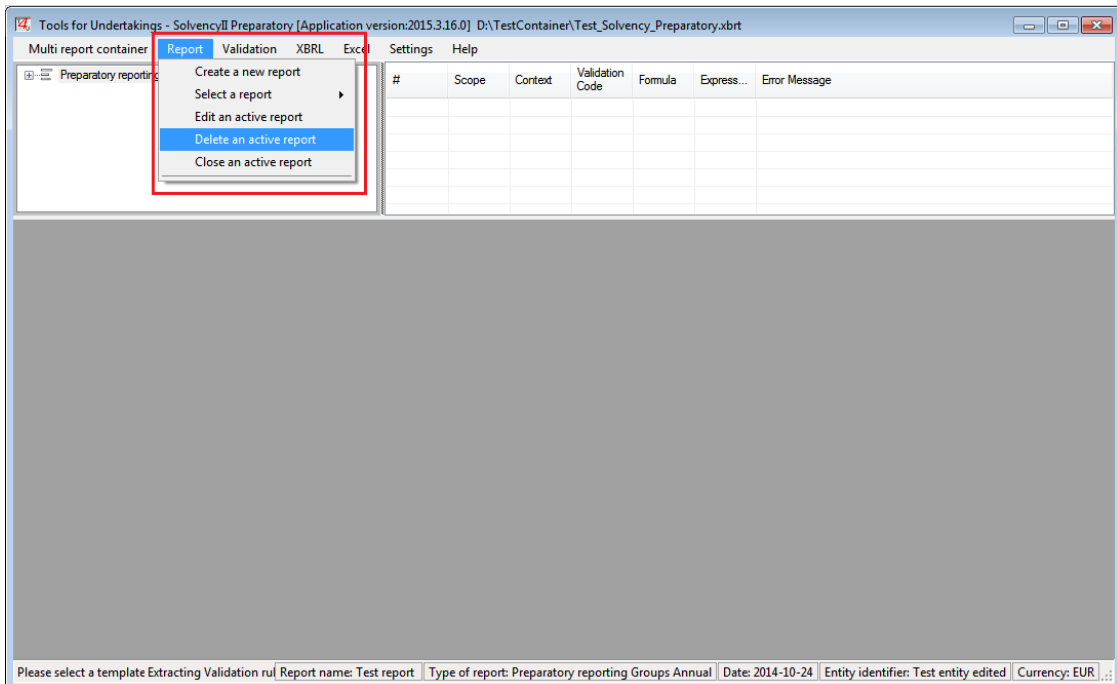


## Windows T4U User Manual



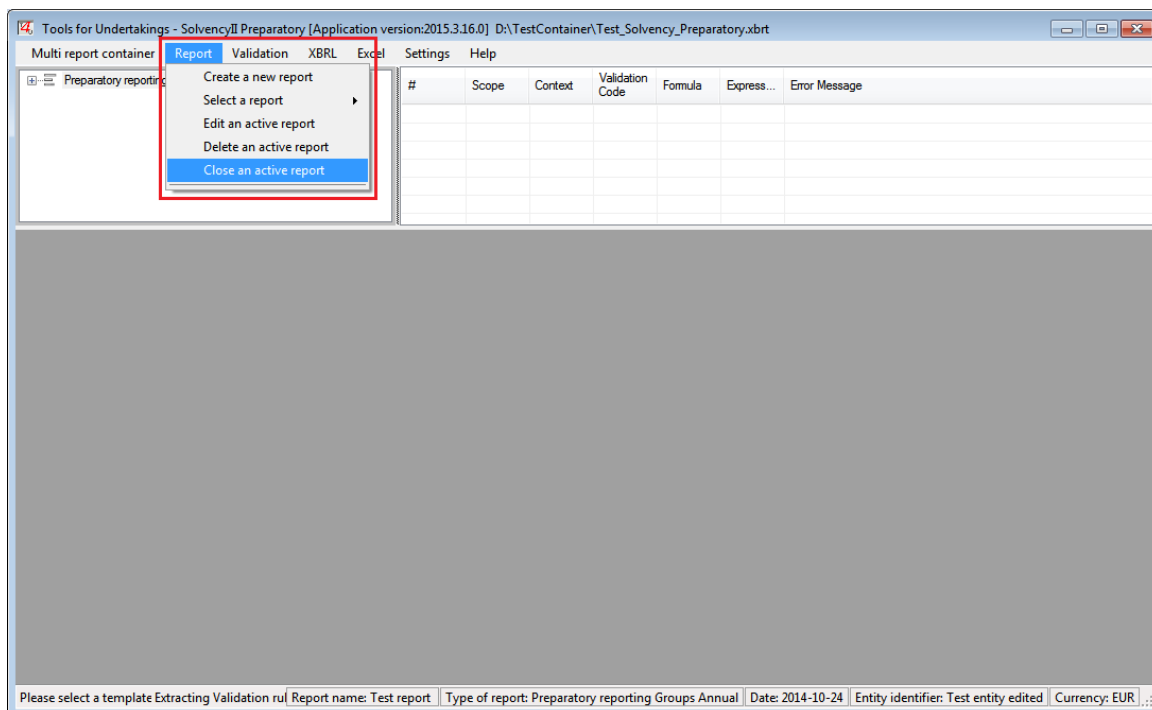
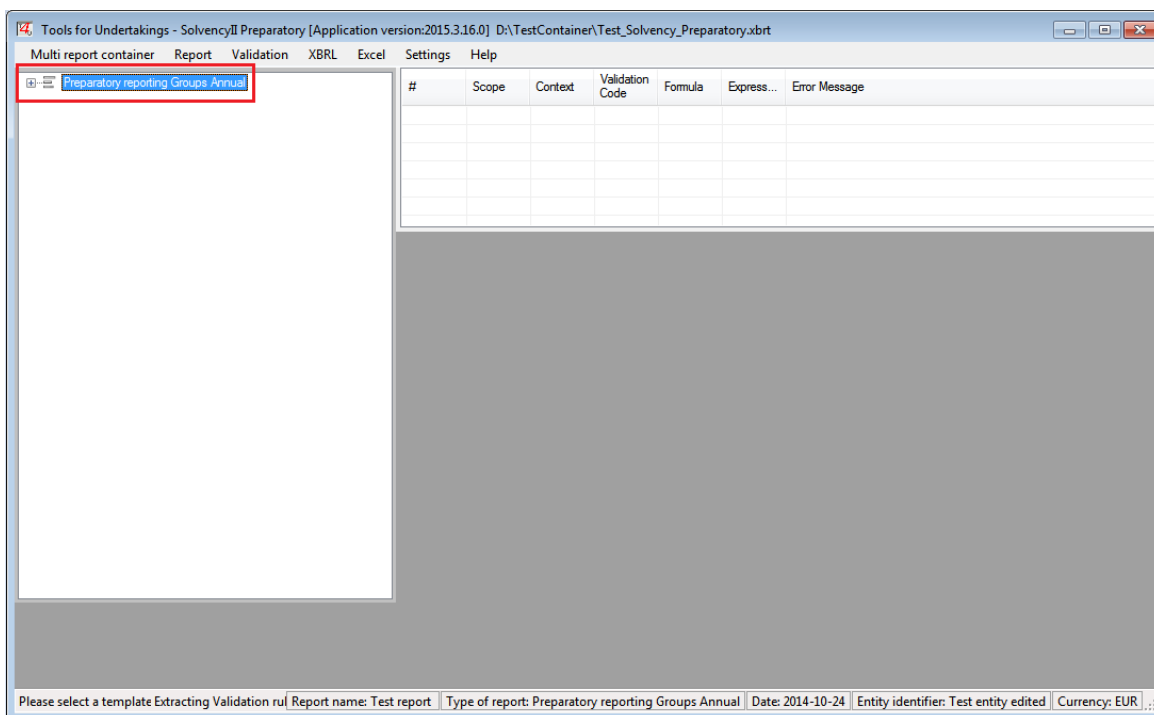
### V.3 Delete an active report

1. Select the **Report** menu
2. On the **Report** menu, select the **Delete an active report** menu.
3. Click **yes** on the confirmation dialog.



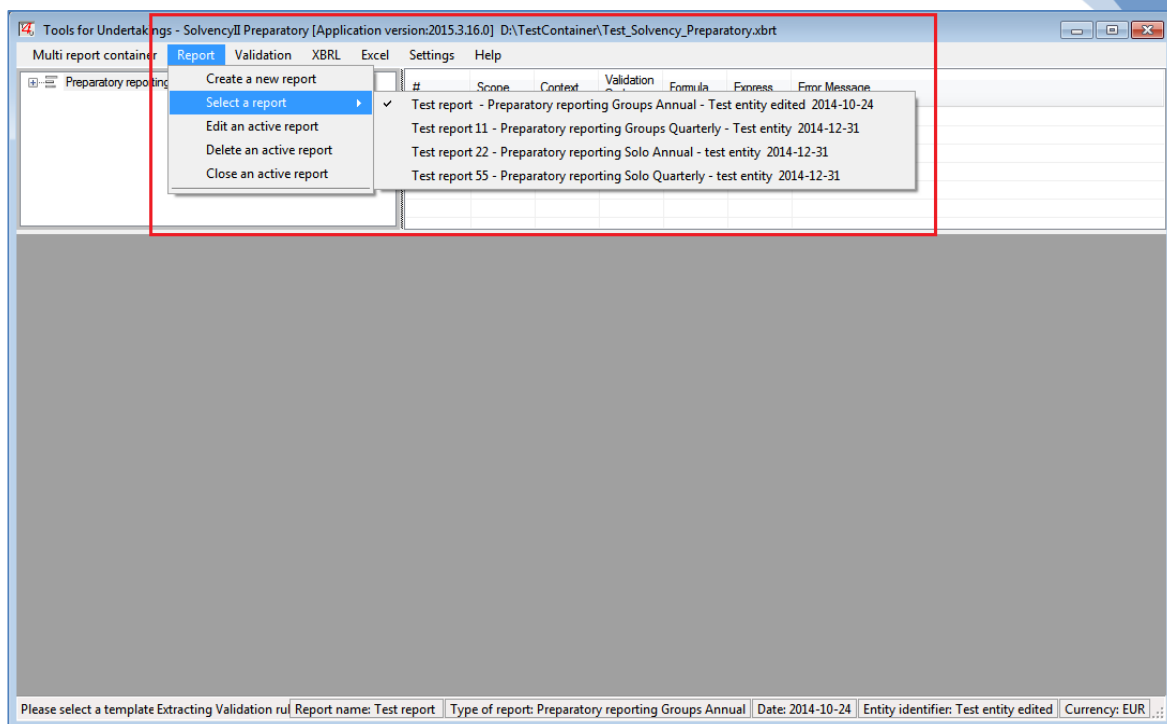
### V.4 Close an active report

1. Select the **Report** menu
2. On the **Report** menu, select the **Close an active report**.
3. The current active report will get closed.



## V.5 Select a report

1. Select the **Report** menu
2. On the **Report** menu, select the **Select a report** menu.
3. From the list of sub populated menu the user can select any one of the report".
4. Then the selected report will get populated.



## VI Validation

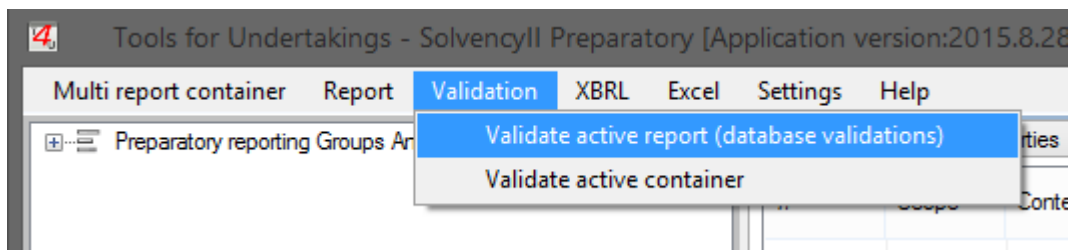
### VI.1 Validate active report (database validations)

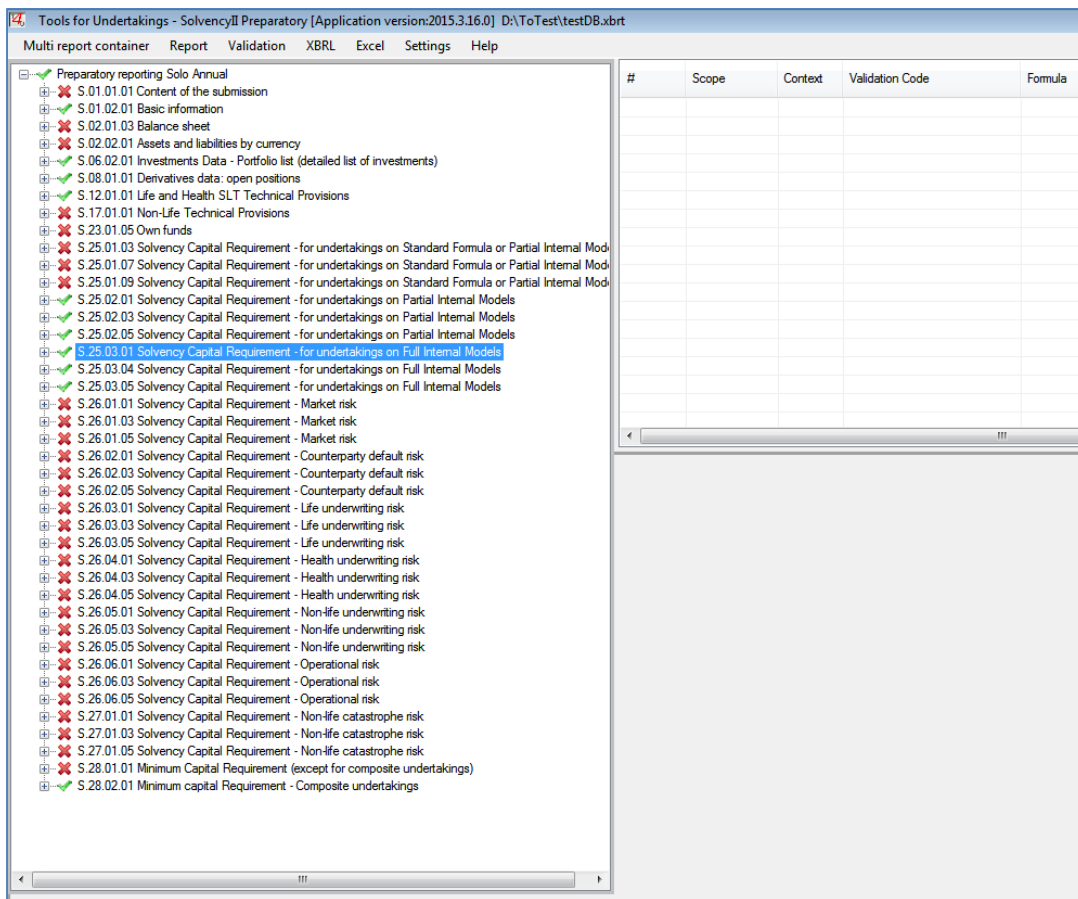
Validate active report feature validates the entered value/data against the Taxonomy business rules.

1. Select the **Validation** menu
2. On the **Validation** menu, select the **Validate active report (database validations)** menu.
3. Read the information provided in the pop-up window and click "OK".
4. It will validate the current report against the stored Taxonomy business rules.

If the validation fails, the **failed** modules/tables are highlighted with the  symbol.

If the validation pass, the **passed** modules/tables are highlighted with the  symbol.





### Error scenario example:

Table: Balance Sheet 02.01.03.01

Formula to calculate Loan mortgages:

Loan mortgages = {Loan mortgages to individuals  
+ (ADD)  
Other Loans mortgages  
+ (ADD)  
Loans on policies}

If the Loan mortgages amount should be addition Loan mortgages to individuals, Other Loans mortgages & Loans on policies. If not, the validation will get failed in the respective table.

Finding error fields in Windows T4U:

1. Right click on the row from the validation results select the **Show error cells**
2. Select the table (**Note:** if the error fields is cross referenced more than the one table then the list of referenced tables will be populated in the menu )
3. The error fields will be highlighted in the table forms

Tools for Undertakings - SolvencyII Preparatory [Application version:2015.3.16.0] D:\ToTest\test08.xlsx

Multi report container Report Validation XBRL Excel Settings Help

Preparatory reporting Solo Annual

- Content of the submission
- Content of the submission
- Basic information
- Balance sheet
- Assets and liabilities by currency
- Investments Data - Portfolio list (detailed list of investments)
- Derivatives data: open positions
- Life and Health SLT Technical Provisions
- Non-Life Technical Provisions
- Own funds
- Solvency Capital Requirement - for undertakings on Standard Formula or Partial Internal A
- Solvency Capital Requirement - for undertakings on Standard Formula or Partial Internal A
- Solvency Capital Requirement - for undertakings on Standard Formula or Partial Internal A
- Solvency Capital Requirement - for undertakings on Partial Internal Models
- Solvency Capital Requirement - for undertakings on Partial Internal Models
- Solvency Capital Requirement - for undertakings on Full Internal Models
- Solvency Capital Requirement - for undertakings on Full Internal Models

Save Cancel Mark as not reported

	Solvency II value	Statutory accounts value
	C0010	C0020
Corporate Bonds	R0150	408,483.80
Structured notes	R0160	587,379.80
Collateralised securities	R0170	215,178.01
Investment funds	R0180	66,247.38
Derivatives	R0190	82,105.63
Deposits other than cash equivalents	R0200	85,178.39
Other investments	R0210	675,606.35
Assets held for index-linked and unit-linked funds	R0220	756,358.45
Loans: mortgages	R0230	76,057.11
Loans: mortgages to individuals	R0250	391,146.26
Other loans: mortgages	R0260	393,489.92
Loans on policies	R0240	40,102.15
Reinsurance recoverables from	R0270	367,875.76
Non-life and health underwritten	R0280	845,222.66

Validation results table:

#	Scope	Context	Validation Code	Formula	Expression
1	S.02.01.03.01	C.02.01.03.A14_x80	76057.11		(S.02.01.03.01, R0230.C0010) = (S.02.01.03.01, R0240.C0010)
2	S.02.01.03.01	C.02.01.03.A16_x80	967875...		(S.02.01.03.01, R0270.C0010) = (S.02.01.03.01, R0280.C0010)
3	S.02.01.03.01	C.02.01.03.A16_x84	431841...		(S.02.01.03.01, R0270.C0020) = (S.02.01.03.01, R0280.C0020)
4	S.02.01.03.01	C.02.01.03.A17A_x80	840227...		(S.02.01.03.01, R0280.C0010) = (S.02.01.03.01, R0290.C0010)
5	S.02.01.03.01	C.02.01.03.A17A_x80	840227...		(S.02.01.03.01, R0280.C0010) = (S.02.01.03.01, R0290.C0010)
6	S.02.01.03.01	C.02.01.03.A30_1	619727...		(S.02.01.03.01, R0900.C0010) = (S.02.01.03.01, R0910.C0010)
7	S.02.01.03.01	C.02.01.03.A30_2	252628...		(S.02.01.03.01, R0900.C0020) = (S.02.01.03.01, R0910.C0020)
8	S.02.01.03.01	C.02.01.03.A4_x80	255080...		(S.02.01.03.01, R0070.C0010) = (S.02.01.03.01, R0080.C0010)
9	S.02.01.03.01	C.02.01.03.A4_x84	373649...		(S.02.01.03.01, R0070.C0020) = (S.02.01.03.01, R0080.C0020)
10	S.02.01.03.01	C.02.01.03.A7B_x80	718081...		(S.02.01.03.01, R0100.C0010) = (S.02.01.03.01, R0110.C0010)
11	S.02.01.03.01	C.02.01.03.A8E_x80	657970...		(S.02.01.03.01, R0130.C0010) = (S.02.01.03.01, R0140.C0010)
12	S.02.01.03.01	C.02.01.03.L1	832737...		(S.02.01.03.01, R0520.C0010) = (S.02.01.03.01, R0530.C0010)
13	S.02.01.03.01	C.02.01.03.L10	245270...		(S.02.01.03.01, R0690.C0010) = (S.02.01.03.01, R0700.C0010)
14	S.02.01.03.01	C.02.01.03.L15E_x80	299785...		(S.02.01.03.01, R0890.C0010) = (S.02.01.03.01, R0900.C0010)
15	S.02.01.03.01	C.02.01.03.L25A_x84	464138...		(S.02.01.03.01, R0900.C0020) = (S.02.01.03.01, R0910.C0020)
16	S.02.01.03.01	C.02.01.03.L27_x80	535181...		(S.02.01.03.01, R1000.C0010) = (S.02.01.03.01, R1010.C0010)
17	S.02.01.03.01	C.02.01.03.L27_x84	533903...		(S.02.01.03.01, R1000.C0020) = (S.02.01.03.01, R1010.C0020)
18	S.02.01.03.01	C.02.01.03.L4	243856...		(S.02.01.03.01, R0560.C0010) = (S.02.01.03.01, R0570.C0010)

Finding the Business rule details:

1. Right click on the row from the validation results select the **Properties**
2. **Cells** will provide the list of error occurred row & columns in the form
3. **Expression** will provide business rule aligned with row & columns in the form

Tools for Undertakings - SolvencyII Preparatory [Application version:2015.3.16.0] D:\ToTest\test08.xlsx

Multi report container Report Validation XBRL Excel Settings Help

Preparatory reporting Solo Annual

- Content of the submission
- Content of the submission
- Basic information
- Balance sheet
- Assets and liabilities by currency
- Investments Data - Portfolio list (detailed list of investments)
- Derivatives data: open positions
- Life and Health SLT Technical Provisions
- Non-Life Technical Provisions
- Own funds
- Solvency Capital Requirement - for undertakings on Standard Formula or Partial Internal A
- Solvency Capital Requirement - for undertakings on Standard Formula or Partial Internal A
- Solvency Capital Requirement - for undertakings on Standard Formula or Partial Internal A
- Solvency Capital Requirement - for undertakings on Partial Internal Models
- Solvency Capital Requirement - for undertakings on Partial Internal Models
- Solvency Capital Requirement - for undertakings on Full Internal Models
- Solvency Capital Requirement - for undertakings on Full Internal Models

Save Cancel Mark as not reported

	Solvency II value	Statutory accounts value
	C0010	C0020
Corporate Bonds	R0150	408,483.80
Structured notes	R0160	587,379.80
Collateralised securities	R0170	215,178.01
Investment funds	R0180	66,247.38
Derivatives	R0190	82,105.63
Deposits other than cash equivalents	R0200	85,178.39
Other investments	R0210	675,606.35
Assets held for index-linked and unit-linked funds	R0220	756,358.45
Loans: mortgages	R0230	76,057.11
Loans: mortgages to individuals	R0250	391,146.26
Other loans: mortgages	R0260	393,489.92
Loans on policies	R0240	40,102.15
Reinsurance recoverables from	R0270	367,875.76
Non-life and health underwritten	R0280	845,222.66

Validation results table:

#	Scope	Context	Validation Code	Formula	Expression
1	S.02.01.03.01	C.02.01.03.A14_x80	76057.11		(S.02.01.03.01, R0230.C0010) = (S.02.01.03.01, R0240.C0010)
2	S.02.01.03.01	C.02.01.03.A16_x80	967875...		(S.02.01.03.01, R0270.C0010) = (S.02.01.03.01, R0280.C0010)
3	S.02.01.03.01	C.02.01.03.A16_x84	431841...		(S.02.01.03.01, R0270.C0020) = (S.02.01.03.01, R0280.C0020)
4	S.02.01.03.01	C.02.01.03.A17A_x80	840227...		(S.02.01.03.01, R0280.C0010) = (S.02.01.03.01, R0290.C0010)
5	S.02.01.03.01	C.02.01.03.A17A_x80	840227...		(S.02.01.03.01, R0280.C0010) = (S.02.01.03.01, R0290.C0010)
6	S.02.01.03.01	C.02.01.03.A14_x80	76057.11		(S.02.01.03.01, R0230.C0010) = (S.02.01.03.01, R0240.C0010)

Validation Code: S.02.01.03.A14\_x80

Scope: S.02.01.03.01

Context: S.02.01.03.A14\_x80

Error message:

Formula: 76057.11 = 40102.15 + 391146.26 + 393489.92

Cells: S.02.01.03.01 R0230C0010S.02.01.03.01 R0240C0010S.02.01.03.01 R0250C0010S.02.01.03.01 R0260C0010

Expression: (S.02.01.03.01, R0230.C0010) = (S.02.01.03.01, R0240.C0010) + (S.02.01.03.01, R0250.C0010) + (S.02.01.03.01, R0260.C0010)



The screenshot displays the 'Tools for Undertakings - SolvencyII Preparatory' application. The main window is divided into three sections:

- Left Panel:** A tree view showing the hierarchy of Solvency II categories, including 'Assets and liabilities by currency', 'Investments Data', 'Derivatives data', 'Life and Health SLT Technical Provisions', 'Non-Life Technical Provisions', 'Own funds', 'Solvency Capital Requirement', and 'Market risk'.
- Main Table:** A table with columns: #, Scope, Context, Validation Code, Formula, and Expression. It lists various validation rules and their corresponding formulas and expressions. A red box highlights a specific row (row 10) with the validation code 'S.26.01.01.C17\_1'.
- Bottom Section:** A section for 'Article 112 (20010)' with a dropdown menu set to 'No'. Below this is a table titled 'Absolute values after shock' with columns for 'Net solvency capital requirement' and 'Gross solvency capital requirement'.

		Net solvency capital requirement (including the loss-absorbing capacity of technical)	Gross solvency capital requirement (excluding the loss-absorbing capacity of technical)
		C0060	C0080
Interest rate risk:	R0100	421,674.65	46,589.94
interest rate down shock	R0110	440,866.03	712,142.26
interest rate up shock	R0120	113,133.34	138,325.37
Equity risk:	R0200	745,461.63	472,430.67
type 1 equities	R0210	958,588.53	254,285.58
	R0220		

## VI.2 Validate active container

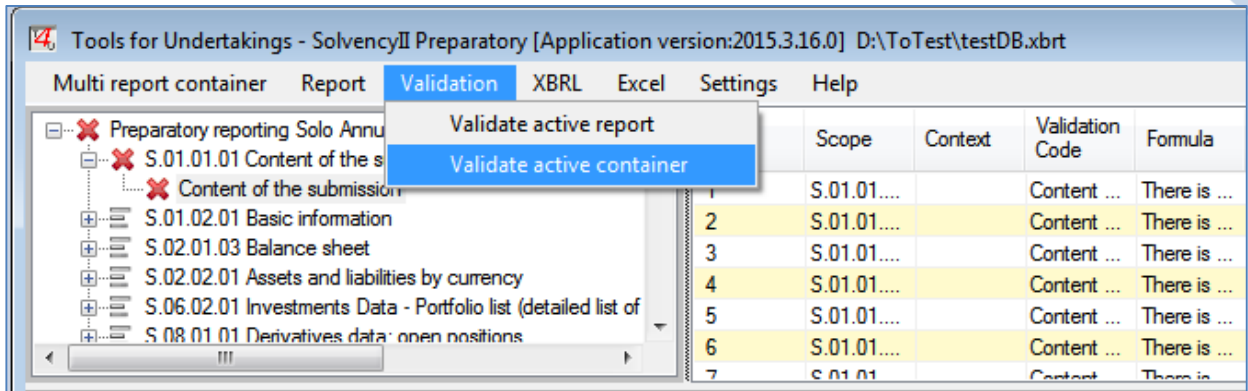
Validate active report feature validates the entered value against the DPM (Data Point Model) Schema /data type.

The user can use custom ETL to load the Solvency II container with data, there is a chance to load the invalid data in the table, validate active container feature will detect the invalid data.

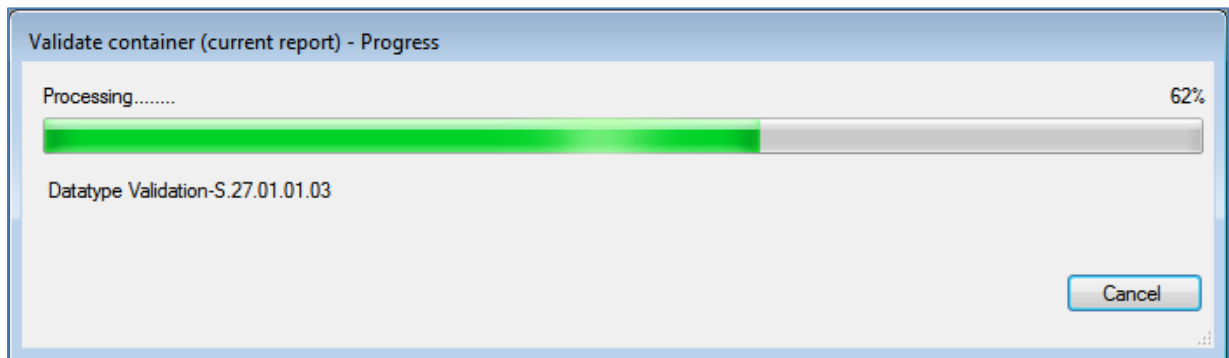
Example:

1. Select the **Validation** menu
2. On the **Validation** menu, select the **Validate active container** menu.
3. The validation progress could take more time, it depends upon the amount of data loaded in the container.

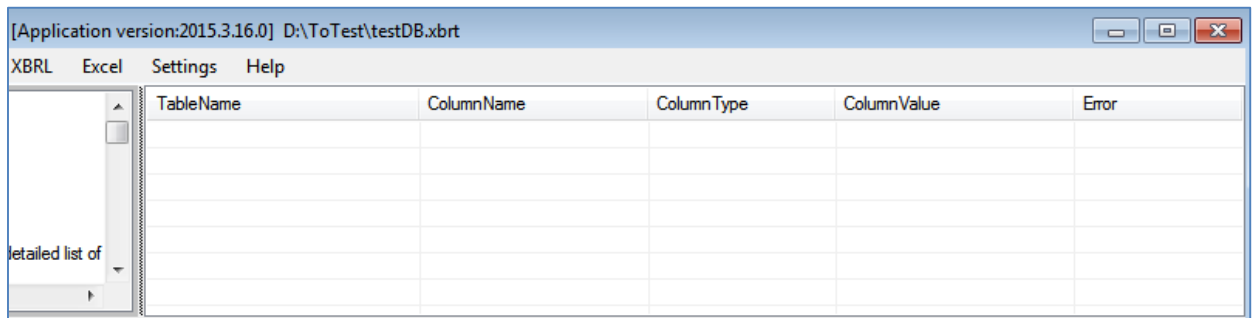




Progress:



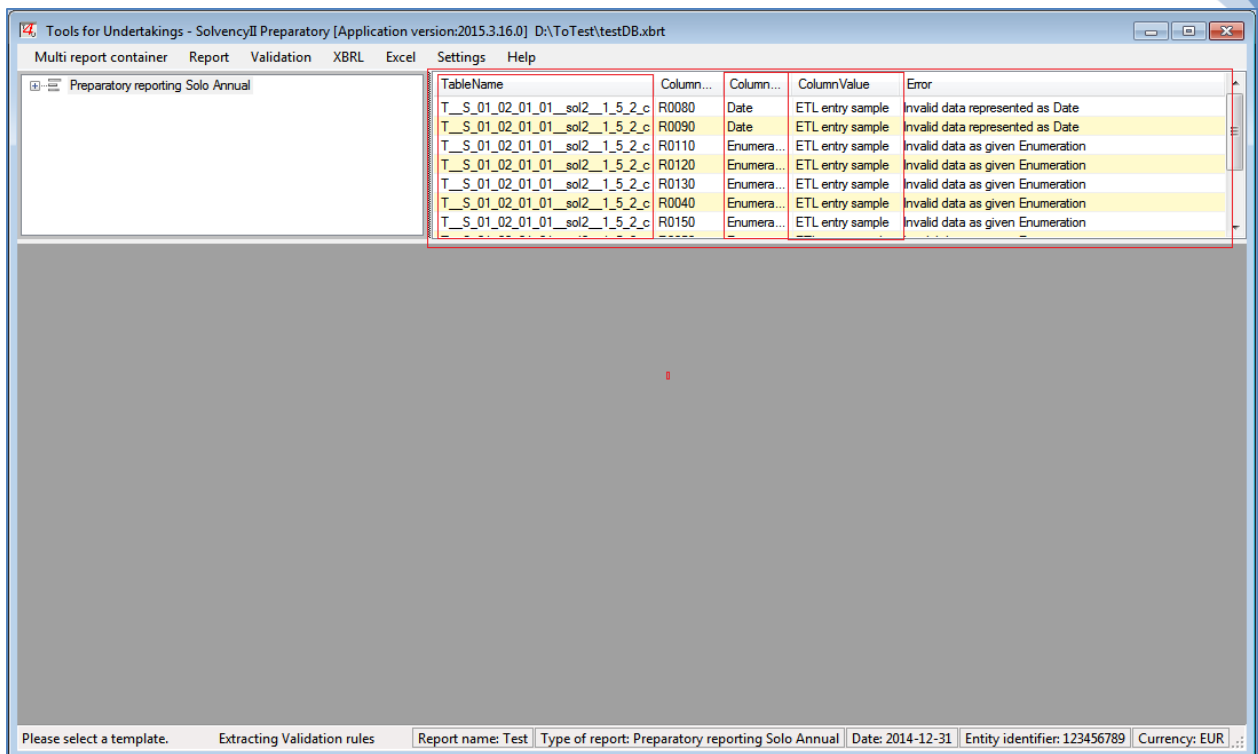
Container without any errors (validation is successful):



Container With errors (validation failed):

Scenario (the below window will be shown if any errors occurs during validation):

Example: The text **ETL entry sample entered** in the date field& enumerated columns.



## VII XBRL

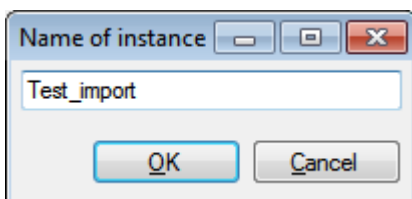
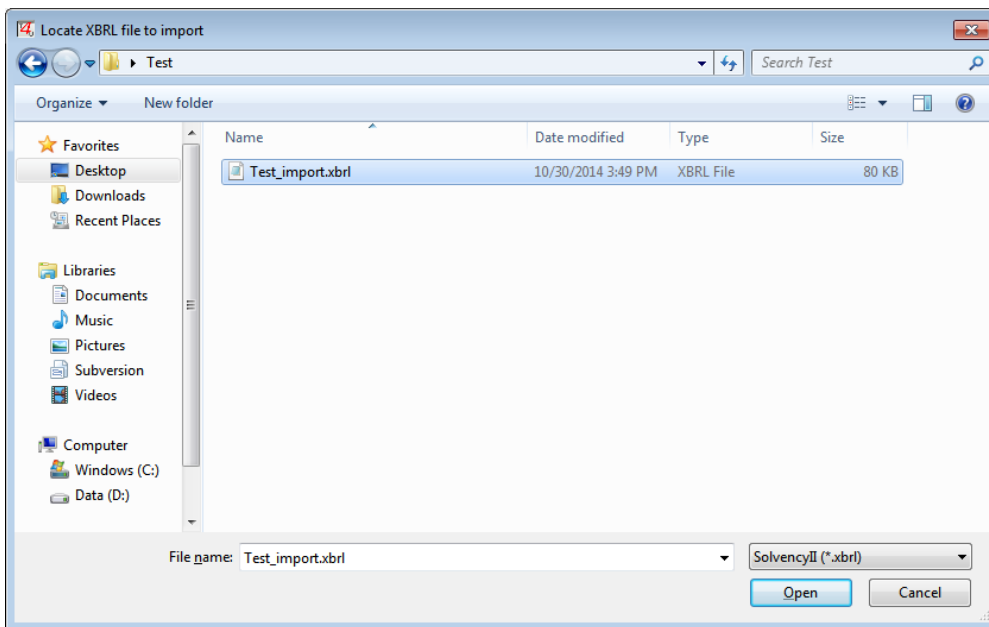
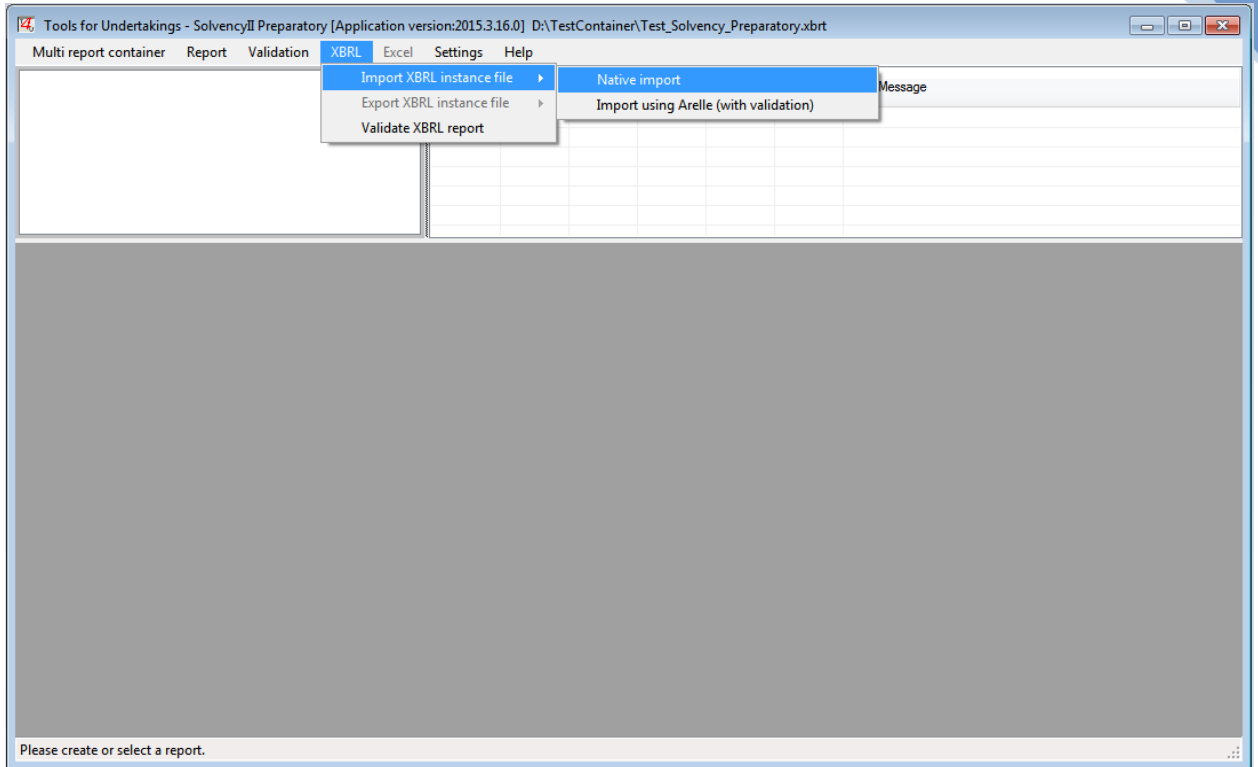
### VII.1 Import XBRL instance file

#### VII.1.1 Native import

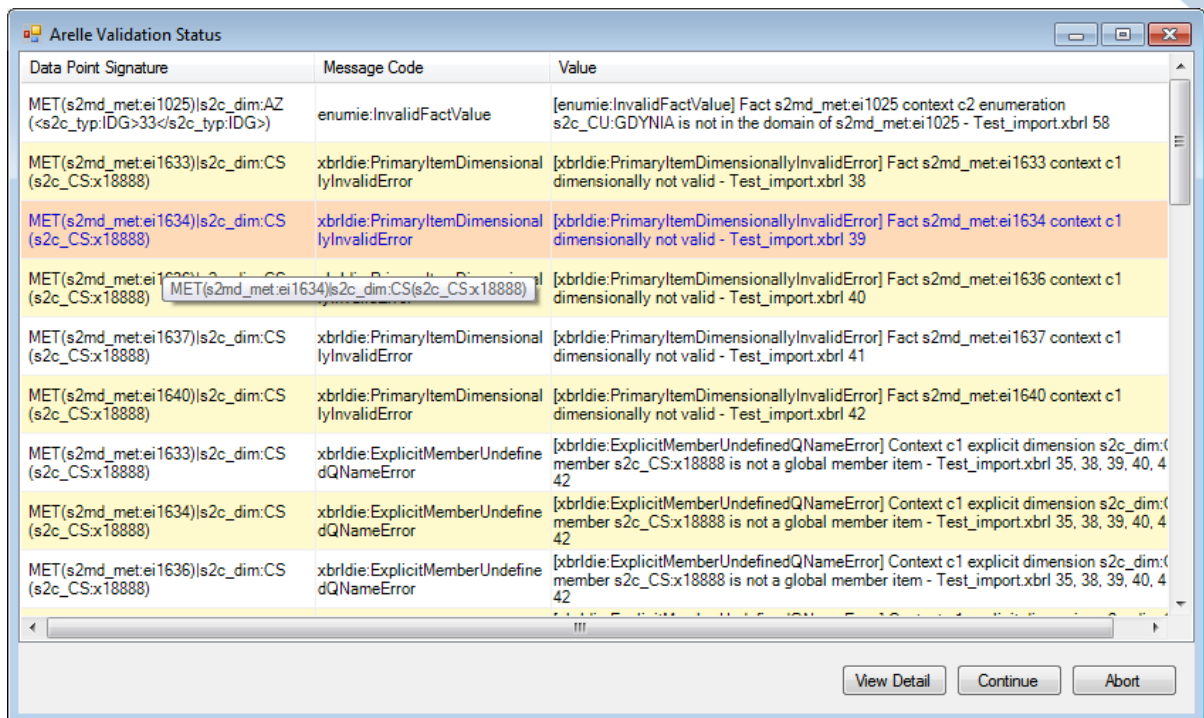
**Prerequisite:** The Container/File should be created before to import the report.

1. Select the **XBRL** menu.
2. On the **XBRL** menu, select the **Import XBRL instance file** menu.
3. From the list of sub populated menu, select **Native import** menu to import the XBRL instance file.
4. Locate the XBRL file in the **Locate XBRL file to import** dialog box.
5. Click Open.
6. Provide the report/instance name in the **Name of the instance** window.
7. **Arele Validation Status** window will provide the validation results for the import operation if any error occurred.
8. After the successful import operation the imported instance will be populated in the left side.
9. The user can verify the named instance in the **Report → Select report** sub menu

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**Scenario (the below window will be shown if any errors occurs during import operation):**



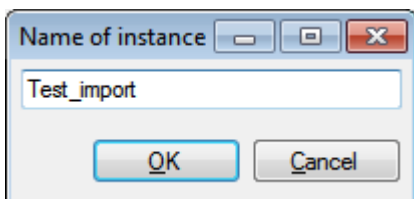
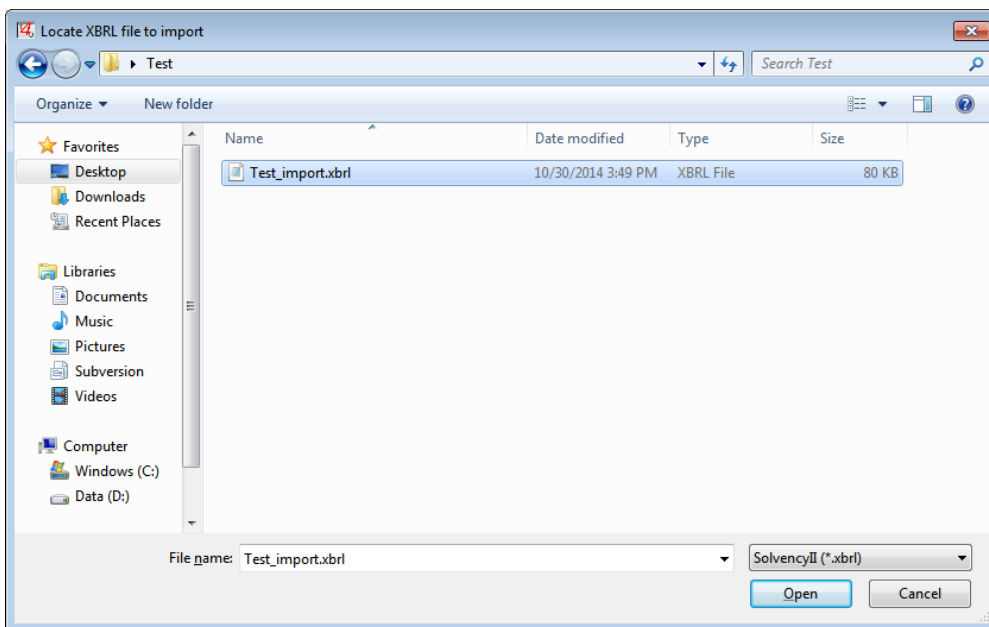
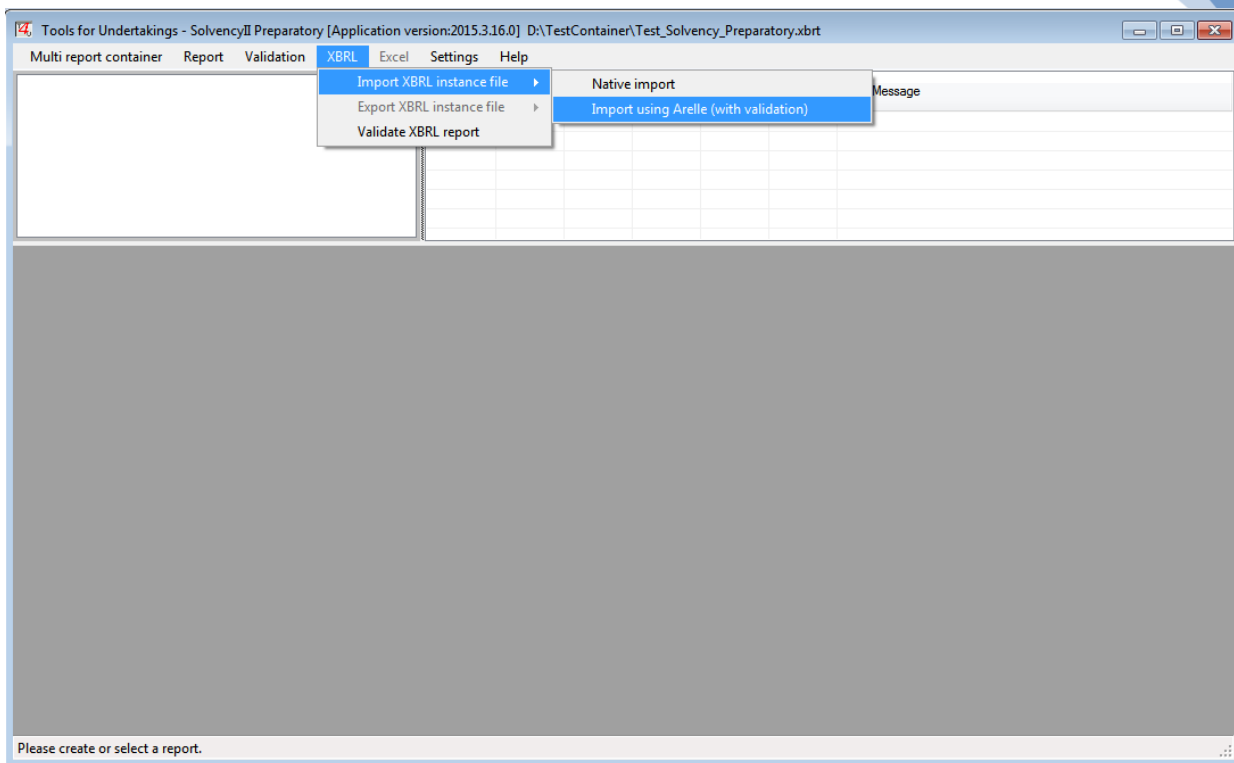
Data Point Signature	Message Code	Value
MET(s2md_met:ei1025)s2c_dim:AZ (<s2c_typ:IDG>33</s2c_typ:IDG>)	enumie:InvalidFactValue	[enumie:InvalidFactValue] Fact s2md_met:ei1025 context c2 enumeration s2c_CU:GDYNIA is not in the domain of s2md_met:ei1025 - Test_import.xbrl 58
MET(s2md_met:ei1633)s2c_dim:CS (s2c_CS:x18888)	xbrldie:PrimaryItemDimensionallyInvalidError	[xbrldie:PrimaryItemDimensionallyInvalidError] Fact s2md_met:ei1633 context c1 dimensionally not valid - Test_import.xbrl 38
MET(s2md_met:ei1634)s2c_dim:CS (s2c_CS:x18888)	xbrldie:PrimaryItemDimensionallyInvalidError	[xbrldie:PrimaryItemDimensionallyInvalidError] Fact s2md_met:ei1634 context c1 dimensionally not valid - Test_import.xbrl 39
MET(s2md_met:ei1636)s2c_dim:CS (s2c_CS:x18888)	xbrldie:PrimaryItemDimensionallyInvalidError	[xbrldie:PrimaryItemDimensionallyInvalidError] Fact s2md_met:ei1636 context c1 dimensionally not valid - Test_import.xbrl 40
MET(s2md_met:ei1637)s2c_dim:CS (s2c_CS:x18888)	xbrldie:PrimaryItemDimensionallyInvalidError	[xbrldie:PrimaryItemDimensionallyInvalidError] Fact s2md_met:ei1637 context c1 dimensionally not valid - Test_import.xbrl 41
MET(s2md_met:ei1640)s2c_dim:CS (s2c_CS:x18888)	xbrldie:PrimaryItemDimensionallyInvalidError	[xbrldie:PrimaryItemDimensionallyInvalidError] Fact s2md_met:ei1640 context c1 dimensionally not valid - Test_import.xbrl 42
MET(s2md_met:ei1633)s2c_dim:CS (s2c_CS:x18888)	xbrldie:ExplicitMemberUndefinedQNameError	[xbrldie:ExplicitMemberUndefinedQNameError] Context c1 explicit dimension s2c_dim:CS member s2c_CS:x18888 is not a global member item - Test_import.xbrl 35, 38, 39, 40, 42
MET(s2md_met:ei1634)s2c_dim:CS (s2c_CS:x18888)	xbrldie:ExplicitMemberUndefinedQNameError	[xbrldie:ExplicitMemberUndefinedQNameError] Context c1 explicit dimension s2c_dim:CS member s2c_CS:x18888 is not a global member item - Test_import.xbrl 35, 38, 39, 40, 42
MET(s2md_met:ei1636)s2c_dim:CS (s2c_CS:x18888)	xbrldie:ExplicitMemberUndefinedQNameError	[xbrldie:ExplicitMemberUndefinedQNameError] Context c1 explicit dimension s2c_dim:CS member s2c_CS:x18888 is not a global member item - Test_import.xbrl 35, 38, 39, 40, 42

## VII.1.2 Import using Arelle (with validation)

**Prerequisite:** The Container should be created before to import the report.

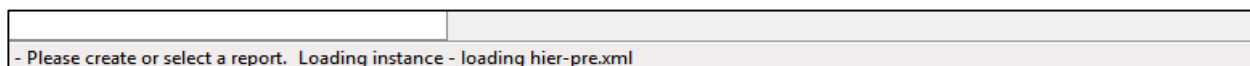
1. Select the XBRL menu.
2. On the **XBRL** menu, select the **Import XBRL instance file** menu.
3. From the list of sub populated menu, select **Import using Arelle (with validation)** menu to import the XBRL instance file.
4. Locate the XBRL file in the **Locate XBRL file to import** dialog box.
5. Click Open.
6. Provide the report/instance name in the **Name of the instance** window.
7. **Arelle Validation Status** window will provide the validation results for the import operation if any error occurred.
8. After the successful import operation the imported instance will be populated in the left side.
9. The user can verify the named instance in the **Report → Select report** sub menu

# Windows T4U User Manual



## Progress:

The user can verify the validation process in the status bar.



**Scenario (the below window will be shown if any errors occurs during import operation):**

Arelle Validation Status		
Data Point Signature	Message Code	Value
MET(s2md_met:ei1025) s2c_dim:AZ (<s2c_typ:IDG>33</s2c_typ:IDG>)	enumie:InvalidFactValue	[enumie:InvalidFactValue] Fact s2md_met:ei1025 context c2 enumeration s2c_CU:GDYNIA is not in the domain of s2md_met:ei1025 - Test_import.xbrl 58
MET(s2md_met:ei1633) s2c_dim:CS (s2c_CS:x18888)	xbrldie:PrimaryItemDimensionallyInvalidError	[xbrldie:PrimaryItemDimensionallyInvalidError] Fact s2md_met:ei1633 context c1 dimensionally not valid - Test_import.xbrl 38
MET(s2md_met:ei1634) s2c_dim:CS (s2c_CS:x18888)	xbrldie:PrimaryItemDimensionallyInvalidError	[xbrldie:PrimaryItemDimensionallyInvalidError] Fact s2md_met:ei1634 context c1 dimensionally not valid - Test_import.xbrl 39
MET(s2md_met:ei1636) s2c_dim:CS (s2c_CS:x18888)	xbrldie:PrimaryItemDimensionallyInvalidError	[xbrldie:PrimaryItemDimensionallyInvalidError] Fact s2md_met:ei1636 context c1 dimensionally not valid - Test_import.xbrl 40
MET(s2md_met:ei1637) s2c_dim:CS (s2c_CS:x18888)	xbrldie:PrimaryItemDimensionallyInvalidError	[xbrldie:PrimaryItemDimensionallyInvalidError] Fact s2md_met:ei1637 context c1 dimensionally not valid - Test_import.xbrl 41
MET(s2md_met:ei1640) s2c_dim:CS (s2c_CS:x18888)	xbrldie:PrimaryItemDimensionallyInvalidError	[xbrldie:PrimaryItemDimensionallyInvalidError] Fact s2md_met:ei1640 context c1 dimensionally not valid - Test_import.xbrl 42
MET(s2md_met:ei1633) s2c_dim:CS (s2c_CS:x18888)	xbrldie:ExplicitMemberUndefinedQNameError	[xbrldie:ExplicitMemberUndefinedQNameError] Context c1 explicit dimension s2c_dim:CS member s2c_CS:x18888 is not a global member item - Test_import.xbrl 35, 38, 39, 40, 42
MET(s2md_met:ei1634) s2c_dim:CS (s2c_CS:x18888)	xbrldie:ExplicitMemberUndefinedQNameError	[xbrldie:ExplicitMemberUndefinedQNameError] Context c1 explicit dimension s2c_dim:CS member s2c_CS:x18888 is not a global member item - Test_import.xbrl 35, 38, 39, 40, 42
MET(s2md_met:ei1636) s2c_dim:CS (s2c_CS:x18888)	xbrldie:ExplicitMemberUndefinedQNameError	[xbrldie:ExplicitMemberUndefinedQNameError] Context c1 explicit dimension s2c_dim:CS member s2c_CS:x18888 is not a global member item - Test_import.xbrl 35, 38, 39, 40, 42

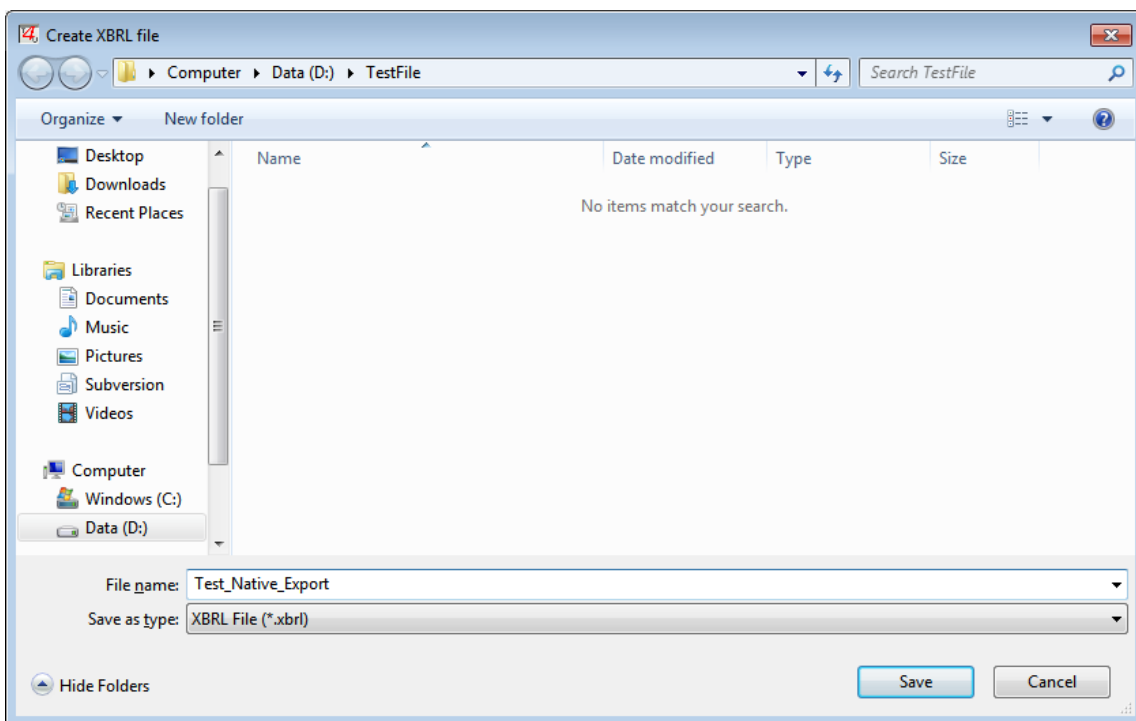
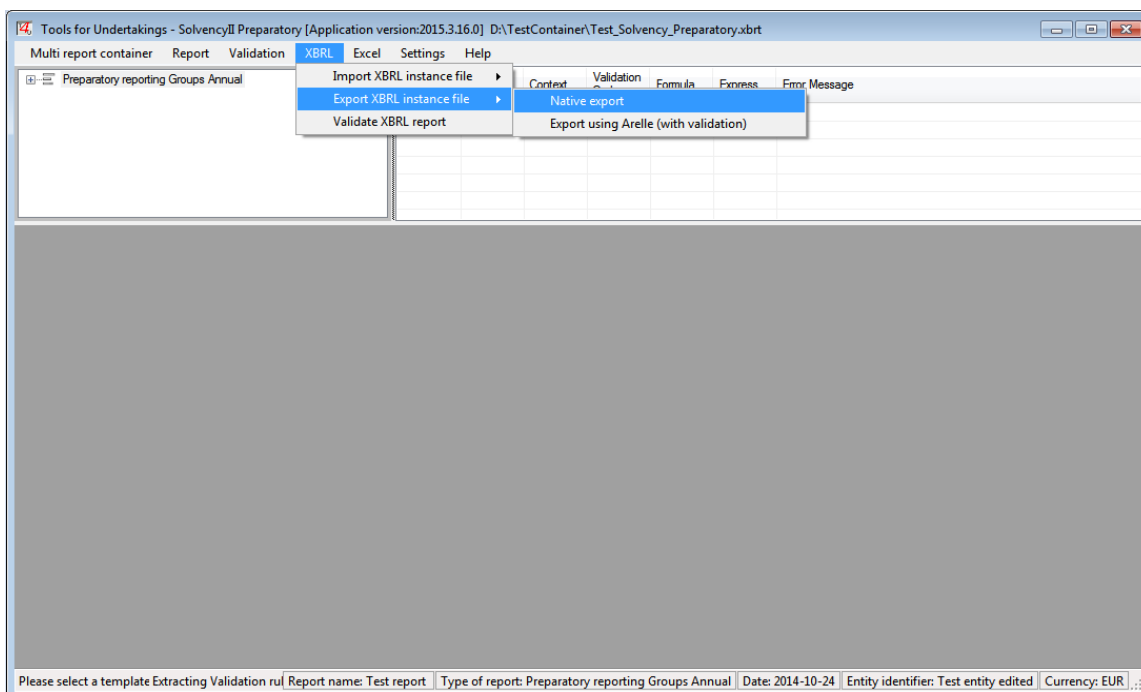
## VII.2 Export XBRL instance file

### VII.2.1 Native export

**Prerequisite:** The report should be created before to export the report.

1. Select the **XBRL** menu.
2. On the **XBRL** menu, select the **Export XBRL instance file** menu.
3. From the list of sub populated menu, select the **Native export** to export the XBRL instance file.
4. Provide the filename in the **Export XBRL file** dialog box.
5. Click **Save**.
6. **Arelle Validation Status** window will provide the validation results for the export operation if any error occurred.
7. After the successful export the XBRL file will get generated in the specified location.

## Windows T4U User Manual



**Scenario (the below window will be shown if any errors occurs during export operation):**

Arelle Validation Status		
Data Point Signature	Message Code	Value
MET(s2md_met:ei1025) s2c_dim:AZ (s2c_typ:IDG>33</s2c_typ:IDG>)	enumie:InvalidFactValue	[enumie:InvalidFactValue] Fact s2md_met:ei1025 context c2 enumeration s2c_CU:GDYNIA is not in the domain of s2md_met:ei1025 - Test_import.xbrl 58
MET(s2md_met:ei1633) s2c_dim:CS (s2c_CS:x18888)	xbrldie:PrimaryItemDimensionallyInvalidError	[xbrldie:PrimaryItemDimensionallyInvalidError] Fact s2md_met:ei1633 context c1 dimensionally not valid - Test_import.xbrl 38
MET(s2md_met:ei1634) s2c_dim:CS (s2c_CS:x18888)	xbrldie:PrimaryItemDimensionallyInvalidError	[xbrldie:PrimaryItemDimensionallyInvalidError] Fact s2md_met:ei1634 context c1 dimensionally not valid - Test_import.xbrl 39
MET(s2md_met:ei1636) s2c_dim:CS (s2c_CS:x18888)	xbrldie:PrimaryItemDimensionallyInvalidError	[xbrldie:PrimaryItemDimensionallyInvalidError] Fact s2md_met:ei1636 context c1 dimensionally not valid - Test_import.xbrl 40
MET(s2md_met:ei1637) s2c_dim:CS (s2c_CS:x18888)	xbrldie:PrimaryItemDimensionallyInvalidError	[xbrldie:PrimaryItemDimensionallyInvalidError] Fact s2md_met:ei1637 context c1 dimensionally not valid - Test_import.xbrl 41
MET(s2md_met:ei1640) s2c_dim:CS (s2c_CS:x18888)	xbrldie:PrimaryItemDimensionallyInvalidError	[xbrldie:PrimaryItemDimensionallyInvalidError] Fact s2md_met:ei1640 context c1 dimensionally not valid - Test_import.xbrl 42
MET(s2md_met:ei1633) s2c_dim:CS (s2c_CS:x18888)	xbrldie:ExplicitMemberUndefinedQNameError	[xbrldie:ExplicitMemberUndefinedQNameError] Context c1 explicit dimension s2c_dim:CS member s2c_CS:x18888 is not a global member item - Test_import.xbrl 35, 38, 39, 40, 42
MET(s2md_met:ei1634) s2c_dim:CS (s2c_CS:x18888)	xbrldie:ExplicitMemberUndefinedQNameError	[xbrldie:ExplicitMemberUndefinedQNameError] Context c1 explicit dimension s2c_dim:CS member s2c_CS:x18888 is not a global member item - Test_import.xbrl 35, 38, 39, 40, 42
MET(s2md_met:ei1636) s2c_dim:CS (s2c_CS:x18888)	xbrldie:ExplicitMemberUndefinedQNameError	[xbrldie:ExplicitMemberUndefinedQNameError] Context c1 explicit dimension s2c_dim:CS member s2c_CS:x18888 is not a global member item - Test_import.xbrl 35, 38, 39, 40, 42

Sample generated XBRL file

```

Test_Native_Export.xbrl - Notepad
File Edit Format View Help
<?xml version="1.0" encoding="utf-8"?>
<xbrl xmlns="http://www.xbrl.org/2003/instance" xmlns:find="http://www.eurofiling.info/
//eiopa.europa.eu/xbrl/s2c/dict/dom/DC" xmlns:s2c_DI="http://eiopa.europa.eu/xbrl/s2c/di
1/s2c/dict/dom/SE" xmlns:s2c_TB="http://eiopa.europa.eu/xbrl/s2c/dict/dom/TB" xmlns:s2c
<?xbrl-streamable-instance version="1.0" contextBuffer="1"?>
<link:schemaRef
  xlink:href="http://eiopa.europa.eu/eu/xbrl/s2md/fws/solvency/solvency2/2014-07-23/mc
  xlink:type="simple" />
<context
  id="c">
  <entity>
    <identifier
      scheme="http://standards.iso.org/iso/17442">Test_Export</identifier>
    </entity>
    <period>
      <instant>2015-10-24</instant>
    </period>
  </context>
  <find:fIndicators>
    <find:filingIndicator
      contextRef="c">S.01.02</find:filingIndicator>
  </find:fIndicators>

```

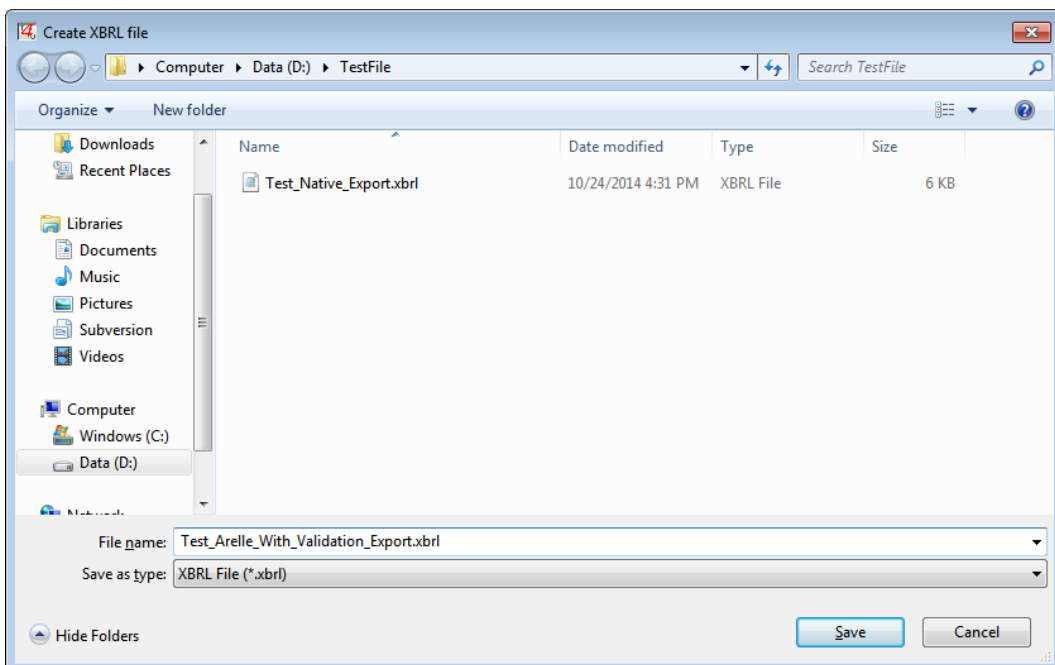
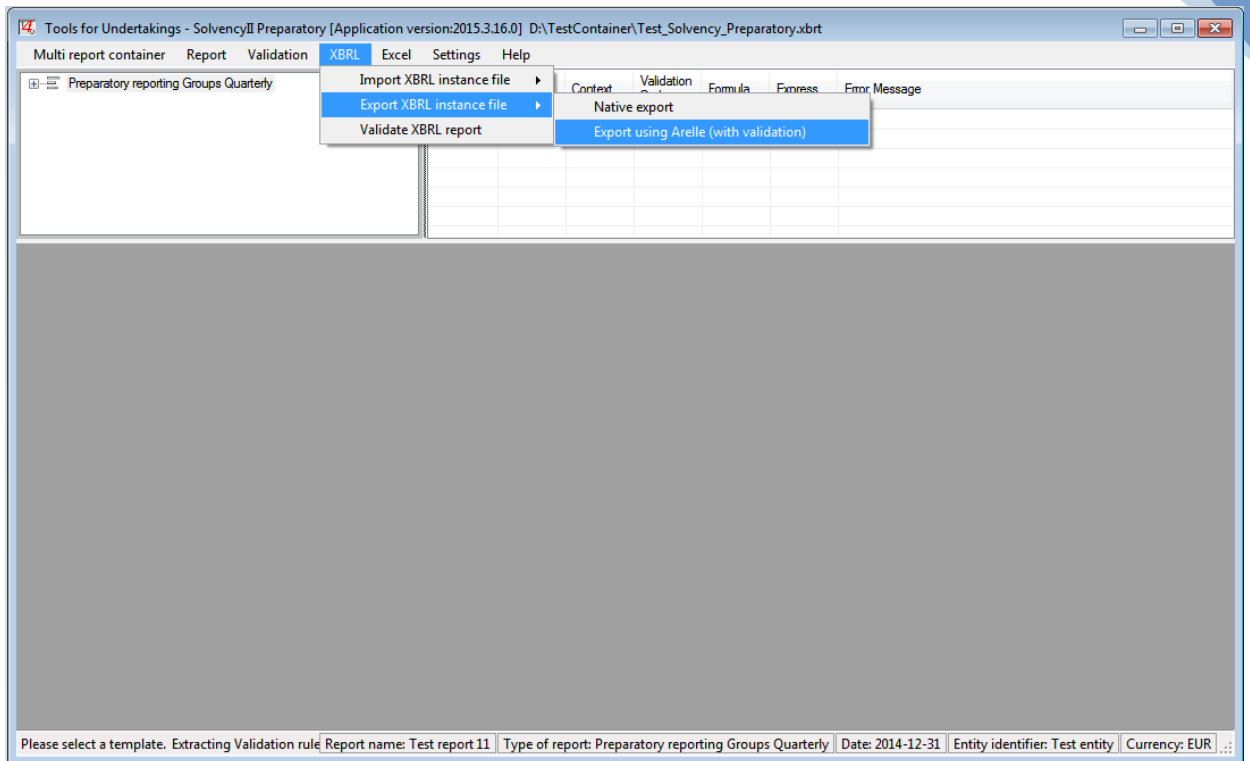
## VII.2.2 Export using Arelle (with validation)

**Prerequisite:** The report should be created before to export the report.

1. Select the **XBRL** menu.
2. On the **XBRL** menu, select the **Export XBRL instance file** menu.
3. From the list of sub populated menu, select the **Export using Arelle (with validation)** to export the XBRL instance file.
4. Provide the filename in the **Create XBRL file** dialog box.
5. Click **Save**
6. **Arelle Validation Status** window will provide the validation results for the export operation.
7. After the successful export the XBRL file will get generated in the specified location.



## Windows T4U User Manual



**Scenario (the below window will be shown if any errors occurs during export operation):**

Arele Validation Status		
Data Point Signature	Message Code	Value
MET(s2md_met:ei1025) s2c_dim:AZ (<s2c_typ:IDG>33/<s2c_typ:IDG>)	enumie:InvalidFactValue	[enumie:InvalidFactValue] Fact s2md_met:ei1025 context c2 enumeration s2c_CU:GDYNIA is not in the domain of s2md_met:ei1025 - Test_import.xbrl 58
MET(s2md_met:ei1633) s2c_dim:CS (s2c_CS:x18888)	xbrldie:PrimaryItemDimensionallyInvalidError	[xbrldie:PrimaryItemDimensionallyInvalidError] Fact s2md_met:ei1633 context c1 dimensionally not valid - Test_import.xbrl 38
MET(s2md_met:ei1634) s2c_dim:CS (s2c_CS:x18888)	xbrldie:PrimaryItemDimensionallyInvalidError	[xbrldie:PrimaryItemDimensionallyInvalidError] Fact s2md_met:ei1634 context c1 dimensionally not valid - Test_import.xbrl 39
MET(s2md_met:ei1636) s2c_dim:CS (s2c_CS:x18888)	xbrldie:PrimaryItemDimensionallyInvalidError	[xbrldie:PrimaryItemDimensionallyInvalidError] Fact s2md_met:ei1636 context c1 dimensionally not valid - Test_import.xbrl 40
MET(s2md_met:ei1637) s2c_dim:CS (s2c_CS:x18888)	xbrldie:PrimaryItemDimensionallyInvalidError	[xbrldie:PrimaryItemDimensionallyInvalidError] Fact s2md_met:ei1637 context c1 dimensionally not valid - Test_import.xbrl 41
MET(s2md_met:ei1640) s2c_dim:CS (s2c_CS:x18888)	xbrldie:PrimaryItemDimensionallyInvalidError	[xbrldie:PrimaryItemDimensionallyInvalidError] Fact s2md_met:ei1640 context c1 dimensionally not valid - Test_import.xbrl 42
MET(s2md_met:ei1633) s2c_dim:CS (s2c_CS:x18888)	xbrldie:ExplicitMemberUndefinedQNameError	[xbrldie:ExplicitMemberUndefinedQNameError] Context c1 explicit dimension s2c_dim:CS member s2c_CS:x18888 is not a global member item - Test_import.xbrl 35, 38, 39, 40, 42
MET(s2md_met:ei1634) s2c_dim:CS (s2c_CS:x18888)	xbrldie:ExplicitMemberUndefinedQNameError	[xbrldie:ExplicitMemberUndefinedQNameError] Context c1 explicit dimension s2c_dim:CS member s2c_CS:x18888 is not a global member item - Test_import.xbrl 35, 38, 39, 40, 42
MET(s2md_met:ei1636) s2c_dim:CS (s2c_CS:x18888)	xbrldie:ExplicitMemberUndefinedQNameError	[xbrldie:ExplicitMemberUndefinedQNameError] Context c1 explicit dimension s2c_dim:CS member s2c_CS:x18888 is not a global member item - Test_import.xbrl 35, 38, 39, 40, 42

### Progress:

The user can verify the validation process in the status bar.

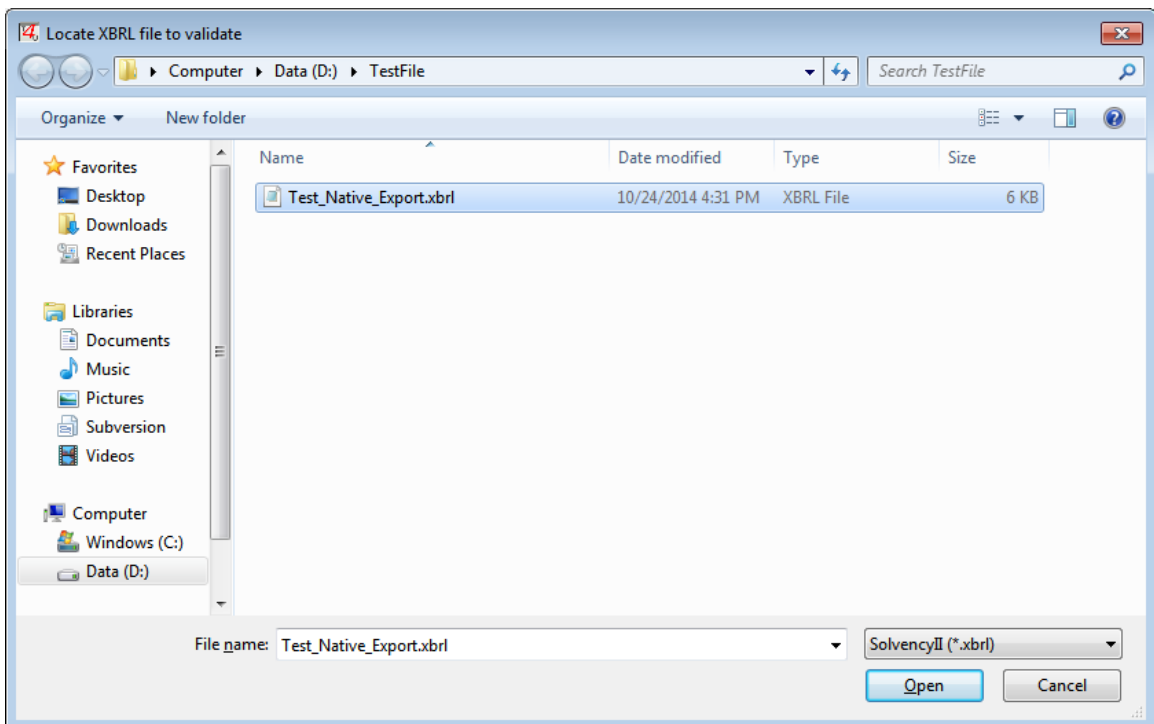
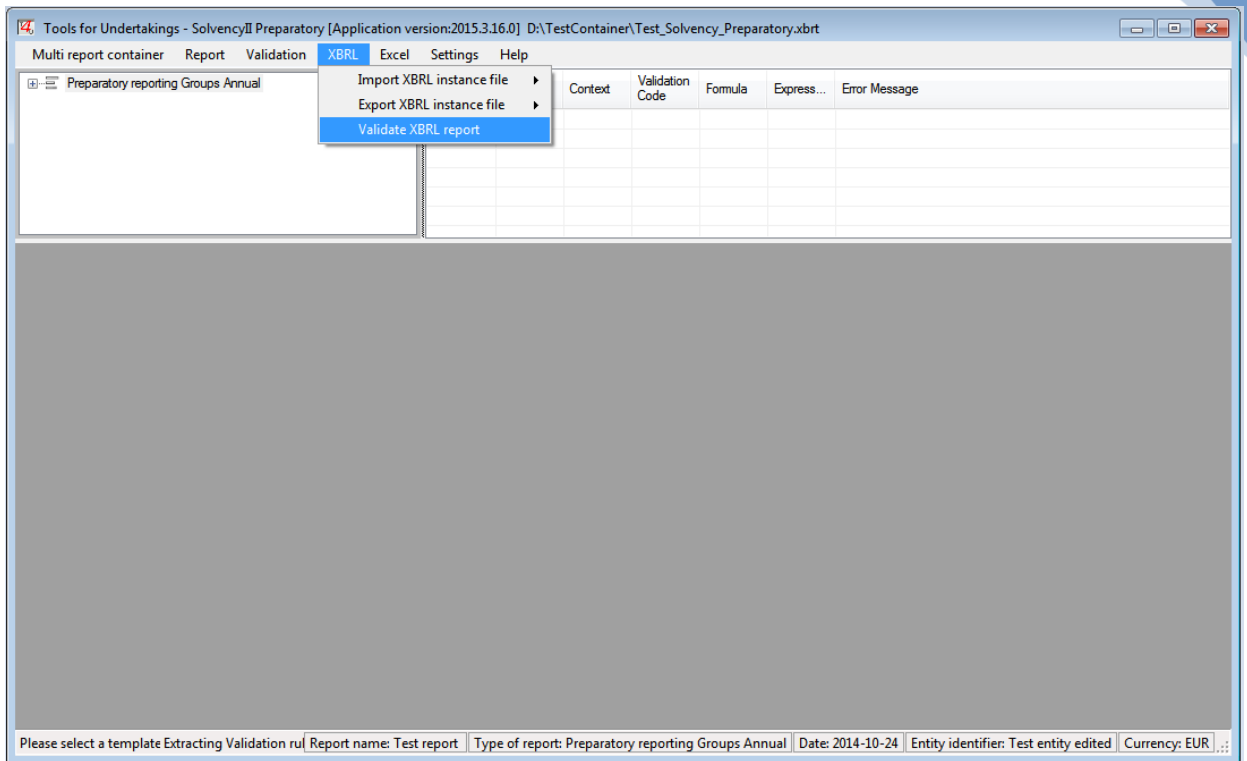
- Please create or select a report. Loading instance - loading hier-pre.xml
---

## VII.3 Validate XBRL report

**Prerequisite:** The report should be created before to validate the report.

1. Select the **XBRL** menu.
2. On the **XBRL** menu, select the **Validate XBRL report** menu.
3. Select the file in the "Locate XBRL file to Validate" dialog box.
4. Click **Open** to validate the XBRL file.
5. **Arele Validation Status** window will provide the validation results for the specified instance if any error occurred.

## Windows T4U User Manual



**Scenario (the below window will be shown if any errors occurs during validation):**

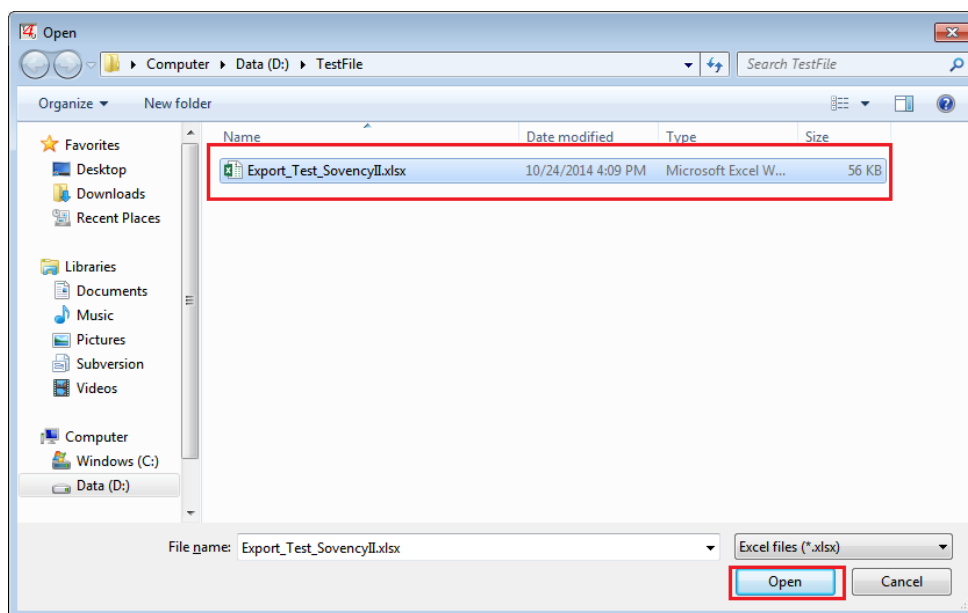
Arelle Validation Status		
Data Point Signature	Message Code	Value
MET(s2md_met:ei1025)s2c_dim:AZ (<s2c_typ:IDG>33</s2c_typ:IDG>)	enumie:InvalidFactValue	[enumie:InvalidFactValue] Fact s2md_met:ei1025 context c2 enumeration s2c_CU:GDYNIA is not in the domain of s2md_met:ei1025 - Test_import.xbrl 58
MET(s2md_met:ei1633)s2c_dim:CS (s2c_CS:x18888)	xbrldie:PrimaryItemDimensionallyInvalidError	[xbrldie:PrimaryItemDimensionallyInvalidError] Fact s2md_met:ei1633 context c1 dimensionally not valid - Test_import.xbrl 38
MET(s2md_met:ei1634)s2c_dim:CS (s2c_CS:x18888)	xbrldie:PrimaryItemDimensionallyInvalidError	[xbrldie:PrimaryItemDimensionallyInvalidError] Fact s2md_met:ei1634 context c1 dimensionally not valid - Test_import.xbrl 39
MET(s2md_met:ei1636)s2c_dim:CS (s2c_CS:x18888)	xbrldie:PrimaryItemDimensionallyInvalidError	[xbrldie:PrimaryItemDimensionallyInvalidError] Fact s2md_met:ei1636 context c1 dimensionally not valid - Test_import.xbrl 40
MET(s2md_met:ei1637)s2c_dim:CS (s2c_CS:x18888)	xbrldie:PrimaryItemDimensionallyInvalidError	[xbrldie:PrimaryItemDimensionallyInvalidError] Fact s2md_met:ei1637 context c1 dimensionally not valid - Test_import.xbrl 41
MET(s2md_met:ei1640)s2c_dim:CS (s2c_CS:x18888)	xbrldie:PrimaryItemDimensionallyInvalidError	[xbrldie:PrimaryItemDimensionallyInvalidError] Fact s2md_met:ei1640 context c1 dimensionally not valid - Test_import.xbrl 42
MET(s2md_met:ei1633)s2c_dim:CS (s2c_CS:x18888)	xbrldie:ExplicitMemberUndefinedQNameError	[xbrldie:ExplicitMemberUndefinedQNameError] Context c1 explicit dimension s2c_dim:CS member s2c_CS:x18888 is not a global member item - Test_import.xbrl 35, 38, 39, 40, 41, 42
MET(s2md_met:ei1634)s2c_dim:CS (s2c_CS:x18888)	xbrldie:ExplicitMemberUndefinedQNameError	[xbrldie:ExplicitMemberUndefinedQNameError] Context c1 explicit dimension s2c_dim:CS member s2c_CS:x18888 is not a global member item - Test_import.xbrl 35, 38, 39, 40, 41, 42
MET(s2md_met:ei1636)s2c_dim:CS (s2c_CS:x18888)	xbrldie:ExplicitMemberUndefinedQNameError	[xbrldie:ExplicitMemberUndefinedQNameError] Context c1 explicit dimension s2c_dim:CS member s2c_CS:x18888 is not a global member item - Test_import.xbrl 35, 38, 39, 40, 41, 42

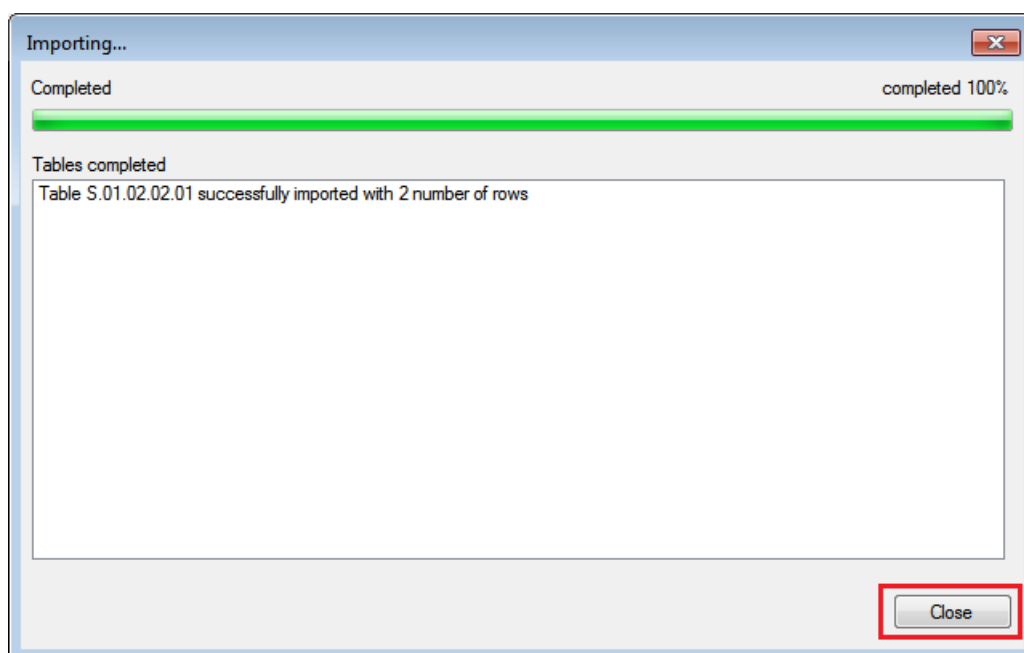
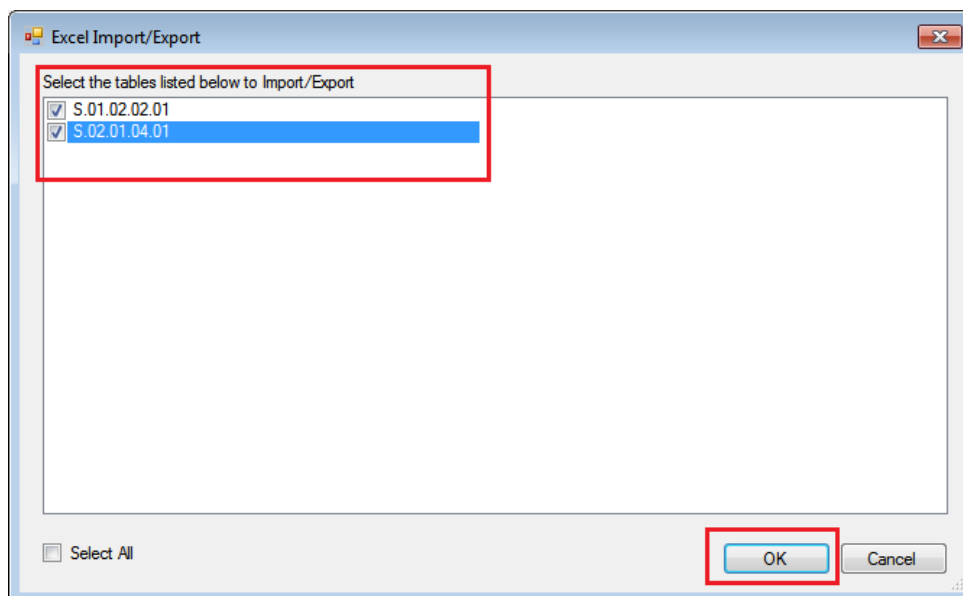
## VIII Excel

### VIII.1 Import data from basic Excel template

**Prerequisite:** The report should be created before, to import the data from excel.

1. Select the **Excel** menu.
2. On the **Excel** menu, select **Import data from basic Excel template** menu.
3. Select the excel file to import in the **Open** dialog box.
4. Choose the tables to get imported from the **Excel Import/Export** dialog box.
5. Click OK to start the import operation.
6. After the successful import operation the user can verify the values in the table from the left side tree view.





## VIII.2 Export data to basic Excel template

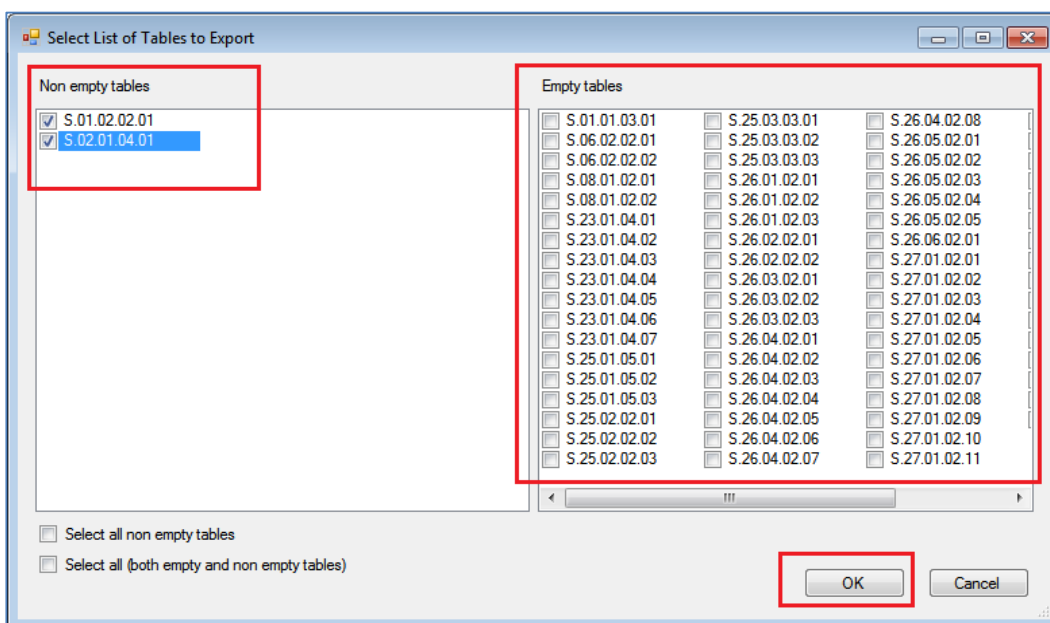
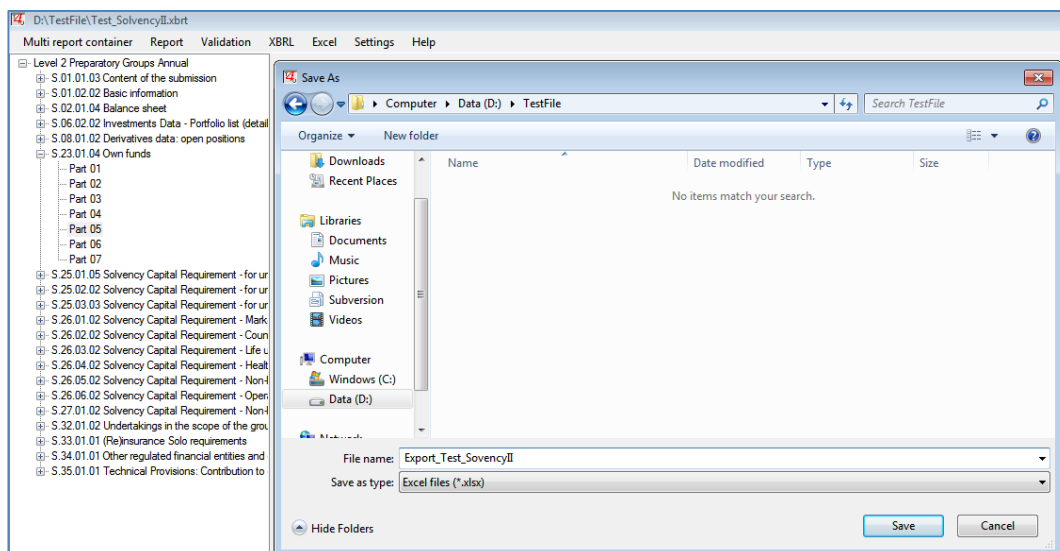
**Prerequisite:** The report should be created before to export the report.

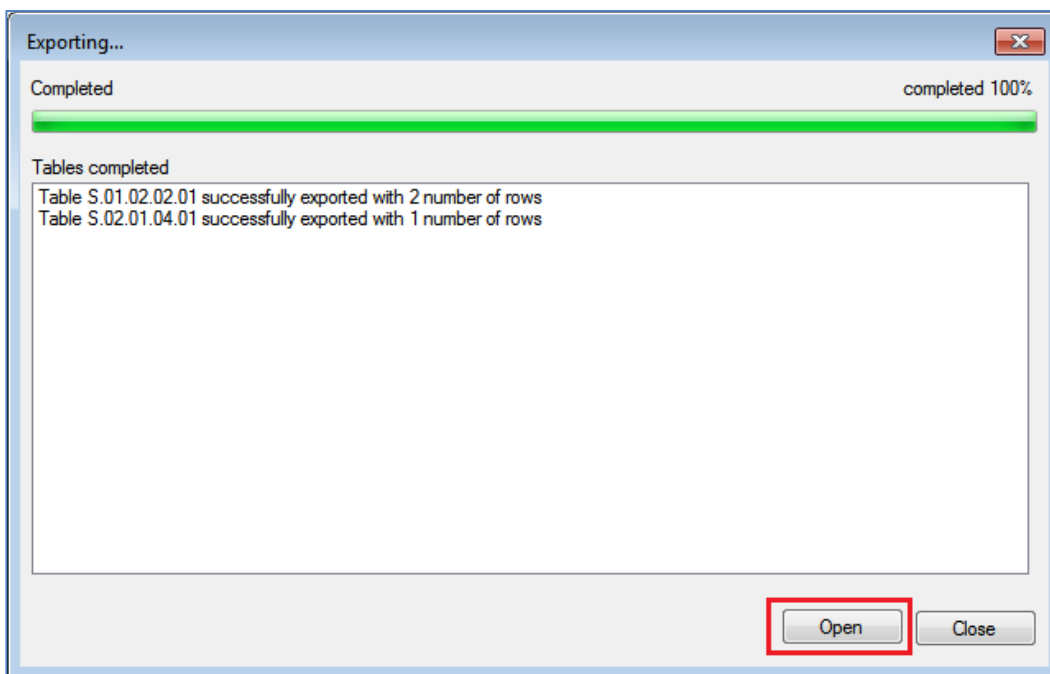
1. Select the **Excel** menu.
2. On the **Excel** menu, select **Export data to basic Excel template** menu.
3. Provide the file name to the excel file in the **Save As** dialog box.
4. Click **save**.
5. Choose the list of table to export.
6. Click **OK** to start the export operation
7. After the successful export operation the user can verify the exported contents in the specified excel file OR by clicking the **Open** button, the exported excel file will be opened.

**Note:**

The tables without data will be shown in the Empty tables list.

# Windows T4U User Manual





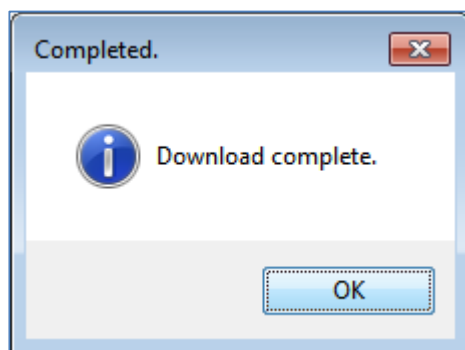
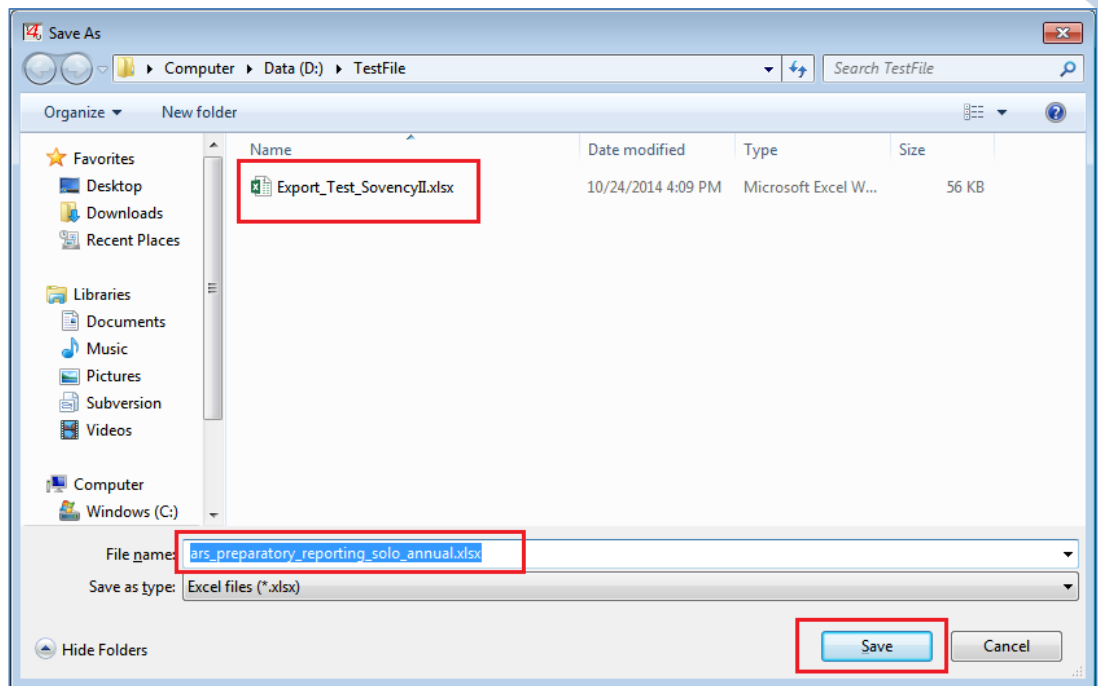
Click open to launch excel with exported data.

Column Header											
1	2	3	4	5	6	7	8	9	10	11	12
Row Header	Date	Date	E:141 C0030	E:22 C0050	E:199 C0060	E:83 C0070	E:71 C0080	E:133 C0090	String C0100	E:156 C0110	String C0010
	2014/10/20	2014/10/27	EUR	Prudential other than Solvency II	Standard formula or partial internal model	Composite undertaking	Not reporting activity by RFF	Group	32	GERMANY	
	2014/10/13	2014/10/13	AFN	Prudential	Standard formula or partial internal model	Composite undertaking	Reporting activity by RFF	Group	898	FRANCE	1

### VIII.3 Download an basic Excel template

**Prerequisite:** The report should be created before to download the excel template .

1. Select the **Excel** menu.
2. On the **Excel** menu, select **Download an basic Excel template** menu.
3. Provide the excel file name in the **Save as** dialog box. The template for the current active report type will be created.



#### VIII.4 Download supportive list of basic Excel template dropdowns

1. Select the **Excel** menu.
2. On the **Excel** menu, select **Download supportive list of basic Excel template dropdowns** menu.
3. The excel file will be created with all the enumeration lists.



	A	B	C	D	E
1	E:13,141,0	E:22	E:27	E:31,346,0	E:34,346,0
2	Total/NA {s2c_MC:x0}	Accrued interests {s2c_AM:x5}	Non {s2c_AM:x56}	Adjusted equity methods - applicable for the valuation of participations [AEM] {s2c_VM:x2}	Alternative valuation methods {s2c_VM:x3}
3	Closed {s2c_MC:x15}	Difference between Solvency II and statutory account {s2c_AM:x24}	Notional {s2c_AM:x60}	Alternative valuation methods {s2c_VM:x3}	Quoted market price in active markets for similar assets or liabilities {s2c_VM:x42}
4	FL-FL [closed] {s2c_MC:x53}	IFRS {s2c_AM:x45}	Sectoral {s2c_AM:x79}	IFRS equity methods - applicable for the valuation of participations [IEM] {s2c_VM:x22}	Quoted market price in active markets for the same assets or liabilities {s2c_VM:x43}
5	FL-FL [open] {s2c_MC:x54}	Local GAAP {s2c_AM:x50}		Quoted market price in active markets for similar assets or liabilities {s2c_VM:x42}	
6	FL-FX [closed] {s2c_MC:x55}	Prudential other than Solvency II {s2c_AM:x72}		Quoted market price in active markets for the same assets or liabilities {s2c_VM:x43}	

## VIII.5 Export data to Excel Business template (Solvency II Preparatory application)

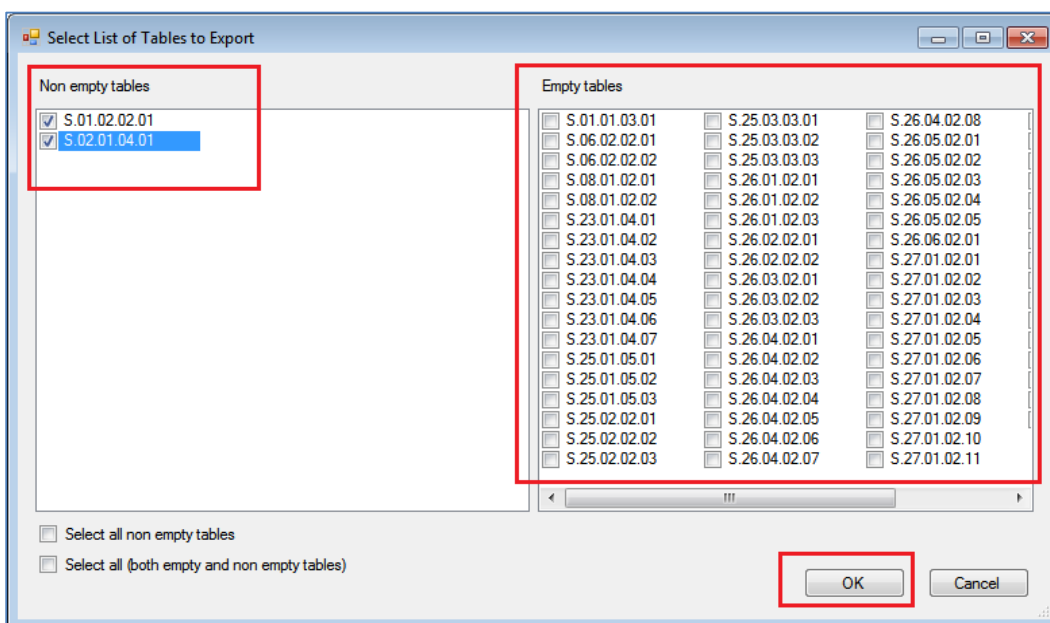
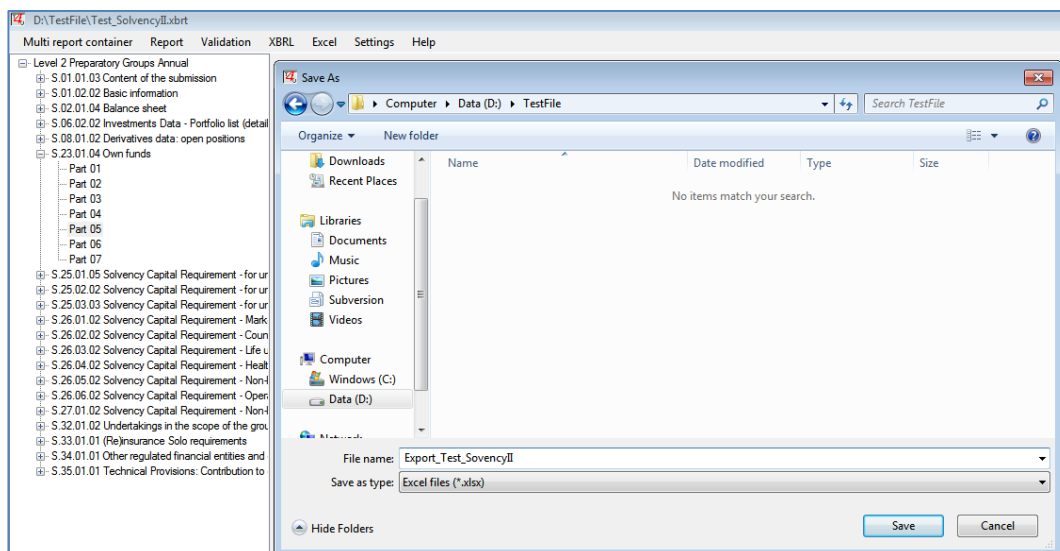
**Prerequisite:** The report should be created before to export the report.

1. Select the **Excel** menu.
2. On the **Excel** menu, select **Export data to Excel Business template** menu.
3. Provide the file name to the excel file in the **Save As** dialog box.
4. Click **save**.
5. Choose the list of table to export.
6. Click **OK** to start the export operation
7. After the successful export operation the user can verify the exported contents in the specified excel file OR by clicking the **Open** button, the exported excel file will be opened.
8. Navigate to exported file location.
9. Launch/open the file Excel-Business-Templates-(1.5.2.c) .xslm
10. Accept the Terms & Conditions window
11. Locate the file that you have recently exported or already exported file.
12. The export operation will take place & it will stored with values.

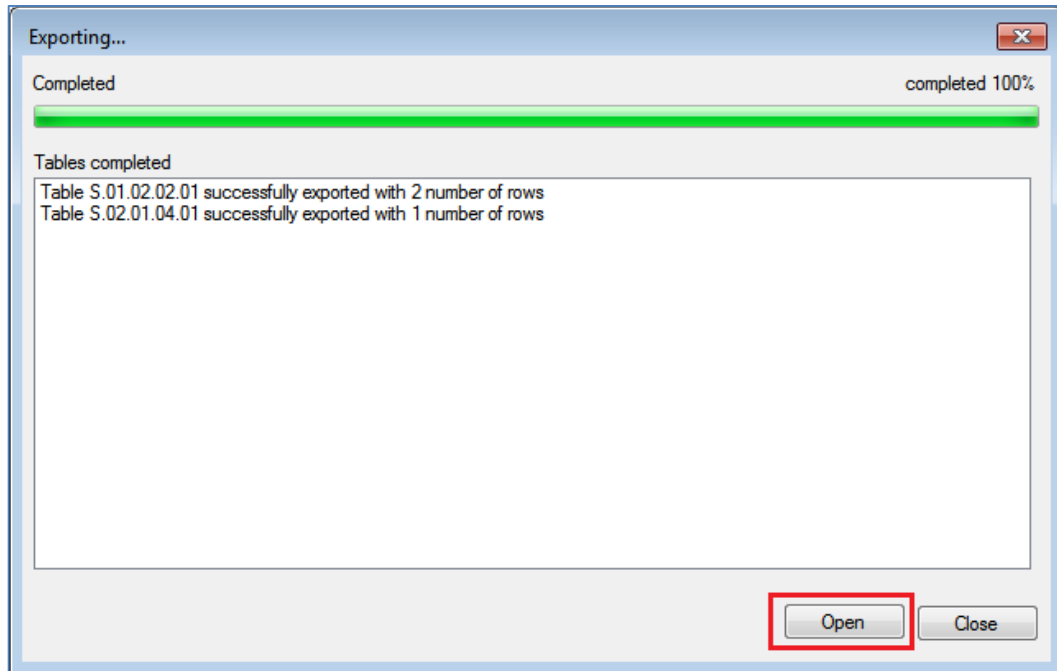
**Note:**

The tables without data will be shown in the Empty tables list.

# Windows T4U User Manual



# Windows T4U User Manual



Click open to launch excel with exported data.

Column Header											
1	Reporting date	Reference date	Currency used for reporting	Accounting standard	Model used	Composite undertaking? (Y/N)	RFF? (Y/N)	Consolidation method 1 or a combination of methods is used for calculating group solvency of at least one undertaking in the scope? (Y/N)	Name	Reporting country	Group identification code
2	Type	Date	Date	E:141	E:22	E:199	E:83	E:71	E:133	String	String
3	Code	C0020	C0030	C0040	C0050	C0060	C0070	C0080	C0090	C0100	C0110
5	2014/10/20	2014/10/27	EUR	Prudential other than Solvency II	Standard formula or partial internal model	Composite undertaking	Not reporting activity by RFF	Group	32	GERMANY	
6	2014/10/13	2014/10/13	AFN	Prudential	Standard formula or partial internal model	Composite undertaking	Reporting activity by RFF	Group	898	FRANCE	1

Computer > Data (D:) > TestFile >				
View Tools Help				
Open Print E-mail Burn New folder				
	Name	Date modified	Type	Size
	Test XBRL Instances	22/06/2015 16:39	File folder	
	ars_preparatory_reporting_solo_annual.xlsx	19/06/2015 14:43	Microsoft Excel W...	8 KB
	Excel-Business-Templates-(1.5.2.c).xslm	12/06/2015 08:46	Microsoft Excel M...	952 KB

Label	Additional label	Input	Tables	Special X-Axis
Content of the submission		S.01.01.01.01	S.01.01.01.01	
Content of the submission		S.01.01.02.01	S.01.01.02.01	
Content of the submission		S.01.01.03.01	S.01.01.03.01	
Content of the submission		S.01.01.04.01	S.01.01.04.01	
Basic information		S.01.01.05.01	S.01.01.05.01	
Basic information		S.01.01.06.01	S.01.01.06.01	
Balance sheet		S.01.01.07.01	S.01.01.07.01	
Balance sheet		S.01.01.08.01	S.01.01.08.01	
Balance sheet		S.01.01.09.01	S.01.01.09.01	
Balance sheet		S.01.01.10.01	S.01.01.10.01	
Assets and liabilities by currency		S.01.01.11.01	S.01.01.11.01	
		S.01.01.12.01	S.01.01.12.01	
		S.01.01.13.01	S.01.01.13.01	
Investments Data - Portfolio list (detailed list of investments)		S.01.01.14.01	S.01.01.14.01	
Investments Data - Portfolio list (detailed list of investments)		S.01.01.15.01	S.01.01.15.01	
Derivatives data: open positions		S.01.01.16.01	S.01.01.16.01	
Derivatives data: open positions		S.01.01.17.01	S.01.01.17.01	
Life and Health SLT Technical Provisions		S.01.01.18.01	S.01.01.18.01	
		S.01.01.19.01	S.01.01.19.01	
		S.01.01.20.01	S.01.01.20.01	
		S.01.01.21.01	S.01.01.21.01	
		S.01.01.22.01	S.01.01.22.01	
		S.01.01.23.01	S.01.01.23.01	
		S.01.01.24.01	S.01.01.24.01	
		S.01.01.25.01	S.01.01.25.01	
		S.01.01.26.01	S.01.01.26.01	
		S.01.01.27.01	S.01.01.27.01	
		S.01.01.28.01	S.01.01.28.01	
		S.01.01.29.01	S.01.01.29.01	
		S.01.01.30.01	S.01.01.30.01	
		S.01.01.31.01	S.01.01.31.01	
		S.01.01.32.01	S.01.01.32.01	
		S.01.01.33.01	S.01.01.33.01	
		S.01.01.34.01	S.01.01.34.01	
		S.01.01.35.01	S.01.01.35.01	
		S.01.01.36.01	S.01.01.36.01	
		S.01.01.37.01	S.01.01.37.01	
		S.01.01.38.01	S.01.01.38.01	
		S.01.01.39.01	S.01.01.39.01	
		S.01.01.40.01	S.01.01.40.01	
		S.01.01.41.01	S.01.01.41.01	
		S.01.01.42.01	S.01.01.42.01	
		S.01.01.43.01	S.01.01.43.01	
		S.01.01.44.01	S.01.01.44.01	
		S.01.01.45.01	S.01.01.45.01	
		S.01.01.46.01	S.01.01.46.01	
		S.01.01.47.01	S.01.01.47.01	
		S.01.01.48.01	S.01.01.48.01	
		S.01.01.49.01	S.01.01.49.01	
		S.01.01.50.01	S.01.01.50.01	
		S.01.01.51.01	S.01.01.51.01	
		S.01.01.52.01	S.01.01.52.01	
		S.01.01.53.01	S.01.01.53.01	
		S.01.01.54.01	S.01.01.54.01	
		S.01.01.55.01	S.01.01.55.01	
		S.01.01.56.01	S.01.01.56.01	
		S.01.01.57.01	S.01.01.57.01	
		S.01.01.58.01	S.01.01.58.01	
		S.01.01.59.01	S.01.01.59.01	
		S.01.01.60.01	S.01.01.60.01	
		S.01.01.61.01	S.01.01.61.01	
		S.01.01.62.01	S.01.01.62.01	
		S.01.01.63.01	S.01.01.63.01	
		S.01.01.64.01	S.01.01.64.01	
		S.01.01.65.01	S.01.01.65.01	
		S.01.01.66.01	S.01.01.66.01	
		S.01.01.67.01	S.01.01.67.01	
		S.01.01.68.01	S.01.01.68.01	
		S.01.01.69.01	S.01.01.69.01	
		S.01.01.70.01	S.01.01.70.01	
		S.01.01.71.01	S.01.01.71.01	
		S.01.01.72.01	S.01.01.72.01	
		S.01.01.73.01	S.01.01.73.01	
		S.01.01.74.01	S.01.01.74.01	
		S.01.01.75.01	S.01.01.75.01	
		S.01.01.76.01	S.01.01.76.01	
		S.01.01.77.01	S.01.01.77.01	
		S.01.01.78.01	S.01.01.78.01	
		S.01.01.79.01	S.01.01.79.01	
		S.01.01.80.01	S.01.01.80.01	
		S.01.01.81.01	S.01.01.81.01	
		S.01.01.82.01	S.01.01.82.01	
		S.01.01.83.01	S.01.01.83.01	
		S.01.01.84.01	S.01.01.84.01	
		S.01.01.85.01	S.01.01.85.01	
		S.01.01.86.01	S.01.01.86.01	
		S.01.01.87.01	S.01.01.87.01	
		S.01.01.88.01	S.01.01.88.01	
		S.01.01.89.01	S.01.01.89.01	
		S.01.01.90.01	S.01.01.90.01	
		S.01.01.91.01	S.01.01.91.01	
		S.01.01.92.01	S.01.01.92.01	
		S.01.01.93.01	S.01.01.93.01	
		S.01.01.94.01	S.01.01.94.01	
		S.01.01.95.01	S.01.01.95.01	
		S.01.01.96.01	S.01.01.96.01	
		S.01.01.97.01	S.01.01.97.01	
		S.01.01.98.01	S.01.01.98.01	
		S.01.01.99.01	S.01.01.99.01	
		S.01.01.100.01	S.01.01.100.01	

**Terms and Conditions**

Please note that this BETA Version is provided on an "as is" basis and is subject to further improvement and quality control. It is supplied to solely for testing purposes. Therefore, the BETA Version may only be used to test the main functionalities of the tool. The outcome of this testing process is exclusively reserved for the European Insurance and Occupational Pensions Authority (EIOPA) and is intended for the further quality improvement of the tool.

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☐ I have read and I agree with the above terms and conditions

Accept

Additional label	Input
	S.01.01.01.01
	S.01.01.02.01
	S.01.01.03.01
	S.01.01.04.01
	S.01.01.05.01
	S.01.01.06.01
	S.01.01.07.01
	S.01.01.08.01
	S.01.01.09.01
	S.01.01.10.01
	S.01.01.11.01
	S.01.01.12.01
	S.01.01.13.01
	S.01.01.14.01
	S.01.01.15.01
	S.01.01.16.01
	S.01.01.17.01
	S.01.01.18.01
	S.01.01.19.01
	S.01.01.20.01
	S.01.01.21.01
	S.01.01.22.01
	S.01.01.23.01
	S.01.01.24.01
	S.01.01.25.01
	S.01.01.26.01
	S.01.01.27.01
	S.01.01.28.01
	S.01.01.29.01
	S.01.01.30.01
	S.01.01.31.01
	S.01.01.32.01
	S.01.01.33.01
	S.01.01.34.01
	S.01.01.35.01
	S.01.01.36.01
	S.01.01.37.01
	S.01.01.38.01
	S.01.01.39.01
	S.01.01.40.01
	S.01.01.41.01
	S.01.01.42.01
	S.01.01.43.01
	S.01.01.44.01
	S.01.01.45.01
	S.01.01.46.01
	S.01.01.47.01
	S.01.01.48.01
	S.01.01.49.01
	S.01.01.50.01
	S.01.01.51.01
	S.01.01.52.01
	S.01.01.53.01
	S.01.01.54.01
	S.01.01.55.01
	S.01.01.56.01
	S.01.01.57.01
	S.01.01.58.01
	S.01.01.59.01
	S.01.01.60.01
	S.01.01.61.01
	S.01.01.62.01
	S.01.01.63.01
	S.01.01.64.01
	S.01.01.65.01
	S.01.01.66.01
	S.01.01.67.01
	S.01.01.68.01
	S.01.01.69.01
	S.01.01.70.01
	S.01.01.71.01
	S.01.01.72.01
	S.01.01.73.01
	S.01.01.74.01
	S.01.01.75.01
	S.01.01.76.01
	S.01.01.77.01
	S.01.01.78.01
	S.01.01.79.01
	S.01.01.80.01
	S.01.01.81.01
	S.01.01.82.01
	S.01.01.83.01
	S.01.01.84.01
	S.01.01.85.01
	S.01.01.86.01
	S.01.01.87.01
	S.01.01.88.01
	S.01.01.89.01
	S.01.01.90.01
	S.01.01.91.01
	S.01.01.92.01
	S.01.01.93.01
	S.01.01.94.01
	S.01.01.95.01
	S.01.01.96.01
	S.01.01.97.01
	S.01.01.98.01
	S.01.01.99.01
	S.01.01.100.01

Select a file to convert from basic Excel template to Excel Business template ...

Computer > Data (D:) > TestFile

Search TestFile

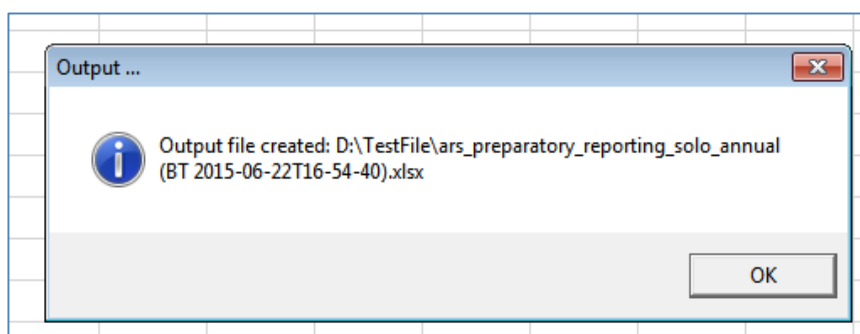
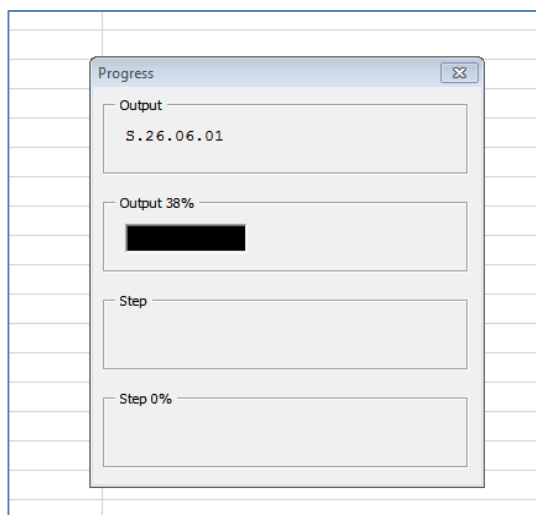
Organize New folder

Name	Date modified	Type	Size
Test XBRLE Instances	22/06/2015 16:33	File folder	
ars_preparatory_reporting_solo_annual.xlsx	19/06/2015 14:43	Microsoft Excel W...	8 KB

File name: ars\_preparatory\_reporting\_solo\_annual.xlsx

Excel Files (\*.xlsx)

Tools Open Cancel



Sample output of business excel template:

A1

:

✕

✓

*f<sub>x</sub>*

TOC

A	B	C	D	E	F	G	H	I	J	K	L	M	N
1	TOC												
2	S.01.01.04												
3	Content of the submission												
4													
5				C0010									
6	S.01.02.f	Basic Information	R0010	Reported									
7	S.02.01.f	Balance Sheet	R0030	Reported									
8	S.06.02.f	List of assets	R0130										
9	S.08.01.f	Open derivatives	R0160	Reported									
10	S.23.01.f	Own funds	R0430										
11													
12													
13													
14													
15													

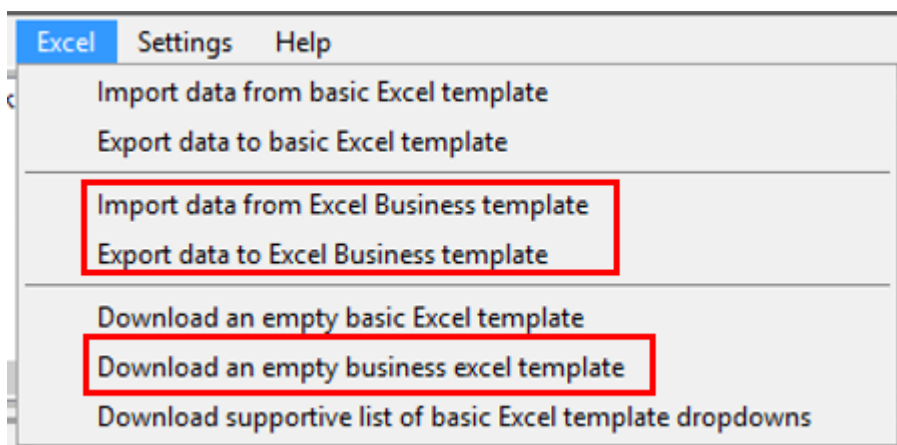
## VIII.6 Import/Export data to Excel Business templates (Solvency II /full scope/ application)

This functionality works similarly to basic Excel templates export and import but the result is forms similar to original Solvency II tables.

It can be triggered from the "Excel" menu bar:

- "Import data from Excel Business template" process is similar to VIII.1),
- "Export data to Excel Business template" (process is similar to VIII.2),

- "Download an empty business excel template" (process is similar to VIII.3).



In case of tables that multiply based on the z-axis dropdown selections, in order to create another instantiation of a table simply copy a worksheet and set up z-axis properties. Worksheets may be copied multiple times as presented on the screenshots below.

	A	B	C	D	E	F	G	H	I
1		Back to TOC							
2		Gross Claims Paid (non-cumulative) - Development year							
3									
4		Line of business	Z0010	Income protection insurance [direct business]	{s2c_LB:x136}				
5		Accident year / Underwriting year	Z0020	Accident year [AY]	{s2c_AM:x4}				
6		Currency	Z0030	EUR	{s2c_CU:EUR}				
7		Currency conversion	Z0040	Expressed in currency of denomination (not converted to reporting currency)	{s2c_CA:x1}				
8									
9				0	1	2	3	4	5
10				C0010	C0020	C0030	C0040	C0050	C0060
11		Prior	R0100						
12		N-14	R0110	123,00					
13		N-13	R0120		3423,00				
14		N-12	R0130						
15		N-11	R0140		123,00				
16		N-10	R0150						
17		N-9	R0160						
18		N-8	R0170						
19		N-7	R0180						
20		N-6	R0190						
21		N-5	R0200						
22		N-4	R0210						
23		N-3	R0220						
24		N-2	R0230						
25		N-1	R0240						
26		N	R0250						
27									

	A	B	C	D	E	F	G	H	I
1		Back to TOC							
2		Gross Claims Paid (non-cumulative) - Development year							
3									
4		Line of business	Z0010	Income protection insurance [direct business]	{s2c_LB:x136}				
5		Accident year / Underwriting year	Z0020	Accident year [AY]	{s2c_AM:x4}				
6		Currency	Z0030	ALL	{s2c_CU:ALL}				
7		Currency conversion	Z0040	Expressed in currency of denomination (not converted to reporting currency)	{s2c_CA:x1}				
8									
9				0	1	2	3	4	5
10				C0010	C0020	C0030	C0040	C0050	C0060
11		Prior	R0100						
12		N-14	R0110						
13		N-13	R0120						
14		N-12	R0130	23123,00					
15		N-11	R0140						
16		N-10	R0150						
17		N-9	R0160		23423424,00				
18		N-8	R0170						
19		N-7	R0180						
20		N-6	R0190						
21		N-5	R0200						
22		N-4	R0210						
23		N-3	R0220						
24		N-2	R0230						
25		N-1	R0240						
26		N	R0250						
27									

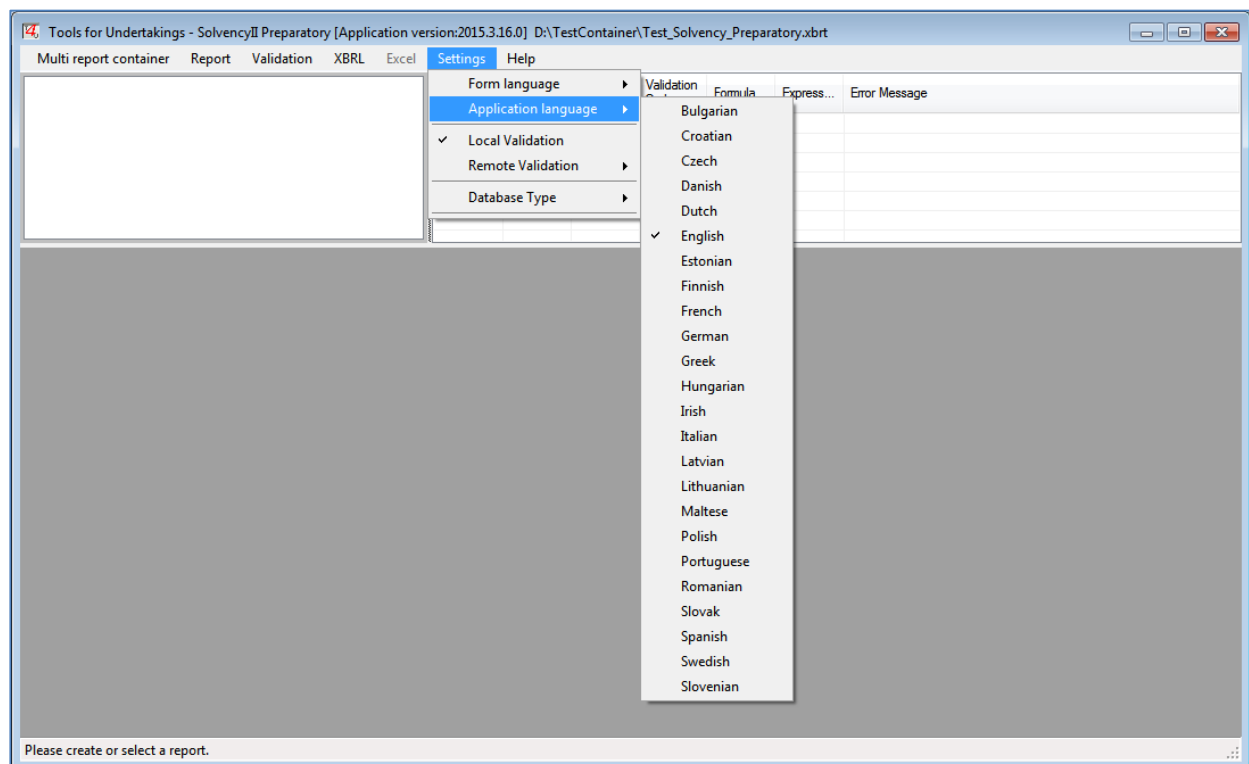
1	A								
2		Gross Claims Paid (non-cumulative) - Development year							
3									
4		Line of business	Z0010	Income protection insurance [direct business] (\$2c_L8:x136)					
5		Accident year / Underwriting year	Z0020	Accident year [AY] (\$2c_AM:x4)					
6		Currency	Z0030	BDT (\$2c_CU:BDT)					
7		Currency conversion	Z0040	Expressed in currency of denomination (not converted to reporting currency) (\$2c_CA:x1)					
8									
9				0	1	2	3	4	5
10				C0010	C0020	C0030	C0040	C0050	C0060
11		Prior	R0100						
12		N-14	R0110						
13		N-13	R0120						
14		N-12	R0130		234234,00				
15		N-11	R0140						
16		N-10	R0150	234234,00			234234,00		
17		N-9	R0160						
18		N-8	R0170						
19		N-7	R0180						
20		N-6	R0190						
21		N-5	R0200						
22		N-4	R0210						
23		N-3	R0220						
24		N-2	R0230						
25		N-1	R0240						
26		N	R0250						
27									
		Info	Table of contents	S.19.01.01.01	S.19.01.01.01 (2)	S.19.01.01.01 (3)			

In the same way the tool will export data to Excel Business templates (by multiplying the number of sheets for each combination of z-axes selection).

## IX Settings

### IX.1 Application Language

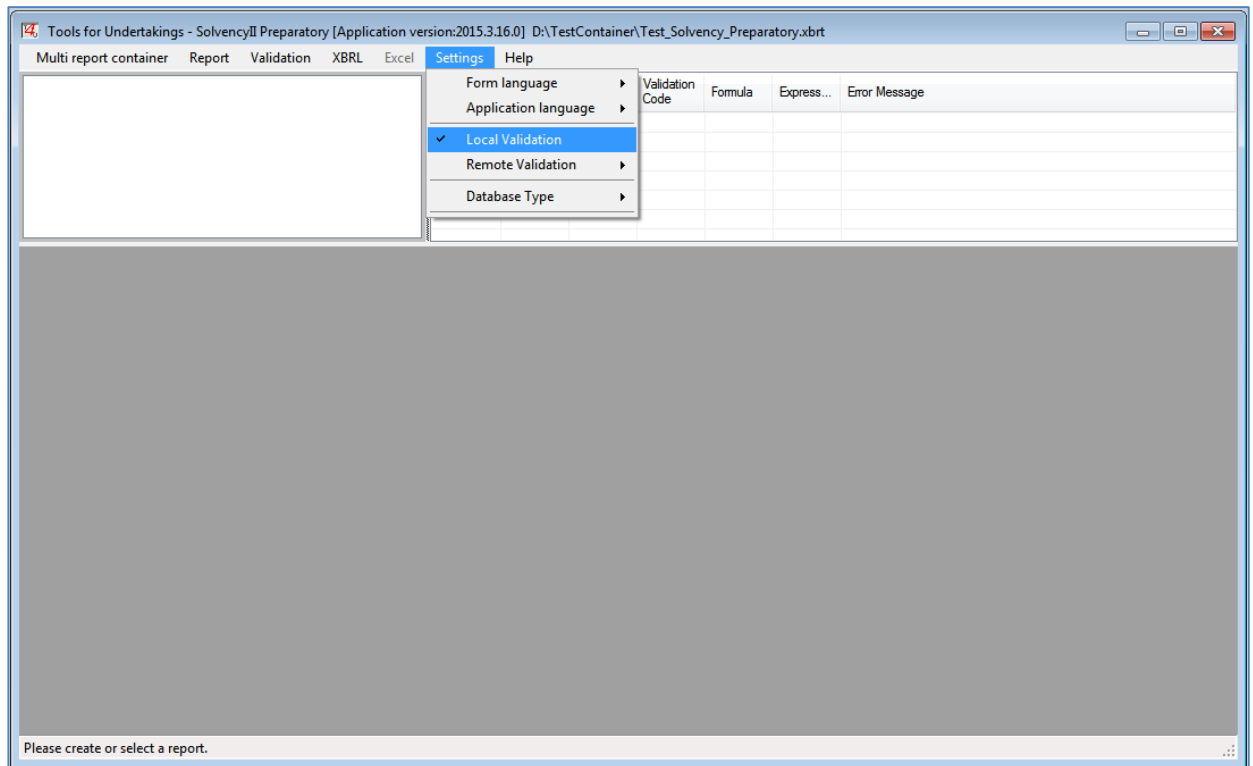
1. Select the **Settings** menu.
2. On the **Settings** menu, select **Application Language** menu.



## IX.2 Validation

### IX.2.1 Local Validation

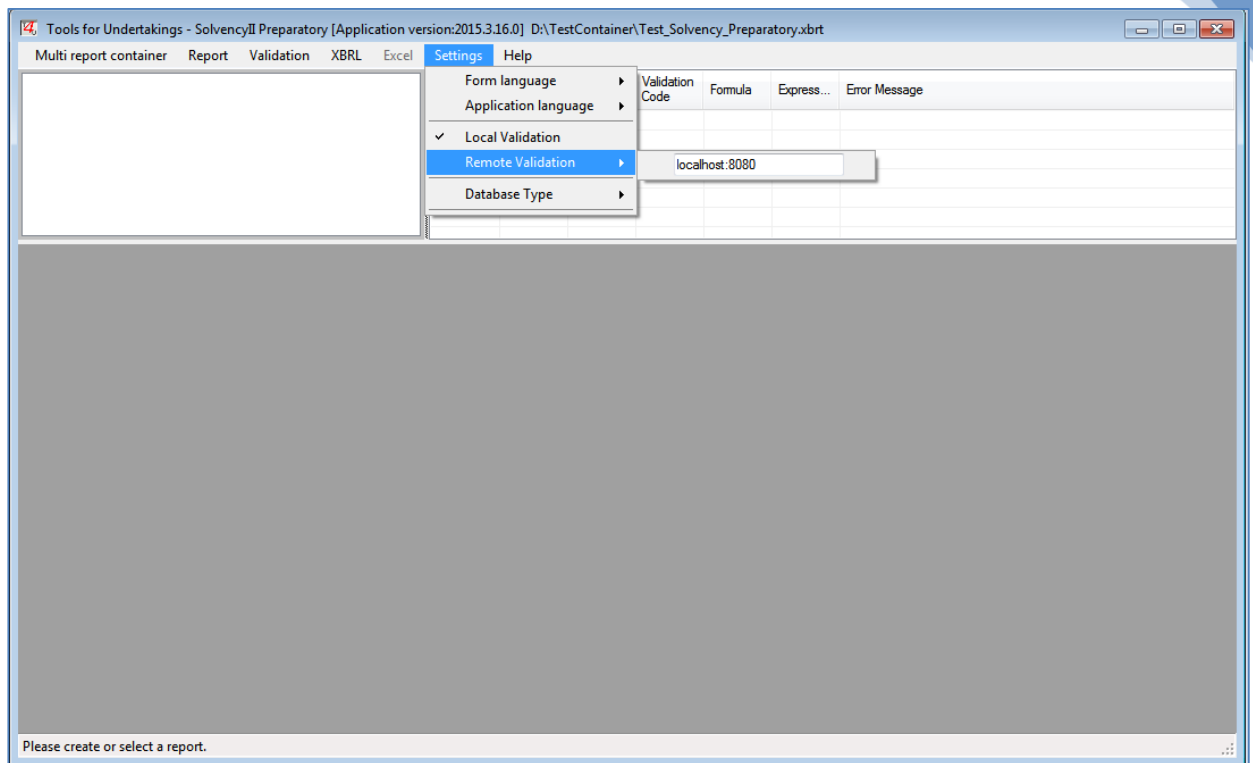
1. Select the **Settings** menu.
2. On the **Settings** menu, select **Local Validation** menu.
3. Local Validation will use the **Arelle Command shell**, deployed along within application to validate the instance.



### IX.2.2 Remote Validation

1. Select the **Settings** menu.
2. On the **Settings** menu, select **Remote Validation** menu.
3. The user needs to provide the Arelle web service address to validate the XBRL file remotely.
4. Remote Validation will use the **Arelle Web service** to validate the instance.

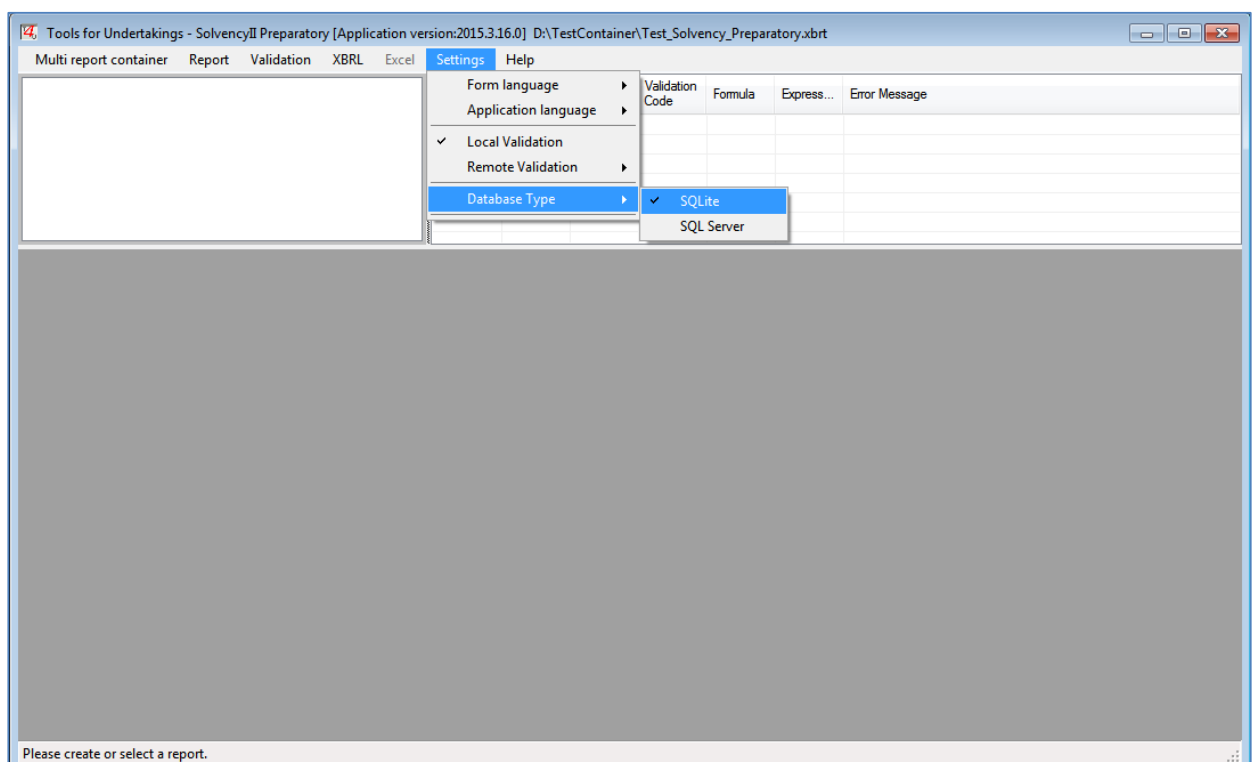




## IX.3 Database type

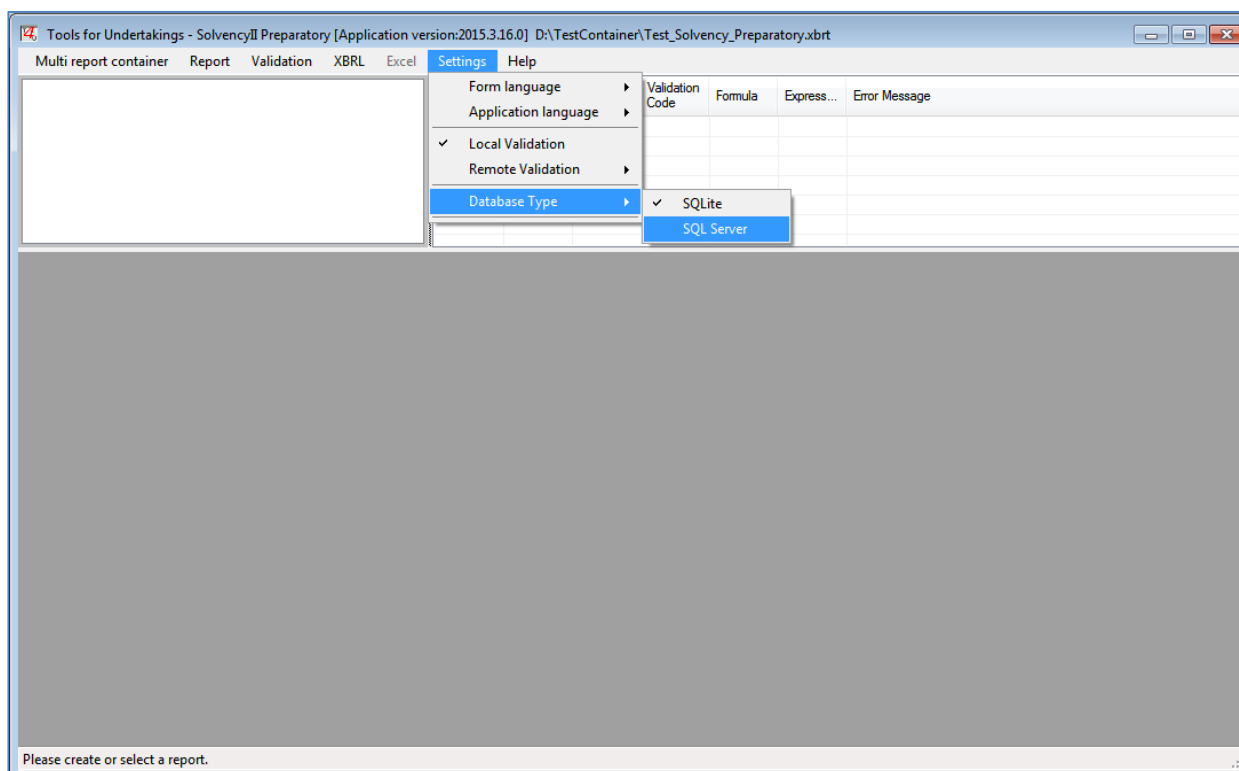
### IX.3.1 SQLite

1. Select the **Settings** menu.
2. On the **Settings** menu, select **Database type** menu.
3. From the sub populated menu, select the SQLite.



### IX.3.2 SQL Server

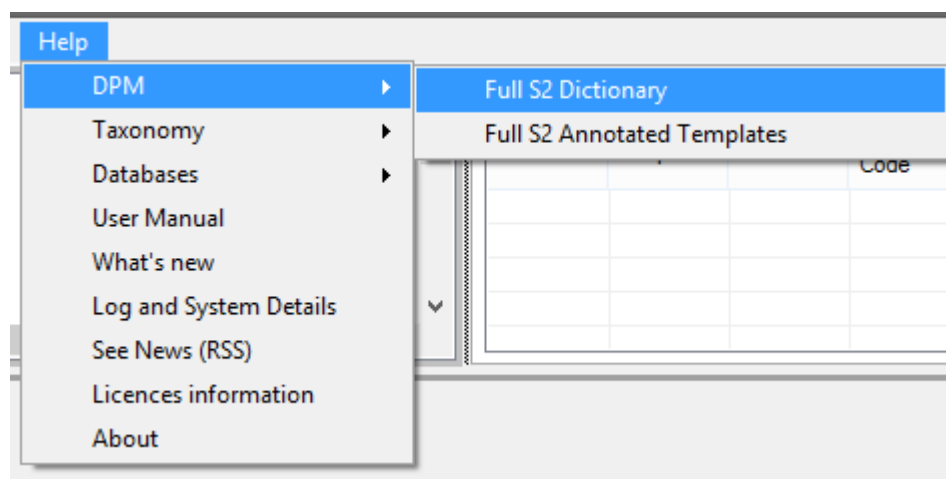
1. Select the **Settings** menu.
2. On the **Settings** menu, select **Database type** menu.
3. From the sub populated menu, select the SQL Server.



## X Help

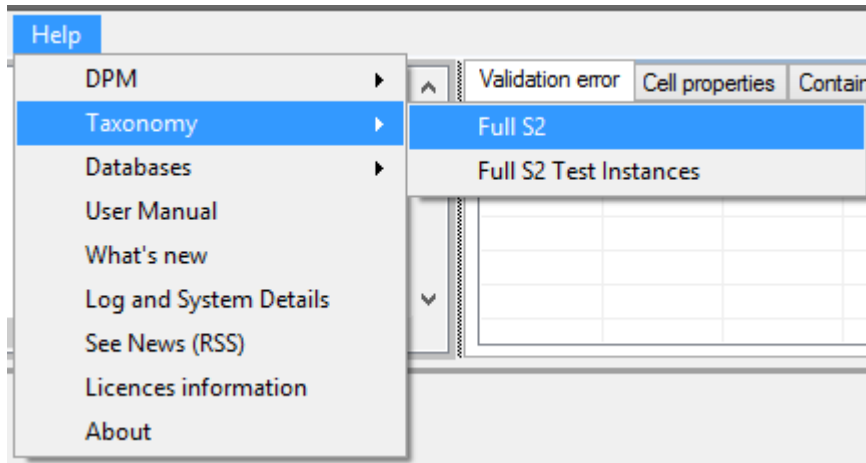
### X.1 DPM

Contains DPM Dictionary and Annotated Templates for Preparatory of Full scope Solvency II (depending on application).



## X.2 Taxonomy

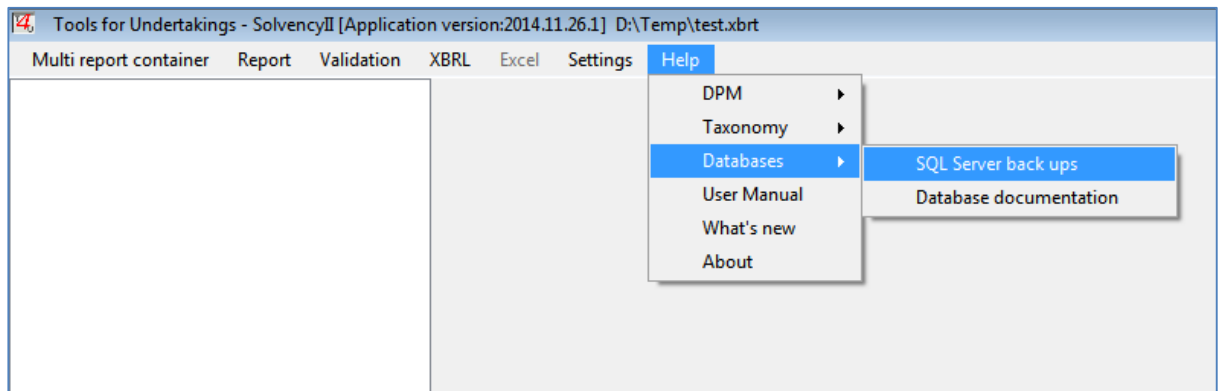
Contains XBRL Taxonomy and Sample XBRL Instance Documents for Preparatory of Full scope Solvency II (depending on application).



## X.3 Databases

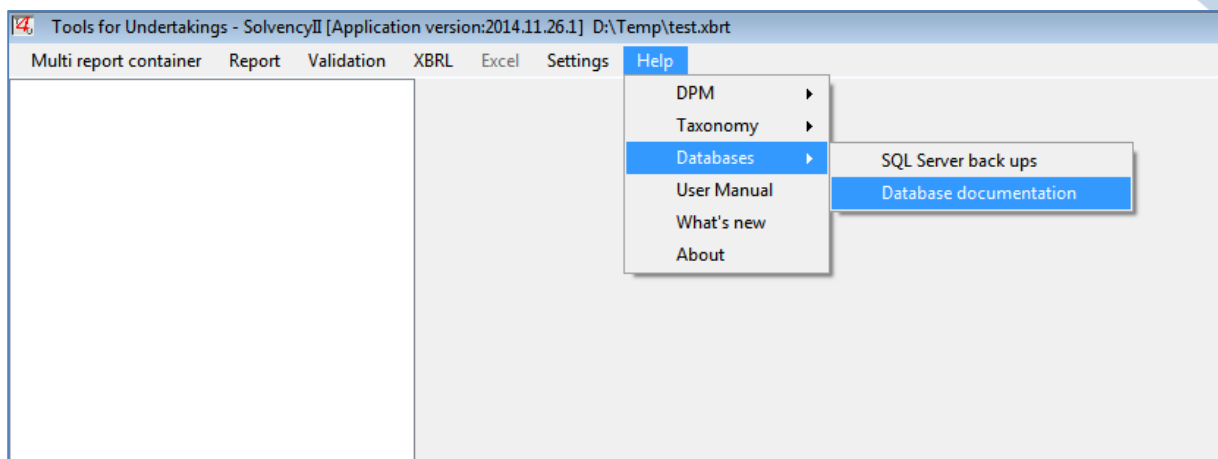
### X.3.1 SQL Server backups

1. Select the **Help** menu.
2. On the **Help** menu, select the **Databases** menu.
3. From the sub populated menu, select the **SQL Server backups**



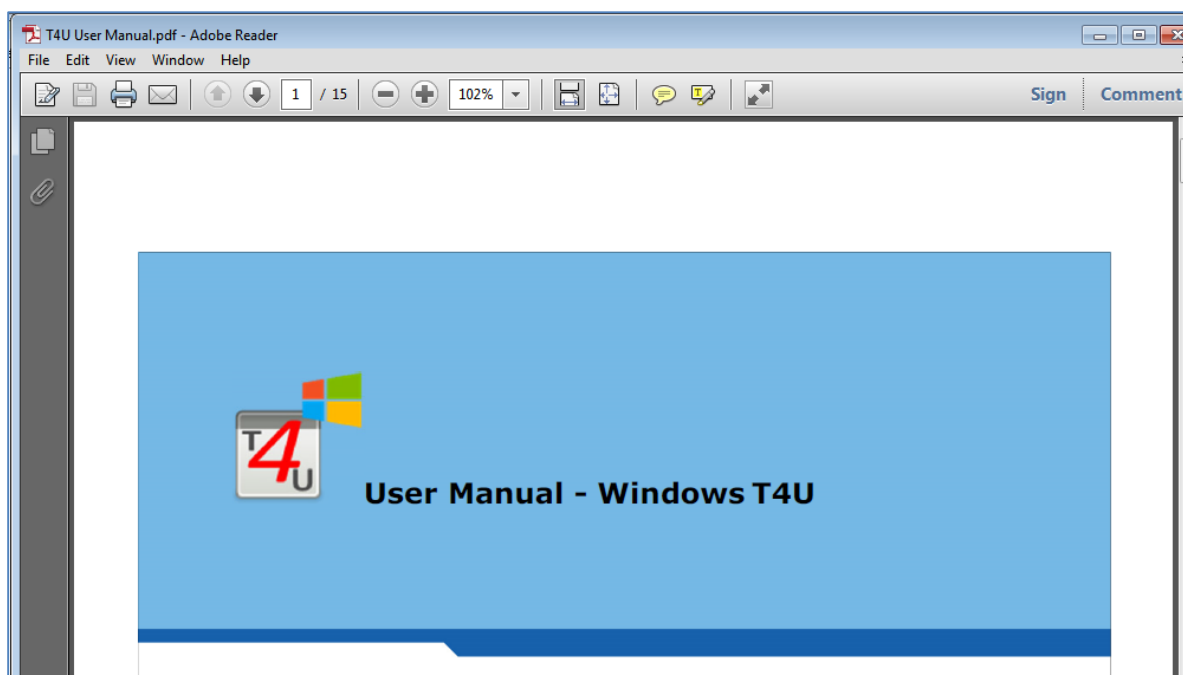
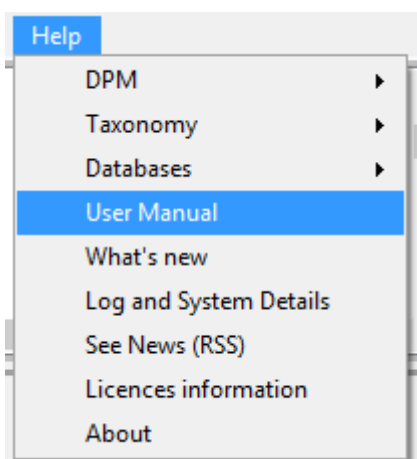
### X.3.2 Database documentation

1. Select the **Help** menu.
2. On the **Help** menu, select the **Databases** menu.
3. From the sub populated menu, select the **Database documentation**



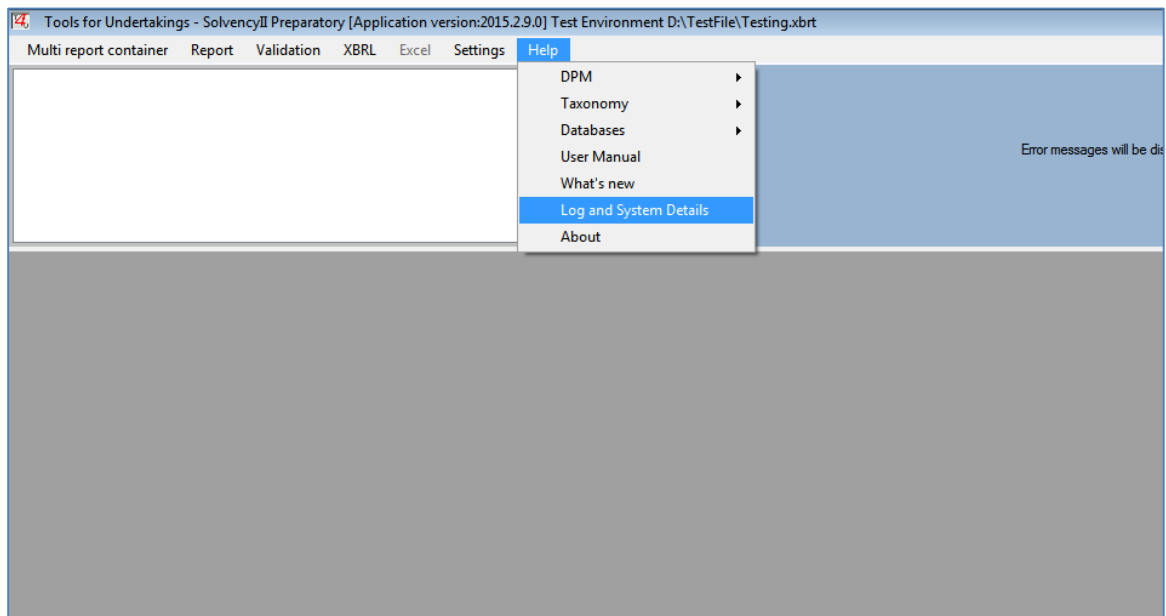
## X.4 User Manual

1. Select the **Help** menu.
2. On the **Help** menu, select **User Manual** menu.



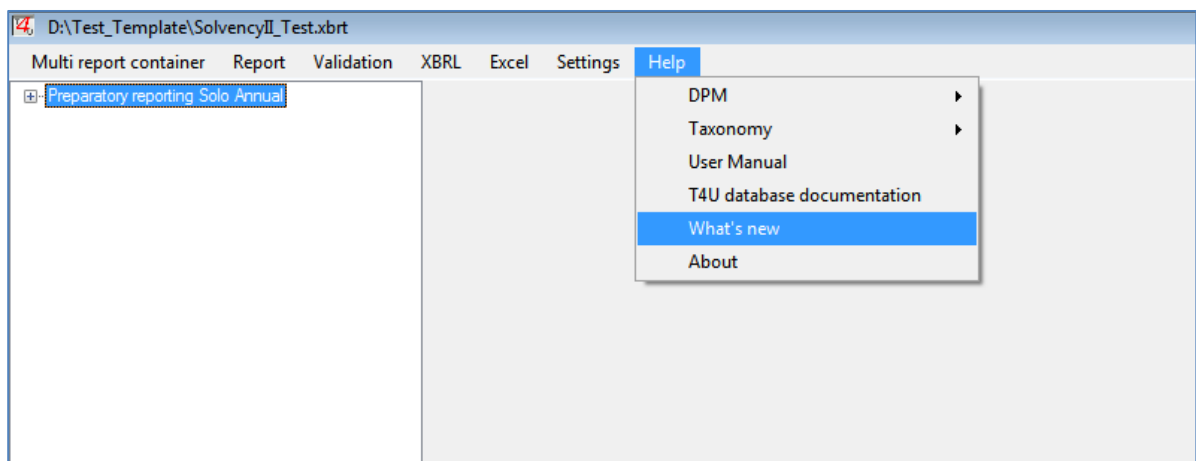
## X.5 Log and System Details

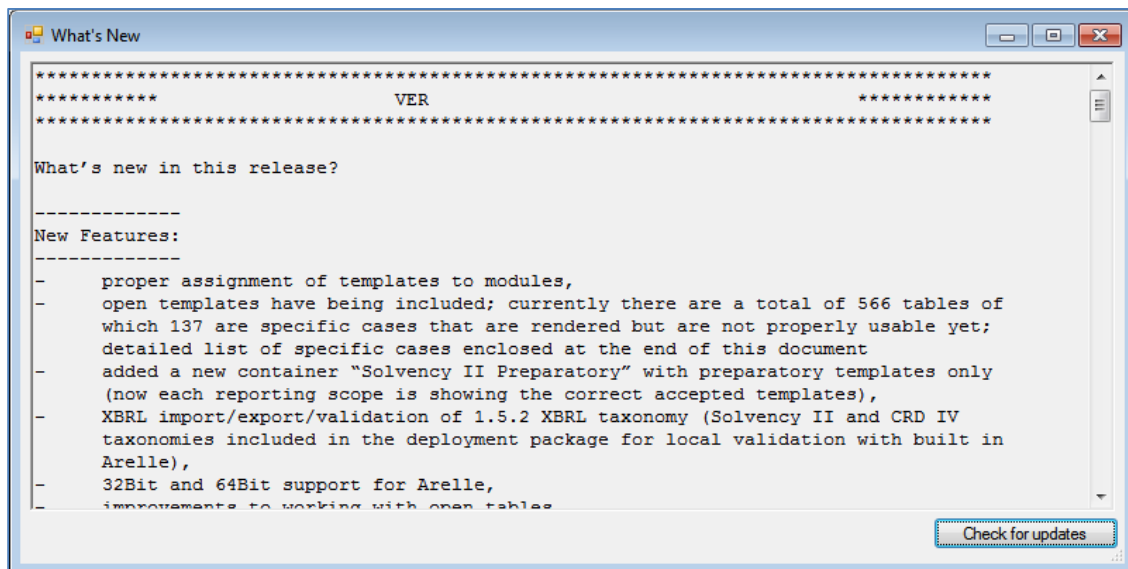
1. Select the Help menu.
2. On the Help menu, select the **Log and System Details** menu.
3. The user can download the application details, System details, log files and current container file in the zip file format.



## X.6 What's New

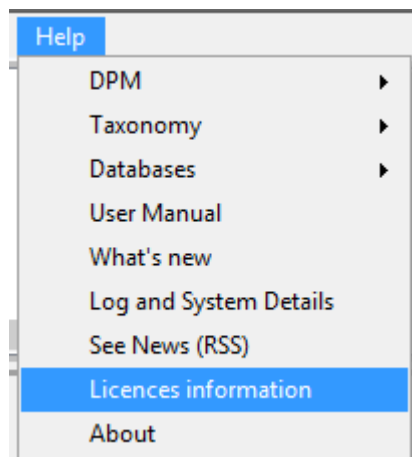
1. Select the **Help** menu.
2. On the **Help** menu, select the **What's New** menu.
3. The user can view the New Features, Bugs Fixes, Known bugs and Missing features to be included in next releases details for the current/past releases.





## X.7 License

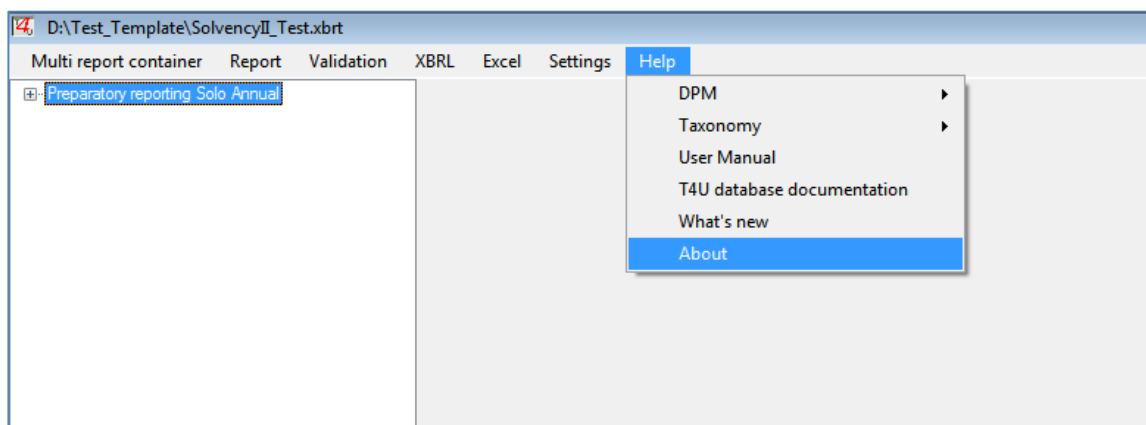
1. Select the **Help** menu.
2. On the **Help** menu, select the **Licences information** menu.





## X.8 About

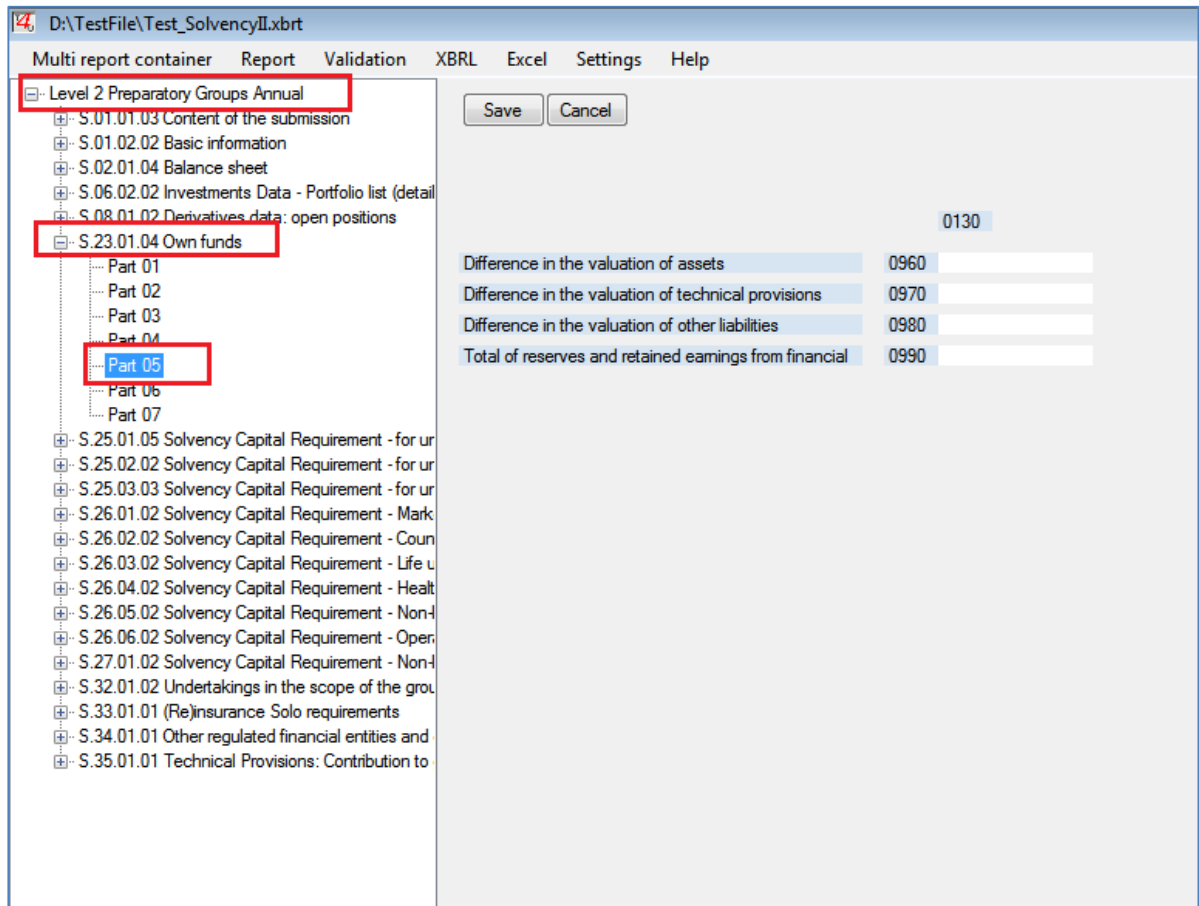
3. Select the **Help** menu.
4. On the **Help** menu, select the **About** menu.
5. The user can verify the **Version details** and **Application deployed path** information's through the popup dialog window.
6. User can check for any updates available for the application.
7. User can click on the Folder icon can navigate to the application installed path.







## XI Data entry



0130	
Difference in the valuation of assets	0960
Difference in the valuation of technical provisions	0970
Difference in the valuation of other liabilities	0980
Total of reserves and retained earnings from financial	0990

### Terms:

- Module: The top level root node is the module.
- Template: The first level child node to the module is the template.
- Table: The first level child node to the template is the Table.

### XI.1 Closed Template

**Prerequisite:** The report should be created in order to enter the data.

1. Select the **module** from the left side populated tree view.
2. Select the **Template**
3. Select the **table**
4. Enter/select the values in the form
5. Click save to save the data.

	Solvency II value 0010	Statutory accounts value 0020
Assets	0010	
Goodwill	0020	9,889.00
Deferred acquisition costs	0030	878,787.00
Intangible assets	0040	855.00
Deferred tax assets	0050	5,423.00
Pension benefit surplus	0060	45.00
Property, plant, equipment held for own use	0070	89.00
Investments (other than assets held for index-linked)	0080	8.00
Property (other than for own use)	0090	4,556.00
Participations	0100	32.00
Equities	0110	23.00
Equities - listed	0120	3.00
Equities - unlisted	0130	65.00
Bonds	0140	56.00
Government Bonds	0150	32.00
Corporate Bonds	0160	6.00

## XI.2 Open Template

**Prerequisite:** The report should be created before to enter the data.

1. Select the **module** from the left side populated tree view.
2. Select the **Template**
3. Select the **table**
4. Enter/select the values in the form

**Note:** Entering values to the Key Column is mandatory. The values entered in the row will get accountable only if the Key column with data.

Click **"Add New"** button to enter values in the open table.

Line identification	Identification code of the undertaking	ID Code	Fund number	Portfolio	Asset held in unit linked and index linked funds (Y/N)	Asset pledged as collateral	Country of custody	Quantity	Total par amount	Valuation method	Acquisition price	Total SII amount	Accrued interest
PC0010	C0020	C0040	C0070	C0060	C0090	C0100	C0110	C0130	C0140	C0150	C0160	C0170	C0180
1	1	1	1	Life (split ...)	Neither u...	Collateral f...	DOMINICA	0.14~	583,029.13	Adjusted ...	326,635.04	525,062.01	472,546.00

## Windows T4U User Manual

Tools for Undertakings - SolvencyII Preparatory [Application version:2015.2.6.0] Test Environment \\WSC045\Shared\NewPREP.xbrt

Multi report container Report Validation XBRL Excel Settings Help

S 01.01.03 Content of the submission  
 S 01.02.02 Basic information  
 S 02.01.04 Balance sheet  
 S 06.02.02 Investments Data - Portfolio list (detailed list of investments)  
 Part 01  
 Part 02

Save Back

Consolidation scope (PZ0010)  
 Deduction and aggregation method [metho]

Line identification	Identification code of the undertaking	ID Code	Fund number	Portfolio	Asset held in unit linked and index linked funds (Y/N)	Asset pledged as collateral	Country of custody	Quantity	Total par amount	Valuation method SII	Acquisition price	Total SII amount	Accrued interest
PC0010	C0020	C0040	C0070	C0060	C0090	C0100	C0110	C0130	C0140	C0150	C0160	C0170	C0180
89	289	3898	498	Life split app	Neither unit-li	Collateral pled	GERMANY	89.00	89.00	Quoted mark	89.00	89.00	8.00

### To delete/remove the row from the Open table.

Click on the row to be deleted, Click on the delete button. Then the row will be deleted from the open table.

Tools for Undertakings - SolvencyII Preparatory [Application version:2015.2.6.0] Test Environment \\WSC045\Shared\NewPREP.xbrt

Multi report container Report Validation XBRL Excel Settings Help

S 01.01.03 Content of the submission  
 S 01.02.02 Basic information  
 S 02.01.04 Balance sheet  
 S 06.02.02 Investments Data - Portfolio list (detailed list of investments)  
 Part 01  
 Part 02

Add New

Consolidation scope (PZ0010)  
 Deduction and aggregation method [metho]

Line identification	Identification code of the undertaking	ID Code	Fund number	Portfolio	Asset held in unit linked and index linked funds (Y/N)	Asset pledged as collateral	Country of custody	Quantity	Total par amount	Valuation method SII	Acquisition price	Total SII amount	Accrued interest
PC0010	C0020	C0040	C0070	C0060	C0090	C0100	C0110	C0130	C0140	C0150	C0160	C0170	C0180
1	1	1	1	Life split	Neither u...	Collateral f...	DOMINICA	0.14~	583.029.13	Adjusted ...	326.635.04	525.062.01	472.546.00
89	289	3898	498	Life split	Neither u...	Collateral pl...	GERMANY	89.00	89.00	Quoted m...	89.00	89.00	8.00

Tools for Undertakings - SolvencyII Preparatory [Application version:2015.2.6.0] Test Environment \\WSC045\Shared\NewPREP.xbrt

Multi report container Report Validation XBRL Excel Settings Help

S 01.01.03 Content of the submission  
 S 01.02.02 Basic information  
 S 02.01.04 Balance sheet  
 S 06.02.02 Investments Data - Portfolio list (detailed list of investments)  
 Part 01  
 Part 02

Save Back

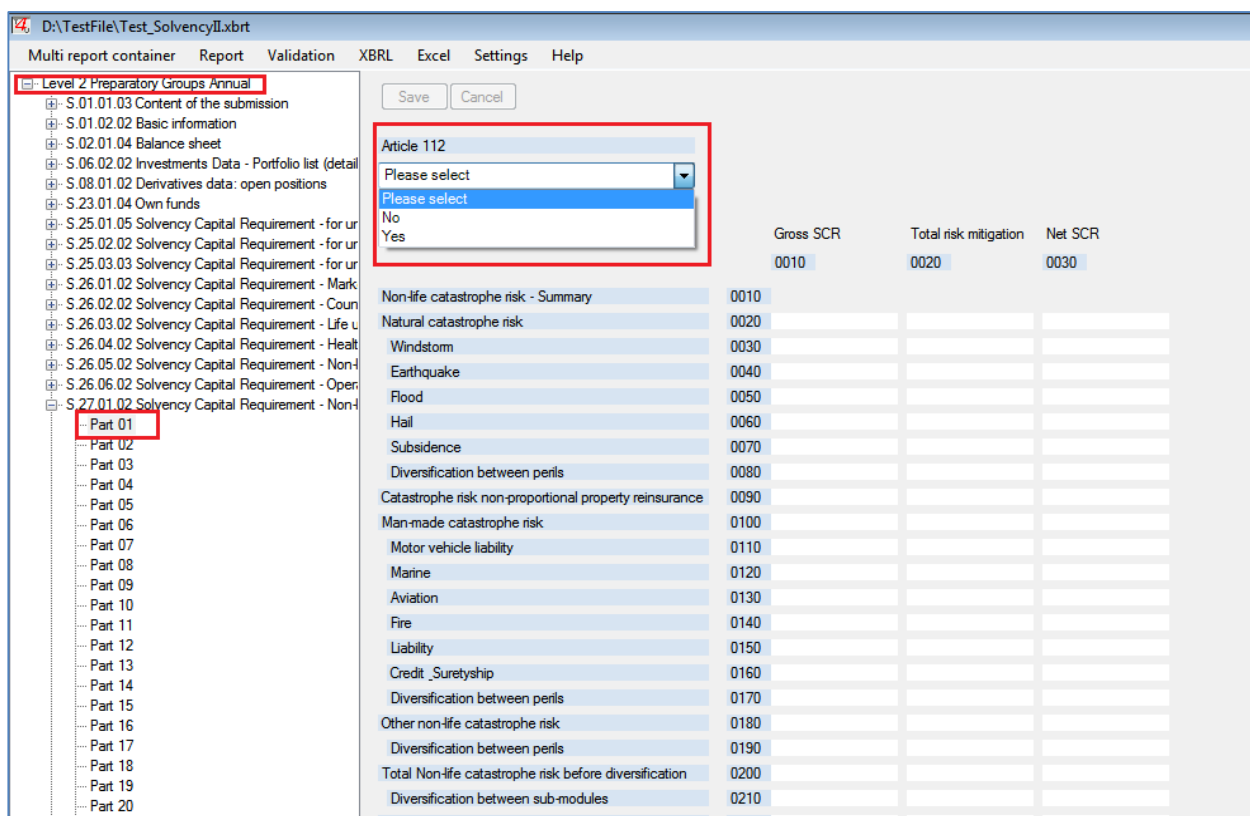
Consolidation scope (PZ0010)  
 Deduction and aggregation method [metho]

Line identification	Identification code of the undertaking	ID Code	Fund number	Portfolio	Asset held in unit linked and index linked funds (Y/N)	Asset pledged as collateral	Country of custody	Quantity	Total par amount	Valuation method SII	Acquisition price	Total SII amount	Accrued interest
PC0010	C0020	C0040	C0070	C0060	C0090	C0100	C0110	C0130	C0140	C0150	C0160	C0170	C0180
89	289	3898	498	Life split app	Please select	Please select	Please select	89.00	89.00	Please select	89.00	89.00	8.00

## XI.3 Special case Template

**Prerequisite:** The report should be created before to enter the data.

1. Select the **module** from the left side populated tree view.
2. Select the **Template**.
3. Select the **table**.
4. **Select the criteria/filter from the dropdown box.**
5. Enter/select the values in the form
6. Click save to save the data.



The screenshot shows the T4U application interface. On the left is a tree view with the following structure:

- Level 2 Preparatory Groups Annual
  - S.01.01.03 Content of the submission
  - S.01.02.02 Basic information
  - S.02.01.04 Balance sheet
  - S.06.02.02 Investments Data - Portfolio list (detail)
  - S.08.01.02 Derivatives data: open positions
  - S.23.01.04 Own funds
  - S.25.01.05 Solvency Capital Requirement - for ur
  - S.25.02.02 Solvency Capital Requirement - for ur
  - S.25.03.03 Solvency Capital Requirement - for ur
  - S.26.01.02 Solvency Capital Requirement - Mark
  - S.26.02.02 Solvency Capital Requirement - Coun
  - S.26.03.02 Solvency Capital Requirement - Life u
  - S.26.04.02 Solvency Capital Requirement - Healt
  - S.26.05.02 Solvency Capital Requirement - Non-l
  - S.26.06.02 Solvency Capital Requirement - Oper
  - S.27.01.02 Solvency Capital Requirement - Non-l
- Part 01
  - Part 02
  - Part 03
  - Part 04
  - Part 05
  - Part 06
  - Part 07
  - Part 08
  - Part 09
  - Part 10
  - Part 11
  - Part 12
  - Part 13
  - Part 14
  - Part 15
  - Part 16
  - Part 17
  - Part 18
  - Part 19
  - Part 20

In the center, a dropdown menu is open, showing the following options:

- Article 112
- Please select
- Please select
- No
- Yes

On the right, a table is displayed with the following columns:

	Gross SCR	Total risk mitigation	Net SCR
	0010	0020	0030
Non-life catastrophe risk - Summary	0010		
Natural catastrophe risk	0020		
Windstorm	0030		
Earthquake	0040		
Flood	0050		
Hail	0060		
Subsidence	0070		
Diversification between perils	0080		
Catastrophe risk non-proportional property reinsurance	0090		
Man-made catastrophe risk	0100		
Motor vehicle liability	0110		
Marine	0120		
Aviation	0130		
Fire	0140		
Liability	0150		
Credit_Suretyship	0160		
Diversification between perils	0170		
Other non-life catastrophe risk	0180		
Diversification between perils	0190		
Total Non-life catastrophe risk before diversification	0200		
Diversification between sub-modules	0210		

## XI.4 Cell properties

Cell properties are displayed in the upper right hand side window pane (next to "Validation error" ta b) after selecting a cell in a table:

Tools for Undertakings - SolvencyII [Application version:2015.8.28.0] Dev
Multi report container   Report   Validation   XBRL   Excel   Settings   Help

Annual Solvency II reporting Solo

- S.01.01.01 Appendix I: Quantitative reporting templates
- S.01.02.01 Basic information - General
- S.01.03.01 Basic Information - RFF and matching adjustment portfolio
- S.02.01.01 Balance sheet
- S.02.02.01 Assets and liabilities by currency
- S.03.01.01 Off-balance sheet items - General
- S.03.02.01 Off-balance sheet items - List of unlimited guarantees re
- S.03.03.01 Off-balance sheet items - List of unlimited guarantees pr
- S.04.01.01 Activity by country

Source	Signature	Dimensi... Code	Dimensi... Label	Member Code	Member Label
MD	s2c_dim...	VG	Valuation...	x80	Solvency II
HD	s2c_dim...	BC	Basic co...	x3	Assets
HD	s2c_dim...	AS	Type of ...	x7	Bonds
HD	s2c_dim...	IO	Investme...	x7	Investment
MD	s2c_dim...	BL	Line of b...	x91	Neither unit-linked nor index-linked
HD	MET(s2h...	MET_HD	HD Metric	mi1	Monetary
MD	MET(s2...	MET_MD	MD Metric	mi213	Metric: Monetary BC Assets AS Bonds IO Investment

Save   Cancel   Mark as not reported

Solvency II value		Statutory accounts value	
C0010		C0020	
Assets			
Goodwill	R0010		
Deferred acquisition costs	R0020		
Intangible assets	R0030		
Deferred tax assets	R0040		
Pension benefit surplus	R0050		
Property, plant equipment held for own use	R0060		
Investments (other than assets held for index-linked and unit-linked contracts)	R0070		
Property (other than for own use)	R0080		
Holdings in related undertakings, including participations	R0090		
Equities	R0100		
Equities - listed	R0110		
Equities - unlisted	R0120		
Bonds	R0130		
Government Bonds	R0140		

Save   Cancel   Mark as not reported

Solvency II value		Statutory accounts value	
C0010		C0020	
Assets			
Goodwill	R0010		
Deferred acquisition costs	R0020		
Intangible assets	R0030		
Deferred tax assets	R0040		
Pension benefit surplus	R0050		
Property, plant equipment held for own use	R0060		
Investments (other than assets held for index-linked and unit-linked contracts)	R0070		
Property (other than for own use)	R0080		
Holdings in related undertakings, including participations	R0090		
Equities	R0100		
Equities - listed	R0110		
Equities - unlisted	R0120		
Bonds	R0130		
Government Bonds	R0140		
Corporate Bonds	R0150		

Save   Cancel   Mark as not reported

Annual Solvency II reporting Solo

- S.01.01.01 Appendix I: Quantitative reporting templates
- S.01.02.01 Basic information - General
- S.01.03.01 Basic Information - RFF and matching adjustment portfolio
- S.02.01.01 Balance sheet
- S.02.02.01 Assets and liabilities by currency
- S.03.01.01 Off-balance sheet items - General
- S.03.02.01 Off-balance sheet items - List of unlimited guarantees re
- S.03.03.01 Off-balance sheet items - List of unlimited guarantees pr
- S.04.01.01 Activity by country

Source	Signature	Dimensi... Code	Dimensi... Label	Member Code	Member Label
MD	s2c_dim...	VG	Valuation...	x80	Solvency II
HD	s2c_dim...	BC	Basic co...	x3	Assets
HD	s2c_dim...	AS	Type of ...	x175	Government Bonds
HD	s2c_dim...	IO	Investme...	x7	Investment
MD	s2c_dim...	BL	Line of b...	x91	Neither unit-linked nor index-linked
HD	MET(s2h...	MET_HD	HD Metric	mi1	Monetary
MD	MET(s2...	MET_MD	MD Metric	mi212	Metric: Monetary BC Assets AS Government Bonds IO Investment

Save   Cancel   Mark as not reported

Solvency II value		Statutory accounts value	
C0010		C0020	
Assets			
Goodwill	R0010		
Deferred acquisition costs	R0020		
Intangible assets	R0030		
Deferred tax assets	R0040		
Pension benefit surplus	R0050		
Property, plant equipment held for own use	R0060		
Investments (other than assets held for index-linked and unit-linked contracts)	R0070		
Property (other than for own use)	R0080		
Holdings in related undertakings, including participations	R0090		
Equities	R0100		
Equities - listed	R0110		
Equities - unlisted	R0120		
Bonds	R0130		
Government Bonds	R0140		
Corporate Bonds	R0150		

Save   Cancel   Mark as not reported

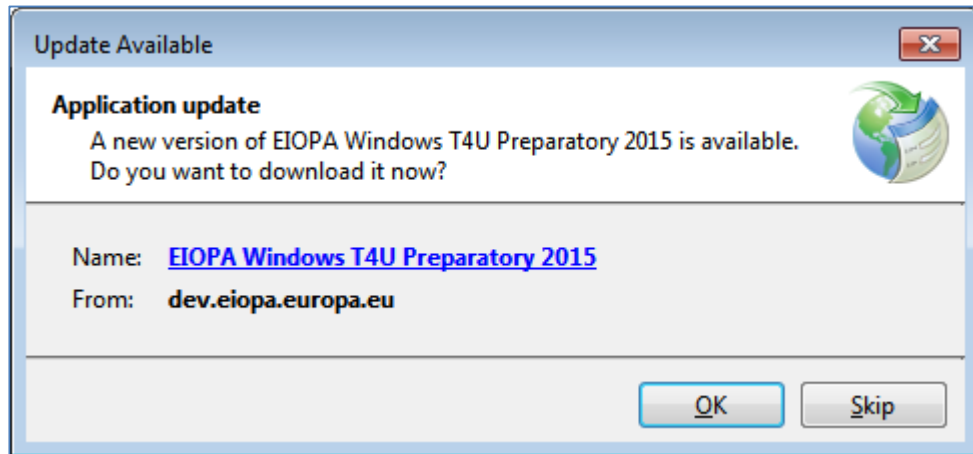
## XII Application Update

### XII.1 Detecting application updates:

After the installation, whenever the user launching the application, the application checks for updates and if any updates available. Then it will be downloaded and installed in the user's machine.

#### **Note**

The user's needs to click OK button to install the updates.



### XII.2 Check for updates:

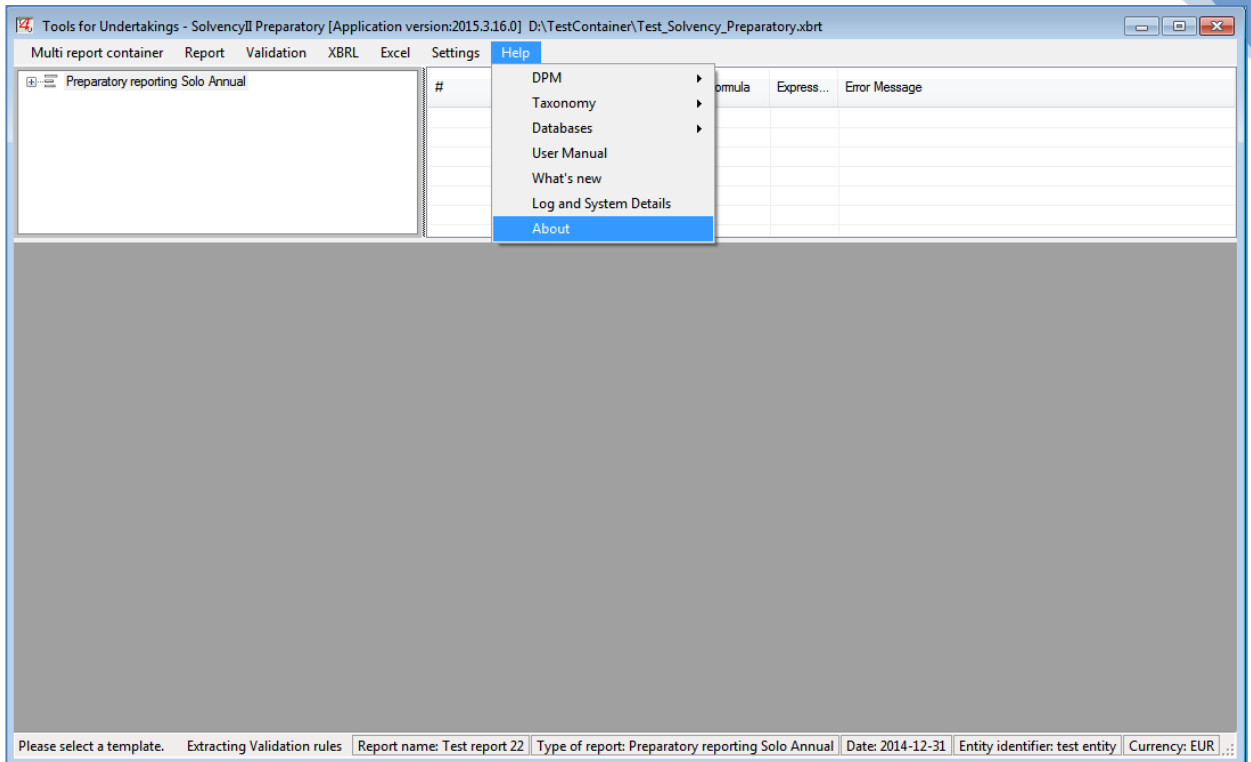
Also the user can verify for the update after launching the application. By using the **About** menu, If any updates available then it will be get installed and the application will get restart.

Steps to check for the update:

1. Select the Help menu.
2. On the Help menu, select the **About** menu.
3. The user can check for any updates available for the application, by clicking the **Check for updates** button.



## Windows T4U User Manual



### XIII Migration

The migration feature converts the container from non-supporting version to supporting version with data.

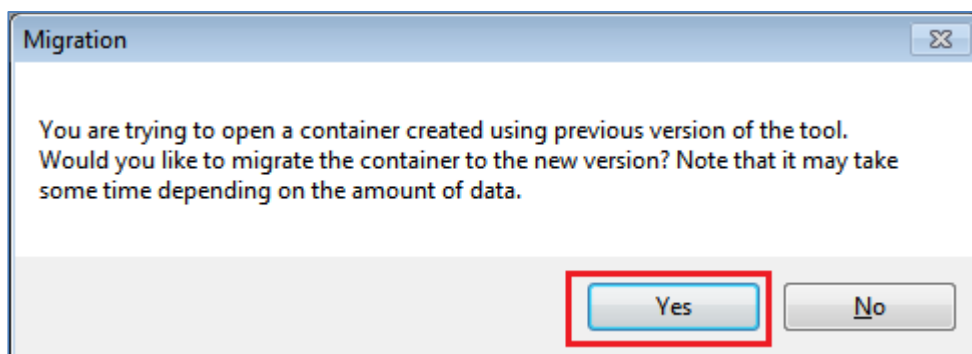
Currently the container created on or after 10-February-2015 are supported for migration.

#### How Migration works:

1. Exports all the instances to XBRL files from the source container.
2. Creates the latest copy of the container.
3. Imports all the instances into the latest new container.

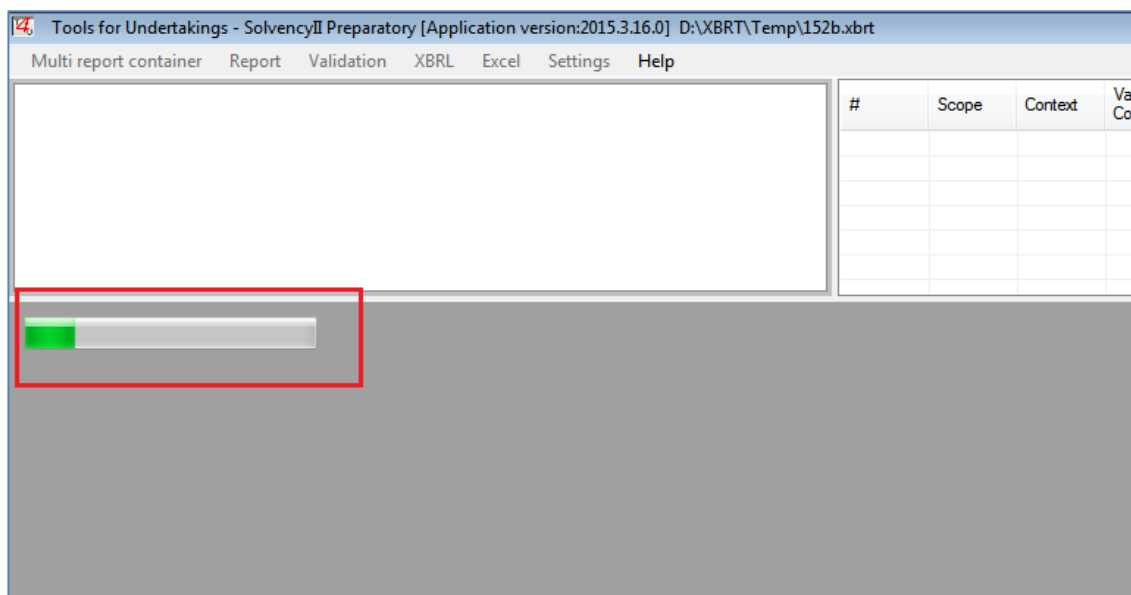
#### **Example scenario – Container Version that supports migration:**

If the user launches/opens the container with 1.5.2 b taxonomy. The Windows T4U tool identifies then the below sequence of operation will be executed.



The user needs to click on **YES** to start the migration process.

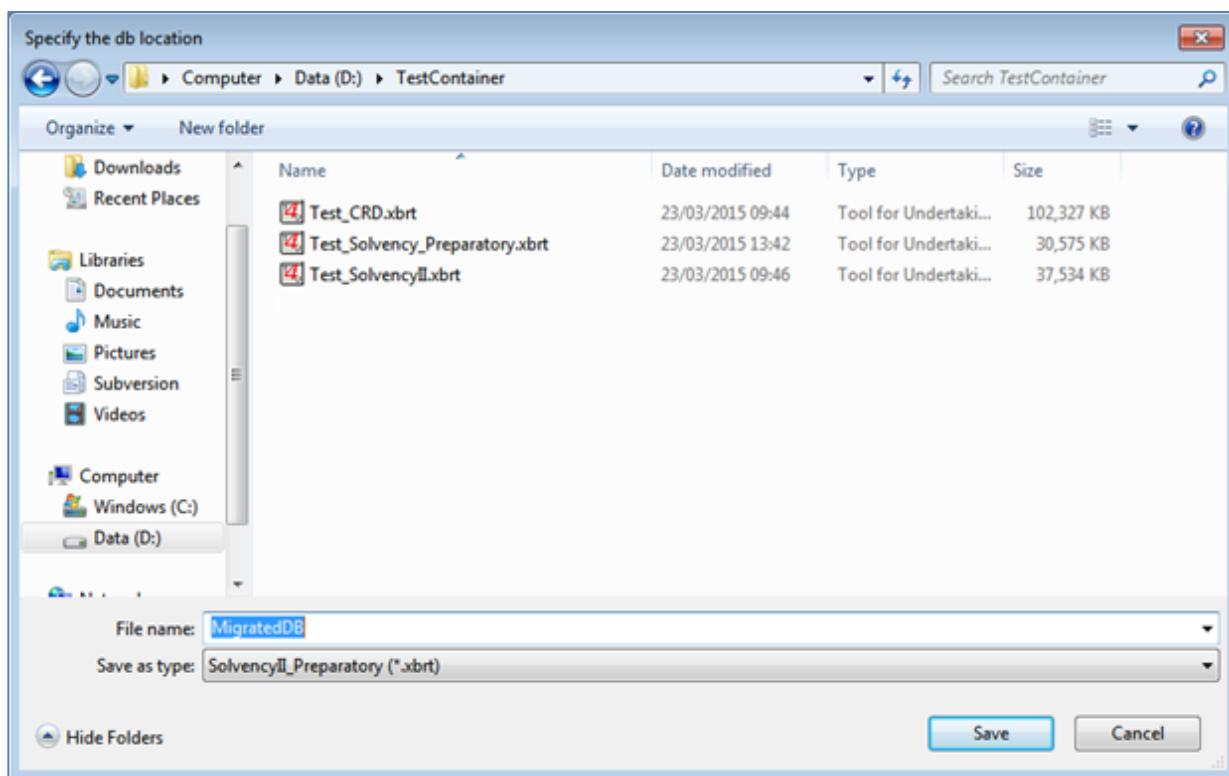
#### Progress:



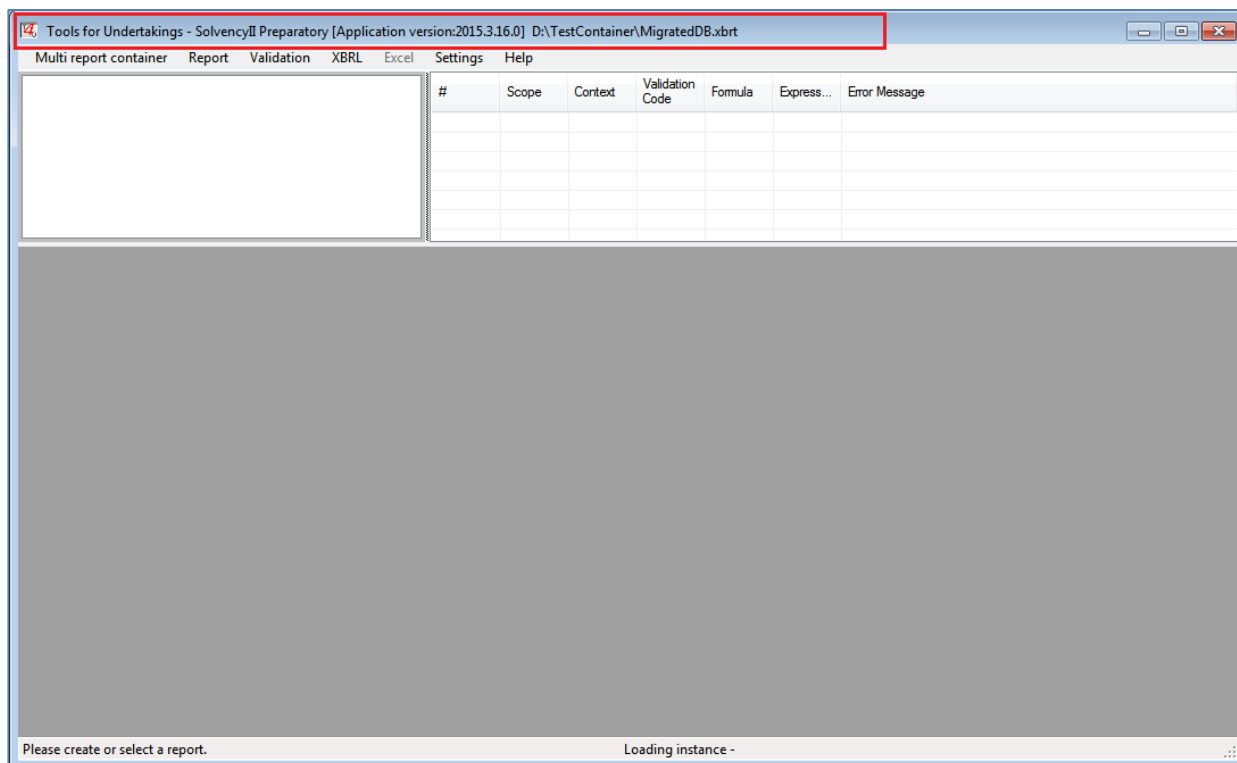
#### Save the migrated container:

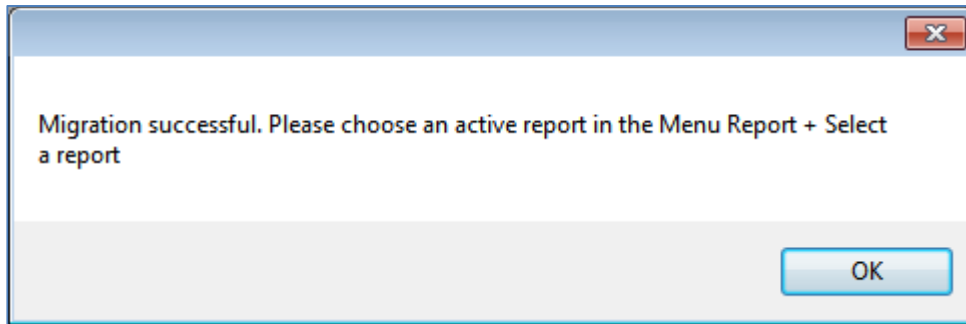


Specify the location to save the migrated container:



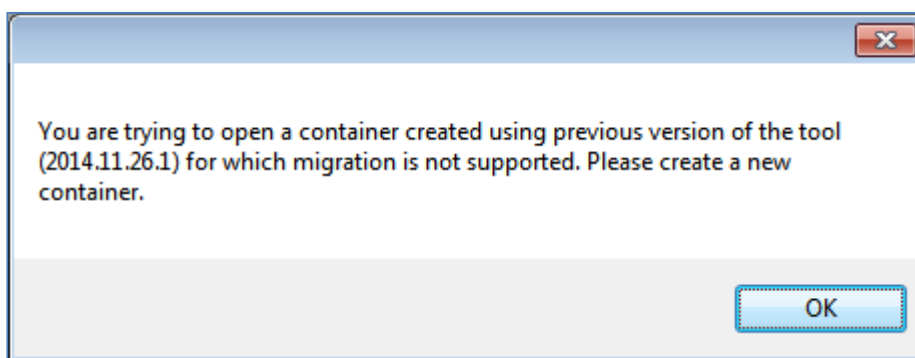
After migration is successful the migrated container will get connected with the Windows T4U automatically & select the report to proceed further.





### **Scenario – Container Version that not supports migration:**

If the container not supports migration then the application will show the below error message to the user.



## **XIV Utilities**

### **XIV.1 Command line utility: - Import XBRL & export excel**

The Solvency II GUI with command prompt support has been implemented for the functionality to export the XBRL content in the excel file by providing input as XBRL files.

The file path should be within "" quotes only.

The command line utility is located in the application installed path. The steps to find the installation path are given below.

1. Select the **Help** menu.
2. On the **Help** menu, select the **About** menu.
3. The user can verify the **Application deployed path** information's through the popup dialog window.
4. Click on the Folder icon can navigate to the application installed path.

### **Syntax:**

SolvencyII.GUI

-Console

-iXBRL

"<<input XBRL file path>>"

-oExcel

"<<output excel file path>>"

"<<its optional parameter, the user can specify the container needs to be used>>"

### Arguments:

SolvencyII.GUI

args[0]

args[1]

args[2]

args[3]

args[4]

args[5]

Parameters	Parameter	Detail
args[0]	-Console	To enable Solvency II GUI in console mode
args[1]	-IXBRL	no case sensitive, Input XBRL
args[2]	XBRL file location	File path
args[3]	-OEXCEL	no case sensitive, Output Excel
args[4]	Destination Excel location	File path
args[5]	Optional - Container location	If the container path is not provided, then the temporary container will be created

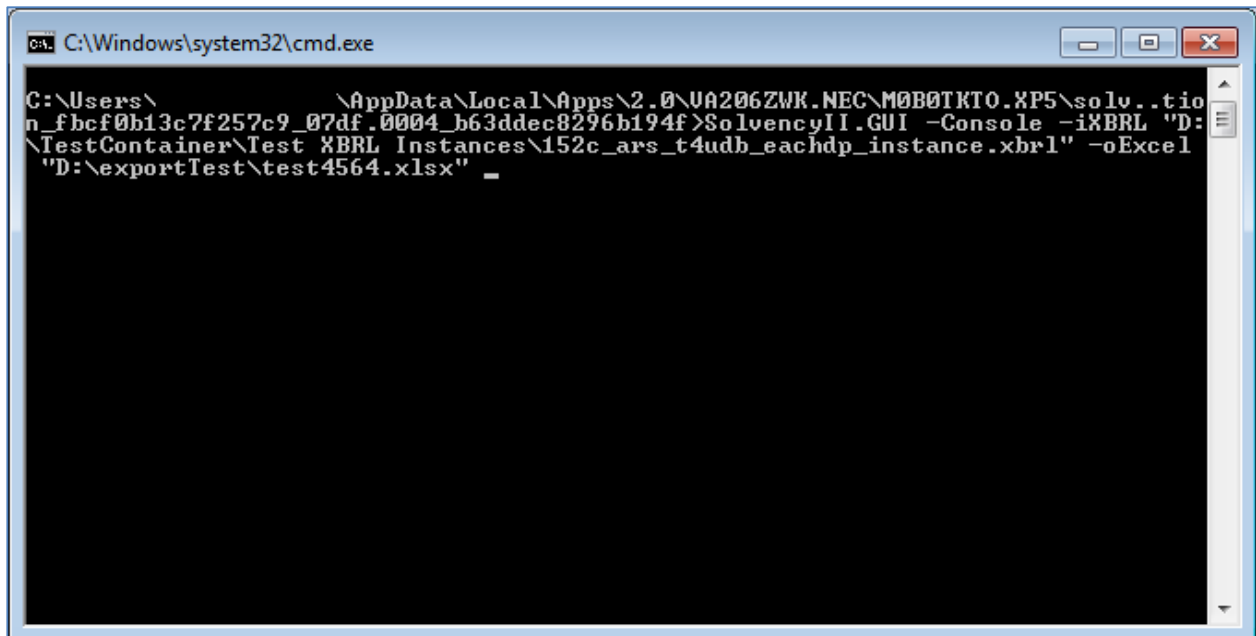
### Example (container information not specified):

SolvencyII.GUI -Console -iXBRL "D:\TestContainer\Test XBRL

Instances\152c\_ars\_t4udb\_eachdp\_instance.xbrl" -oExcel "D:\exportTest\test.xlsx"

152c\_ars\_t4udb\_eachdp\_instance.xbrl → input XBRL file

test4564.xlsx → imported XBRL file is exported in the specified excel file (test.xlsx)



```

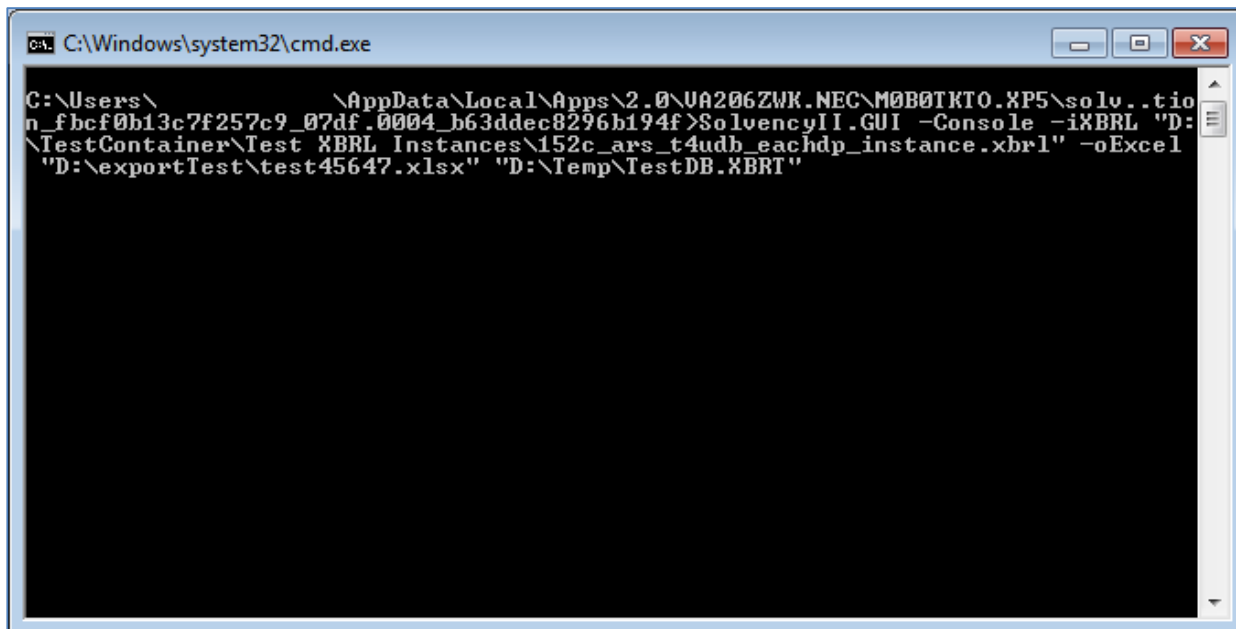
C:\Windows\system32\cmd.exe

C:\Users\... \AppData\Local\Apps\2.0\UA206ZWK.NEC\M0B0TKT0.XP5\solv..tio
n_fbcf0b13c7f257c9_07df.0004_b63ddec8296b194f>SolvencyII.GUI -Console -iXBRL "D:
\TestContainer\Test XBRL Instances\152c_ars_t4udb_eachdp_instance.xbrl" -oExcel
"D:\exportTest\test4564.xlsx" _
  
```

### Example (container information specified):

SolvencyII.GUI -Console -iXBRL "D:\TestContainer\Test XBRL  
Instances\152c\_ars\_t4udb\_eachdp\_instance.xbrl" -oExcel "D:\exportTest\test.xlsx"  
"D:\Temp\TestDB.XBRT"

152c\_ars\_t4udb\_eachdp\_instance.xbrl → input XBRL file  
test4564.xlsx → imported XBRL file is exported in the specified excel file (test.xlsx)  
TestDB.XBRT → container file is used to import the XBRL files.



```
C:\Windows\system32\cmd.exe

C:\Users\... \AppData\Local\Apps\2.0\UA206ZWK.NEC\M0B0TKT0.XP5\solv...tio
n_fbcf0b13c7f257c9_07df.0004_b63ddec8296b194f>SolvencyII.GUI -Console -iXBRL "D:
\TestContainer\Test XBRL Instances\152c_ars_t4udb_eachdp_instance.xbrl" -oExcel
"D:\exportTest\test45647.xlsx" "D:\Temp\TestDB.XBRT"
```

## XIV.2 RSS

Right click on the status bar on the test **RSS** to view the RSS update.

Report name: fg	Type of report: Preparatory reporting Groups Quarterly	Date: 2015-03-31	Entity identifier: dfg	Currency: EUR <b>RSS</b>



## Annex

### Precision of numeric facts

The aim of the T4U is to produce XBRL instance documents that are compliant with the Solvency 2 reporting requirements set by EIOPA.

From the data accuracy perspective, EIOPA requests the minimum precision of<sup>1</sup>:

- monetary (referring to currency unit) fact of two digits after the decimal point,
- integer facts with no digits after decimal point,
- other (percentages, pure) with four digits after the decimal point.

In order to comply with this requirement the T4U generates:

- monetary facts with minimum two digits after decimal point (if less then adds "0", e.g. 124.5 would be output as 124.50; if more than exports the actual number, e.g. 123.456 would be output as 123.456),
- integer facts with no digits after decimal point,
- other numeric facts than above with minimum four digits after decimal point (if less then adds "0", e.g. 12.45 would be output as 12.4500; if more than exports the actual number, e.g. 1.23456 would be output as 1.23456).

Percentages in Windows form and basic Excel templates shall be entered as 1 = 1%. This is further converted during the process of generation of XBRL file to 0.0100 (0.01 = 1%).

XBRL @decimals attribute is checked on import and applied on export as follows:

- Monetary amount:
  - if  $\geq 1000$  then decimals = -3 (+/-500)
  - else if  $\geq 100$  then decimals = -2 (+/-50)
  - else if  $\geq 10$  then decimals = -1 (+/-5)
  - else if  $\geq 1$  then decimals = 0 (+/-0.5)
  - else if  $\geq 0.1$  then decimal = 1 (+/- 0.05)
  - else decimals = 2 (+/-0.005)
- Decimal amount:
  - if  $\geq 1$  then decimals = 0 (+/-0.5)
  - else if  $\geq 0.1$  then decimal = 1 (+/- 0.05)
  - else if  $\geq 0.01$  then decimals = 2 (+/-0.005)
  - else if  $\geq 0.001$  decimals = 3 (+/-0.0005)
  - else decimals = 4 (+/-0.00005)
- Percentage amount: decimals = 4 (+/-0.00005).

This is inline with the EIOPA Filer Manual.

Please mind that the minimum requirements set above are validated on import of an XBRL instance document to the T4U. In case the precision is not sufficient (lower) a warning is raised, otherwise (when the accuracy is higher) the data is stored as provided in the imported XBRL file but on export the precision is set to the default settings of the T4U

<sup>1</sup> Article 2 [https://eiopa.europa.eu/Publications/Consultations/EIOPA\\_EIOPA-CP-14-052 ITS Reg Supervisory reporting.pdf](https://eiopa.europa.eu/Publications/Consultations/EIOPA_EIOPA-CP-14-052 ITS Reg Supervisory reporting.pdf)

(described above). **Please note that the actual figures are not modified, only the precision.**

### Rendering of figures in the interface

For better usability and convenience Windows interface displays numbers as described in the previous paragraph (i.e. according to the minimum requirements towards precision). For example monetary figures are presented with two digits after decimal point: when a user enters "123" the displayed number is "123.00". In case a value entered/stored contains more digits after the decimal point then the required minimum the tool rounds the number (for displaying purposes only) and presents tilde sign, e.g. following number "123.4567" entered in the field for monetary value would be presented as "123.46~". It is possible to see the full figure when the cell is active as it is stored without modification in the T4Udb. It is also not modified when exporting to XBRL (in this particular case the exported number would be 123.4567).

### Rounding for validations

Validations performed in the T4U database take into account relative error ([http://en.wikipedia.org/wiki/Approximation\\_error](http://en.wikipedia.org/wiki/Approximation_error)). Error margin is set up to 0.000001 i.e. allows for 1EUR difference per 1 000 000 EUR amount. This may be further adjusted in the future especially for smaller values (1 EUR amount allows for 0.000001EUR difference which is very strict).

### Assumptions for import of XBRL instance documents

T4U is not a generic XBRL tool and therefore will not be able to process any XBRL instance document.

The aim of the tool is to facilitate/support creation of XBRL instance documents by manual data entry or import (e.g. from basic Excel templates). It is also able to consume XBRL instance documents on input but not \*any\* instance document (where XBRL is very flexible) but only the ones that are created based on certain rules. These include requirements of the EIOPA Filing Rules<sup>2</sup> that contain among other the following:

#### 3.5 – Re-use of canonical namespace prefixes

Any namespace prefixes declared in instance documents SHOULD mirror the namespace prefixes as defined by their schema author(s).

Although this rule is a "should" (in order not to put too restrictive constraints on software solutions), for T4U it is treated as MUST. Such decision was taken in order to speed up processing and simplify the implementation. Therefore in a number of places (e.g. data point signatures that the facts are checked against on XBRL import, migration to the CRTs, etc.) implementation assumes the use of canonical namespace prefixes.

The list of expected values is listed in the T4U database view *vwGetNamespacesPrefixes*.

---

2

<https://dev.eiopa.europa.eu/Taxonomy/Preparatory/Common/EIOPA%20SII%20Preparatory%20Filing%20Rules.pdf>

## Importing data from the March version basic Excel files – workaround solution

This describes steps (a workaround solution) for importing of data from the March version basic Excel templates in the April (and subsequent) versions of the Windows T4U.

Additionally this document explains the details about the required correct representation format for the Percentage, Decimal & Monetary fields.

### Basic Excel template version

The version information is maintained in the worksheets of the basic Excel templates. It is defined in the third row of the first column of each worksheet as presented on the screenshots below.

March version number of the basic Excel templates is: "VER:2015.03.10".

1	Column Header			
2	Row Header	S.01.02.g: Basic Information	S.02.01.g: Balance Sheet	S.06.02.g: List of assets
3	VER:2015.03.10	E:207	E:206	E:206
4		R0010C0010	R0030C0010	R0130C0010
5				

April version number of the basic Excel templates is: "VER:2015.04.30".

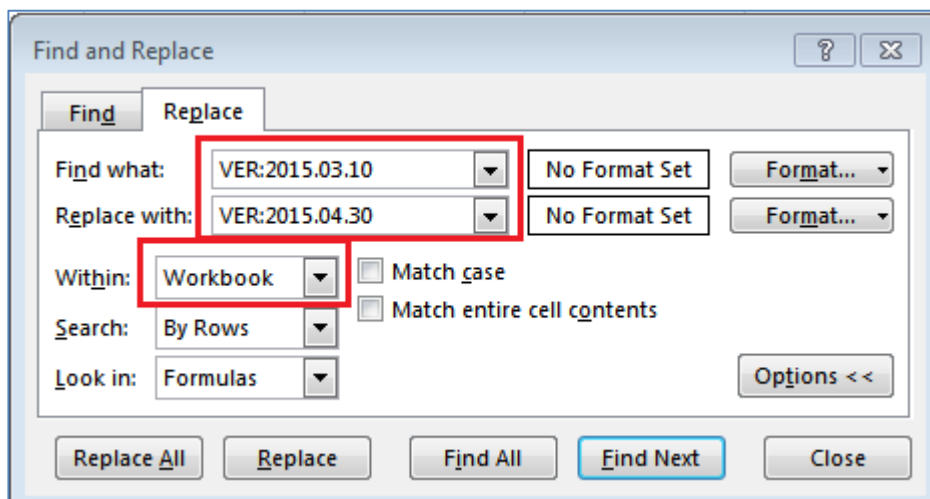
	A	B	C	D
1	Column Header			
2	Row Header	S.01.02.g: Basic Information	S.02.01.g: Balance Sheet	S.06.02.g: List of assets
3	VER:2015.04.30	E:207	E:206	E:206
4		R0010C0010	R0030C0010	R0130C0010
5				



## Importing data from the March version basic Excel files – workaround solution

Although both versions are supported by the April release of the Windows T4U, there are some issues when importing the March version basic Excel templates.

As a workaround solution to this problem it is recommended to replace the March version number (VER:2015.03.10) with April version number (VER:2015.04.30) in the entire workbook (all worksheets) of the basic Excel template file.

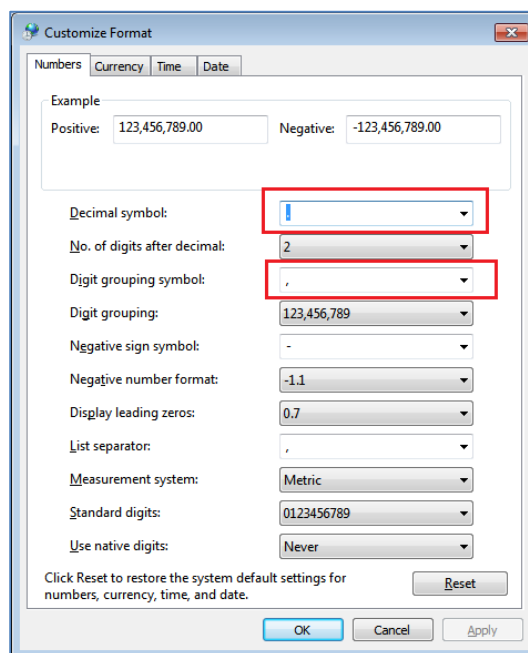
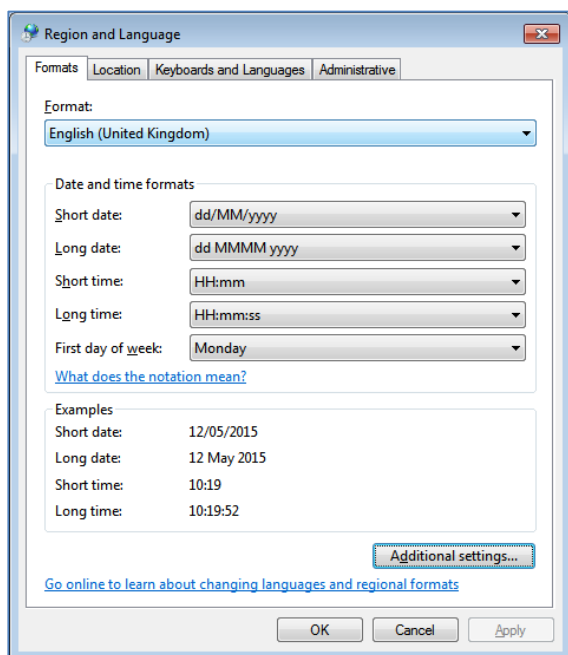


Having this fixed it shall be possible to successfully import the basic Excel template.

Please note that the representation of Percentage, Decimal and Monetary figures shall be aligned with the system localized format as explained in the next section of this document.

## Required format of Percentage, Decimal and Monetary figures (Dot as a decimal representation)

In these settings the decimal point is represented as a dot "." and the digit grouping is represented as a comma ",".



Having this localization format the below are the expected/required values for data representation.

### A) Percentage figures:

a. correct format:

Single name exposure 1	Single name exposure 2
Percentage	Percentage
R0110C0060	R0120C0060
0.25%	0.25%

b. incorrect format:

Single name exposure 1	Single name exposure 2
Percentage	Percentage
R0110C0060	R0120C0060
0.25%	0,25%

### B) Decimal/Monetary figures:

#### a. correct format:

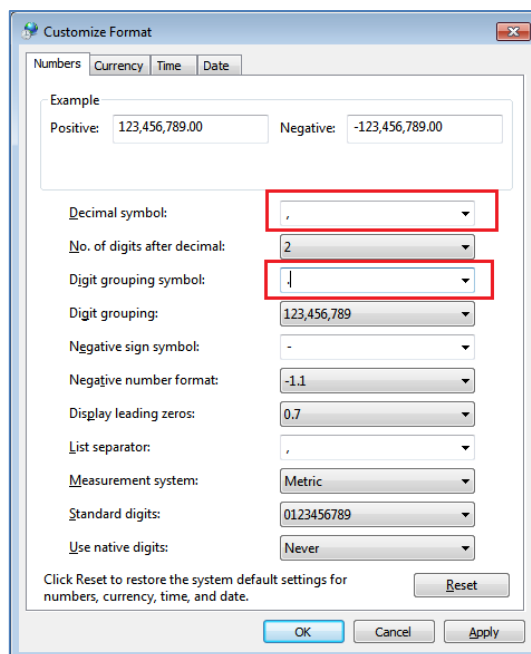
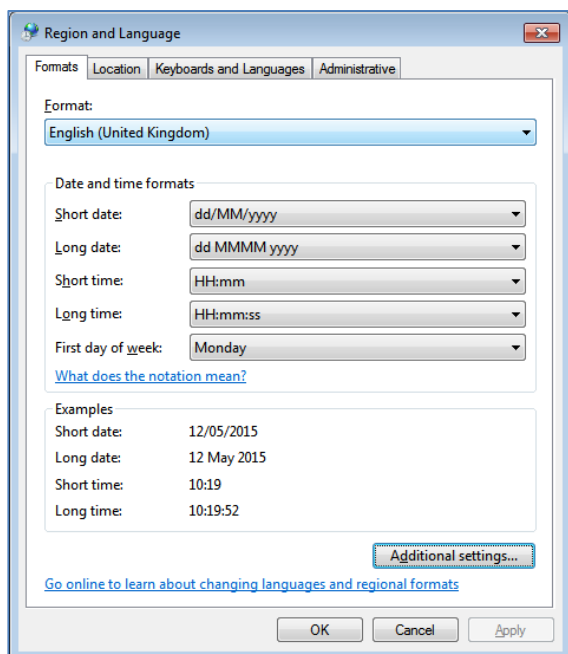
Country of custody	Quantity
E:144	Decimal
C0110	C0130
	0.5989

#### b. incorrect format:

Country of custody	Quantity
E:144	Decimal
C0110	C0130
	0,5989

### Required format of Percentage, Decimal and Monetary figures (Comma as a decimal representation)

In these settings the decimal point is represented as a comma “,” and the digit grouping is represented as a dot “.” (or as a space “ ”).



Having this localization format the below are the expected/required values for data representation.

#### A) Percentage figures:

a. correct format:

Single name exposure 1	Single name exposure 2
Percentage	Percentage
R0110C0060	R0120C0060
0,25%	0,25%

b. incorrect format:

Single name exposure 1	Single name exposure 2
Percentage	Percentage
R0110C0060	R0120C0060
0,25%	0.25%

### A) Decimal/Monetary figures:

a. correct format:

Country of custody	Quantity
E:144	Decimal
C0110	C0130
	0,5989

a. incorrect format:

Country of custody	Quantity
E:144	Decimal
C0110	C0130
	0.5989