

BuilDream Quality Bodyguard Checklist

S.No.	Checklist Point	Checking Criteria	Date	Checklist
1	BuilDream_Civil_flooring:-			
1	Is the layout marking and floor levels verified ?	Check from Drawing		NOT OK
2	Is the sub base cleaned before taking up the laying of Waterproofing/Cinder/PCC/Flooring ?	Physical Verification		NOT OK
3	Is Cinder Filled as per the actual depth required?	Check from Drawing		NOT OK
4	Are the tiles properly soaked in water before application?	Physical Verification		NOT OK
5	Is Grade of PCC done is 1:3:6?	Physical Verification		NOT OK
6	Is the Sample of Tile approved?	Check from Approved drawings.		NOT OK
7	Is the lot of Tile checked properly at the time of arrival at site, cracks, corner edges, grade, lot etc.	Randomly to be checked (3 out of 10 boxes)		OK
8	Is the thickness of mortar being 25-30mm average?	Total floor margin-FFL margin (from Water level line)		OK
10	Are all the joints and grooves of floor tiles / skirting checked at the time of execution?	Floor Tiles and Skirting Tiles joints to be matched		OK
12	Is Granite used as per the BOQ specifications and standard approved make sheet?	Check from Make sheet and BOQ		OK
13	Are all pipeline/conduiting/sleeve work completed before laying of flooring?	Physical Verification		OK

14	Are all scaffolding/height related works done before laying of Flooring?	Check form PERT		OK
15	Is the pattern of flooring laid as per the approved drawings?	Check from Drawing		OK
16	Is the floor level completely plumb and in correct slope?	Check with Flow of water		OK
17	Has the hollowiness of tiles checked of previous day's execution before starting fresh work?	Check the soundness of tile with the help of MS / Wooden rod. (if out of 100, more than 02 no's different sound then consider to be poor quality of work)		OK
18	Is setting period of 1 day is given to flooring before any movement on it?	Physical Verification		OK
2	Buil Dream_Civil_waterproofing:-			
1	Type of Waterproofing done :-	Check from water proofing layout.		
	Membrane	Physical Verification		NOT OK
	Coating	Physical Verification		OK
4	Is prime coat done before Laying of Membranes?	Physical Verification		OK
5	Is membrane/coating done as per the approved make and thickness?	Physical Verification		OK
6	Are all joints in Membrane Sheets properly overlapped?	Physical Verification of membrane sheets overlap		OK

		up to mark line in membrane.		
7	Are there 3 coats of coating done for tape create as per the BOQ specifications?	Physical Verification		OK
8	Is DA Gas/LPG Gas used for membrane?	Physical Verification		OK
9	Is Protection Plaster done as per BOQ Specifications and standard approved make sheet?	Physical Verification		OK
11	Check that no area is punctured after waterproofing?	Physical Verification		OK
12	Is Pond testing of 48-72 hours done to check leakage/seepage?	Physical Verification		OK
3	Buil Dream_Civil_wall:-			
1	Has the surface been cleaned before starting Brickwork?	Physical Verification		OK
2	Has the RCC surface next to Brickwork hacked?	Physical Verification		OK
3	Is the quality, size and grade of Bricks as per BOQ specifications?	Check with BOQ specs		OK
4	Is the mortar use of Brickwork and Plaster of mix 1:4?	Physical Verification		OK
5	Is the Brickwork properly aligned and plumb?	Physical Verification		OK
6	Has all the voids in Bricks joint filled with mortar?	Physical Verification		OK
7	Is the sand used for Plaster, properly sieved, if found coarse?	Physical Verification		OK
8	Are all the openings as per Drawings?	Check with Approved Drawings		OK
9	Is the plaster done properly using Plumb in whole area?	Physical Verification		OK

11	Has the entire floor being cleaned after the work?	Physical Verification		OK
12	Is the sample of Wall Tile approved from PM.	Check with Approved Make Sheet		OK
13	Is the quality and grade of tile checked at the time of arrival at Site, with respect to colour, tone, lot, corner breakage, cracks etc.	Randomly to be checked (3 out of 10 boxes)		OK
14	Has all the MEP tap off made in wall before laying of tile?	Check with Approved Services Drawing		OK
17	Are all the grouts and joints have been properly checked at the time of execution?	Physical Verification		OK
18	Has the hollowness of the tiles been checked?	Check the sound of tile with the help of MS / Wooden rod. (if out of 100, more than 02 no's different sound then consider to be poor quality of work)		OK
19	Are ceramic tiles being cured before placing?	Physical Verification		OK
20	Is the skirting provided is in line and level?	Physical Verification		OK
21	Has the tiling been allowed to settle for 24 hours before any work on them, i.e. drilling to fixed storage cabinet?	Physical Verification		OK
4	BuilDream_Civil_Painting:-			
1	Has the Check for any wall cracks is done?	Physical Verification		OK

2	Are the material/paints as approved make?	Check with Approved make sheet		OK
3	Is the shade of paint match with drawing or not ?	Check with Approved make sheet/Drawing		OK
4	Is the shade of polish match with approved make list / drawing or not ?	Check with Approved make sheet/Drawing		OK
5	Is the shade of polish and colour code of the paint approved?	Physical Verification		OK
6	Has the cracks, dampness been identified and repaired?	Physical Verification		OK
7	Has the primary coat been applied?	Physical Verification		OK
8	Is Putty done ?	Physical Verification		OK
9	Is the application of paint/polish etc as per the BOQ specifications?	Check with BOQ Specs		OK
10	Check others materials covered neatly with masking tape before starting painting work. (protection of other materials from damage like Electrical switches plate, door/window joints, glass partitions, wardrobes)	Physical Verification		OK
11	Had the Check for no's of 2-3 coat applied & final touch up work are completed?	Physical Verification		OK
12	Is the whole surface cleaned properly after application of paint? (no paint spot overlap)	Physical Verification		OK
13	Are there visible Welding marks in MS been dressed before paint?	Physical Verification		OK
5	BuilDream_Civil_Glazing:-			

1	Is the thickness, make and quality of glass properly checked?	Check that no bend in glass / 12mm thickness toughened glass		OK
2	Cracks, corner cracks etc. not present in Glass?	Physical Verification		OK
3	Are Hardware's used for Glazing are of approved make and BOQ specifications?	Check with BOQ spec / Approved Make Sheet		OK
4	Where all the welding works completed before the erection / fixing of the glass?	Physical Verification		OK
5	Are all markings on the floor verified?	Verified from drawing		OK
7	Are all the joints between glasses properly sealed with silicon ?	Physical Verification		OK
8	Is the quality of sealant used as per the BOQ specifications?	Check from approved make list		OK
10	Is marking done using masking tape on newly installed glass to avoid collision or damage to glass	Physical Verification		OK
11	Is cleaning done properly to avoid making scratches on the glass?	Physical Verification.		OK
6	BuilDream_Electrical:-			
1	Check the DB frame grouted in wall with plumb line / level.	Physical Verification		OK
2	Is DB Dressing properly done? (no loose wiring, proper tie, all circuits have ferruling, lugs)	Physical Verification		OK
3	Is DB Make and quality as per spec?	Check with Approved Make Sheet		OK
4	Are all the MCBs marked as per approved make sheet?	Check with Approved Make Sheet		OK
5	Are DB doors closing and locking properly?	Physical Verification		OK

6	Is circuit wiring done as per SLD and drawing?	Check with SLD and approved Drawing		OK
7	Are materials such as Wire, conduits etc are as per approved make?	Check with Approved Make Sheet		OK
8	Colour coding followed as per spec.? (check the wiring colour i.e. red phase - red colour wire, same as well balance two phase)	Physical Verification		OK
9	Check the wires / cables tied properly in raceways?	Physical Verification, put Image in PPR		OK
10	Clamps/ cable ties provided at every 900mm max.?	Physical Verification, put Image in PPR		OK
11	Cable is supported throughout its length; cable is not hanging loose.	Physical Verification, put Image in PPR		OK
12	Light fixture positioned as per RCP and elevations?	Check with RCP Drawing		OK
13	Ensure that starter, choke, lamp etc assembled completely before installing the fixture?	Physical Verification		OK
14	Light fixture is not supported from the AC duct?	Physical Verification, put Image in PPR		OK
15	Check the all switch and Sockets in level ?	Physical Verification		OK
16	Straight Alignment of conduiting	Physically check the distance of light fixtures		OK
17	Any holes/ break of conduiting	There is no overlapping of any other services		OK
18	Check all supports are fixed with clamps / fasteners	Physically checked at site at		OK

		the time of execution		
19	Check that all junction boxes are closed with cover	Physically check at site after completion of electrical wiring		OK
20	Check if wire is loose inside conduit .Max 3/4 circuit	It is mentioned / print over in the conduiting pipe (25mm)		OK
21	Check the make of wire what to be used as mentioned above wire .	Checked from make list.		OK
22	Check that individual circuit P/N/E are laid together.	Check in the DB panel that all the pairs are equally dropped		OK
23	Check the circuits drops from conduiting	Check in DB panel that how many circuits are dropped from each conduiting		OK
24	Check the joints in wiring before DB dressing ?	Check the continuity of wires (If found NOT ok, change the wire)		OK
25	Check that no loose wire is there?	Physically checked at site at the time of finishing		OK
26	Check all light should be in straight line.	Check Point to point distance from marking of strips		OK
27	Check C /C distance of light fixture	Check this point from measuring tape		OK

28	Check the cable of hanging lights to same match with light colour.	Physically checked at site		OK
29	Check that thimble are properly fixed	Physically checked at site		OK
30	Check ferruling is used at site	Ferruling / numbers are visible in the DB unit		OK
31	Check the earthing cable connected or not inside DB ?	Check this from DB panel / conduiting		OK
32	All neutral are individual and separate	Check the busbar that all neutral are separate		OK
33	Check the no Gaps in the DB corner	Physically checked at site		OK
34	Check the pair of the cable if there is no cut or joint in between	Check cable from each corner		OK
35	Check the make of wire (as per approved make list) as printed above each cable ?	It is printed on cable		OK
36	Check the rating of MCB as per SLD or not as mentioned over MCB ?	It is printed on cable		OK
37	Check the MCB make as per approved list or not ?	Mentioned in the MCB		OK
38	Are MCB are fixed and blanker should be fixed in empty slot	Physically checked in the DB box that blanker are fixed		OK
39	Check the DB marking done or not ?	pasted the printout with mention of each MCB control.		OK
40	Check the Earthing connected in the DB cabinet or not ?	It is checked by Multimeter		OK

41	Check the load balancing done or not ?	It is check by Multimeter instrument		OK
42	Check the Size of cable as per load sheet or not ?	Checked from SLD drawing.		OK
43	Check the earthing wire separately laying or not for each circuit ?	physically verified inside DB		OK
44	Check the size of wiring as per sld sheet	It is printed on the cable side		OK
45	Check that all lights operates from switches	Physically checked at site		OK
7	Buil Dream_Plumbing:-			
1	Are the vertical levels of pipes verified as per the approved drawing?	Check with water supply layout		OK
2	Is the material of the pipe used of the approved make and as per the specifications as per BOQ?	Check with Approved make sheet		OK
3	Is the provision of valves appropriate as per the drawings?	Check with Plumbing Drawings		OK
4	Check the all pipes clamped or not ? (not any loose pipe)	Physical Verification		OK
5	Is the hydraulic pressure testing of pipes completed and found satisfactory? (i.e. no pressure down)	Physical Verification, put Image in PPR		OK
6	Are the sanitary fixtures / fittings delivered at site of the approved make, colour and model no?	Check with approved make sheet		OK
7	Is the layout marking for plumbing fixtures complete or not ?	Check with Plumbing Drawings		OK
8	Is the location, alignment and elevation level of the fixture straight and true as per the drawings / details?	Check with Plumbing Drawings		OK
9	Is the testing and commissioning of the plumbing fixtures complete?	Physical Verification to check the water		OK

		coming every tap off , no leakage in tap, etc		
10	Have the locations for installation of Fire extinguishers been identified as per dwgs?	Check with Services Drawing		OK
11	Is the piping of Sprinkler is done as per approved drawing?	Check with Services Drawing		OK
12	Are the Sprinkler pipe dia, type of fittings is as per spec.?	Check from approved drawing as norms varies from site to site		OK
13	Visual inspection of welded joints for neatness done?	Physical Verification, put Image in PPR		OK
14	Are the Sprinklers and Smoke detectors installed as per Drawing and or not?	Check with Drawing approved Drawings		OK
8	Buil Dream_ Woodwork:-			
1	Is the marking for partitions verified?	Check with Drawing		OK
2	Is the material used for all wood works as per the specifications?	Check with approved make sheet		OK
3	Is the sizing and spacing of the members being done appropriately in partitions? (partition member grid)	every grid to me made 600 x 600 centre to centre		OK
4	Is the grade and quality of hardware fixtures as per specifications?	Check with Hardware Schedule		OK
5	Are provisions for holdfasts made for door frames to be fixed on walls?	Physical Verification		OK
6	Does the door shutter size take into account the finished floor level?	Physical Verification		OK

7	Is the surface to take up the laminate dust free / cleaned properly?	Physical Verification		OK
8	Is the surface on which lamination has to be done is free of moisture?	Physical Verification		OK
9	Is the grade of materials and adhesives used as per the specifications?	Check with Approved make sheet		OK
10	Are all the necessary services and wiring complete as required?	Check with Services Drawing		OK
11	Does the laminated / veneer surface look even on a visual inspection?	Physical Verification		OK
12	Is the excess adhesive removed immediately (within 8 - 10 hours) ?	Physical Verification		OK
13	Are the edges planed immediately after setting to avoid damage?	Physical Verification		OK
14	Have the adhesive marks cleaned off the laminate/ veneer surface without damaging the surface?	Physical Verification, put Image in PPR		OK
15	Are all service works, wiring required for the modular and loose furniture complete?	Check with Services Drawing		OK
16	Is the location of cut outs required for data and power provided and verified?	Physical Verification, put Image in PPR		OK
17	Is the location of loose furniture and modular installations as per the layout?	Check with Approved Layout Drawing		OK
18	Locks required on all drawers / IT station flap doors	Plan above OH storage Drwg No. K02		OK
19	Is the Laminate being as per approved make or not ? "To be checked from the approved make list and the detail of POS Counter drawing name - pos counter rear elevation	read sticker details (Drwg W-07) Title POS counter details)		OK

20	The pasting material of laminate should be fevicol adhesive instead of other material	Check the approved make list		OK
21	C type handles are fixed on front doors as per the approved list	Check in approved make		OK
22	All the doors / drawers are finished with 6mm/ 8mm margins instead of edge bending tapes	Check in Pos station drwg		OK
23	The POS station base surface should be made of brick work with plaster / tiles finished, & 4 inch raised from kitchen finish floor area.	Check in civil drwg		OK
24	Ensure that the Laminate grains sheet fixed on single pattern (Either Vertical / Horizontal)	Check pos drwg		OK
25	Check that the hinges are fixed fine smooth or not ?	Check to all screw fixed, no packing behind hinges, cutting of ply in exact size for placed hinges.		OK
26	After pasting of laminate, the wooden part should be pressed for next 12 to 15 hrs	Check at site		OK
27	Before installation of the OH units check that the back surface should be moisture free	Check at site		OK
28	Check the alignment of wooden doors/ gaps are equal from front side	Check at site		OK
29	Only Z type hinges should be used as per our approved make	Approved make list		OK
30	All doors of OH cabinets should be aligned of MS chain for protection of door / laminate sheet match with drawing or not ?	physical verification at site from drawing.		OK

31	Check that all the wires / data cables are not visible to customers	Physical Verification at site		OK
32	Check that No plumbing pipe / AC drain pipe to be run above of the DMB unit	For protection of Led's from leakage of water		OK
33	Check that all the top / bottom corner edges of Chair Rail should be closed by clear silicon	Physical Verification		OK
34	Check that there is no packing material is used for fixing of tables	Physical Verification		OK
9	BuilDream_MS Works:-			
1	Is the MS as per specs and requirements?	Check with BOQ specs/approved make sheet		OK
2	Is the alignment of MS correct or not?	Physical Verification		OK
3	Is red oxide paint is done for MS in Floor raise and Partition works?	Physical Verification		OK
4	Are all the welding joints and edges smoothly finished or not ?	Physical Verification		OK
5	Is the spacing of the members as per Drawing and requirements?	Physical Verification		OK
6	Are all Fasteners and MS Plates used as per drawing or not ?	check from approved drawing		OK
7	Is MS used is free from moisture and rust?	Physical Verification		OK
8	Is welding done on all required joints?	Physical Verification		OK
9	Check the size of MS member as per drawings	Checked from drawing.		OK
10	Check the welding grinding finishing proper or not ? (if more than 3 location found than it should rejected)	Physical Verification		OK

11	Check the paint code verified or not ?	Checked from drawing.		OK
12	Check the cutting edge proper or not?	Physical Verification		OK

