

EN103HS: ENGLISH FOR SKILL ENHANCEMENT**B.Tech. I Year I Sem.**

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INTRODUCTION

National Education Policy-2020 aims at preparing students with knowledge, skills, values, leadership qualities and initiates them for lifelong learning. It also emphasizes language study and promotion of languages through understanding and proper interpretation. English language is central to the educational eco system. The importance of language as medium of communication for personal, social, official and professional needs to be emphasized for clear and concise expression. Teaching and learning of receptive and productive skills viz., Listening, Speaking, Reading and Writing (LSRW) are to be taught and learnt effectively in the undergraduate Engineering programs. Learners should be encouraged to engage in a rigorous process of learning to become proficient users of English language by adopting a deeply focused and yet flexible approach as opposed to rote learning.

In this connection, suitable syllabus, effective pedagogy, continuous assessments and students' involvement result in productive learning. This course supports the latest knowledge and skill requirements and shall meet specified learning outcomes. The main objectives of English language teaching and learning as medium of communication and for promotion of cultural values are embedded in this syllabus. Efforts are being made in providing a holistic approach towards value-based language learning which equips the learner with receptive as well as productive skills.

The focus in this syllabus is on skill development, fostering ideas and practice of language skills in various contexts and cultures in the areas of vocabulary, grammar, reading and writing. For this, the teachers should use the prescribed textbook for detailed study. The students should be encouraged to read the texts leading to reading comprehension. The time should be utilized for working out the exercises given after each excerpt, and also for supplementing the exercises with authentic materials of a similar kind, for example, newspaper articles, advertisements, promotional material.

LEARNING OBJECTIVES: This course will enable the students to:

- a. Improve their vocabulary.
- b. Use appropriate sentence structures in their oral and written communication.
- c. Develop their reading and study skills.
- d. Equip students to write paragraphs, essays, précis and draft letters.
- e. Acquire skills for Technical report writing.

COURSE OUTCOMES: Students will be able to:

- a. Choose appropriate vocabulary in their oral and written communication.
- b. Demonstrate their understanding of the rules of functional grammar and sentence structures.
- c. Develop comprehension skills from known and unknown passages.
- d. Write paragraphs, essays, précis and draft letters.
- e. Write abstracts and reports in various contexts.

SYLLABUS: The course content / study material is divided into **Five Units**.

UNIT –I

- Theme:** **Perspectives**
Lesson on ‘The Generation Gap’ by Benjamin M. Spock from the prescribed textbook titled *English for the Young in the Digital World* published by Orient Black Swan Pvt. Ltd.
- Vocabulary:** The Concept of Word Formation -The Use of Prefixes and Suffixes - Words Often Misspelt - Synonyms and Antonyms
- Grammar:** Identifying Common Errors in Writing with Reference to Parts of Speech particularly Articles and Prepositions – Degrees of Comparison

Reading: Reading and Its Importance- Sub Skills of Reading – Skimming and Scanning.

Writing: Sentence Structures and Types -Use of Phrases and Clauses in Sentences- Importance of Proper Punctuation- Techniques for Writing Precisely –Nature and Style of Formal Writing.

UNIT –II

Theme: **Digital Transformation**
Lesson on ‘Emerging Technologies’ from the prescribed textbook titled *English for the Young in the Digital World* published by Orient BlackSwan Pvt. Ltd.

Vocabulary: Homophones, Homonyms and Homographs

Grammar: Identifying Common Errors in Writing with Reference to Noun-pronoun Agreement and Subject-verb Agreement.

Reading: Reading Strategies-Guessing Meaning from Context – Identifying Main Ideas – Exercises for Practice

Writing: Paragraph Writing – Types, Structures and Features of a Paragraph - Creating Coherence – Linkers and Connectives - Organizing Principles in a Paragraph – Defining- Describing People, Objects, Places and Events – Classifying- Providing Examples or Evidence - Essay Writing - Writing Introduction and Conclusion.

UNIT –III

Theme: **Attitude and Gratitude**
Poems on ‘Leisure’ by William Henry Davies and ‘Be Thankful’ - Unknown Author from the prescribed textbook titled *English for the Young in the Digital World* published by Orient BlackSwan Pvt. Ltd.

Vocabulary: Words Often Confused - Words from Foreign Languages and their Use in English.

Grammar: Identifying Common Errors in Writing with Reference to Misplaced Modifiers and Tenses.

Reading: Sub-Skills of Reading – Identifying Topic Sentence and Providing Supporting Ideas - Exercises for Practice.

Writing: Format of a Formal Letter-Writing Formal Letters E.g., Letter of Complaint, Letter of Requisition, Job Application with CV/Resume –Difference between Writing a Letter and an Email - Email Etiquette.

UNIT –IV

Theme: **Entrepreneurship**
Lesson on ‘Why a Start-Up Needs to Find its Customers First’ by Pranav Jain from the prescribed textbook titled *English for the Young in the Digital World* published by Orient BlackSwan Pvt. Ltd.

Vocabulary: Standard Abbreviations in English – Inferring Meanings of Words through Context – Phrasal Verbs – Idioms.

Grammar: Redundancies and Clichés in Written Communication – Converting Passive to Active Voice and Vice-Versa.

Reading: Prompt Engineering Techniques– Comprehending and Generating Appropriate Prompts - Exercises for Practice

Writing: Writing Practices- Note Making-Précis Writing.

UNIT –V

Theme: **Integrity and Professionalism**
Lesson on ‘Professional Ethics’ from the prescribed textbook titled *English for the Young in the Digital World* published by Orient BlackSwan Pvt. Ltd.

Vocabulary: Technical Vocabulary and their Usage– One Word Substitutes – Collocations.

Grammar: Direct and Indirect Speech - Common Errors in English (Covering all the other aspects of grammar which were not covered in the previous units)