

VIKAS SHARMA

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SUMMARY

CA drop-out candidate experienced finance professional with a versatile background encompassing 7.5 years of expertise in statutory audit, internal audit, domestic and international taxation, and accounts for Indian clients. Additionally, I bring a foundation in US accounting with a brief stint in the field. Complemented by a solid foundation in sales and marketing within the startup ecosystem and three years of impactful tutorship. A highly dedicated and enthusiastic individual, poised for a dynamic leap into international tax and audit roles. Eager to contribute my skills and adaptability to a challenging position in the US tax and audit domain.

WORK EXPERIENCE

1) Your CPA

Nov 2021 - Feb 2024

Position: Accounting Assistant

Job Description

Accounting Responsibilities:

- **Transaction Management:**
 - Recorded and reconciled bank and credit card transactions.
 - Categorized financial transactions accurately.
- **Accounts Finalization:**
 - Cleared "Ask My Accountant" entries.
 - Closed books weekly, monthly, and quarterly.
 - Passed sales entries and entered closing balances.
- **Financial Review:**
 - Conducted ledger scrutiny and compared financial statements.
 - Reviewed Profit & Loss statements and balance sheets.
- **Compliance and Reporting:**
 - Identified 1099 transactions.
 - Managed bank transfers.
- **Client Relations and Team Leadership:**
 - Resolved client queries promptly.
 - Led a team of 3 staff members.

2) KC Mehta & Co.

Feb 2018 - Oct 2021

Position: Article Assistant

Job Description

Possess extensive experience in statutory audit, internal audit, taxation (domestic and international), accounting, and tax audit.

- **Statutory Audit:**
 - Audited listed entities with turnovers up to ₹1300 crore and subsidiaries of listed companies.
 - Internal Audit:
 - Conducted internal audits for listed PSUs with turnovers up to ₹4500 crore.
 - **Tax Audit:**
 - Performed tax audits for unlisted companies, including 80IA and 80IB deductions.
 - **Transfer Pricing:**
 - Managed TP audits and documentation (CBCR filing, Master File).
 - **Tax & Litigation:**
 - Worked in litigation for 3 months, handling notice replies and litigation matters.
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- **Accounting Finalization:**

- Finalized books of accounts.

- **Miscellaneous Areas:**

- Handled IBC, Companies Act compliance, identified permanent establishments for international companies, and worked in tax and litigation.

- **Major Contributions:**

- Developed efficient processes for recording export duty drawbacks and export licenses.
- Identified overvalued revenue of ₹150 crore per quarter for 2 consecutive years.
- Refined ROU and ROW procedures.

3) Food Products Trading Business

May 2018 - Oct 2021

- Founded and operated a food products trading business specializing in snacks.
- Sourced high-quality snacks from Rajasthan and distributed them in the Ahmedabad market.

4) Company Name: Youth Connect (Start Up)

Position: Marketing and Research Associate

March 2015 - Aug 2016

Job Description:

- Served as a Digital Marketing and Research Associate, managing additional responsibilities such as staffing, recruiting, training, and spearheading college campaigns
- Executed three projects focused on event management and college festivals.
- Conducted research and executed marketing initiatives for various organizations.
- Led a Facebook digital marketing campaign.
- Data Entry

5) Private Tutorship

April 2010 - March 2015

- Established and operate my own institution in my city, gaining rapid recognition as one of the few faculty members proficient in effectively teaching mathematics and science, all while navigating my own academic journey as a school student.

EDUCATION

- CA Final Group 2 - 213/400
- IPCC - 367/700
- CPT - 116/200
- Bachelor of Commerce - 65.84%
- Higher Secondary Education - 84.5%
- Secondary Education - 83%

SKILLS

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|------------------|------------------|
| • Accounting | • Internal Audit |
| • Quickboos | • US Accounting |
| • Tally ERP | • Domestic |
| • MS - Office | Taxation |
| • MS - Excel | • International |
| • Statuary Audit | Taxation |

LANGUAGES

- English
 - Hindi
 - Gujarati
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