



Manoj Shretha

Statement

Experienced SEO content writer with expertise in crafting engaging, keyword-optimized content to drive organic traffic and improve rankings. Proficient in HTML, CSS, React, and WordPress for seamless collaboration with web developers.

Education

Aadikavi Bhanubhakta Campus, 2021-Present

Bachelor of Commerce, GPA: NA

BEd. ICT, ICT Education Major

Notre Dame Science Campus, 2017-2019

Science Stream, GPA: 3.64

Experience

Secondary Science Teacher

Indreni Sky Boarding School, 2018-Present

Gandaki, Nepal

- Manage and organize the class peacefully
- Provided quality education with engagement
- Provide leadership for students to develop different skill
- Organize the school driving towards technology
- Research on different aspect to grow school

System Administrator

Techsikshya, 2012-Present

Kathmandu, Nepal

- Manage the WordPress website
- Design with Elementor to get good UI
- Write SEO friendly contents
- Good Communication with the team member



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Gandaki, Nepal

Skills

- WordPress Blogging Website Development
- SEO Friendly Content
- SEO Analysis
- Site Audit

Extracurriculars

- Member of ABIT Club
- Managed the school time schedule
- Organize a ICT Tools Exhibition
- Manage Techsikshya Facebook Page & Instagram account
- Managed club's social media account