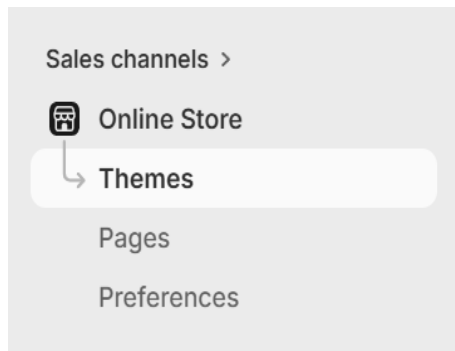


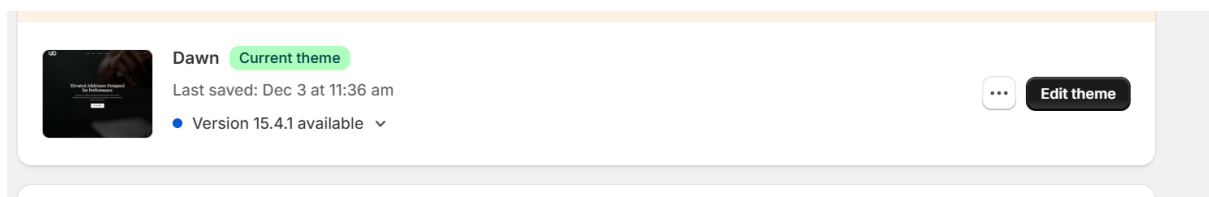
Document for Site Management

1. For reaching to editing page

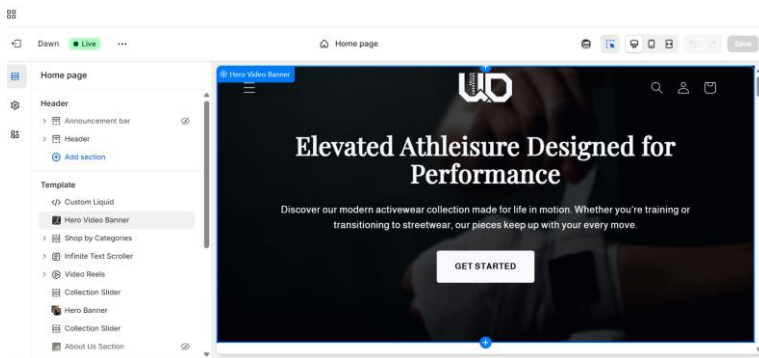
1. Click on online store and select themes



2. Then select edit theme from the page

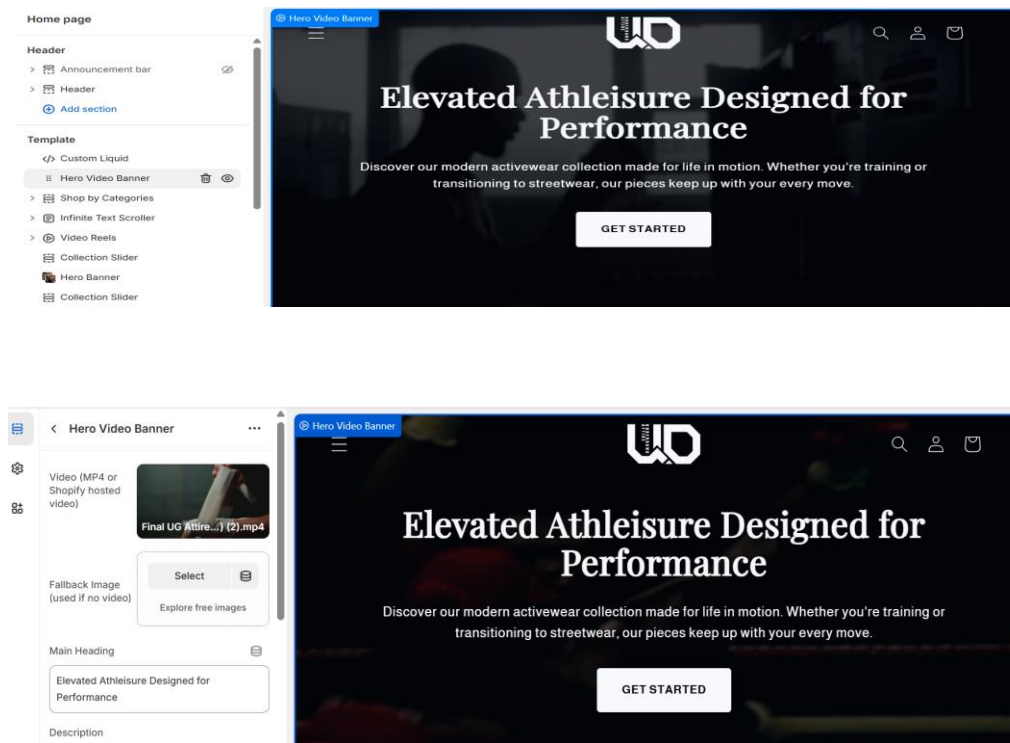


Now we reached at editing page with this interface



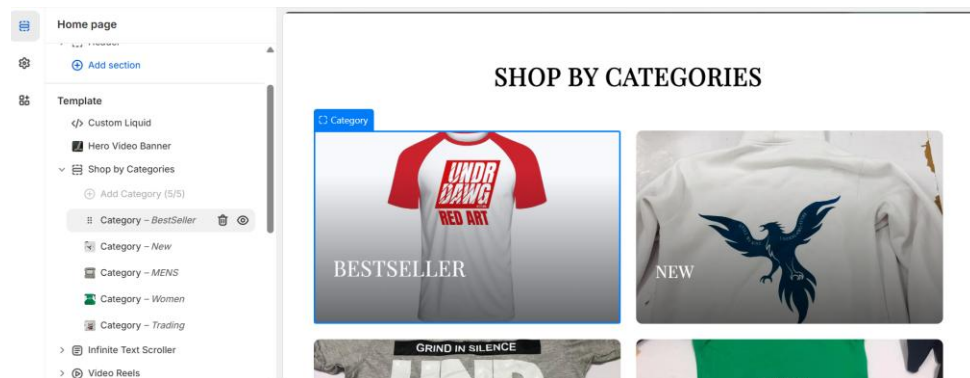
2. Editing banner or changing video of banner

1. In left side of editor there is a section of Hero Video Banner double click on it , there is the section of selecting video from file or the video previously uploaded on store



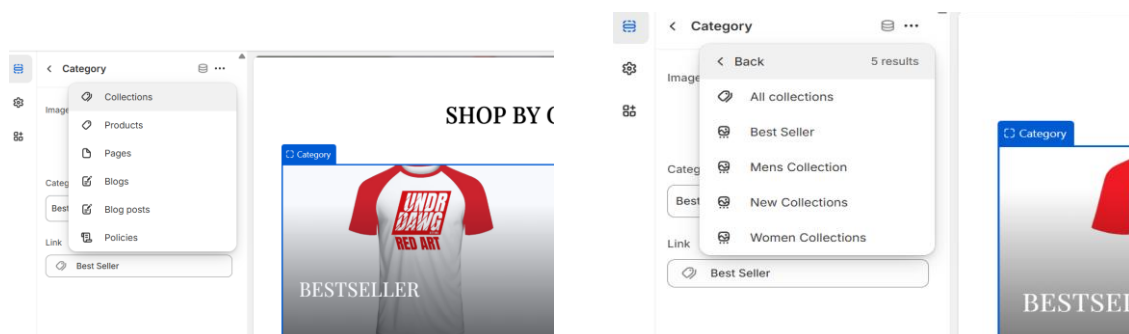
3. Changing Shop by Category or changing category of this section

1. Select the category and double click on it for selecting categories



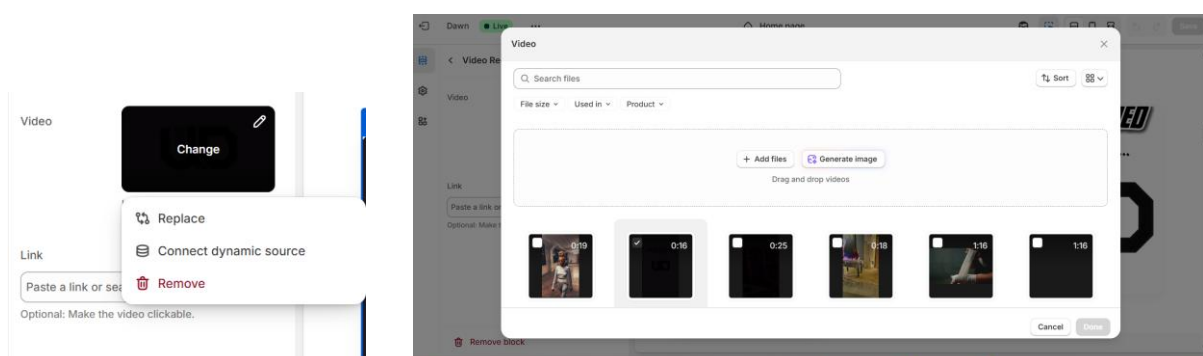
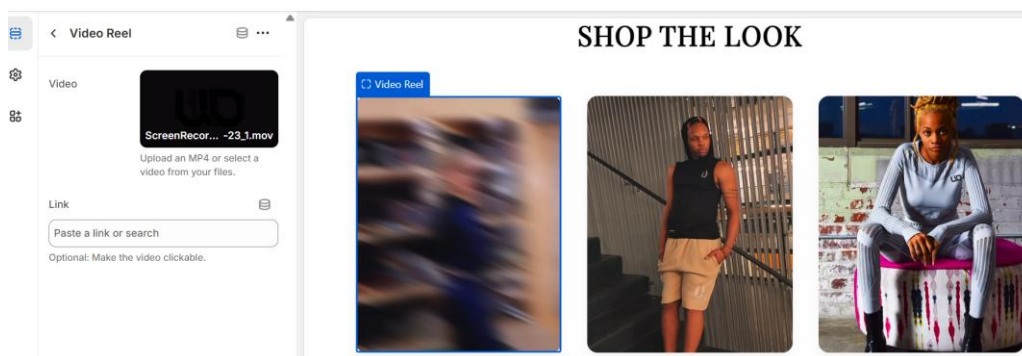
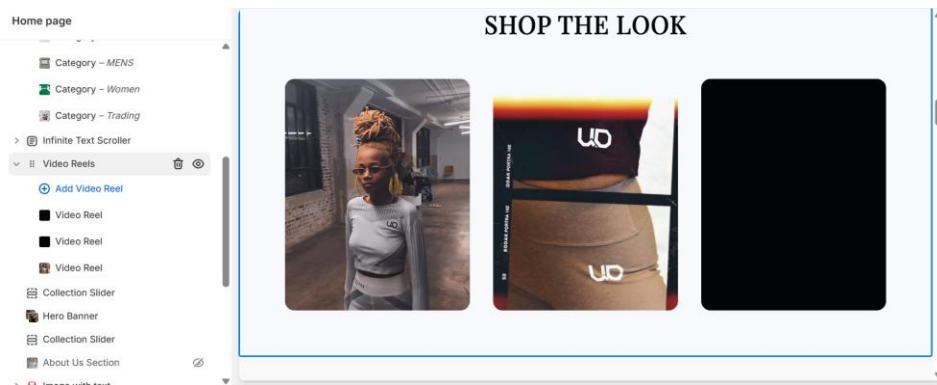
2. Now select the category to show from the list

Click on collection and then select collection that you want to show



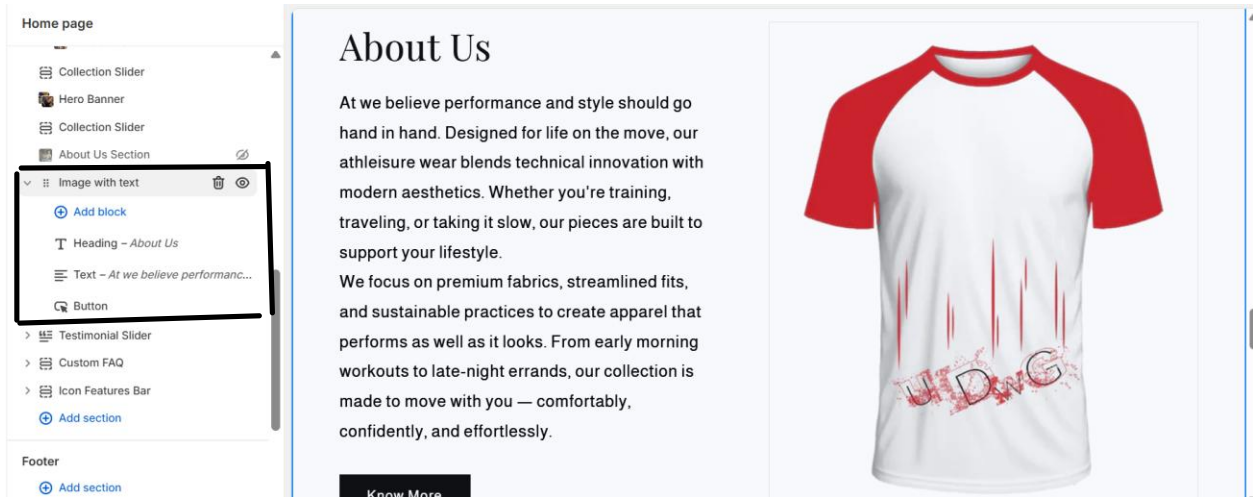
4. For Changing video reels

1. Click on video reel section in editor then double click on reel section in left sidebar and select particular reels from uploaded reels or from files respectively.

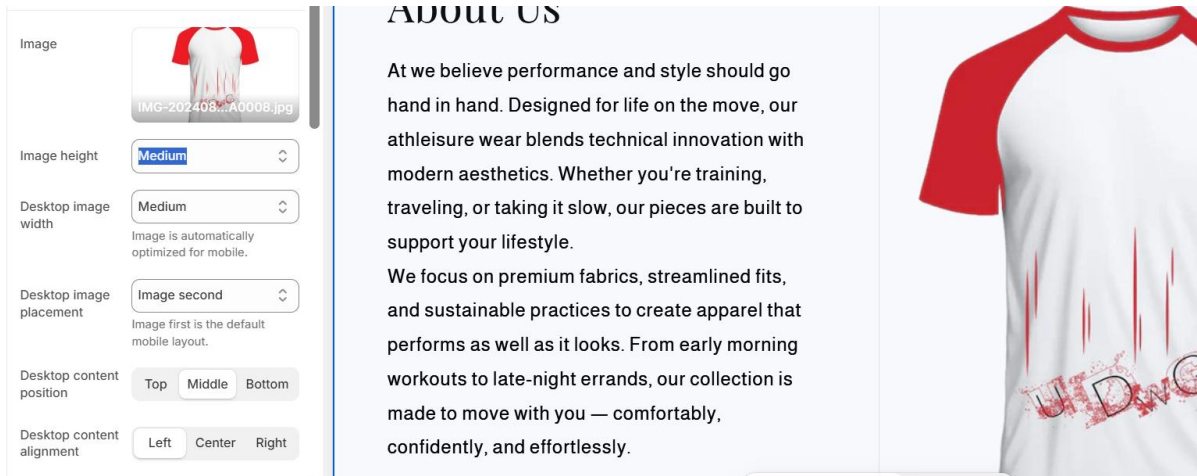


5. Change the content or images of about section

1. Click on Image and text section in left sidebar of editor then it expands

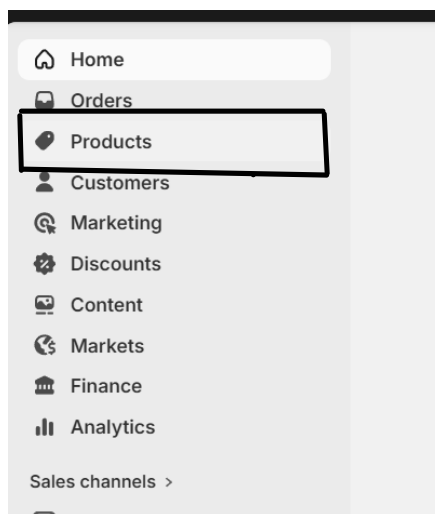


Now click on text for changing content and images

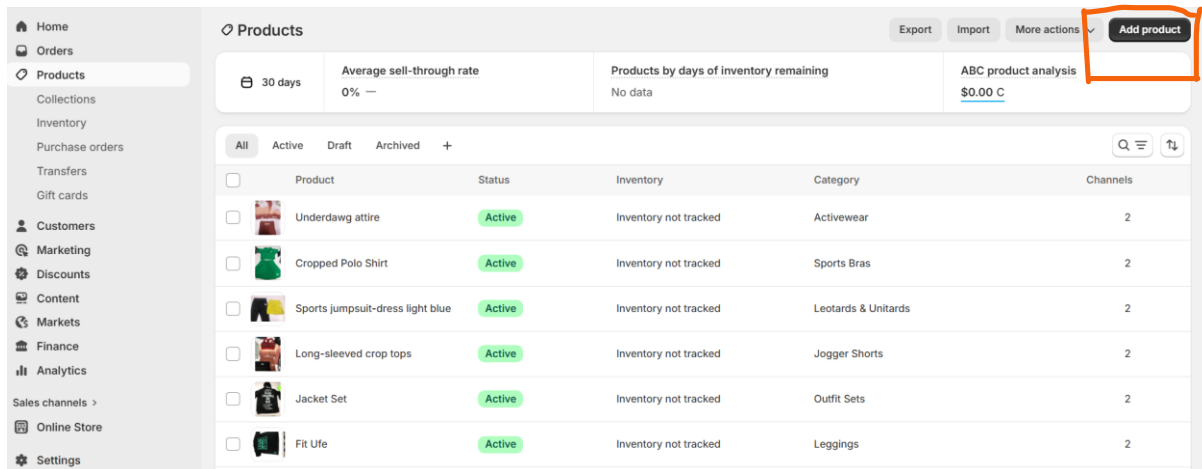


6. Steps for uploading new products

1. In homepage of store select product option from the sidebar



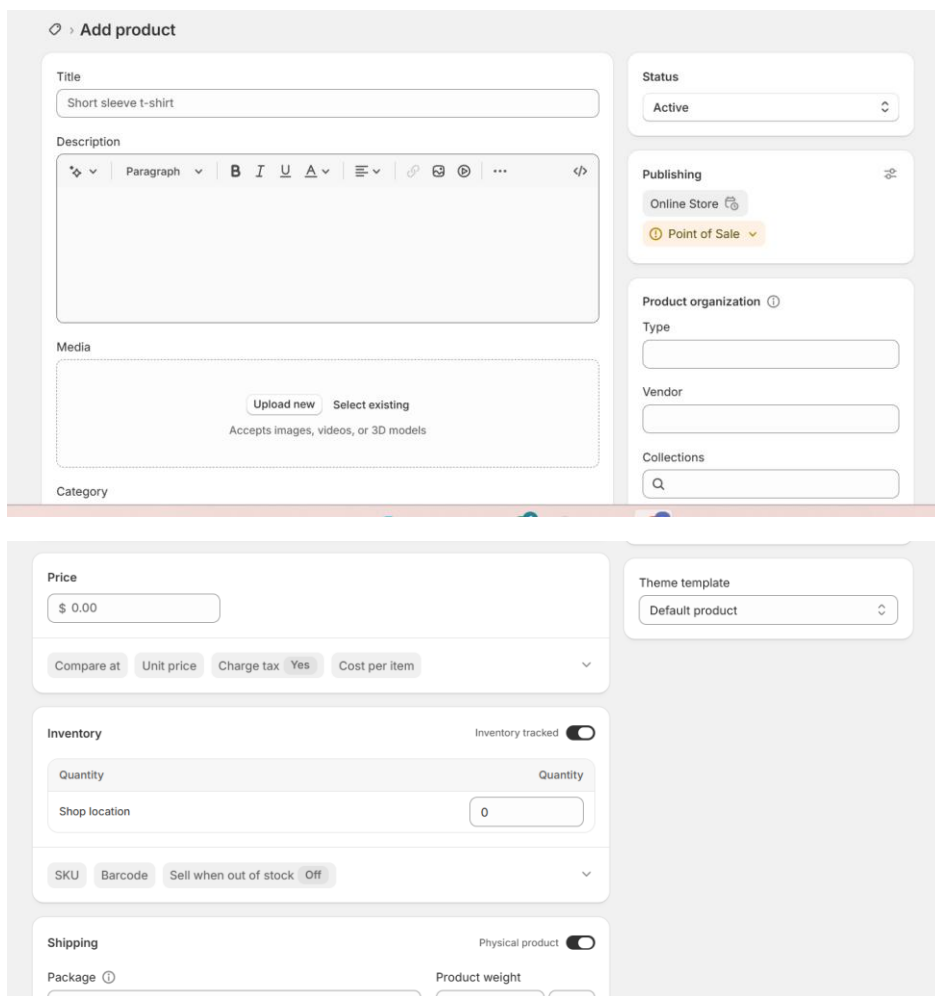
2. Now click on Add Product at right upper corner



The screenshot shows the 'Products' management interface. On the left is a sidebar with navigation options like Home, Orders, Products, Collections, Inventory, Purchase orders, Transfers, Gift cards, Customers, Marketing, Discounts, Content, Markets, Finance, Analytics, Sales channels, Online Store, and Settings. The main area is titled 'Products' and includes filters for '30 days', 'Average sell-through rate' (0%), 'Products by days of inventory remaining' (No data), and 'ABC product analysis' (\$0.00 C). An 'Add product' button is highlighted with an orange box in the top right corner. Below the filters is a table with columns: Product, Status, Inventory, Category, and Channels. The table lists several products, all with a status of 'Active' and 'Inventory not tracked'.

Product	Status	Inventory	Category	Channels
Underdawn attire	Active	Inventory not tracked	Activewear	2
Cropped Polo Shirt	Active	Inventory not tracked	Sports Bras	2
Sports jumpsuit-dress light blue	Active	Inventory not tracked	Leotards & Unitards	2
Long-sleeved crop tops	Active	Inventory not tracked	Jogger Shorts	2
Jacket Set	Active	Inventory not tracked	Outfit Sets	2
Fit Ufe	Active	Inventory not tracked	Leggings	2

3. A product adding window appears fill the required sections like name of product, description, add photos, categories , tags and price



The screenshot shows the 'Add product' form, which is divided into several sections for entering product information. The 'Title' field contains 'Short sleeve t-shirt'. The 'Description' field has a rich text editor with various formatting options. The 'Media' section includes an 'Upload new' button and a note that it 'Accepts images, videos, or 3D models'. The 'Category' field is empty. On the right side, the 'Status' is set to 'Active'. The 'Publishing' section shows 'Online Store' and 'Point of Sale' as options. The 'Product organization' section includes fields for 'Type', 'Vendor', and 'Collections'. The 'Price' section shows '\$ 0.00' and options for 'Compare at', 'Unit price', 'Charge tax', and 'Cost per item'. The 'Inventory' section has an 'Inventory tracked' toggle, a 'Quantity' field, and a 'Shop location' dropdown. The 'Shipping' section includes a 'Physical product' toggle, a 'Package' dropdown, and a 'Product weight' field.

Title
Short sleeve t-shirt

Description
Paragraph B I U A

Media
Upload new Select existing
Accepts images, videos, or 3D models

Category

Status
Active

Publishing
Online Store Point of Sale

Product organization
Type
Vendor
Collections

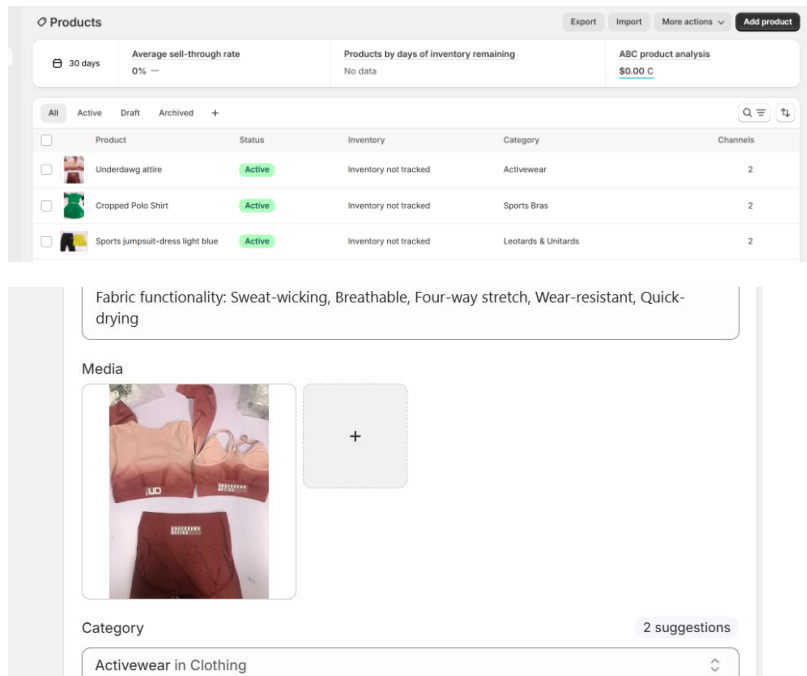
Price
\$ 0.00
Compare at Unit price Charge tax Yes Cost per item

Inventory
Inventory tracked
Quantity
Shop location
SKU Barcode Sell when out of stock Off

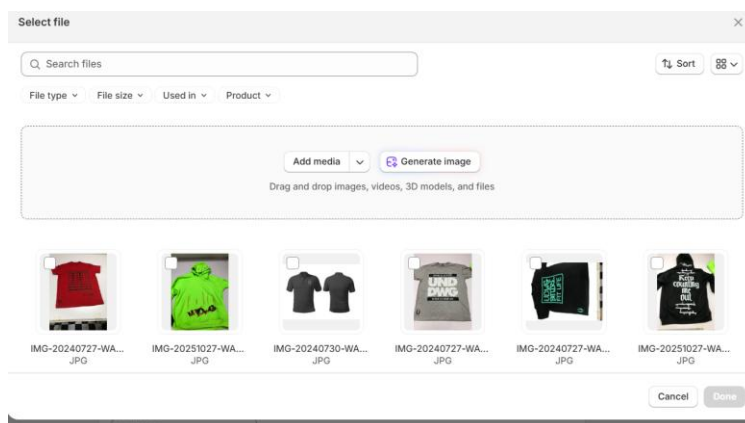
Shipping
Physical product
Package Product weight

7. Steps to update existing products images

1. Select the product and click on it a editing window open , click on + button to add images.

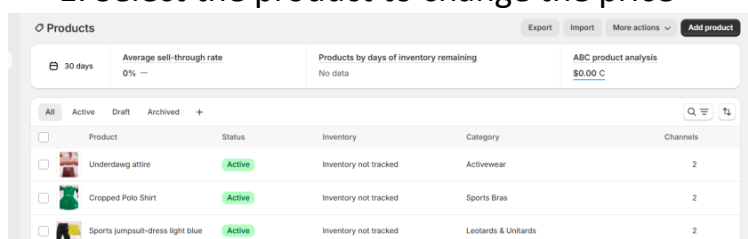


2. Select or upload images of the product



8. How to change the price of existing image.

1. Select the product to change the price



2. A editing window will open scroll to price section on this window and change the price of your choice.

Category

2 suggestions

Activewear in Clothing

Determines tax rates and adds metafields to improve search, filters, and cross-channel sales

Price

\$ 57.00

Compare at

Unit price

Charge tax

Yes

Cost per item