

Mansi Patel (She/Her)

40 Hadley, Cres, Halifax, NS – B3N0E4 | Mansi.Patel@dal.ca | (902) 580 0987

February 22, 2022

Ms. Shakisha Downey,
2891 Oxford Street,
Halifax, Nova Scotia B3L 2V9

Dear Ms. Downey,

I am writing to express my interest for the position of Business Information Systems Specialist with Hfx. Learning Centres Inc. as advertised on Dalhousie's MyCareer. I am pursuing 2nd year of my Bachelor of Computer Science degree at Dalhousie University. I am student with a curious mind, and I am confident that my in-dept knowledge of programming languages, web-development, and professional skills that I have acquired through academic coursework, projects, and passion for developing high-quality solutions will make me an asset for this position. Working for your company is a great opportunity for me to learn and build my technical and professional skills.

I developed my organizing and time management skills while I was working as member of event organizing committee at my high school. As a member, I was responsible for scheduling events, organizing team meetings, and maintaining budget of events. Additionally, I have been practicing programming languages like **Java**, **C**, and **Python** for more than 4 years. I have strong knowledge of object-oriented programming and data structures with java and have received A+ twice for the related courses at university. Moreover, I also have good knowledge of web technologies like **HTML**, **CSS**, **JavaScript** and **JSON** and I have built a dynamic university time-table website as a project for one of the courses I took at university. Additionally, I also have knowledge of **MySQL** and developing relational databases as have worked on a database project before as mentioned in my resume, working on these projects I gained some good knowledge of data analyzing and data modeling. Not only technical skills, but I have also developed communication, organization and designing skills while I worked with Dalhousie university's google student developer club as a graphics designer, I worked with the team of 10 students where we discussed and created graphic designs individually for the events and seminar. Furthermore, I am willing to learn new technologies that will allow me to widen my technical horizons and contribute to your organization.

I am excited to contribute my technical abilities and support towards your team to help your company achieve its goals. Please review my resume for a more in-depth illustration of work history and accomplishments. I would be pleased to meet with you for an interview to discuss the position and my qualifications further.

Thank you for your time and consideration,

Warm Regards,
Mansi Patel.