

Mansi Patel

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February 06, 2022
Jessica Kilmach,
401 Bay St,
Toronto, Ontario M5H 2Y4

Dear Jessica Kilmack,

I am writing to express my interest for the position of Business Analyst Intern with Hudson's Bay Company as advertised on Dalhousie's MyCareer. I am pursuing 2nd year of my Bachelor of Computer Science degree at Dalhousie University. I am student with a curious mind, and I am confident that my in-dept knowledge of Microsoft Windows and Microsoft Office programs that I have acquired through academic coursework, projects, and passion for developing high-quality and my experience as IT service specialist solutions will make me an asset for this position. Working for your company is a great opportunity for me to learn and build my technical and professional skills.

In my Information Technology Services Specialist Role, I honed my abilities, providing a firm foundation for this position. My customer service, people centric nature, and compassion has afforded me excellent management skills. I helped patrons with all kinds of technical support related to software installment, trouble shooting of Wi-Fi, and Operating Systems. I also have been practicing programming languages like C, C++, and Java for more than 4 years. I have strong knowledge of object-oriented programming with java and have received A+ twice for the related courses at university. Moreover, I also have knowledge of MySQL and developing relational databases as have worked on a database project before as mentioned in my resume, working on these projects with people from different age group made me a team player and enhanced my interpersonal skills. Not only technical skills, but I have also developed communication, organization and designing skills while I worked with Dalhousie university's google student developer club as a graphics designer, I worked with the team of 10 students where we discussed and created graphic designs individually for the events and seminar. Furthermore, I am willing to learn new technologies that will allow me to widen my technical horizons and contribute to your organization.

I am excited to contribute my technical abilities and support towards your team to help your company achieve its goals. Please review my resume for a more in-depth illustration of work history and accomplishments. I would be pleased to meet with you for an interview to discuss the position and my qualifications further.

Thank you for your time and consideration.

Warm Regards,
Mansi Patel.