

Name: Mansi Nikam



STRICTLY PRIVATE & CONFIDENTIAL

Ref: Appt/I3L/C464/2017-18

Date: 5-May-2017

Ms. Mansi Nikam

So/Do Yeshwantsingh Nikam

240, Gurud Khamb Road, b/h Gajanan Temple,
Near Trimurti Convent, Mahal, Nagpur-440032

Sub: Appointment Letter

Dear Mansi ,

We are pleased to offer you appointment as **Associate IT Consultant (Grade "IS1")** in the management Cadre of ITC Infotech India Limited (the "Company") on the following terms and conditions with effect from **18-July-2017**.

Please note that your base location will be Bangalore and work location will be Bangalore.

1. This appointment is subject to

- Your passing the Company's medical examination successfully. The decision of Company's medical team in this regard will be final.
- The Company receiving appropriate and satisfactory replies from your referees. The decision of the Company in this regard will be final.
- Your producing acceptable certified documentary evidence of your date of birth. This evidence must be a Birth Certificate or School Leaving Certificate, Copy of your passport or an Affidavit attesting your date of birth and sworn by your father, mother or a close relative. This date once accepted will be used for all purposes in connection with your employment and no cognisance will be taken for any alterations in the future.
- Your producing acceptable certified documentary evidence of your academic and professional qualifications.
- The Company receiving appropriate and satisfactory report on your background check i.e. past employment and education details.

2. Quality Certification Program Test

The Company places immense importance in ensuring that its employees have awareness and understanding of the quality processes and systems of the Company.

In this regard, immediately on commencement of your services with the Company, you need to take a self-training on quality processes and systems of the Company and are expected to pass the "Quality Certification Test" (QCT) conducted by the Company. The training material to assist you in understanding the quality processes and systems are made available on Company's intranet.

You will be governed by the applicable Quality Certification Policy of the Company.



ITC Infotech India Ltd
18, MARUTHI SEVA NAGAR,
BANASWADI MAIN ROAD
BANGALORE - 560005

PAYSLIP FOR THE MONTH OF DECEMBER 2019

Emp Code	27054	Emp Name	MANSI NIKAM		
Date of Joining	18-07-2017	Mode of Payment	BANK TRANSFER	PF No.	WB/PRB/53510/28403
PAN No.	AYEPN7220M	Bank Name	Citi Bank	EPS No.	
ESI No.		Bank A/c No	5489735817	UAN	101148759051

Earnings	Amount	YTD	Deductions	Amount	YTD
Basic/Consolidated Salary	8,536.00	73,950.00	Provident Fund	1,024.00	8,871.00
House Rent Allow.	4,268.00	36,975.00	Professional Tax	200.00	1,800.00
Supplementary Allowance	17,990.00	140,502.00			
Leave Travel Assistance	0.00	11,000.00			
Special Payment	0.00	1,249.00			
Bonus	0.00	25,883.00			
Special Supplementary allowanc	0.00	18,000.00			
Total Earnings	30,794.00	307,559.00	Total Deductions	1,224.00	10,671.00

Net Pay : Rs. 29,570.00

In Words Rupees Twenty Nine Thousand Five Hundred and Seventy Only.

Loan Type	EMI	Loan Amount	Recovered Amount	Balance

Atten Day	Arr Paid Days	Days in Month	LOP Days	OT Hours	Night Shift Days	Comp Off Days
0.0	0.0	31.0	0.0	0.0	0.0	0.0

Days In Month (A)	Arrear Days (B)	LOPR Days(C)	LOP Days (D)	Net Days Worked (E = A + B + C - D)
31.0	0.0	0.0	0.0	31.0

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