



CUSTOMER MEETINGS - MOM

SOFTWARE DEVELOPMENT

FORMAT NO: SD:
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EFFECTIVE DATE:
01/04/2024

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General Information

Topic	KOM	
Date	03/02/2025	
Time	From – 11:30 AM IST To 01:00 PM IST	
Conducted by	Bala Madiraju & Vijeesh MP (The Hanwha Team)	
Participants	<p>SPEC India</p> <p>Present: Parth Jotangiya, Mitesh Modi.</p> <p>Absent: None.</p>	<p>Customer</p> <p>Present: Bala Madiraju & Vijeesh MP</p> <p>Absent: None</p>
Agenda: Kick-off Meeting		

Key finding and decision

Keyword/Topic	Discussions/Decisions/Information
Regarding PO	<ul style="list-style-type: none">The SPEC team will receive the PO by tomorrow (4th February 2025) and must send the invoice based on the PO details.Based on the Kickoff meeting, we officially start the work today (3rd February 2025) and begin the SRS phase.
Application Details	<ul style="list-style-type: none">The Hanwha team will share the Credentials & URLs for all applications (Client & License App) for the reference & understanding of the SPEC team.The Hanwha team will share the website URL, including the camera models, to understand.The Hanwha team gave a high-level demonstration of their existing web admin application.If the SPEC team needs assistance during the integration, the Hanwha team will connect us with the development-based Korean team.The Hanwha team will require the Latest Logo to help us select the appropriate color combination for the platform. Until we receive the final logo from the Hanwha team, we will use Hanwha's logo and color combination.
Meetings & Discussion	<ul style="list-style-type: none">The Hanwha team will send the recurring meeting invite for entire SRS Phase, which will be held every day at 3 pm Dubai time (4:30 pm IST).
Suggestions & Recommendations	<ul style="list-style-type: none">The Hanwha team will be open to suggestions and recommendations from the SPEC team regarding improving the platform.
Device setup from SPEC's end	<ul style="list-style-type: none">The SPEC team will provide credentials of one device wherein Hanwha team will setup all the required application which will helpful during internal review of SPEC team.To set up the workstation at the SPEC office, the Hanwha team will share the Specifications required:<ol style="list-style-type: none">Minimum required storage capacity?Preferred Operating System (Windows 11 or below)?Any specific software installation requirements?Whether any IIS configurations need to be enabled?
Physical Camera Devices	<ul style="list-style-type: none">Hanwha's team will send three different types of physical camera devices to test the data and functionality at the SPEC premises, and they've proposed to set up the camera at the



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Keyword/Topic	Discussions/Decisions/Information
	<i>SPEC premise for the testing of the data and functionalities. Regarding that, the SPEC team will check with SPEC management and confirm to proceed with the same.</i>

Follow up items

Description/Action Items	Responsibility	Due Date	Status
PO Details	Hanwha Team	04/02/2025	Pending
Credentials & URLs for required Applications	Hanwha Team	04/02/2025	Pending
Recurring Meeting invitation	Hanwha Team	04/02/2025	Pending
<i>Physical Camera Devices setup at SPEC's premises</i>	SPEC Team	10/02/2025	Pending
<i>Device setup from SPEC's end (Machine / PC)</i> - <i>Need information on specifications of the system.</i>	Hanwha Team	04/02/2025	Pending