



### **COURSE CURRICULUM**

**UG : Semester V**

**Course Title : Communication Skills-V**

**Credit Units: 1**

**Course Code: BCU 541**

**Course Objective:**

- To enable the students to adopt strategies for effective reading and writing skills.
- The course would enhance student's vocabulary, language and fluency. It would also teach the students to deliver professional presentations.

**Prerequisites: NIL**

<b>L</b>	<b>T</b>	<b>P/ S</b>	<b>SW/F W</b>	<b>TOTAL CREDIT UNITS</b>
1	0	0	0	1

<b>Course Contents / Syllabus:</b>	
<b>1.</b>	<b>Module I Report Writing</b>  <input type="checkbox"/> <b>Report Writing</b> <ul style="list-style-type: none"><li>• Purpose/Significance</li><li>• Types</li><li>• Format</li></ul>
<b>2.</b>	<b>Module II Comprehension Skills</b>  <ul style="list-style-type: none"><li>• Reading Comprehension-SQ3R Reading Techniques</li><li>• Summarising and Paraphrasing</li><li>• Précis Writing</li><li>• Listening Comprehension</li></ul>
<b>3.</b>	<b>Module III Presentation Skills</b>  <ul style="list-style-type: none"><li>• Discussing the Significance of Audio-visual Aids, Audience and Feedback in Presentation Skills</li><li>• Analyzing the Significance of Non-Verbal Communication</li></ul>
<b>4.</b>	<b>Module IV Literature</b>  <ul style="list-style-type: none"><li>• Success is Counted Sweetest – Emily Dickinson (Poem)</li><li>• My Wood - E.M. Forster (Prose)</li><li>• I have a Dream-Martin Luther King (Prose)</li><li>• Spoken English and Broken English-G.B. Shaw (Prose)</li></ul>

5. 6.	<p><b>Student Learning Outcomes:</b></p> <ul style="list-style-type: none"> <li>• Communicate fluently and sustain comprehension of an extended discourse.</li> <li>• Demonstrate ability to interpret texts and observe the rules of good writing.</li> <li>• Prepare and present effective presentations aided by ICT tools.</li> </ul> <p><b>Pedagogy for Course Delivery:</b> Workshop</p> <ul style="list-style-type: none"> <li>• Group Discussions</li> <li>• Presentations</li> <li>• Lectures</li> </ul>															
7.	<p><b>Assessment/ Examination Scheme:</b></p> <table border="1"> <thead> <tr> <th>Theory L/T (%)</th> <th>Lab/Practical/Studio (%)</th> <th>End Term Examination</th> </tr> </thead> <tbody> <tr> <td>100%</td> <td>NA</td> <td>70%</td> </tr> </tbody> </table> <p><b>Theory Assessment (L&amp;T):</b></p> <table border="1"> <thead> <tr> <th>Components (Drop down)</th> <th>CIE</th> <th>Attendance</th> <th>End Term Examination</th> </tr> </thead> <tbody> <tr> <td>Weightage (%)</td> <td>25%</td> <td>5%</td> <td>70%</td> </tr> </tbody> </table>	Theory L/T (%)	Lab/Practical/Studio (%)	End Term Examination	100%	NA	70%	Components (Drop down)	CIE	Attendance	End Term Examination	Weightage (%)	25%	5%	70%	
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**Text:** Jaffe, C.I. *Public Speaking: Concepts and Skills for a Diverse Society*, 4<sup>th</sup> ed. Belmont, CA: Wadsworth, 2004.

**Effective English for Engineering Students,** B Cauveri, Macmillan India

*Creative English for Communication*, Krishnaswamy N, Macmillan

**Reference:** *A Textbook of English Phonetics*, Balasubramanian T, Macmillan

**Additional Reading:** Newspapers and Journals