

Date: _____

Course: _____

Name: _____

CU: _____

Criteria (Points)	Evaluation of Performance (Oral Presentation)			Score
	Good	Average	Bad	
Completeness (3)	Enough details were given by the presenter to remove potential questions, uncertainty, or ambiguity. Exceptions, special cases, and boundary conditions were foreseen and explained by the presenter. Both general principles/descriptions and specific examples were given. The topic of the presentation was covered completely (given the available time).	Many details given, but some that would have been important were left out. Not enough discussion of exceptions, special cases, and boundary conditions presented. Only some examples were given, and/or examples were incomplete.	Lack of detail. Lack of context. Lack of depth of analysis given. Vague explanations were not supported with examples.	
Clarity (3)	Formal and precise vocabulary used. Organization of talk flowed smoothly from one topic to the next. Volume and intonation were appropriate. Visual aids enhanced presentation. Visual elements were used consistently. Visual aids were carefully prepared.	Most of the talk used formal, precise language. Most of the presentation flowed smoothly. Most of the time the volume and intonation were sufficient. Visual aids were used but did not add much value to the presentation. Most of the time visual elements were used consistently. Most of the visual aids were carefully prepared.	Vocabulary used was excessively vague. Talk was poorly organized, e.g., no clear introduction or conclusion is presented. Volume of presentation excessively low, or high, or variable. Intonation misleading or too monotonous. Poor quality or no visual aids used.	
Confidence (3)	Presenter obviously knew what he/she was talking about. No unnecessary fidgeting, movement, or verbiage. Eye contact made frequently with audience members.	Most of the talk showed sufficient knowledge of the topic in question. Some unnecessary fidgeting, movement, or verbiage, but not enough to be excessively distracting. Eye contact maintained most of the time.	Excessive hesitation or nervousness exhibited. Too much unnecessary fidgeting, movement, and verbiage. Eye contact lost often or focused on just one or two people.	
Correctness and Question Answering (1)	All information given was correct. Answered questions appropriately.	Some erroneous statements made. Slow, hesitant, or uncertain when answering questions.	Too many incorrect statements made. Does not know how to answer questions or answers questions incorrectly.	
Total:				