



# Request for Proposal (RFP) for Carbon Management Solution



# 1. Introduction

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- ABC Company (hereinafter referred to as "the Company") invites qualified firms to submit proposals for the development and implementation of a comprehensive, technologically advanced Carbon Management Solution to aid our efforts in reducing our carbon footprint. This RFP provides detailed information about the project, its scope, and the expected deliverables, and the process for submitting a proposal.



## 2. About the Company

- ABC Company, established in 2010, is a fast-growing industry leader specializing in the manufacture of eco-friendly consumer products. We are committed to minimizing our environmental impact and reducing our carbon footprint. We believe that mitigating carbon emissions not only benefits our planet, but also provides opportunities for operational efficiency and business growth.

### 3. Project Overview

We are seeking a Carbon Management Solution that will enable us to measure, manage, and mitigate our carbon emissions accurately and effectively. The proposed solution should incorporate comprehensive emissions tracking, reporting capabilities, and actionable insights for achieving carbon neutrality.

## 4. Project Scope

- The expected scope of services includes but is not limited to:
- Development and implementation of a Carbon Management System (CMS) that provides accurate carbon accounting across all our operations
- Integration with existing IT infrastructure to provide real-time emission data
- Ensuring the solution is compliant with international standards, like GHG Protocol and ISO 14064
- Development of carbon mitigation strategies based on data-driven insights
- Training for key staff on the usage of the new CMS

## 5. Desired Outcomes

- Accurate measurement and reporting of our carbon footprint across all operational activities
- An effective strategy for reducing our greenhouse gas emissions
- Improved compliance with local and international environmental regulations
- Enhanced corporate image as a socially responsible organization

## 6. Proposal Requirements

- Qualified firms are invited to submit a proposal that includes:
- A detailed description of your proposed solution, including its capabilities, features, and compliance with international standards
- A work plan outlining key tasks, milestones, timelines, and resources needed to implement your solution
- A detailed pricing proposal, including costs for system implementation, training, and ongoing support
- Case studies or examples of similar projects you have successfully completed, ideally in the same industry
- References from previous clients
- An overview of your firm's experience in the field of carbon management, including qualifications of key team members
- An explanation of how your firm will manage the project and communicate with ABC Company's team

# 7. Evaluation Criteria

Proposals will be evaluated based on the following criteria:

1. The feasibility and comprehensiveness of the proposed solution
2. The experience and qualifications of the firm and the project team
3. The value for money offered by the proposal
4. Proven success in similar projects
5. Quality of references



# 8. Timeline

The expected timeline for this RFP process is as follows:

RFP issued: June 19, 2023

Deadline for questions: July 10, 2023

Proposals due: July 31, 2023

Evaluation of proposals: August 1-15, 2023

Interviews with shortlisted firms: August 16-31, 2023

Selection of preferred vendor: September 15, 2023

Contract negotiation and signing: September 30, 2023

Project commencement: October 1, 2023

ABC Company reserves the right to modify this timeline as necessary.

We look forward to receiving your proposals and thank you for your interest in working with ABC Company to make our operations more sustainable.



## 9. Submission Guidelines

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Proposals must be submitted in PDF format via email to:

[rfp@abccompany.com](mailto:rfp@abccompany.com) no later than 5:00 PM on July 31, 2023.

Late submissions will not be considered.

Questions regarding this RFP should be directed to the same email address.





## 10. Confidentiality

All information in this RFP is confidential and for the sole purpose of this request. Unauthorized sharing of this information will result in the disqualification of the proposal.

- ABC Company
- 123 Green St.
- City, State, Zip
- Country
- Email: rfp@abccompany.com
- Phone: (123) 456-7890

