

Contact

www.linkedin.com/in/shifali-h-k-0a535424a (LinkedIn)

Top Skills

ServiceNow
Successfactors
Appian

Languages

Kannada
English
Tulu
Hindi

Certifications

Power BI

Shifali H K

HR Executive | Talent Acquisition & HR Operations | Passionate About People & Culture | HRBP Aspirant | Senior Executive-Human Resources at EXL

Mangaluru, Karnataka, India

Summary

Passionate and driven HR professional with an MBA in Human Resources, currently working as an IT Recruiter at Galent. With a solid foundation in HR principles and a keen eye for talent, I excel in identifying and recruiting top IT professionals to meet the dynamic needs of our clients.

At Galent, I leverage my HR expertise to build strong relationships with candidates and clients, ensuring a seamless recruitment process from start to finish. My goal is to connect talented individuals with opportunities that align with their skills and career aspirations, contributing to both individual and organizational success.

Experience

EXL

Senior Executive Human Resources

April 2025 - Present (9 months)

Bengaluru, Karnataka, India

Galent

It recruiter

November 2023 - April 2025 (1 year 6 months)

Bengaluru, Karnataka, India

- Handling End to End Recruitment Process.
- Analysis of the JD/ Requirement - for better understanding of Managers / client's Requirements.
- Creation and maintenance of Job openings at various Job postings.
- Scheduling the shortlisted profiles for interview and ensuring following up.
- Facilitate full-cycle recruitment process across all business lines and source candidates through proven recruitment channels like Referrals, Database, Job boards, advertisements, and social media.

- Sourcing talent through job portals (Naukri, LinkedIn) internal database, employee Referral etc.
- Screening and short listing candidate's profiles as per the requirements of clients.
- Responsible for sourcing professionals for Software Engineering and Cloud positions for the Client.
- Directly handling the clients and interacting with them on a daily basis.
- Interaction with the clients for feedback and new requirements.
- Maintaining daily/weekly/monthly reports such as Contact details of the Candidates, Interview tracker, Interview status reports, Closure reports & Feedback reports.

Mangalore Chemicals and Fertilizers Limited

Human Resources Intern

March 2023 - May 2023 (3 months)

Mangaluru, Karnataka, India

Education

Sahyadri College of Engineering & Management

Master of Business Administration - MBA, Human Resources Management/
Personnel Administration, General · (2021 - 2023)

SDM College of Business Management

Bachelor of Commerce - BCom, Human Resources Management and Services

St. Agnes College, Mangalore-575002

Business/Commerce, General