

Deepanshu Pandey

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Professional Summary:

- Self-motivated professional with various industry experiences, Leveraging extensive industry knowledge.
- Personable, easy going, creative, flexible, professional, team player, and ability to work independently in a technically challenging, fast paced environment.
- Proven track record in delivering high-quality recruitment solutions to meet diverse staffing needs I bring a strong foundation in customer service. Eager to gain hands-on experience across various departments, I am dedicated to learning and contributing to the success of the team.

Skills:

- Communication
- Recruitment
- Candidate Sourcing
- Adaptability
- Time Management
- Microsoft Office
- Applicant Tracking System (Job Diva)
- Problem-Solving

Education:

- BSc in Hospitality and Hotel Administration (NCHMCT) from IHM Shimla (2023)
- Senior Secondary from CBSE (2020)

Professional Experience:

Pyramid IT Consulting, Noida, Uttar Pradesh

August 2023 – Present

Talent Acquisition Specialist

- Spearheaded the entire recruitment life cycle, ensuring the acquisition of top-tier candidates for prestigious clients.
- Possess excellent knowledge of recruiting and hiring processes including sourcing, interviewing, reference checking, salary negotiations.
- Effectively discuss technologies with the candidate and identify the right position for the candidate's profile.
- Handles job requisitions from Fortune 500 clients (semiconductor, manufacturing, and multinational technology company) such as META, Google, Intel & more.
- Utilized (Job Diva, LinkedIn, Indeed) to efficiently manage candidate applications and streamline the hiring process.
- Expertly navigated various Vendor Management Systems (VMS) such as Beeline and Fieldglass to meet client requirements seamlessly.
- Format candidate's resumes
- Cultivated and maintained robust candidate relationships, delivering consistent and timely communication, constructive feedback, and unwavering support from initial contact through to placement.

Radisson Blu Plaza Hotel, Delhi Airport

08/21 - 11/21

Industrial Trainee

- Worked in all four core departments of hotel such as front office, housekeeping, food & beverage service, food production.
- Gained valuable insights into managerial and supervisory responsibilities, effectively overseeing teams and operations to ensure seamless guest experiences and operational excellence.
- personalized attention to exceed guest expectations and foster enduring relationships.
- Contributed to maintaining high cleanliness standards and room preparation in the housekeeping department, ensuring guest comfort and satisfaction.
- Assisted in Front Office operations, gaining hands-on experience in reservations management, and concierge services.

Volunteer

- Provide direct support and assistance to beneficiaries and community members through activities such as food distribution, educational support, and healthcare services.
- Engage in outreach activities to raise awareness about the NGO's mission and programs within the community.

Interests:

- Passionate Traveler
- Bike Riding