Buba Galadima Street,

Sabon Fegi, Damaturu, Yobe State

Dear HR

NURU Organization

I am writing to express my interest in the position Jobe Application for Field Coordinator in NURU as advertised. With over five years of experience in diverse roles within humanitarian organizations, I am excited about the opportunity to contribute to your mission of providing essential support to vulnerable communities.

In my past role as a Monitoring and Evaluation Officer with the Mai Goje Foundation, I have honed my skills in field assessments, data collection, and logistical support. My experience includes working effectively in culturally diverse environments, which I believe is vital for the role of Field Monitor. I am adept at identifying beneficiaries and conducting thorough evaluations to ensure that resources are allocated efficiently. My strong background in collaboration with various stakeholders will enable me to work effectively with your team.

Additionally, I have completed several relevant certifications, including those focused on prevention of sexual exploitation and abuse, nutrition-sensitive approaches, and food security, all of which align with the goals of Taimako Community. Development initiative My proficiency in Microsoft Word and Excel, along with my ability to organize and conduct educational training, will support my contributions to your team.

I am particularly drawn to this role because I am passionate about improving the living conditions of those affected by crises. I am willing to work under pressure and in challenging conditions, ensuring that all tasks are completed efficiently and effectively. My commitment to making a positive impact in the community drives my professional endeavors, and I am eager to bring that dedication to Taimako Community Development Initiative

Thank you for considering my application. I look forward to the opportunity to discuss how my skills and experiences align with the needs of your organization.

Warm regards,

08037021495

Saleh Mohammed Yahaya

SALEH MOHAMMED YAHAYA

Buba Galadima Street, Sabon Pegi Damaturu, Yobe State.

***Email:*** [Salehmyahaya002@gmail.com](mailto:Salehmyahaya002@gmail.com) ***Mobile:*** +234 803 702 1495

**CAREER SUMMARY**

I am an experienced and goal oriented worker with more than three year experience in different capacities. My quest for result oriented task is always of help to me especially when given a task to carry out in a more challenging situation and in culturally diversified communities. My ability to work under no supervision is for sure a cost effective approach that will help organization achieve its goals effectively and efficiently.

**PERSONAL DATA**

State of origin - Yobe State

Local Gov’t Area- Damaturu

Marital Status- Married

Sex- Male

Nationality- Nigerian

Language Spoken: - English (Fluent) Fulfulde (Native), Hausa (Fluent), and Kanuri (Fluent)

**ACADEMIC QUALIFICATIONS**

|  |  |  |
| --- | --- | --- |
| **QAULIFCATION** | **INSTUTITION ATTAINED** | **YEAR** |
| B.sc Geography | Yobe state University Damaturu | 2019 |
| Diploma in Computer Science | Federal Polytechnic Damaturu | 2014 |
| Secondary Certificate | Government Secondary School Damaturu | 2012 |
| First School Leaving Cert. Njiwaji Plot Primary School Damaturu | | 2006 |
| National Youth Service Copes (NYSC)  **SKILLS AND ABILITIES** | | 2021 |

* Proficiency in Microsoft word and Excel
* Ability to work under pressure with or without supervision.
* Ability to work in multi- cultural environment.
* Ability to organize and conduct educational training.
* Willingness to work longer hour.

**COURSES**

* Cert. in Prevention of Sexual Exploitation and Abuse (PSEA) by UNICEF 2021
* Cert. in International Framework for Gender by UNwomen 2021
* Cert. in Localization in Food Security Partners in BAY State by WFP 2021
* Cert. in Mainstreaming Nutrition Sensitive Approaches by FAO 2020
* Cert. in Camp Closure Camp Management, by NEMA 2022

# WORKING EXPERIENCE

ORGANIZATION: MaiGoje Foundation

Position: M&E Officer

Duration: December, 2017 to date

Location: Damaturu

Supervisor: Dr. Usman Abba Geidam

Major Responsibilities:

* Field Officer
* Logistic Officer
* Monitoring and Evaluation Officer

ORGANIZATION: Food and Agricultural organization

Position: Enumerator

Duration: October, 2017 to February, 2023

Location: Damaturu

Supervisor: Alhaji Mustapha Goggobe

Major Responsibilities:

* Enumerator
* Data Collection
* Beneficiaries Identification

ORGANIZATION: Action against Hunger

Position: Field Volunteer

Duration: December, 2016 to June, 2018

Location: Damaturu

Supervisor: Dr. Arowolo Ayoola

Supers Repossibilities:

* Field Volunteer

ORGANIZATION: Data-Lead Africa

Position: Enumerator

Duration: December 2023 to February 2024

Location : Machina

Supers: Responsibilities

\*Field Enumerator

ORGANIZATION: Arabic Teachers College (ATC) Maiduguri

Position: Class Teacher

Duration: July, 2020 to May, 2021

Location: Maiduguri

Supervisor: Dr. Mustapha Abubakar Musa

Major Responsibilities

* Class Teacher
* Foam Master

ORGANIZATION :Yobe State Emergency Management Agency (YOSEMA)

Position: Field Assistant

Duration: April 2022 to date

Location: Whole Yobe LGA's

Supervisor: Dr. Ibrahim Mohammed Jalo

Super: Responsibilities

\* Field Assistant

ORGANIZATION: COOPI International

Position: Data Collector/ Enumerator

Duration: February 2024 to March 2024

Location: Bursari

Supervisor Silas Marcel

Super: Responsibilities

Field Work

Data collector

ORGANIZATION CCDRN

Position: SCOPE Phone Edit

Duration: October 2022 to November 2022

Location: Damaturu

Supervisor Shamsuddeen Adamu

Super: Responsibilities

SCOPE

# REFERENCE

Name: Dr. Mohammed Ibrahim Jalo

Position: Director Rescue and Operation

Organization: Yobe State Emergency Management Agency (SEMA)

Relationship: Supervisor

Phone: +2347034506205

email:babajalo2003@yahoo.com

Name: Dr. Usman Abba Geidam

Position: Consultant.

Organization: Yobe State Specialist Hospital Damaturu

Relationship: Supervisor

Phone: 08034872503

Email: usmanabba@gmail.com

Name: Hussaini Ibn Mohammed

Position: Lecturer

Organization: Federal University Gashu'a (FUGA)

Relationship: Brother

Phone: 08035302430

Email:Hussainiibnmohammed@gmail.com