22 September 2015

Mao Li Unit 1 12 Hillcrest Avenue Hillcrest Auckland 0627

STUDENT ID: 14854389

Postgraduate Diploma in Computer and Information Sciences

Dear Mao

The 2015 AUT Summer Graduation ceremonies will be held on the 15th, 16th and 17th of December.

We have identified you as a potential graduand and subject to completion of all the academic requirements before Tuesday 1st December, you will be eligible to graduate at this time. This means that you must have passed all your papers, met any additional completion requirements and had any recognition of prior learning credited to your academic record.

There are different completion requirements for postgraduate research students, please refer to the Postgraduate Student Handbook.

<u>In order to participate you need to apply to graduate</u> which can be done online (see below). We recommend you <u>do this immediately</u> but it has to be completed <u>before</u> **3 November 2015**. Please note that complimentary tickets for guests will not be available for late applicants.

Applying online is the easiest option at arion.aut.ac.nz - to submit your graduation application select the "Graduation Application" link under the Academic Details menu tab. Alternatively, email a scan of your completed form (attached) to graduation@aut.ac.nz or mail it to Graduation Office (B19), AUT University, Private Bag 92006, Auckland 1142

You should **NOT** wait for your final results to submit your application.

Towards the end of October we will send out details of your ceremony date and time or details of how you will be sent your qualification documents.

If we do not hear from you, you will graduate in absentia, but we will hold onto the qualification documents. If you do not wish to graduate with this qualification, please contact your programme administrator.

Note: The graduation handbook and guest tickets will be mailed out so it is important that you keep your postal address up to date.

The University will not accept any responsibility in relation to issues with the travel arrangements of you or your guests.

For more information about graduation see the graduation webpages - www.aut.ac.nz/graduation. For further assistance, please contact the AUT Student Centre - www.aut.ac.nz/studentinfo.

Yours sincerely

The Graduation Office

PROVISIONAL APPLICATION FOR THE GRANTING OF A UNIVERSITY QUALIFICATION





Date:

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PLEASE update your address on ARION if it is ID Number: 14854389 22-Sep-2015 incorrect. Mao Li Unit 1 This address will be used for your handbook and 12 Hillcrest Avenue tickets. Hillcrest Auckland 0627 Home Phone: Work Phone: According to our records you will be graduating with a: Postgraduate Diploma in Computer and Information Sciences Please confirm this is correct or indicate any change if not correct YES the qualification stated is correct NO the qualification stated is not correct Please give details below Correct Qualification: According to our records the legal name that will be printed on your qualification is : Maochuan Li П YES the legal name stated is correct П (Certified Physical Documents must be provided for name changes) NO the legal name stated is not correct Full Legal Name: Please note that any forms received after Tuesday 20 October may not have name changes actioned. Changes after that date will incur additional charges for re-printing the parchment. Subject to completion requirements, the qualification listed above will be granted, please indicate how you would like to have you parchment presented: IN PERSON - at the December 2015 Graduation Ceremony **IN ABSENTIA** - I want my parchment mailed to me (Mailout is after the graduation ceremonies) **DEFERRED** presentation - I want to delay the ceremonial presentation of my qualification. I do not want my graduation photo displayed on the "Global-Pix" website. If this box is ticked, your photo will not be displayed online and you will be unable to purchase a copy.

Applications must be received before Tuesday 3 November

Signed