Maorine Dayuja

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EDUCATION

WCC Aeronautical and Technological College

North Manila Campus

Bachelor of Science in Aircraft Maintenance Technology

2014 - 2018

Honors/Awards: Magna Cum Laude (BSAMT Batch 2018), Leadership Awardee (BSAMT Batch 2018)

EXPERIENCE

Jet Support Services, Inc. (JSSI)

Enrollment Analyst

Clark Pampanga, Philippines

Mar 2021 – Apr 2025

- ETL (Extract, Transform, Load)
 - Extraction of aircraft-related data in PDF/Scanned form from multiple sources including maintenance reports from various maintenance tracking software such as CAMP, FlightDocs, Aviator, Cesscom, Textron, etc.
 - o Transform the data by standardizing formats, validating the information such as compliance data, component data, and maintenance history to ensure completeness and consistency.
 - o Load the transformed data into the Traxxall Systems to ensure that accurate records are maintained.
- Develop codes in VBA to create macro-enabled Excel spreadsheets to automate repetitive tasks, data processing, and reporting functions.
- Optimizes Excel functions and features such as pivot tables, VLOOKUP, XLOOKUP, data validation, and conditional formatting.
- Create custom Salesforce Lightning reports to monitor and analyze team performance and other relevant KPIs
- Utilizes MySQL and Power BI to extract, analyze, and visualize data, creating interactive dashboards tailored to customer requirements.
- Source to target system data mapping
- Data entry of mapped source to target system
- Responsible in the accurate configuration of every aircraft model enrolled in the Traxxall system (e.g. Aircraft maintenance programs, categories, Engine maintenance programs, Inspection tolerances, etc.)
- Monitors aircraft modification status and ensures all applicable tasks are being tracked accordingly

Aviation Partnership Philippines Corporation (A+)

Junior Aircraft Mechanic

Pasay, Philippines

May 2019 – February 2021

- Responsible in aircraft pre-flight walk around check
- Responsible in communicating with the flight crews in aircraft pushback and dispatch
- Responsible for the removal and installation of the line replaceable units (LRUs)
- Responsible in servicing IDG filters, engine starters and engine oil
- Responsible in the lubrication of the MLG, NLG, flap tracks, spoilers, and Trimmable Horizontal Stabilizer (THS)
- Performs aircraft jacking and landing gear tires replacement on Airbus 320 and 330
- Performs A-checks and Line checks on the Airbus 320 and 330
- Utilizes proper technical documentation such as AMM, CMM, IPC, OEM etc.

MINI PROJECT

CleanWave – Cleaning Services Company Website (WordPress Project)

Designed a business website for CleanWave, a cleaning services company, using WordPress. https://cleanwaveph.wordpress.com/