

KB LEVEL: SVR	KB ARTICLE	KB NUMBER: 2019-04
	<i>How to extract Business Check UPB file</i>	

KB Category:	Internal		
Author:	Alvinn Medrano	Date:	04/12/2019

Problem Description:	N/A
Symptoms and Cause of the issue:	N/A

Note: We only extract the UPB file when Union bank requested for it. This usually happens when there's an issue with business check and they need the copy of the current UPB file.

Procedure:

Step 1: Base on the email request needs the buzcheck.ubp file.

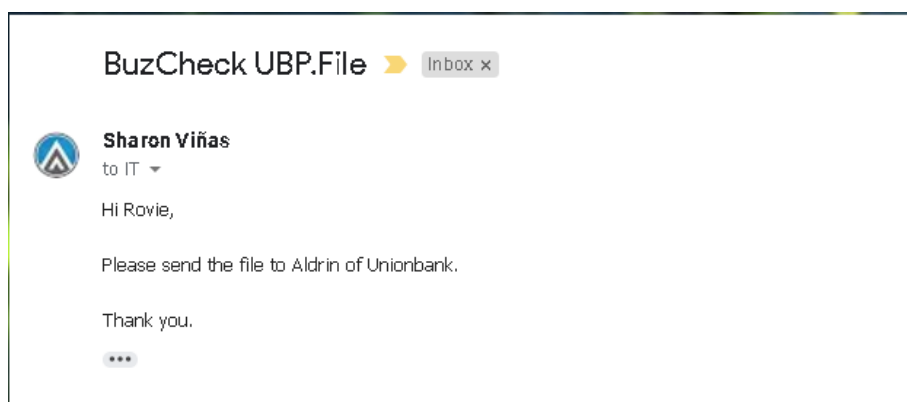


Figure 1

Step 1: Access Buzcheck server via RDP using the administrator credentials.

> Username: OAMIT

> Password: Sw*****k

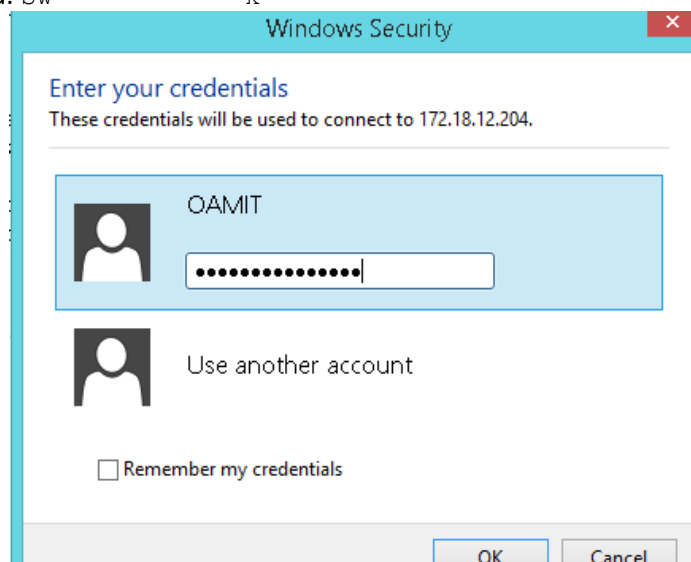


Figure 2

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Step 3: Next, right click business check icon, then select open file location.

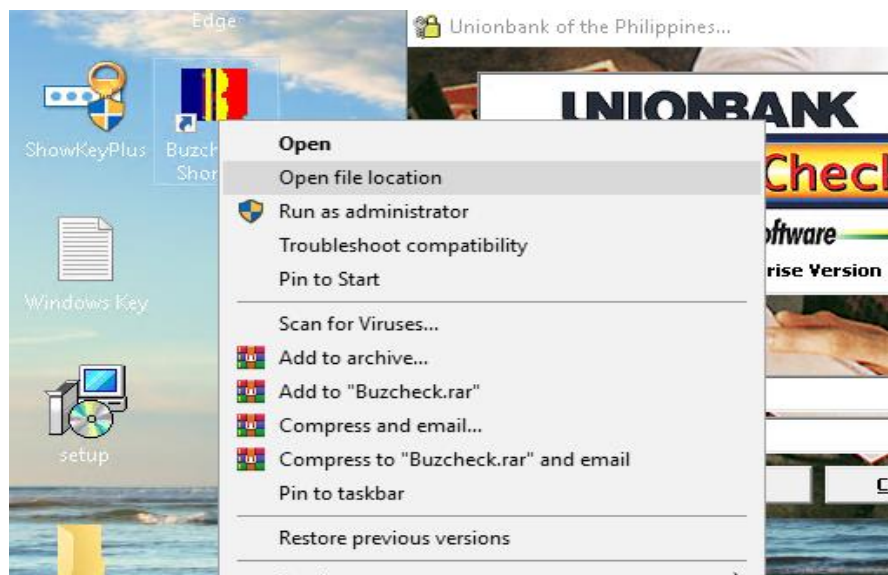


Figure 3

Step 5: Copy the UPB file **buzcheck.upb** paste it to your desktop.

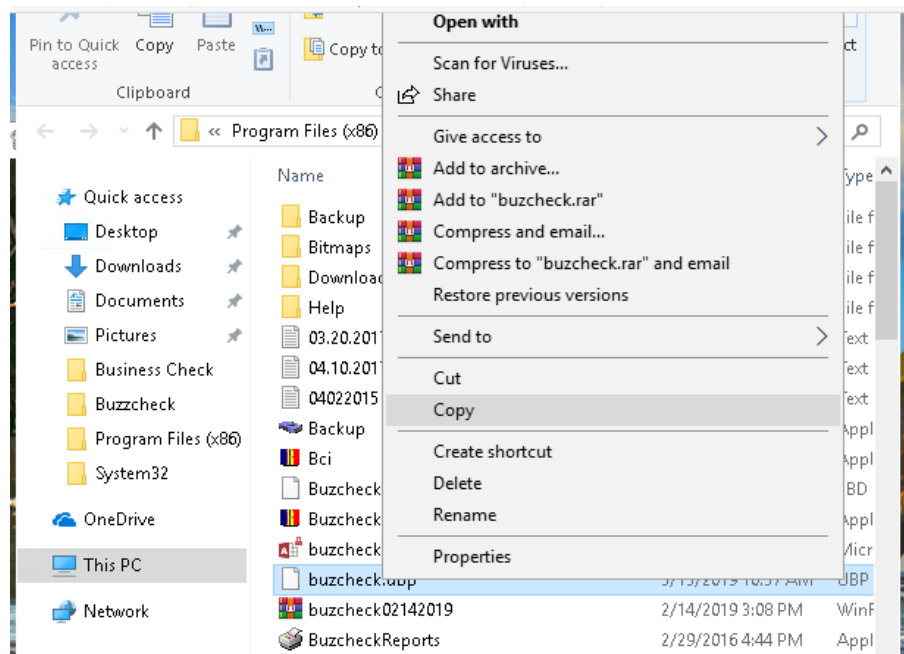


Figure 4

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Step 5: Right click the file in your desktop then select compress to reduce its size.

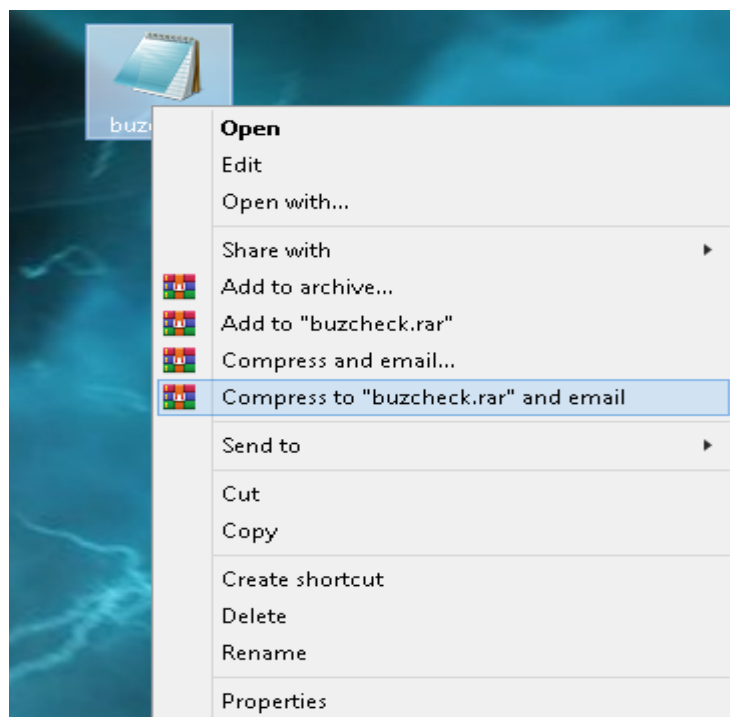


Figure 5

Verification:

Step 1: Send the extracted file to the email below the CC the requestor.

- Electronic Banking eb@unionbankph.com
- Union3c union3c@unionbankph.com



Rovie Salvatierra

to Electronic, Union3c, Christopher, Sharon, IT ▾

Hi again,

Resending this concern to the correct team. Attached is the back-up .ubp file today.

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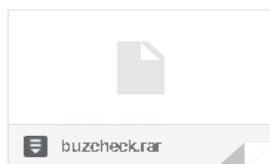


Figure 6

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