

| | | |
|---------------------------------|------------------------------|-----------|
| Process Owner: IT Operations | FORM | F-CMG-3.1 |
| | Configuration Change Request | |

| Request Information | | | | |
|-----------------------------------|--------------------|-------|---|-------|
| Requestor | Network Operations | | | |
| Implementing Team | Network Operations | | | |
| Ticket Number/s | 201915357 | | | |
| Change Classification | X | Major | | Minor |
| After the fact | | Yes | X | No |
| Emergency | | Yes | X | No |
| Proposed Change Date | May 11, 2019 | | | |
| Proposed Change Start/End Time | 15:00 | | | |
| Proposed Change Verification Time | 15:05 | | | |

| Objective of the change |
|---|
| To test the effectivity of the FSSO by disabling windows logon cache on workstations and the CatchAll IPv4 policy disabled. |

| Technical/Operational Impact of the change | | |
|--|---|---|
| Negative: Possible campaign downtime once the CatchAll IPv4 policy is disabled since it catches the workstations who can't authenticate via FSSO. | Beneficial: Less load on Fortigate 501E since the CatchAll IP Policy will be disabled. | Neutral: Network Team will be able to know the effectivity of the change |

| Affected IT Infrastructure components | | | |
|---------------------------------------|---------------|-------------|---------------------------|
| Site | Hostname | IP Address | Function |
| G2 | MKT-GL2-FW1 | 172.22.0.75 | Network Firewall |
| G2 | GI2-VWIN-DC01 | 172.22.1.1 | Windows Domain Controller |

| Affected Departments and corresponding contact persons | | |
|--|-------------------|--------------|
| Department | Contact Name | Contact Info |
| All | Rynel Yanes | 09178535630 |
| Network Operations | Maurice Mendoza | 09176328103 |
| Server and Systems Operations | Rovie Salvatierra | 09176274325 |

| Test Environment implementation and Verification Summary |
|--|
| No test environment is needed for this change docs since the disabling of IPv4 policy was done done in the past by the network team. |

| Test Environment Results Summary |
|---|
| 2 expected results: <ol style="list-style-type: none"> 1. The affected workstations will authenticate on the FSSO and will have an internet connection. 2. The affected workstations will not authenticate on the FSSO and won't have an internet connection. |

| | | |
|---------------------------------|------------------------------|-----------|
| Process Owner: IT Operations | FORM | F-CMG-3.1 |
| | Configuration Change Request | |

Configuration Change Template

| | |
|------------------|---------------|
| Baseline File | 3.1.10.2 |
| Baseline Version | April 3, 2019 |

Baseline File Changes:

| Existing Configuration | Proposed Change | Impact | Section |
|---|---|------------------------------------|----------|
| <p>Quora: Workstations on Quora have their windows logon cache enabled.</p> <p>MKT-GL2-FW1: CatchAll IPv4 Policy is enabled</p> | <p>Quora: Disabling of windows logon cache.</p> <p>MKT-GL2-FW1: Disabling of CatchAll IPv4 Policy</p> | Firewall, Quora Workstations | 3.1.10.2 |

Physical Implementation Procedures / Advisory

No advisory is needed for this change. If the testing is successful, then the configuration will stay.

Backup Procedures

1. Access **MKT-GL2-FW1** via **https**.
2. Save the .conf file to [\\172.17.0.124\it\Backup](https://172.17.0.124/it/Backup) with a naming convention of:
BACKUP_MKT-GL2-FW1_20190511.conf

Technical Configuration Procedures

- I. Firewall Configuration (MKT-GL2-FW1)**
 1. Login to **G2FW** via **https**.
 2. Navigate to **Policy & Objects > IPv4 Policy > locate Restricted CatchAll** policy
 3. Once located, right click > **Edit > disable** the policy by clicking the slide button. Press **OK**.

| | | |
|---------------------------------|-------------------------------------|-----------|
| Process Owner: IT Operations | FORM | F-CMG-3.1 |
| | <i>Configuration Change Request</i> | |

| Verification Procedures |
|--|
| <ol style="list-style-type: none"> 1. Login to the affected workstations. 2. Login the IT test account on Quora FSSO named tdude and check internet access. 3. Check if all the agents can still access their tools on the following computers: <ul style="list-style-type: none"> - Station 22 172.22.12.22 Rop Bleeker - Station 34 172.22.12.34 Christian Tumimomor - Station 35 172.22.12.35 Aliff Martiall 4. Advise the agents to logout and switch to different workstations to check their access. 5. Check the IPs of the affected workstations on Log & Monitor if the workstations are going through the correct policy not on the Implicit Deny. |

| Back-out Procedures |
|---|
| <ol style="list-style-type: none"> 1. Login to G2FW via https. 2. Navigate to Policy & Objects > IPv4 Policy > locate Restricted CatchAll policy 3. Once located, right click > Edit > enable the policy by clicking the slide button. 4. Press OK. |