

## Republic of the Philippines

#### POLYTECHNIC UNIVERSITY OF THE PHILIPPINES

OFFICE OF THE UNIVERSITY REGISTRAR
Manila

STATE U

#### OFFICIAL TRANSCRIPT OF RECORDS

Page 1

Date: August 13, 2019

Student No. : 2007-00195-MN-0

Student Name : PANGILINAN, ESMERALDA

Permanent Address : BLK. 04, #19 BONIFACIO ST., TONDO, MANILA

Year of Admission : 2007 Entrance Credentials: PUPCET

Elementary School : TONDO ELEMENTARY SCHOOL

Year Graduated : 2002

High School : TONDO NATIONAL HIGH SCHOOL

Year Graduated : 2006

Program : **BACHELOR IN OFFICE ADMINISTRATION** 

Date Graduated : APRIL 08, 2011 Attended: 8 Semester(s) Summer: 0

		1			
	SUBJECTS				
CODE	DESCRIPTIVE TITLE	GRADES	CREDITS		
	2007-2008, FIRST SEMESTER				
EN 110	STUDY & THINKING SKILLS IN ENGLISH	2.00	3		
FO 101	KOMUNIKASYON SA AKADEMIKONG FILIPINO	2.5	3		
PY 100	GENERAL PHYSCOLOGY	1.75	3		
SO 100	SOSYOLOHIYA KULTURA AT PAGPAPAMILYA	1.50	3		
MK 110	MARKETING PRINCIPLES & APPLICATION	1.25	3		
OS 120	BASIC SHORTHAND	2.75	3		
ICT 115	KEYBOARDNG 1	P	3		
OS 141	OFFICE PROCEDURE \$ ETHICS	2.75	3		
PE 111	PHYSICAL EDUCATION 1	2.00	3		
CWTS 1013	CIVIL WELARE TRAINING	1.50	2		
	KEYBOARDNG 1 OFFICE PROCEDURE \$ ETHICS PHYSICAL EDUCATION 1 CIVIL WELARE TRAINING  2007-2008, SECOND SEMESTER WRITING IN THE DICIPLINE PAGRARASA AT PAGSUSUILAT SA IRAT IRANG DESIPLINA				
EN 111	WRITING IN THE DICIPLINE	2.00	3		
FO 102	PAGBABASA AT PAGSUSULAT SA IBAT I <mark>BANG D</mark> ESIPLINA	2.00	3		
MT 102		3.00	3		
LT 110	PHILIPPINE LITERATURE	2.00	3		
PS 105	POLITICS AND GOVERNANCE WITH CONSTITUTION	3.00	3		
OS 143	INTRODUCTION TO WORD PRESS	2.00	3		
OS 115	DOCS. PROD WITH LAB	2.75	3		
OS 121	INTERMEDIATE SHORTHAND	2.00	3		
PE 112	PHYSICAL EDUACTION 2	2.00	2		
CWTS 1023	MATHEMATICS FOR BUSINESS PHILIPPINE LITERATURE POLITICS AND GOVERNANCE WITH CONSTITUTION INTRODUCTION TO WORD PRESS DOCS. PROD WITH LAB INTERMEDIATE SHORTHAND PHYSICAL EDUACTION 2 CIVIC WELFARE TRAINING SERVICE 2	2.00	2		
	2008-2009, FIRST SEMESTER				
EN 214	BUSINESS COMMUNICATION AND WRITING	2.00	3		
AC 113	BASIC FINANCIAL ACCOUNTING P-1	1.50	3		
OS 243	ADVANCE WORD PROCESS WITH LAB	2.00	3		
LW 111	OBLIGATION & CONTRACTS	1.00	3		
PH 110	INTRO TO PHILOSOPY	2.00	3		
NS 210	BIOLOGY SCIENCE	1.75	3		
OS 142	PERSONAL AND PROFESSIONAL DEVELOPMENT	2.00	3		
PE 112	PHYSICAL EDUACTION 2	3.00	2		
	2008-2009, SECOND SEMESTER				
NS 230	ECOLOGY	2.00	3		
HU 110	INTRO TO HUMANITIES	3.00	3		
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GRADING SYSTEM: 1.00 = 97-100%; 1.25 = 94-96%; 1.50 = 91-93%; 1.75 = 88-90%; 2.00 = 85-87%; 2.25 =

82-84%; 2.50 = 79-81%; 2.75 = 76-78%; 3.00 = 75%; 5.00 = Failed; P = Passed; NC = No

Credits; INC = Incomplete; W = Withdrawn; UW = Unauthorized Withdrawal.

CREDITS : One college unit is at least seventeen (17) full hours of instruction in academic or professional subject

within a semester.

REMARKS: THGPBVVTPTTRTRTVTTTTPTZTGTRTR - •ðþ

By the authority of the University Registrar:

(Not valid without the University seal)

Prepared By: Sigmund Heinrich G. Sese

Emanuel C. De Guzman, PhD Predident



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Page 2

Date: August 13, 2019

2007-00195-MN-0 Student No.

Student Name PANGILINAN, ESMERALDA

BLK. 04, #19 BONIFACIO ST., TONDO, MANILA Permanent Address

PUPCET Year of Admission 2007 Entrance Credentials:

Elementary School TONDO ELEMENTARY SCHOOL

Year Graduated 2002

TONDO NATIONAL HIGH SCHOOL High School

Year Graduated

BACHELOR IN OFFICE ADMINISTRATION Program

APRIL 08, 2011 Date Graduated Attended: 8 Semester(s) Summer: 0

Date Graduated	1 11112 00, 2011	Sum	
	SUBJECTS		
CODE	DESCRIPTIVE TITLE	GRADES	CREDITS
•	2008-2009, SECOND SEMESTER	<u>.</u>	•
MN 110	PRINCIPLES OF BUSINESS ORGANIZATION	2.00	3
AC 123	BASIC FINANCIAL ACCOUNTING P-2	2.75	3
OS 121	INTERMEDIATE SHORTHAND	2.00	3
PE 114	PHYSICAL EDUCATION 4	2.75	3
EC 100	BASIC ECONOMICS & TAXATION	2.00	3
	2009-2010, FIRST SEMESTER OF STATE		
ST 123	GENERAL STATISTICS	1.75	3
OA 381	LEGAL OFFICE PROCEDURES	2.00	3
OA 382	LEGAL TERMINOLOGY P-1	1.50	3
OA 384	BASIC LEGAL TRANSCRIPTION	1.25	3
	2009-2010, SECOND SEMESTER		
OA 485	LEGAL TRANSCRIPTION INTERNSHIP	2.00	3
ECON 1013	BASIC ECO. TAXATION & AGGRARIAN REFORM	2.00	3
OFAD 3103	TRANS. & SPEED BUILDING P-2 WITH LAB		3
STAT 1013	GENERAL STATISTICS 2010-2011, SECOND SEMESTER	2.00	3
HS 110	BUHAY GAWAIN AT MGA SINULAT NI RIZAL	2.00	3
OA 452	OFFICE ADMINISTRATION APPROACH	2.00	3
	BUHAY GAWAIN AT MGA SINULAT NI RIZAL OFFICE ADMINISTRATION APPROACH 2009-, SECOND SEMESTER		
OA 485	LEGAL TRANSCRIPTION INTERNSHIP	2.00	3
	2010-2011, FIRST SEMESTER		
CS 160	INTRO TO INFORMATION TECHNOLOGY	2.00	3
	GRADUATED IN BACHELOR IN OFFICE ADMINISTRATION PROGR		
	AS A STATE UNIVERSITY THE POLYTECHNIC UNIVERSITY OF THE	E PHILIPPINES DO	ES NOT
	ISSUE "SPECIAL ORDER" TO ITS GRADUATE.		
X-X-X-X-X-X-X-X	-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x	·X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-	X-X-X-X-X-X

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Credits; INC = Incomplete; W = Withdrawn; UW = Unauthorized Withdrawal.

**CREDITS** One college unit is at least seventeen (17) full hours of instruction in academic or professional subject

within a semester.

CLEARED OF ALL THE PROPERTY AND MONEY ACCOUNTABILITIES. COMPLETED REMARKS:

NSTP CWTS IN COMPLIANCE WITH RA 9163.

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Sigmund Heinrich G. Sese Prepared By:

Emanuel C. De Guzman, PhD Predident