Adjustment Rule Editor by Marcel Rottmann <marcel.rottmann@kronos.com>

To use the Adjustment Rule Editor follow these steps:

1. Download one or more Adjustment Rules from Workforce Dimensions via Setup Data Manager, or a number of adjustment rules from Paragon Transfer Manager from WFC.

2. Save the downloaded file and choose the .zip file in the UI.

Enter .Zip File Name Here
Choose File | export08-...20849.zip

Refresh data
Refresh

4. Click the Refresh Data from File button

5.Make any changes you would like to make, ensuring that each row (apart from the last) always has a Name, and that all the columns are filled out.
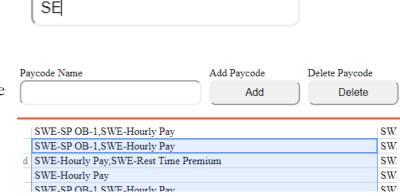
- You can add lines, edit lines and remove and add and Remove Paycodes.

6. Make any changes you need to make, when you want to save the changes, click save changes.

Save Changes
Save

- When you save, you are storing a copy of your changes locally, these changes will be lost when you exit the UI.
- **Pro Tip:** When making a lot of changes, you can also make any changes in Excel and then copy the changes back into the tool, this is best practice as any saved changes cannot be undone via Ctrl-Z.

Export Zip
Export

7. Once you have made all your changes click the Export Zip File button and save the generated file when prompted.

8. Import your .zip file into Dimensions 😊

Additional Features Guide:

1.Search

Search for
SE|

- When you start typing into the search bar, you will see a selection highlighted.

2.Add and Remove Paycodes.

Paycode Name	Add Paycode	Delete Paycode
	Add	Delete

SWE-SP OB-1,SWE-Hourly Pay		SW.
SWE-SP OB-1,SWE-Hourly Pay		SW.
d	SWE-Hourly Pay,SWE-Rest Time Premium	SW.
SWE-Hourly Pay		SW.
SWE-SP OB-1,SWE-Hourly Pay		SW

- If you provided Paycodes in your chosen zip, you will see a drop down of Paycodes in the Paycodes name field. Otherwise you will just see an empty field.
- You can enter a Paycode name in this column and then select a selection of cells, once you have selected the cells you want to edit either click the add or the remove button.

2. Tickboxes

Only Save Filtered Rows ◯

- Ticking only save filtered rows will allow you only to reupload those Paycodes you have filtered into Dimensions.