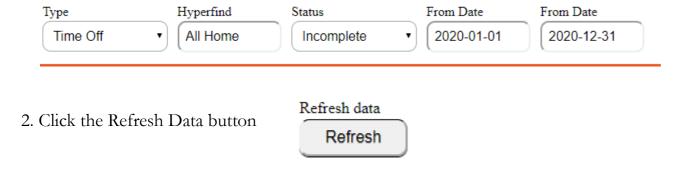
Request Manager by Marcel Rottmann <marcel.rottmann@kronos.com>

To use the Request Manager follow these steps:

- 1. If this is your first time using the request manager, click Add Connection. Otherwise you can proceed directly to step 2.
 - a. Add in all of the details you are prompted for and ensure you have entered a memorable name. Then click Submit.
- 2. Ensure that your query parameters are correct: As below.



Add/Edit Connection
Name unique to this connection
PSRV018
URL from Salesforce
psrv-shared018.cfn.mykronos.com
App Key from My Apps
33FP9AemFet04DjdaMW2rm9A2rl4ZGs
Auth ID from Salesforce
wcq2ASBMrViafK7njFkRNmuYUJJcAcvi
Auth Secret from Salesforce
MovNq17JQgGu14OE
Username (not service-level)
marcel.rottmann@kronos.com
Password
Kr0n0s@Cloud
Add/Edit Connection
Submit

Save Changes

Save

- 4. Choose any actions you would like to perform in the approve? Column, an in cell drop down will provide you with correct values.
- 5. Make any changes you need to make, when you want to save the changes, click save changes.

Note: Be advised that it is starting all of the requests (and not waiting for them to finish individually), you will see the cell change from in progress to either a fail or a success when the request completes. In this time you can make additional changes and save them.

6. To check your changes have gone through, change the Status drop down to Complete. You will see all of the completed requests.

Additional Features Guide:

1.Search

• When you start typing into the search bar, you will see a selection highlighted.

• cells, once you have selected the cells you want to edit either click the add or the remove button.

Search for	
SE	