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AN E+ EF

LEARNERS MOBILITY for STUDIES

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**Grant agreement for**  
**Erasmus+ study and/or traineeship mobility**  
**Higher Education - 101014913 / ECHEUPT2127**

**Mobility ID - Mobility**

**Academic year: Ano\_Letivo**

**Universidade Portucalense Infante D. Henrique, P PORTO07**

Rua Dr. António Bernardino de Almeida, 541-619, 4200-072 Porto, Portugal called hereafter "the organisation", represented for the purposes of signature of this agreement by the President, Armando Jorge Mesquita Alves de Carvalho and Vice President Maria Manuela Dias Marques Magalhães Silva, on the one part, and

Student name and forename: Nome\_Sobrenome

Date of birth: Data\_Nascimento

Address: Endereço, Código\_Postal

Phone: +351 Telemóvel

E-mail: E-mail

Study cycle: Ciclo\_Estudos

Subject area: Código

Number of completed higher education study years: Anos\_de\_ensino\_superior

Bank account where the financial support should be paid:

Bank account holder (if different than student): IBAN

Called hereafter "the participant", on the other part,

Have agreed to the Special Conditions and Annexes below which form an integral part of this agreement ("the agreement"):

Annex I Learning Agreement for Erasmus+ mobility for studies

Annex II General Conditions

Annex III Erasmus Student Charter

The terms set out in the Special Conditions shall take precedence over those set out in the annexes.

The participant receives:

☒ a financial support from Erasmus+ EU funds

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- ☐ a zero-grant
- ☐ a financial support from Erasmus+ EU funds combined with zero-grant

Total amount includes:

- ☒ Individual support for long-term physical mobility
- ☐ Individual support for short-term physical mobility
- ☐ Top-up support for students with fewer opportunities on long-term mobilities, 250 EUR
- ☐ Top-up support for students with fewer opportunities on short-term mobilities, 100 EUR or 150 EUR
- ☐ Top-up for traineeship activity, 150 EUR
- ☐ Green travel individual support top-up (single contribution), 50 EUR
- ☐ Travel support (standard travel or green travel)
- ☐ Additional travel days (additional individual support days)
- ☐ Expensive travel support (based on real costs)
- ☐ Inclusion support (based on real costs)

## SPECIAL CONDITIONS

### ARTICLE 1 – SUBJECT MATTER OF THE AGREEMENT

- 1.1 The organisation shall provide support to the participant for undertaking a mobility activity for **studies** under the Erasmus+ Programme.
- 1.2 The participant accepts the support specified in article 3 and undertakes to carry out the mobility activity for **studies** as described in Annex I.
- 1.3 Amendments to the agreement shall be requested and agreed by both parties through a formal notification by letter or by electronic message.

### ARTICLE 2 – ENTRY INTO FORCE AND DURATION OF MOBILITY

- 2.1 The agreement shall enter into force on the date when the last of the two parties signs.
- 2.2 The physical mobility period shall start on \$\_{Data\_Começo} at the earliest and end on \$\_{Data\_Fim} at the latest, in the \$\_{Universidade\_Erasmus}, \$\_{Código\_Organização}. The start date of the mobility period shall be the first day that the participant needs to be physically present at the receiving organisation and the end date shall be the last day the participant needs to be physically present at the receiving organisation.
- 2.3 The participant shall receive a financial support from Erasmus+ EU funds for long-term mobility – \$\_{duração\_dias}.
- 2.4 For long-term mobility - The total duration of the physical mobility period shall not exceed 12 months, including any zero grant period. For short-term mobility - The total duration of the physical mobility period shall not exceed 30 days.
- 2.5 The participant may submit a request concerning the extension of the mobility period within the limit set out in article 2.4. If the organisation agrees to extend the duration of the mobility period, the agreement shall be amended accordingly.

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- 2.6 The Transcript of Records or Traineeship Certificate (or statement attached to these documents) shall provide the confirmed start and end dates of duration of the mobility period.

### ARTICLE 3 – FINANCIAL SUPPORT

- 3.1 The financial support is calculated following the funding rules indicated in the Erasmus+ Programme Guide.
- 3.2 The participant shall receive financial support from Erasmus+ EU funds for **\${duração\_dias}** of physical mobility.
- 3.3 The total financial support for the mobility period is **\${Apoio\_Financeiro\_Total}** corresponding to **\${Apoio\_Financeiro\_Mensal}** for long-term mobility per month.
- 3.4 The reimbursement of costs incurred in connection with inclusion needs [If the participant is entitled to a travel grant: or expensive travel costs], when applicable, shall be based on the supporting documents provided by the participant.
- 3.5 The financial support may not be used to cover similar costs already funded by EU funds.
- 3.6 Notwithstanding article 3.5, the grant is compatible with any other source of funding including revenue that the participant could receive working beyond its studies/traineeship as long as they carry out the activities foreseen in Annex I.

### ARTICLE 4 – PAYMENT ARRANGEMENTS

- 4.1 Within 30 calendar days following the signature of the agreement by both parties or upon receipt of confirmation of arrival, and no later than the start date of the mobility period, a pre-financing payment shall be made to the participant representing **80%** of the amount specified in Article 3 and **20%** in the end of the process of mobility. In case the participant did not provide the supporting documents in time, according to the sending organisation's timeline, a later payment of the pre-financing can be exceptionally accepted, based on justified reasons.
- 4.2 If the payment under article 4.1 is lower than 100% of the financial support, the submission of the participant final report via the online EUSurvey tool shall be considered as the participant's request for payment of the balance of the financial support. The organisation shall have 45 calendar days to make the balance payment or to issue a recovery order in case a reimbursement is due.

### ARTICLE 5 – INSURANCE

- 5.1 The organisation shall make sure that the participant has adequate insurance coverage either by providing itself the insurance, or by making an agreement with the receiving organisation for the latter to provide the insurance, or by providing the participant with the relevant information and support to take an insurance on their own. [In case the receiving organisation is identified as the responsible party in art 5.3, a specific document shall be attached to this grant agreement defining the conditions of the insurance provision and including the consent of the receiving organisation.]
- 5.2 Insurance coverage shall include at minimum a health insurance, [mandatory for traineeships and optional for studies:] a liability insurance and an accident insurance. [Explanation: In the case of intra-EU mobility, the participant's national health insurance will include a basic coverage during their stay in another EU country through the European Health Insurance Card. However, this coverage may not be sufficient for all situations, for example in case of repatriation or special medical intervention or in case of international mobility. In that case, a complementary private health insurance may be needed. Liability and accident insurances cover damages caused by the participant or to the participant during their stay abroad. Varying

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regulation of these insurances is in place in different countries and participants run the risk of not being covered by standard schemes, for example if they are not considered to be employees or formally enrolled at the their receiving organisation. In addition to the above, insurance against loss or theft of documents, travel tickets and luggage is recommended. The National Agency may amend Article 5.2 if there is a justification to adapt the default requirements to the national context.]

- 5.3 The responsible party for taking the insurance coverage is: the organisation OR the participant OR the receiving organisations. [In the case of separate insurances, the responsible parties may be different and will be listed here according to their respective responsibilities].

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**ARTICLE 6 – ONLINE LANGUAGE SUPPORT** [Only applicable for mobilities for which the main language of instruction or work is available in the Online Linguistic Support (OLS) tool, with the exception of native speakers]

- 6.1. The participant must carry out the OLS language assessment in the language of mobility (if available) before the mobility period. The completion of the online assessment before departure is a pre-requisite for the mobility, except in duly justified cases.
- 6.2 The level of language competence in **{Lingua}** language of instruction/work to be specified that the student already has or agrees to acquire by the start of the mobility period is: A1 ☐ A2 ☐ B1 ☐ B2 ☒ C1 ☐ C2 ☐
- 6.3 The participant will follow the OLS language course of their choice, starting as soon as they receive access and making the most out of the service. The participant will immediately inform the organisation if he/she is unable to carry out the course, before accessing it.

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**ARTICLE 7 – FINAL PARTICIPANT REPORT (EU SURVEY)**

- 7.1. The participant shall complete and submit the participant report (via the online EU Survey tool) after the mobility abroad within 30 calendar days upon receipt of the invitation to complete it. Participants who fail to complete and submit the online final report may be required by their organisation to partially or fully reimburse the financial support received.
- 7.2 A complementary online survey may be sent to the participant allowing for full reporting on recognition issues.

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**ARTICLE 8 – DATA PROTECTION**

- 8.1. The sending organisation shall provide the participants with the relevant privacy statement for the processing of their personal data before these are encoded in the electronic systems for managing the Erasmus+ mobilities.

<https://erasmus-plus.ec.europa.eu/erasmus-and-data-protection/privacy-statement-mobility-tool>

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**ARTICLE 9 – LAW APPLICABLE AND COMPETENT COURT**

- 9.1 The Agreement is governed by the Portuguese law.
- 9.2 The competent court determined in accordance with the applicable national law shall have sole jurisdiction to hear any dispute between the organisation and the participant concerning the interpretation, application or validity of this Agreement, if such dispute cannot be settled amicably.

**SIGNATURES**

For the participant

{Nome\_Completo}

**Universidade Portucalense Infante D.**

**Henrique, Cooperativa de Ensino Superior,**

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**CRL**

Armando Jorge Mesquita Alves de Carvalho,  
Presidente do Conselho de Administração

Maria Manuela Dias Marques Magalhães Silva, Vice-  
Presidente do Conselho de Administração

[signature]  
Done at [place], [date]

Porto,

## Annex I



### Learning Agreement for studies

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## Online Learning Agreement Student Mobility for Studies

**IMPORTANT INFORMATION:** For the Erasmus+ 2021-2027 programme, Learning Agreements must be managed online. Higher Education Institutions can do this by using the [Online Learning Agreement platform](#) or an equivalent system connected to the Erasmus Without Paper Network. Therefore, this template is provided by the European Commission for information purposes only and must not be used to manage Learning Agreements for studies. Please visit the Erasmus Without Paper Competence Centre for a more detailed data standard, to which all equivalent systems need to adhere. For further guidance on how to manage Online Learning Agreements – Please read the [Guidelines on how to use the Learning Agreement for studies](#).

### General information

Student	Last name(s)	First name(s)	Date of birth	Nationality	Gender
	ESI		Study cycle	Field of education (ISCED)	Field of education (clarification)
Sending Institution	Name	Faculty/Department	Erasmus code	Country	Administrative contact person name; email; phone
Receiving Institution	Name	Faculty/Department	Erasmus code	Country	Administrative contact person name; email; phone
The level of language competence in _____ [indicate here the main language of instruction] that the student already has or agrees to acquire by the start of the study period is: A1 <input type="checkbox"/> A2 <input type="checkbox"/> B1 <input type="checkbox"/> B2 <input type="checkbox"/> C1 <input type="checkbox"/> C2 <input type="checkbox"/> Native speaker <input type="checkbox"/>					

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