

UNE Academic Policies and College of Arts and Sciences Policies and Student Information

See <https://www.une.edu/catalog/2023-2024/undergraduate-catalog/academic-policy-regulations> for general university undergraduate policies.

COLLEGE OF ARTS AND SCIENCES GRADING SCHEMA

A	93.0-100%
A-	90.0-92.9%
B+	87.0-89.9%
B	83.0-86.9%
B-	80.0-82.9%
C+	77.0-79.9%
C	73.0-76.9%
C-	70.0-72.9%
D	60.0-69.9%
F	<60%

ACADEMIC INTEGRITY

THE UNE STUDENT HANDBOOK STATES:

The University of New England values academic integrity in all aspects of the educational experience. Academic misconduct in any form undermines this standard and devalues the original contributions of others. It is the responsibility of all members of the university community to actively uphold the integrity of the academy; failure to act, for any reason, is not acceptable.

Charges of academic misconduct will be reviewed by the Dean of the appropriate College and, if upheld, will result at minimum in a failing grade on the assignment and a maximum of dismissal from the University of New England. ([UNE Student Handbook](#), 2023, p. 59).

Academic misconduct includes, but is not limited to:

a. Cheating:

1. Copying from another individual's academic work, test, quiz, or other assignment.
2. Receiving, providing, and/or seeking assistance/aid from another individual to complete academic work, test, quiz, or other assignment.
3. The use of materials or devices during academic work, test, quiz, or other assignment which are not authorized.
4. Possession or use of current or previous course materials without the instructor's permission.
5. Obtaining, or coercing another person to obtain, an unadministered test, test key, homework solution or computer program/software.
6. Substituting for another person, or permitting another person to substitute for oneself, to complete academic work.
7. Uploading, downloading, or accessing complete or incomplete academic work, test, quiz, or other assignment without the prior approval of the instructor.
8. Falsifying research data, laboratory reports, and/or other academic work offered for credit.
9. Altering and/or destroying the work of another student.
10. Failing to comply with instructions given by the person administering the academic work, test, quiz, or other assignment that results in academic misconduct not enumerated above.

b. Plagiarism/Self-Plagiarism:

1. The representation of words, ideas, illustrations, structure, computer code, other expression, or media of another as one's own and/or failing to properly cite direct, paraphrased, or summarized materials.
2. The submission of the same academic work more than once without the prior permission of the instructor and/or failure to correctly cite previous work written by the same student.

c. Collusion

Any unauthorized collaboration or attempted collaboration with another individual to complete academic work, test, quiz, or other assignment that results in similarities in the work, including, but not limited, to providing unauthorized assistance to another student and/or allowing another student access to completed academic work.

d. Falsifying Academic Records

Altering or assisting in the altering of any official record of the University and/or submitting false information. Omitting requested information that is required for, or related to, any official record of the University.

e. Misrepresenting Facts

1. Providing false grades or falsifying other academic information.
2. Providing false or misleading information in an effort to injure another student academically.
3. Providing false or misleading information in an effort to receive credit for attendance or a postponement or an extension on academic work, test, quiz, other assignment.

f. Violation of Professional Standards

Any act or attempted act that violates specific Professional Standards or a published Code of Ethics.
NOTE: Students are held accountable under this policy based on their college or school of enrollment, declared major, degree program, and/or pre-professional program.

g. Unfair Academic Advantage

Any other action or attempted action that may result in creating an unfair academic advantage for oneself or may result in creating an unfair academic advantage or disadvantage for another student that is not enumerated in items a-f above.

The College of Arts and Sciences policy on reviewing alleged acts of academic misconduct can be found at:
<https://www.une.edu/cas/academic-policies>

MIDTERM ACADEMIC PROGRESS REPORTS

The University of New England is committed to the academic success of its students. At the midterm of each semester, instructors will report the performance of each student as SATISFACTORY (S) or UNSATISFACTORY (U). Instructors will announce when these midterm academic progress reports will be available for viewing via U-online. This early alert system gives all students important information about progress in their courses. Students who receive an UNSATISFACTORY midterm report should take immediate action by speaking with their instructor to discuss suggestions for improvement such as utilizing the services of academic advising, the Student Academic Success Center, Counseling Services, and Residential Education.

STUDENT ACADEMIC SUCCESS CENTER (SASC)

The Student Academic Success Center offers a range of free services to support your academic achievement, including tutoring, writing support, digital project support for ePortfolio, test-prep and studying strategies, learning consultations, and many online resources. To see and schedule available appointments go to <https://une.tutortrac.com> or visit the SASC. To access our online resources, including links, guides, and video tutorials, visit <https://une1.sharepoint.com/sites/SASC>.

STUDENTS WITH DISABILITIES

The University of New England is committed to creating a learning environment that meets the needs of its diverse student body and will make reasonable accommodations for students with qualified disabilities. Any student eligible for and needing academic adjustments or accommodations because of a disability is encouraged to request accommodations through the UNE Student Access Center. Registration with the Student Access Center is required before accommodation requests can be granted.

Visit <https://www.une.edu/student-access-center> for more information.