all//	Environmental Analysis Teaching	Date: X/XX/XXXX	SOP No. X
	and Research Laboratory		
POMONA	Standard Operating Procedure	Title: Hach DR3900	
POMONA COLLEGE	Approved By: TBD	Revised: February 1, 2024	

## 1. Scope and Application

- 1.1 The scope of this SOP is train researchers...
- ${\bf 1.2}$  The applications of this SOP are for...

## 2. Summary of Method

2.1 This SOP does this...

## Contents

1	Scope and Application	1
2	Summary of Method	1
3	Acknowledgements	3
4	Definitions	3
5	Biases and Interferences	3
6	Health and Safety Safety and Personnnel Protective Equipment	<b>3</b>
7	Personnel & Training Responsibilities	3
8	Required Materials and Apparati	3
9	Reagents and Standards	3
10	Estimated Time	3
11	Sample Collection, Preservation, and Storage	4
12	Procedure	4
13	Data Analysis and Calculations	4
14	QC/QA Criteria	4

Author: Reseacher Name

File: DR3900.tex

SOP: X (	Revised:	February	1,	2024	)

15 Trouble Shooting	4
16 References	۷

Author: Reseacher Name

SOP: X (Revised: February 1, 2024)

- 3. Acknowledgements
- 4. Definitions
  - **4.1** Term1: is...
- 5. Biases and Interferences
  - **5.1** Biases and interferences can come from...
- 6. Health and Safety
  - **6.1** Describe the risk...

## Safety and Personnnel Protective Equipment

- 7. Personnel & Training Responsibilities
  - **7.1** Researchers training is required before this the procedures in this method can be used...
  - **7.2** Researchers using this SOP should be trained for the following SOPs:
  - SOP01 Laboratory Safety
  - SOP02 Field Safety
- 8. Required Materials and Apparati
  - **8.1** Item 1 w/catalog number!
  - **8.2** Item 2
- 9. Reagents and Standards
- 10. Estimated Time
  - 10.1 This procedure requires XX minutes...

Author: Reseacher Name

Page: 3 of 4

SOP: X (Revised: February 1, 2024)

- 11. Sample Collection, Preservation, and Storage
- 12. Procedure
  - **12.1** Prepare . . .
  - 12.2
- 13. Data Analysis and Calculations
- 14. QC/QA Criteria
- 15. Trouble Shooting
- 16. References
  - **16.1** APHA, AWWA. WEF. (2012) Standard Methods for examination of water and wastewater. 22nd American Public Health Association (Eds.). Washington. 1360 pp. (2014).

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Page: 4 of 4