

# MARCO MORENO

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Orlando, FL 32821

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## PROFILE SUMMARY

- Over 5 years of professional sales and leadership experience with increasing responsibilities, goals, while offering an expanded array of products and services.
  - Pursuing my education and certifications in software and web development in hopes of providing the supreme customer experience both in person but combining that with a digital experience that will be permanent.
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## PROFESSIONAL SKILL

Problem Solving      Customer Service  
Computer Skills      Creative Thinking  
Time Management      Transferable Skills

## TECHNICAL SKILL

HTML      CSS  
Javascript      Java  
SASS      Adobe CC

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## EDUCATION

**Associate Degree/ General AA** 3.0 GPA  
Valencia College, Orlando

**High School Diploma** 3.6 GPA  
Freedom High School, Orlando, FL

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## WORK EXPERIENCE

**Leasing Professional** June, 2021 – Present  
**ConAm Management Corporation, Orlando, FL**

- Assist with property renovation repositioning and day-to-day operations.
- Build rapport with future and current residents for personalized service to increase retention.
- Preparing leasing documents for potential renters using property policy standards and protocols.
- Assist with IT related property management software issues and/or concerns to promote efficiency in the leasing office.

**Keyholder/Assistant Store Manager** May, 2016 – October, 2020

HollisterCo, Orlando FL